

Tobacco Settlement Endowment Trust Fund
Board of Directors Special Meeting Minutes
8:30 a.m., Monday, November 3, and Tuesday November 4, 2025
Owasso Conference Center
10800 North 137th East Avenue, Sycamore Room
Owasso, OK 74055

Day 1 – November 3, 2025

1. **Call to Order** – Chairman Rowe called the meeting to order at 8:36 a.m. Board members present were Jack Allen, Joe Hill, Aaron Harmon, Jennifer Needham, Marshall Snipes, Runako Whittaker, and Chair Ken Rowe.

TSET staff members present were Julie Bisbee, Susan Yingling, Kelli Brodersen, Jonas Mata, Jessica Davis, Kelly Parker, Thomas Larson, Tonia Lowrey, Sjonna Paulson, Lance Thomas, Alex Tune, James Tyree, Sam Carrillo, and Dylan Jasna.

Other attendees present included attorneys for the Board, Niki Batt, Deputy Attorney General and Jillian Welch, Assistant Attorney General.

1. **Chair's report** – Chairman Rowe welcomed everyone to the final two days of the Legacy Grants Stage 2 Presentations. Rowe thanked the Board members and TSET staff for their time and effort in support of the Legacy Grant process.
2. **Discussion and possible action to amend/modify the Legacy Grant allocation process voted on at the Oct. 27 special board meeting** – Chairman Rowe referred the Board to an updated document regarding the amendment to the Legacy Grant Allocation process. He asked if any of the members had any questions, but none did. Needham moved to approve the amended Legacy Grant allocation process that noted "Board review sheets are personal decision-making aids and an aid to staff and may not reflect the final allocation vote on November 20th." Whittaker provided the second. The motion passed unanimously.

Aye: Chairman Rowe, Allen, Harmon, Hill, Needham, Snipes, Whittaker

3. **Presentation and discussion of the Community Food Bank of Eastern Oklahoma-- Feeding Futures proposal** – Jeff Marlow, Austin Brewer, and Joy Ferrin presented the Feeding Futures proposal on behalf of the Community Food Bank of Eastern Oklahoma. After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

4. **Presentation and discussion of the Tulsa City-County Health Department --School Health Program Expansion proposal** - Charley Daniel and Margie Richardson presented the School Health Program Expansion on behalf of the Tulsa City-County Health Department.
Chairman Rowe left the room at 9:22 a.m.
Chairman Rowe returned at 9:25 a.m.
After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 9:45 a.m.
Chairman Rowe reconvened the meeting at 9:55 a.m.
5. **Presentation and discussion of the Oklahoma State University Medical Center --Graduate Medical Education proposal** – Erik Polak and Finny Mathew presented the Graduate Medical Education proposal on behalf of the Oklahoma State University Medical Center. After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 10:23 a.m.
Chairman Rowe reconvened the meeting at 10:27 a.m.
6. **Presentation and discussion of Oklahoma State University -- Student Farm proposal** – Justin Quetone Moss presented the Student Farm proposal on behalf of Oklahoma State University. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 11:15 a.m.
Chairman Rowe reconvened the meeting at 12:34 p.m.
7. **Presentation and discussion of the Oklahoma Hospital Association -- Healthy Oklahoma Communities proposal** – Greg Marshment presented the Healthy Oklahoma Communities proposal on behalf of the Oklahoma Hospital Association. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.
8. **Presentation and discussion of the Oklahoma Hospital Association -- HOPE: Lung Cancer Screening proposal** – Kelly Willingham presented the HOPE: Lung Cancer Screening proposal on behalf of the Oklahoma Hospital Association. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.
9. **Presentation and discussion of the City of Wagoner -- Sports Complex**

proposal – Chris Lemon, Ginger Lemon, and Debi Hamilton presented the Wagoner Sports Complex proposal on behalf of the City of Wagoner. After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 2:18 p.m.

Chairman Rowe reconvened the meeting at 2:30 p.m.

10. **Presentation and discussion of the Miss Weary Foundation -- HSTEC proposal** – Wendy Williams presented the HSTEC proposal on behalf of the Miss Weary Foundation. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 3:02 p.m.

Chairman Rowe reconvened the meeting at 3:12 p.m.

