

**Minutes of the Regular Meeting of  
STATEWIDE CHARTER SCHOOL BOARD  
OKLAHOMA HISTORY CENTER  
800 NAZIH ZUHDI DR.  
OKLAHOMA CITY, OK  
January 21, 2025**

The Statewide Charter School Board met in regular session at 1:00 p.m. on Tuesday, January 21, 2025, in the Oklahoma History Center at 800 Nazih Zuhdi Dr., Oklahoma City, Oklahoma.

Members of the Statewide Charter School Board Present:

Brian Shellem  
Angie Thomas  
Kathleen White  
Damon Gardenhire  
Jared Buswell  
Kitty Campbell, designee for State Auditor and Inspector, Cindy Byrd  
John Tautfest, designee for State Superintendent of Public Instruction, Ryan Walters  
David Rutkauskas

Others in Attendance:

Rebecca Wilkinson, Executive Director  
Amy Gibson, Secretary to the Board  
Lecrecia Schmidt, Operations Officer  
Jaycie Smith, Academic Compliance Officer  
Skyler Lusnia, Director of School Performance  
Shelly Hickman, Communications Officer  
Lisa Daniels, Horizon: Digitally Enhanced Campus, Director

Other general public:

Audra Plummer, OVCA  
Cecilia Robinson Woods, P3 Urban Montessori  
Roselyn Robinson, P3 Urban Montessori  
Kendra Cope, OYACS  
Melissa White, OYACS/OJA  
Christine Harrison, P3 Urban Montessori  
Jill Geiger, P3 Urban Montessori  
Freda Davis, P3 Urban Montessori  
Rachel Dowell, HCP  
Pat McKinstry, HCP  
Jennifer Rosenbloom, Academies of Oklahoma  
Quanysha Ruffin, P3 Urban Montessori  
Wren Hawthorne, Academies of Oklahoma  
Sasha Ndisabiye, NonDoc

**1. Call to Order and Roll Call**

Brian Shellem – Present  
Angie Thomas – Present  
Kathleen White – Present  
Becky Gooch – Absent  
Damon Gardenhire – Present  
Jared Buswell – Present  
David Rutkauskas – Present  
John Tautfest – Present, designee for Superintendent Ryan Walters  
Kitty Campbell – Absent, designee for State Auditor and Inspector Cindy Byrd

**2. Invocation, Pledge of Allegiance, Salute to the Oklahoma State Flag, and Moment of Silence**

**3. Public Hearing in accordance with title 75, section 303(C) of the Oklahoma Statutes on amendments, additions, and repeals to proposed permanent rules of the Board in Title 777 of the Oklahoma Administrative Code as published at 47 Okla. Reg. 566–569 (Dec. 16, 2024)**

The Statewide Charter School Board (SCSB) shall hold a rule hearing and hear public comment regarding proposed rule changes currently on the Board meeting agenda. Public comments under this agenda item will be limited to only proposed rule changes. A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the Board Meeting. Sign up must be completed prior to the scheduled start time of the meeting. Only individuals who have signed up to speak will be recognized during the Public Hearing and will be recognized in the order in which they have signed. Each speaker will be allocated five (5) minutes to present oral argument, data, or views. The Board Chairperson reserves and retains the right to interrupt or postpone public comment as necessary to effectuate the management of the public meeting.

No member of the public showed up at the hearing to make public comments over the proposed permanent rules. One comment was submitted in writing that was read to the Board by their General Counsel.

**4. (Action) Review, discussion, and possible action concerning the additions, amendments, or repeals to the permanent rules of the Board in Title 75, Chapters 1, 10, and 15 of the Oklahoma Administrative Code as published at 47 Okla. Reg. 566–569 (Dec. 16, 2024)**

The Board approved the additions, amendments, or repeals to the permanent rules of the Board in Title 75, Chapters 1, 10, and 15 of the Oklahoma Administrative Code as published.

Damon Gardenhire made a motion to approve the proposed permanent rules with the ability to correct all scrivener's errors. Kitty Campbell seconded the motion. The motion carried with the following votes:

Angie Thomas – Yes  
Kathy White – Yes  
Damon Gardenhire – Yes  
Jared Buswell – Yes  
Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Brian Shellem - Yes

**5. (Action) Discussion and possible action regarding the minutes of the December 9, 2024, Special Board Meeting**

There was no discussion on the minutes of the December 9, 2024, Special Board Meeting.

Jared Buswell made a motion to approve the minutes of the December 9, 2024, Special Board Meeting. John Tautfest seconded the motion. The motion carried with the following votes:

Kathy White – Yes  
Damon Gardenhire – Yes  
Jared Buswell – Yes  
Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Brian Shellem – Yes  
Angie Thomas – Yes

**6. Chairman's Opening Comments**

Chairman Shellem welcomed the Board, attendees, and those watching virtually. He thanked the Board for igniting passion as they serve the students of Oklahoma.

**7. Public Comment**

*The Statewide Charter School Board shall hear public comment on any action item listed on the current board meeting agenda. Public comments will be limited to only those subject matters covered in the current meeting agenda. Public comment will not be taken on issues relating to: (1) pending litigation against SCSB or agency employees; (2) a pending grievance; (3) an employee complaint; (4) complaints against SCSB employees; (5) disciplinary action, suspension, or termination of an SCSB employee; or (6) any administrative proceeding initiated by the Board pursuant to the provisions of the Administrative Procedures Act. A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the Board Meeting. Sign up must be completed prior to the scheduled start time of the meeting. Only individuals who have signed up to speak will be recognized during the Public Comment period and will be recognized in the order in which they have signed in. Each speaker will be allocated three (3) minutes for presentation. The Board Chairperson may interrupt and/or terminate any presentation during public comment which does not conform to the procedures outlined under this Section. The Board Chairperson reserves and retains the right to interrupt, terminate, or postpone public comment as necessary to effectuate the management of the public meeting.*

There were no public comments.

