STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
September 19, 2025

The Oklahoma State Board of Examiners of Psychologists Meeting began at 10:00 a.m. on Friday, September 19, 2025. The meeting was held at the Colcord Center, 421 NW 13th Street, Suite 100, Oklahoma City, OK 73103.

Call to Order. Roll call and the announcement of a quorum.
Dr. Sternlof called the meeting to order.
Roll Call:
Members present:
S. Sternlof, Ph.D., Chair of the Board
A. Ivy, Ph.D., Vice-Chair of the Board
M. Shepherd, Ph.D., Member of the Board
C. Kunzweiler; Member of the Board
K. Choate, Ph.D., Member of the Board
W. Berman, Ph.D., Member of the Board
R. Pollard, Member of the Board

Board staff present:
J. Kyser, Executive Director of the Board
B. Warren, Assistant Attorney General
J. Ashbaker, Special Advisor to the Board

Announcement and Introduction:
Director Kyser announced that a quorum was present to conduct business. Dr. Sternlof confirmed with Director Kyser that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:
Dr. Sternlof announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Approval of Minutes:

Board members reviewed the meeting minutes for July 11, 2025. *Dr. Shepherd moved to approve the July 11, 2025, meeting minutes as presented. Dr. Kunzweiler seconded the motion and the motion passed. Kunzweiler, Shepherd, Ivy, and Sternlof voted for the motion. Choate, Berman, and Pollard abstained.*

Status of Current Request for Inquiries:

Director Kyser provided the following update: RFI 25-1 is under Probable Cause Committee review, RFI 25-2 has been assigned an investigator, RFI 25-3 is under review, UC 24-5 is resolved, UC 24-6 is under review.

Complaints, Orders, and Miscellaneous Disciplinary Matters:

Mr. Ashbaker acted as the Board Advisor.

Board Complaint: BC 18-10; Oklahoma State Board of Examiners of Psychologists vs R. Cochran, Ph.D.,

Board members reviewed the agenda item regarding Complaint No. 18-10; Oklahoma State Board of Examiners of Psychologists vs Randy Cochran, Ph.D. to reinstate his licensure without restrictions.

Mr. D. Gamino, attorney and Dr. R. Cochran provided statements.

Dr. Shepherd made a motion to enter into Executive Session. Ms. Pollard seconded the motion and the motion passed. Pollard, Berman, Kunzweiler, Shepherd, Choate, and Ivy voted for the motion. Sternlof voted no.

Board members went into Executive Session.

Board members returned to the Open Session.

Dr. Sternlof made a motion to exit the Executive Session and return to the Open Session. Dr. Ivy seconded the motion and the motion passed. Pollard, Berman, Kunzweiler, Shepherd, Choate, Ivy, and Sternlof voted for the motion.

Mr. Ashbaker stated for the record and the minutes that during the executive session, no items were discussed that were not listed on the agenda no actions were taken.

Dr. Choate motioned to affirm the motion to reinstate licensure without restriction. Ms. Pollard seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.

Request for Inquiry: RFI 25-4

As a member of the Probable Cause Committee, Dr. Sternlof recused and left the room.

Dr. Ivy presided as Chair and Ms. Warren acted as the Board Advisor.

Ms. Warren presented a recommendation concerning RFI 25-4 on behalf of Dr. Sternlof and herself. RFI 25-4 was received by the Board office on July 8, 2025, and alleges that a licensed psychologist diagnosed a child with autism spectrum disorder based upon inappropriate assessments and tests and that the psychologists report lacked detail and corroborating evidence supporting the diagnosis. The RFI also

alleged that the psychologist failed to assess the child to rule out ADHD and other symptoms that were part of the testing referral. On August 22, 2025, an informal meeting and interview was conducted with the psychologist, Dr. Sternlof, and me. The psychologist explained that her evaluation methods and assessments vary depending upon the type of referral, a very thorough intake of the client, any medical tests received, any prior cognitive assessments performed, and any school observations. The psychologist stated that her role with this client was to evaluate the client's difficulty with emotional regulation; and that after a review of the notes taken during the client's intake, there was no mention of ADHD nor of it being the point of the referral. The psychologist acknowledged that since receiving the complaint, her reports are more detailed, and now include the diagnosis criteria, as well as a full explanation. After reviewing the RFI and response, and the discussions had during the informal meeting, Dr. Sternlof and I recommend that this RFI be dismissed as the RFI does not allege any ethical violations or conduct as described by Psychologists Licensing in Section 1370.

