

**OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES**  
**June 3, 2025**

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m. on the above date. Notice of said meeting was posted on December 10, 2024; and the agenda therefor was posted from and after 1:30 p.m. on June 2, 2025. Chairman Wood declared the presence of a quorum.

Persons in attendance: Chairman Wood; Vice-Chairman Paulk; Secretary-Member Taylor; Sierra Pfeiffer, Counsel to the Commissioners and Elizabeth Field, General Counsel.

GUESTS: Joe Hapgood and Kelly Miller

2. READING OF MINUTES - Vice-Chairman Paulk moved that the Commission approve the minutes of the regular commission meeting on May 28, 2025. Secretary-Member Taylor seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Notification to the Cabinet Secretary of proposed agency expenses dated June 3, 2025 was stricken at the request of the Division.
4. Ad Valorem Director presented a report regarding certain items to be presented for certification at the June 13 State Board of Equalization meeting, including County Abstracts, Equalization Study compliance recommendations, Public Service valuations, Public Service filing penalties, and Public Service protest settlement recommendations. No action was taken.

Joe Hapgood and Kelly Miller left the meeting.

5. Commissioners discussed the next steps for relocation of the Office of Administrative Law Judges. No action was taken.
6. Secretary-Member Taylor moved that the Commission resolve into Executive Session to consider confidential taxpayer matters and proceedings, pending investigation, claims or litigation and the employment, hiring, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4) and (7). Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(1)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

7. Secretary-Member Taylor moved that the Commission reconvene into Open Session. Vice-Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

8. There was no new business.

9. The meeting was adjourned.

APPROVED:

  
Assistant Secretary

  
Mark A. Wood, Chairman

  
Shelly Paulk, Vice Chairman

  
Zack Taylor, Secretary-Member