11. **Discussion of Stage 2 applicant presentations, strengths and weaknesses in adhering to the Legacy Grant RFA. (Discussion will be limited to presentations made on Nov. 3.)** – After a brief discussion, and no action taken, Chairman Rowe recessed the meeting at 3:43 p.m. and said it would reconvene at 8:30 a.m. on November 4, 2025.

Day 2 – November 4, 2025

Chairman Rowe reconvened the meeting at 8:34 a.m. on November 4, 2025.

Board members present were Jack Allen, Aaron Harmon, Jennifer Needham, Marshall Snipes, Runako Whittaker, and Chairman Rowe. Joe Hill arrived at 3:24 p.m.

12. **Chair's report** – Chairman Rowe welcomed everyone back and gave a brief overview of the final day's expectations.
13. **Presentation and discussion of Rogers State University -- Bachelor of Science in Nutritional Sciences proposal** – Steve Valencia Vice presented the Bachelor of Science in Nutritional Sciences proposal on behalf of Rogers State University. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.
14. **Presentation and discussion of Northern Oklahoma College -- Advancing Rural Health proposal** – Marsh Howard and Jeremy Hise presented the Advancing Rural Health proposal on behalf of Northern Oklahoma College. After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 9:40 a.m.

Chairman Rowe reconvened the meeting at 9:56 a.m.

15. **Presentation and discussion of the City of Tulsa -- North Tulsa Wellness proposal** - Dr. Jabraan Pasha, Reggie Ivey, and Dr. Tyler Whitaker presented the North Tulsa Wellness proposal on behalf of the City of Tulsa. After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 10:30 a.m.

Chairman Rowe reconvened the meeting at 10:40 a.m.

16. **Presentation and discussion of Youth Medical Mentorship -- Youth Medical Mentorship proposal** – Dr. Christopher McNeil presented the Youth Medical Mentorship proposal. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 11:10 a.m.

Chairman Rowe reconvened the meeting at 11:19 a.m.

17. **Presentation and discussion of the Healthy Minds Policy Initiative -- Oklahoma Integrated Care Resource Center proposal** – Zack Stoycoff, Dr. Sara Coffey, and Dr. Jim Zahniser presented the Oklahoma Integrated Care Resource Center proposal on behalf of the Healthy Minds Policy Initiative. After a brief question and answer period, the presenters thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 11:52 a.m.

Chairman Rowe reconvened the meeting at 12:31 p.m.

18. **Presentation and discussion of the Durant Family Medicine Clinic -- Durant Health Access proposal** – Dr. Terry Gerard presented the Durant Health Access proposal on behalf of the Durant Family Medicine Clinic. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.

Chairman Rowe recessed the meeting at 1:06 p.m.

Chairman Rowe reconvened the meeting at 1:17 p.m.

19. **Presentation and discussion of the River Parks Foundation -- the Turkey Mountain User Experience proposal** – Jeff Edwards presented the Turkey Mountain User Experience proposal on behalf of

the River Parks Foundation. After a brief question and answer period, the presenter thanked the Board for their time. No action was taken.

20. **Discussion of Stage 2 applicant's Presentation and strengths and weaknesses in adhering to the Legacy Grant RFA. (Board may discuss any Presentation and discussion by Stage 2 applicants.)** – Chairman Rowe asked if any of the Board members had any comments or questions about any of the presentations they had seen. Hearing none, he instructed the Board they would move to the next item on the agenda.

21. **Board finalization of individual Stage 2 Presentation Review Tools** – The Board members were given 30 minutes to review and finalize their Stage 2 Presentation Review Tools. He reminded the Board that the review tools did not constitute a vote. After the Board concluded their finalization of the individual review tools, Chairman Rowe called for a recess.

Chairman Rowe recessed the meeting at 2:30 p.m.

Joe Hill arrived at 3:24 p.m.

Chairman Rowe reconvened the meeting at 3:33 p.m.

Bisbee welcomed Hill to the meeting and asked if he was current on all material presented and provided by applicants and prepared to vote. Hill affirmed he was.