Dr. Choate motioned to dismiss RFI 25-4. Ms. Pollard seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Ivy voted for the motion.

Request for Inquiry: RFI 25-5

As a member of the Probable Cause Committee, Dr. Sternlof recused and left the room. Dr. Berman recused and left the room.

Ms. Warren presented a recommendation concerning RFI 25-5 on behalf of Dr. Sternlof and herself. RFI 25-5 was received by the Board office on July 21, 2025, and alleges that a licensed psychologist wrote false statements and misrepresented certain information in the individual psychological evaluation report. The RFI further alleges that the report is harming the Complainant in custody court. The RFI was accompanied by 3 emails sent by the Complainant to the psychologist. The licensed psychologist responded and explained that he was court ordered to conduct an individual psychologist evaluation on the Complainant and that his evaluation and report were limited in scope as to the Complainant's intrapsychic functioning, not on custody matters. The psychologist stated that upon a further review of the interview notes, the statements made in the evaluation report by the psychologist are consistent with what was said during the interview. After reviewing the RFI and the psychologist's response, Dr. Sternlof and I recommend that this RFI be dismissed as the RFI does not contain sufficient indicia of reliability nor allege conduct as described in the Psychologists Licensing Act in Section 1370.

Dr. Shepherd motioned to dismiss RFI 25-5. Dr. Choate seconded the motion and the motion passed. Pollard, Kunzweiler, Choate, Shepherd, and Ivy voted for the motion.

Unlicensed Complaint: U.C. 25-1

Dr. Berman returned to the room. As a member of the Probable Cause Committee, Dr. Sternlof recused and left the room.

Ms. Warren presented a recommendation concerning UC 25-1 on behalf of Dr. Sternlof and herself. U.C. 25-1 was received by the Board office on June 27, 2025, and alleges that an Oklahoma clinic, comprised of three APRNs / CNP, are practicing psychology without a license and using protected psychology terms on their website. Upon receipt of the complaint, it was decided that additional documentation was needed. The Board office requested the Complainant provided a redacted evaluation that is evidence of the practice of psychology, but the Complainant was unable to. However, the other allegations in the complaint were supported by a review of the Company's website in which they advertise providing "psychological testing and evaluations", which includes "cognitive and personality assessments". There

are only three providers on staff, none of which are licensed psychologists. Therefore, on behalf of Dr. Sternlof and myself, we recommend that a Letter of Concern be issued to address the use of the protected terms on the website and the service advertised that constitutes the practice of psychology.

Dr. Shepherd motioned to file a complaint with their licensing board and send a letter of concern. Dr. Choate seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Ivy voted for the motion.

Unlicensed Complaint: U.C. 25-2

As a member of the Probable Cause Committee, Dr. Sternlof recused and left the room.

Ms. Warren presented a recommendation concerning UC 25-2 on behalf of Dr. Sternlof and herself. U.C. 25-2 was received by the Board office on July 29, 2025, and alleges that a Licensed Professional Counselor is practicing psychology without a license and using protected psychology terms on their website. Upon receipt of the complaint, it was decided that additional documentation was needed. The Board office requested the Complainant provided a redacted evaluation from the LPC that is evidence of the unlicensed practice of psychology, but the Complainant was unable to, as they stated they have only visually inspected a report brough by a client. However, the other allegations in the complaint were supported by a review of the Clinic's website in which they advertise providing the following services: "psychoeducational assessments", "Autism evaluations using the psychosocial rating scale" and "child and adolescents services which include identifying and treating serious psychological issues". There are only two providers on staff, an LPC & School Psychometrist and an Occupational Therapist. As none of the providers are licensed psychologists, on behalf of Dr. Sternlof and myself, we recommend that a Letter of Concern be issued to address the use of any protected terms on the website and the use of assessments/scales that constitute the practice of psychology.

Dr. Choate motioned to file a complaint with their licensing board and send a letter of concern. Dr. Kunzweiler seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Ivy voted for the motion.

Unlicensed Complaint: U.C. 25-3

As a member of the Probable Cause Committee, Dr. Sternlof recused and left the room.

Ms. Warren presented a recommendation concerning UC 25-3 on behalf of Dr. Sternlof and herself. UC 25-3 was received by the Board office on August 18, 2025, and alleges that a licensed Attorney is practicing psychology without a license, specifically that he is conducting psychological evaluations for family court. The licensed Attorney responded to the allegations and stated that the services he provides to the courts do not require licensure. The individual stated that the services he performs are a brief mental status exam, the Beck Depression Inventory and Hopelessness Scale, a Patient Health Questionnaire, a Generalized Anxiety Disorder assessment and an Impact Event and Depression Anxiety Stress Scales.

