

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**September 16, 2025**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 10, 2024; and the agenda therefor was posted from and after 1:30 p.m. on September 15, 2025. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood, Vice-Chairman Paulk, Secretary-Member Taylor, Sierra Pfeiffer, Counsel to the Commissioners, Elizabeth Field, General Counsel, and Doug Linehan, Executive Director.

GUESTS: Jennifer Brock, Jessica Haney, and Howard McMurry

2. **READING OF MINUTES** - Secretary-Member Taylor moved that the Commission approve the minutes of the regular commission meeting on September 9, 2025. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Vice-Chairman Paulk moved that the Commission approve notification to Cabinet Secretary of proposed agency expenses dated September 16, 2025. Secretary-Member Taylor seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
4. The Executive Director reported on the taxpayer contact center transformation, taxpayer roadshows, and taxpayer education roadshows. No action was taken.
5. Vice-Chairman Paulk moved that the Commission resolve into Executive Session to consider confidential taxpayer matters and proceedings, pending investigation, claims or litigation, and the employment, hiring, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and § 307(C)(15). Secretary-Member Taylor seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(1)(4)(7), (E)(3), (C)(15) and 51 O.S. § 24A.5(1)(b).

6. Secretary-Member Taylor moved that the Commission reconvene into Open Session. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. There was no new business.
8. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

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Mark A. Wood, Chairman

  
Shelly Paulk, Vice-Chairman

  
Zack Taylor, Secretary-Member