22. **Discussion and presentation of applicants based on all submitted Stage 2 Presentation Review Tools** – Bisbee distributed a handout listing the applicants that received four or more recommendations for advancement to the funding allocation stage of the Legacy Grant process. The handout also included a list of applications that did not receive four or more recommendations for advancement. Bisbee read the list into the record as follows:

Applicant Organization	Project Recommended to Move Forward
Board of Regents of the Univ. of Okla Health Sciences	Access to Clinical Trials (ACT) Oklahoma
Chickasaw Foundation	A Once-in-a Century Opportunity to Transform the Health Outcomes of First Americans in Oklahoma through Graduate Medical Education
City of Tulsa	North Tulsa Wellness Initiative: A Community Collaboration to Address Prevention, Wellness, and Quality of Life
Community Food Bank of Eastern Oklahoma	Feeding Futures Initiative – Nutritious Prepared Meals for Food-Insecure Students
Community Health Connection	Maternal and Child Health Center
Durant Family Medicine Clinic	Durant Health Access & Innovation Initiative

East Central University	Dan Hays STEM Center/School of Nursing
Foundation for Pediatric Dental Access	Increasing Access to Care for Pediatric Dental and Craniofacial Deformity Children
Healthy Minds Policy Initiative, LLC	Oklahoma Integrated Care Resource Center
Northern Oklahoma College	From Access to Impact: Advancing Rural Health in Enid, Oklahoma
Oklahoma Hospital Association	The Healthy Oklahoma Communities Initiative
Oklahoma Hospital Association	The HOPE Initiative: Helping Oklahomans with Prevention and Early Detection Lung Cancer Screening & Tobacco Cessation Saves Lives
Oklahoma Medical Research Foundation	TSET Institute for a Healthier Oklahoma (TIHO) at OMRF
Oklahoma State University Medical Center	Advancing Healthcare Education and Workforce Development Across Oklahoma
Rogers State University Foundation	Bachelor of Science Degree in Nutritional Sciences at Rogers State University
University of Oklahoma Health Science Center	The Heartbeat of Our State: A Comprehensive Approach to Restoring Health Equity in our Rural Communities by Improving Access to Cardiovascular Care
Youth Medical Mentorship	Home Grown Health Professional Pipeline
Applicant Organization	Project Not Recommended to Move Forward
Chickasaw Foundation	A Once-in-a Century Opportunity to Transform the Health Outcomes of First Americans in Oklahoma by Establishing the First American Research Center
Chickasha Community Foundation	GRADY MOVES, A Community Wellness Hub: Building a Better You
City of Wagoner	Wagoner Sports Complex
Community Resourcing Inc DBA Our Daily Bread Food & Resource Center	Nourish to Flourish - Building Roots and Reach to Empower Rural Oklahomans
Miss Weary Foundation	Miss Weary HSETC Access Expansion Project: Removing Barriers to Health Career Training in Tulsa and Beyond
Murray State College	Harvesting Health: The Small Farm and Rural Wellness Project
Oklahoma Health Care Authority	Food Is Medicine Act Demonstration Program
Oklahoma State University	Oklahoma State University Student Farm "Harvest to Health Hub"
River Parks Foundation	Turkey Mountain User Experience & Wellness Initiative
Southwestern Oklahoma State	Rural Health Access Initiative

University	
The Children's Center, Inc. (dba Bethany Children's Health Center)	TSET Institute of Youth Wellness
Tulsa City-County Health Department	Tulsa Health Department School Health Program Expansion
University Hospitals Trust	Oklahoma Children's Hospital Heart Center Project
Variety Care	Care That Connects

23. **Discussion and possible action to advance or eliminate applicants to possible funding allocation stage** – Chairman Rowe asked for a motion to advance or eliminate applicants to the funding allocation stage. Batt advised that Hill would recuse himself for the vote regarding the Chickasaw Foundation applications so the applicant would need a separate vote. Whittaker moved to advance the slate of applicants except Chickasaw Nation. Allen provided the second. The motion passed unanimously.

Aye: Rowe, Allen, Harmon, Hill, Needham, Snipes, Whittaker

Joe Hill recused himself from the follow up vote regarding the status of the Chickasaw Foundation application. Hill left the room at 3:39 p.m.

Whittaker moved to accept the status of the Chickasaw Foundation applications as recommended on the slate of applicants. Needham provided the second. The motion passed.

Aye: Rowe, Allen, Harmon, Needham, Snipes, Whittaker

Recused: Hill

Hill returned to the room at 3:40 p.m.

24. **Adjournment** – The meeting was adjourned at 3:40 p.m.