Upon receipt of the response to the allegations, the individual provided a copy of the letter that he submitted to the courts that described his potential role in the case. In that letter, while he does make clear that he is not a licensed psychologist, he does state that he believes "he is qualified to conduct a limited psychological evaluation" as well as can provide a "comprehensive interview to prepare a report for the court regarding mental status, possible mental health diagnosis, and proposed steps for the Court to take".

As this individual is not a licensed psychologist, on behalf of Dr. Sternlof and me, we recommend that a Letter of Concern be issued to address the use of protected psychology terms in his advertisements and any issued reports/assessments to the courts and parties.

Dr. Choate motioned to file a complaint with their licensing board and send a letter of concern. Dr. Berman seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Ivy voted for the motion.

Presentation of the Oklahoma Licensed Behavioral Analyst Board (OLBAB):

Dr. B. Martin presented on the function of OLBAB and its current governance under the Department of Human Services (DHS). He advised that DHS would like OSBEP to assume responsibility as the governing agency to provide a more appropriate alignment. He provided that the DHS legislative liaison would be heading up the initiative should the Board motion to assume OLBAB. Dr. Martin responded to questions from Board members. *No action was taken.*

Dr. Ivy left the meeting at 11:30 a.m.

Oklahoma Licensed Behavioral Analyst Board (OLBAB):

Board members reviewed the agenda item regarding accepting the administrative powers for OLBAB. *Dr. Shepherd motioned to approve moving OLBAB under OSBEP. Dr. Choate seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Shepherd, Choate, and Sternlof voted for the motion.*

Applications approved by the Application Review Committee May - June 2025:

Board members reviewed the agenda item regarding applications that were approved by the Application Review Committee during the months of May and June 2025. *Dr. Choate motioned to ratify the applications approved May – June 2025 by the review committee. Dr. Kunzweiler seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

Applications approved by the Application Review Committee July - August 2025:

Board members reviewed the agenda item regarding applications that were approved by the Application Review Committee during the months of July and August 2025. *Dr. Choate motioned to ratify the applications approved July – August 2025 by the review committee. Ms. Pollard seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

Application for Licensure, Susan Wallace, Ph.D.

Board members reviewed the agenda item regarding the application for licensure for Dr. Wallace. Director Kyser read a statement from Dr. Wallace who could not be in attendance. Dr. Choate presented that the application review committee recommends denial due to the requirements set forth in OAC 575:10-1-2 were not met. *Dr. Sternlof motioned to accept the recommendation of the application review committee and deny licensure. Dr. Choate seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

The Board took a break at 12:00 p.m.

Board came back from break at 12:15 p.m.

Roll Call:
Members present:
S. Sternlof, Ph.D., Chair of the Board
C. Kunzweiler; Member of the Board
K. Choate, Ph.D., Member of the Board
W. Berman, Ph.D., Member of the Board
R. Pollard, Member of the Board

Members not present:
A. Ivy, Ph.D., Vice-Chair of the Board
M. Shepherd, Ph.D., Member of the Board

Board staff present:
J. Kyser, Executive Director of the Board
B. Warren, Assistant Attorney General

Report from the Oklahoma Psychological Association:
Ms. Danna Fowble updated members on current legislative matters and informed the members of the upcoming scheduled Conference on behalf of the Oklahoma Psychological Association. She also reported that the Board member vacancy had been filled and that her organization is now representing Florida. *No action was taken.*

Dr. Shepherd returned to the meeting at 12:23 p.m.

Managed Care Interim Study:
Board members reviewed the agenda item regarding Dr. Shepherd attending the Managed Care Interim Study. Dr. Shepherd provided details of the interim study. *No action was taken.*

Administrative Issues:
Monthly Budget/Revenue/Expense Report:
Board members reviewed the monthly budget, revenue, and expense reports presented by Director Kyser. *Dr. Sternlof made a motion to approve the reports as presented. Ms. Pollard seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

State Issued Cell Phone for Executive Director*:*
Dr. Choate motioned to approve the Executive Director contracting with AT&T for a state issued cell phone. Dr. Shepherd seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.

