



## OPEN DRIVER RECORDS REQUEST

This form is to be filled out for the following records: notices of suspension or revocation, Officer's Affidavits, traffic conviction records, or other miscellaneous records related to the driving history. If you are seeking the driving record, please use the Motor Vehicle Request for Records form. If you are seeking a collision report, please use the Collision Request for Records.

**Information Requested:** Please state with specificity the nature of your request and the records you seek and the applicable time frames.

Description:

### SECTION 1 – Driver Information All information required

First Name:	Middle Name:	Last Name:
Driver License Number:	Sex:	Date of Birth:

### SECTION 2 – Requestor Information All information required

First Name:	Middle Name:	Last Name:	
Mailing Address:	City:	State:	Zip:
Telephone Number:	Email Address:		

### SECTION 3 – Business, Organization, or Entity Information All information required

Name of Business, Organization, or Entity:	Requestor's Title:	Type of Business:
--	--------------------	-------------------

### SECTION 4 – Reason for Request Check all that apply

<input type="checkbox"/> Government agency (federal, state, or local including court or law enforcement) for carrying out its functions.
<input type="checkbox"/> Legal in connection with any court, administrative, arbitral, or self-regulatory body; service of process; investigation in anticipation of litigation; execution or enforcement of judgment or order of a court.
<input type="checkbox"/> Research Activities or Statistical Reports (personal information shall not be published, re-disclosed, or used to contact individuals).
<input type="checkbox"/> Insurance company, insurance support organization, self-insured entity for claims investigation, anti-fraud, rating, or underwriting activities.
<input type="checkbox"/> Licensed private investigative agency or licensed security service for any purpose permitted under 18 U.S.C. § 2721, subsection (b).
<input type="checkbox"/> Employer of commercial driver license holder to obtain or verify information required under 49 U.S.C. § 31304.
<input type="checkbox"/> Other for use specifically authorized under the laws of the State of Oklahoma related to the public safety. Statutory citation: _____

### Driver Written Consent CONSENT TO RELEASE by Person Named in Request [consent to release is required if none of the reasons above apply.]

By signing below, the driver identified above grants consent to Service Oklahoma or any licensed operator to release these records to the requestor.

Driver Signature:	Date:
-------------------	-------

### Affirmation

Pursuant to 12 O.S. § 426, I state under the penalty of perjury that the requested information is being solicited solely for the reason(s) checked above or at the consent of the named person. I understand the personal information furnished is confidential under Federal and State laws and is being released to me only for the reason I have indicated above or at the consent of the named person, and that it is unlawful for me to furnish the information to any unauthorized person or entity or to be used for any unauthorized purpose and if I release any of such information to another authorized person, I understand that I must inform that person of their duties and responsibilities under the Drivers Privacy Protection Act [21 U.S.C. §§ 2421, et seq.] and their obligations to use such information only of the purposes set out therein and their civil and criminal liabilities if they violate these duties, and their obligation to inform subsequent authorized recipients of said information of their identical obligations and duties. I further agree to indemnify and held harmless both the Service Oklahoma and OK.gov from all liability and penalties associated with me or my successor or assignees' wrongful use and/or release of such information.

Requestor Signature:	Date:
----------------------	-------

Please return the records via:      Requestor's mailing address      Requestor's email address



# OPEN DRIVER RECORDS REQUEST

**Please fill out all required sections on the Request for Records.**

Records may be requested in person or by mail.

As required by the federal Driver Privacy Protection Act (DPPA), 18 U.S.C. § 2721, et seq., SOK will not release personal information from the driving record unless the driver consents by waiving their right to privacy under the DPPA, or unless SOK is required or authorized by DPPA to release personal information without the driver's consent as enumerated in Section 5 of the Request for Records form.

## Fees

The fee for documentation from a driving history is \$0.25 per page. You will be notified of any applicable fees pursuant to the Oklahoma Open Records Act, 51 O.S.2021, §§ 24A.1 – 24A.33. DO NOT send money prior to receiving notification of applicable fees and the exact amount due.

## Accepted Forms of Payment

SOK accepts payment as indicated below.

### Mail

Cashier's check  
Money order  
Check

### In-Person

Cashier's check  
Money order  
Check  
Cash  
Credit or debit card

## Mailing Instructions

After receiving notification of fees due, mail completed form and total amount to **(please do not mail cash)**:

### Service Oklahoma

Business Support Services/Records  
PO Box 11415  
Oklahoma City, OK 73136-0415

SOK will not mail documents as cash on delivery (C.O.D.). Please do not use Federal Express (FedEx) or United Parcel Service (UPS) for your self-addressed stamped envelope.

## Email Instructions

Please note that requests for records must be submitted via mail or delivered in person and must be accompanied by payment. We are unable to process records requests received via email. However, we can return the records to you via an encrypted email if you provide an email address on the request form. If you have any questions about requesting records, please contact us at [sokrecords@service.ok.gov](mailto:sokrecords@service.ok.gov).

## In Person

Present the completed form in person at:

### Service Oklahoma

6015 N Classen Blvd.  
Oklahoma City, OK 73118