

***Oklahoma Tax Commission Regular Meeting Minutes***  
***December 20, 2018***

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date, in the Oklahoma City office. Notice of said meeting and the agenda therefor were posted in prominent public view at the Commission's principal office in Oklahoma City from and after 1:30 p.m., on December 19, 2018.

Chairman Burrage called the meeting to order. Other member present was Vice-Chairman Jolley. Also present were Marjorie Welch, Legal Division and Ernest Short, Counsel to the Commissioners.

2. Chairman Burrage moved to approve the minutes of the regular commission meeting on December 18, 2018. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The Motion was declared adopted.
3. Executive Director's Report; Personnel Transactions:  
Chairman Burrage moved that the Commission approve personnel transactions 3232 through 3240. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
4. Chairman Burrage moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Secretary-Member Kemp seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting.

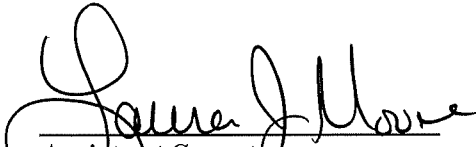
5. Recommendations from Executive Session:
  - 1) Chairman Burrage moved that the Commission grant a waiver of all penalty and interest, as recommended by the Division, in Case No. P-18-148-K. Vice-Chairman Jolley seconded the motion. Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
  - 2) Case No. 18-1002991 was continued at the request of the Commission.
  - 3) Chairman Burrage moved that the Commission deny Taxpayer's request for reconsideration of Commission action taken in the matter on October 2, 2018, in Case No. 18-1048203. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 4) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$5,596.93, upon payment of three-fourths delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the

- Division, in Case No. 18-1062367. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
- 5) Chairman Burrage moved that the Commission deny a waiver request, in Case No. 18-1076784. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 6) Chairman Burrage moved that the Commission deny a waiver request, in Case No. 18-1107469. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 7) Chairman Burrage moved that the Commission deny a waiver request, in Case No. 18-1200177. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 8) Vice-Chairman Jolley moved that the Commission grant Taxpayer's request for reconsideration of Commission action taken in the matter on July 22, 2014, granting a waiver of remaining penalty and interest, upon payment of interest in the amount of \$1,000.00, in Case No. 18-1080450. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 9) Vice-Chairman Jolley moved that the Commission deny Taxpayer's request for reconsideration of Commission action taken in the matter on November 8, 2018, in Case No. 18-1096105. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 10) Chairman Burrage moved that the Commission grant a waiver of delinquent penalty and remaining interest in the amount of \$13,341.46, upon payment of one-half interest, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1197078. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 11) Vice-Chairman Jolley moved that the Commission grant Taxpayer's request for reconsideration of Commission action taken in the matter of December 18, 2018, granting a partial release, as recommended by the Division, in Case No. PR-18-103. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 12) Vice-Chairman Jolley moved that the Commission deny a settlement request, as recommended by the Division, in Case No. 957926. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

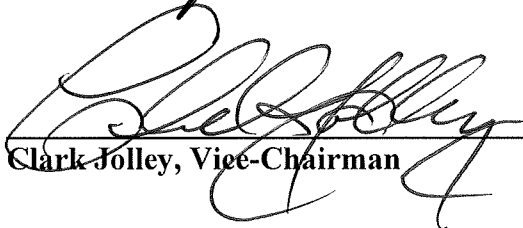
- 13) Vice-Chairman Jolley moved that the Commission grant a waiver remaining delinquent interest in the amount of \$1,325.37, upon payment of one-half delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1037596. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 14) Vice-Chairman Jolley moved that the Commission grant a waiver of delinquent penalty in the amount of \$4,853.18, in accordance with Voluntary Disclosure Agreement #19-05, as recommended by the Division, in Case No. 18-1110331. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 15) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining delinquent interest in the amount of \$2,989.03, upon payment of three-fourths delinquent interest, under-estimation interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1035689. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  - 16) Vice-Chairman Jolley moved that the Commission grant a waiver of remaining interest in the amount of \$1,163.33, upon payment of one-half interest, delinquent penalty, warrant penalty, filing fees and applicable collection fees, as recommended by the Division, in Case No. 18-1116520. Chairman Burrage seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
6. Approval of Notification to the Secretary of Finance, Administration and Information Technology of proposed agency expenses dated December 20, 2018 was continued at the request of the Commission.
  7. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of John Pat Howell, Harper County, Oklahoma. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  8. Chairman Burrage moved that the Commission approve the Equalization/Excise Board re-appointment of Richard L. Bailey, Okfuskee County, Oklahoma. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.
  9. Chairman Burrage moved that the Commission approve the Equalization/Excise Board appointment of James Maltbie, Alfalfa County, Oklahoma. Vice-Chairman Jolley seconded the motion. Chairman, aye; Vice-Chairman, aye. The motion was declared adopted.

10. There was no report from Tax Policy and Research Division.
11. There were no other division reports.
12. There was no new business.
13. The meeting was adjourned.

**APPROVED:**

  
Assistant Secretary

  
Steve Burrage, Chairman

  
Clark Jolley, Vice-Chairman

/ljm