Executive Director Report:
Director Kyser provided the following updates:

a) Next meeting November 14, 2025, will be held at Northeastern State University, Broken Arrow Campus. *No action was taken.*
b) Update on Investigative Service Contracts. Three of the four contractors have signed. *No action was taken.*

c) Update on Fee Schedule: The Board received a follow-up report regarding the renewal fee and penalty discussed at the previous meeting. It was noted that the Board had voted to increase the renewal fee to $400 and to increase the renewal penalty. Upon further review, it was determined that state law specifies how the penalty may be applied. Statute permits a penalty of 10% of the renewal fee for each month the renewal is delayed, not to exceed twice the standard renewal fee. With this clarification, the renewal fee has been updated with the County Clerk's office, and the change has been implemented in the online system. *No action was taken.*

d) Legislative Update. The Executive Director met with Senator Prieto and his staff on August 28 as part of the Select Senate Committee Review process. It was noted that, in July, the agency had provided requested information, including financial documents and other relevant materials. The discussion was reported to have been positive, and the materials were well received. Senator Prieto inquired whether the agency required any assistance from his office and shared that he is conducting a study with DHS. He expressed interest in connecting with experts in the field of psychology and requested Board members' email addresses, which the Executive Director has already communicated to the Board by email. *No action was taken.*

e) Other Administrative Issues.
Staffing Update: The shared administrative assistant will transition to full-time employment with the Chiropractic Board effective July 1, 2026. In anticipation of this change, the agency plans to recruit a full-time employee in the spring. *No action was taken.*

It was noted that the agency, established in 1965, has maintained a continuous mission of protecting the public for more than six decades. *No action was taken.*

Appointment of New Board Member*:*
Governor Stitt has appointed Dr. Colby Kipp, Ph.D. to replace Dr. Choate. His term starts September 20, 2025. *No action was taken.*

Appointment of Board Member for the Application Review Committee*:*
Board members reviewed the agenda item regarding the appointment of a Board Member for the Application Review Committee due to the current appointee, Dr. Choate's term is ending. *Dr. Strenlof motioned Ms. Pollard to replace Dr. Choate on the Application Review Committee. Dr. Shepherd seconded the motion and the motion passed*. *Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

Appointment of Board Member for the Application Review Committee:
Board members reviewed the agenda item regarding the appointment of a Board Member for the Application Review Committee due to the current appointee, Dr. Choate's term is ending. This item was tabled and will be reconsidered at the next scheduled Board meeting. *No action was taken.*

Recognition of Board Service – Kurt Choate, Ph.D.:
Board members reviewed the agenda item regarding the recognition of Dr. Choate's. Dr. Choate was commended for his service to the Board and presented an award. *No action was taken.*

Licensure Verification Fee*:*
Board members reviewed the agenda item regarding the licensure verification fee. Director Kyser provided a cost analysis of processing written licensure verifications noting that it cost $24.76 to process one request and the agency currently charges $25. The current $25 fee essentially covers costs, generating minimal revenue of $193 in FY25. It was recommended that the Board consider a fee increase to ensure cost recovery and provide a modest margin for administrative overhead and future inflation. *Ms. Pollard motioned to increase the verification fee to $35. Dr. Berman seconded the motion and the motion passed*. *Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

Licensure Application Fee*:*
Board members reviewed the agenda item regarding the licensure application fee. Director Kyser provided a cost analysis of processing licensure applications noting that it cost $623 to process one application and the agency currently charges $400. At the current $400 fee, the Board operates at a loss of over $9,000 annually on applications. Given that Oklahoma uniquely assumes the ASPPB fee directly, the Board may wish to consider an increase in the application and reciprocity fees to align revenues with actual costs and/or determine if the $200 ASPPB fee should be paid directly to ASPPB by the applicant. *Dr. Shepherd motioned to have the applicant pay ASPPB the $200 directly. Dr. Kunzweiler seconded the motion and the motion passed*. *Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

Association of State and Provincial Psychology Boards (ASPPB) Annual Meeting on October 22 – October 26, 2025 in St. Louis, MO.
Director Kyser provided the update that she received a scholarship to attend the ASPPB conference. *Dr. Sternlof made a motion to approve Dr. Shepherd attendance at the upcoming meeting and have the Board pay the travel expenses. Ms. Pollard seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

Oklahoma Psychological Association Annual Conference on November 14 – November 15, 2025 at Northeastern State University in Broken Arrow, OK.
Dr. Berman made a motion to approve Director Kyser's attendance at the upcoming meeting at a reduced rate less than $250. Dr. Sternlof seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.