**8. Board Spotlight on Charter School Growth, Expansion and Challenges**

Shelly Hickman introduced Wren Hawthorne, Academies of Oklahoma, and Rachel Dowell from Harding Charter Preparatory High School. Both Hawthorne and Dowell highlighted successes of their respective schools, as well as some of the challenges.

**9. Presentation and possible discussion regarding the Statewide Charter School Board Working Group reports: Budget, Communications, Governance, and Horizon: Digitally Enhanced Campus**

Lisa Daniels provided an update on the Horizon: Digitally Enhanced program. A Financial Literacy course was rolled out online in January. Jared Buswell did not have an update on the Budget Working Group. Dr. Wilkinson informed the Board that David Rutkauskas was now a part of the Governance Working Group, and Chairman Shellem appointed him as chair of. Damon Gardenhire gave an update on the Communications Working Group. Damon informed the Board of the progress on the Charter Schools Conference in March 2025.

**10. Administration**

- a. Presentation and possible discussion regarding the March 2025 Oklahoma Charter Schools Conference

Shelly Hickman gave a more in depth update on the progress and enrollment for the Oklahoma Charter Schools Conference in March 2025.

- b. Presentation and possible discussion regarding the Application for Initial Authorization for the proposed P3 Urban Montessori, LLC charter school

Skyler Lusnia introduced Dr. Cecilia Robinson-Woods to the Board. Dr. Robinson-Woods presented on P3 Urban Montessori's Vision, Mission, and Why for the proposed school.

- c. (Action) Presentation, discussion, and possible action regarding delegation of authority for the certification of online courses for the Horizon: Digitally Enhanced Campus Program

Lisa Daniels presented the qualifications and protocols for reviewing online courses for certification.

Damon Gardenhire made a motion to delegate the authority for certification of online courses to the agency. John Tautfest seconded the motion. The motion carried with the following votes:

Damon Gardenhire – Yes  
Jared Buswell – Yes  
Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Brin Shellem – Yes  
Angie Thomas – Yes  
Kathy White – Yes

- d. (Action) Presentation, discussion, and possible action regarding delegation of authority to approve shared services agreements for the charter schools and virtual charter schools authorized by the SCSB

Skyler Lusnia presented the approval process of a shared services agreement.

John Tautfest made a motion to delegate the approval of shared services agreements to the agency. Angie Thomas seconded the motion. The motion carried with the following votes:

Jared Buswell – Yes  
Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Brian Shellem – Yes  
Angie Thomas – Yes  
Kathy White – Yes  
Damon Gardenhire – Yes

**4. (Action) Review, discussion, and possible action concerning the additions, amendments, or repeals to the permanent rules of the Board in Title 75, Chapters 1, 10, and 15 of the Oklahoma Administrative Code as published at 47 Okla. Reg. 566–569 (Dec. 16, 2024)**

Upon further guidance from general counsel, the Board voted to rescind the original motion to approve the proposed permanent rules the ability to fix all scrivener's errors.

Damon Gardenhire made a motion to rescind the previous vote from earlier in the meeting, agenda item four. Jared Buswell seconded the motion. The motion carried with the following votes:

Kathy White – Yes  
Damon Gardenhire – Yes  
Jared Buswell – Yes  
Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Angie Thomas – Yes  
Brian Shellem – Yes

Damon Gardenhire made a motion to approve the rules as submitted to the Secretary of State with the exception of ensuring the removal of Title 777 Chapter 10 Subchapter 1 Section 3 Subsection C Paragraph 3. The rule restricts charter and virtual charter school board members from serving on a supporting or affiliated foundations board of directors except for in an ex-officio, non-voting capacity. The motion included to ensure the scriveners errors are corrected. Angie Thomas seconded the motion. The motion carried with the following votes:

Damon Gardenhire – Yes  
Jared Buswell – Yes  
Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Brian Shellem – Yes  
Angie Thomas – Yes  
Kathy White – Yes

**11. New Business**

*Discussion and possible action of any item that could not have been known or reasonably foreseen prior to time of posting agenda (As defined in Oklahoma Statutes Title 25, Section 311 (A)(9)).*


There was no new business.

## 12. Adjournment

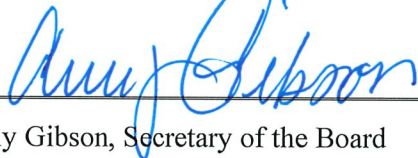
Jared Buswell made a motion to adjourn the meeting. Damon Gardenhire seconded the motion. The motion carried with the following votes:

Kitty Campbell – Yes  
John Tautfest – Yes  
David Rutkauskas – Yes  
Brian Shellem – Yes  
Angie Thomas – Yes  
Kathy White – Yes  
Damon Gardenhire – Yes  
Jared Buswell – Yes

**The meeting was adjourned at 3:19 p.m.**



Brian Shellem, Chairman of the Board



Amy Gibson, Secretary of the Board