Public Comment:
Dr. Sternlof opened the meeting for public comment. *No comments were heard.*

Adjournment:
Dr. Sternlof announced that there is no further business to discuss. *Dr. Choate made a motion to adjourn. Dr. Kunzweiler seconded the motion* and the motion passed. *Berman, Pollard, Kunzweiler, Choate, Shepherd, and Sternlof voted for the motion.*

The meeting adjourned at 1:15 p.m.

Respectfully Submitted,



Jenny A. Kyser
Executive Director

ATTACHMENT TO THE AGENDA
Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals
May - June 2025

PSYCHOLOGICAL TECHNICIANS

Psychologist	Psychological Technician
Scott Secor, Ph.D.	Hannah Durland
Sumali Fernando, Psy.D.	McKenna Chatterji
Camryn Lopez, Psy.D.	Nathan Holland
Wendi L. Betz, Ph.D.	Emily Riggs
Jennifer Hale, Ph.D.	Ivee Baker
LaTosha Ramos-Lake, Ph.D.	David Swan
Cynthia Muhamedagic, Ph.D.	Meryl George

CONTINUING PROFESSIONAL EDUCATION (CPE):

APPLICATIONS TO SIT FOR LIENSURE EXAMINATIONS AND PRACTICE UNDER SUPERVISION AGREEMENTS:

Philip Stanley Davis, Ph.D.	Approval to sit for the JP exam and practice for 1yr on CO/VA License
Victoria Foxworth, Psy. D.	Approval to sit for the exams -and receive OK license with HSP
Y. Tami Yanez-Southard, P	Approval to sit for the JP exam and practice for 1yr on TX License
Cherokee Nation; Dr. A. Coser	Dylan Shelton and Andria Barnes

LICENSED HEALTH SERVICE PSYCHOLOGISTS:

Jordan Richard Hoffmeister, Ph.D.	License Number: 1485 License Date: 5/5/2025
Rachel A. Johnson, Psy.D.	License Number: 1486 License Date: 5/5/2025
Dokyoung Sophia You, Ph.D.	License Number: 1487 License Date: 5/16/2025
Allan P. Vives, Ph.D.	License Number: 1488 License Date: 5/21/2025

ATTACHMENT TO THE AGENDA
Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals
July - August 2025

PSYCHOLOGICAL TECHNICIANS

Psychologist	**Psychological Technician**
Eileen Parker, Ph.D.	Viviana Escalera Hernandez
Colby Kipp, Ph.D.	Viviana Escalera Hernandez
Margo Parker, Ph.D.	Leah Oosterloo
Timothy Doty, Psy.D.	Leah Oosterloo
Victoria Tracy, Ph.D.	Leah Oosterloo
Cynthia Muhamadegic, Ph. D.	Sha'Breaon Luper
Joseph James, Psy.D.	Leah Oosterloo

CONTINUING PROFESSIONAL EDUCATION (CPE):

Cultivating Compassion One Connection at a Time	Sponsor: OAIMH; Date:10/17/2025; CEU 5.5hrs

APPLICATIONS TO SIT FOR LIENSURE EXAMINATIONS AND PRACTICE UNDER SUPERVISION AGREEMENTS:

Caren Rena Moore, Ph.D.	Approval to sit for the JP exam and practice for 1yr on AR license
Sharon E. Rinks, Psy.D.	Approval to sit for the JP exam and receive OK license with HSP
Whitney N. Louis, Psy.D.	Approval to sit for JP exam and practice for 1yr on ND license
Dana Zavatkay, Ph.D.	Approval to sit for the JP exam and practice for 1yr on GA license
Amy L. Carter-Turner, Ph.D.	Approval to sit for exams and PPUS w/Audrey Rosenblatt, Ph.D.
Ashley N. Chee, Psy.D.	Approval to sit for exams and PPUS w/James David Bright, Psy.D.
Cherokee Nation; Dr. A. Coser	Dylan Shelton and Andria Barnes
IHCRC	Matthew Reid Wong and Adrienne M. Randolph

LICENSED HEALTH SERVICE PSYCHOLOGISTS:

Mary "Mollie" Rischard-Kimrey, Ph.D.	License #: 1490	Issued Date: 8/1/2025
Katherine A. Traino, Ph.D.	License #: 1491	Issued Date: 8/13/2025
Jordan Mackenzie Simmons, Ph.D.	License #: 1492	Issued Date: 8/14/2025
Victoria Foxworth, Psy.D.	License #: 1493	Issued Date: 8/18/2025
Emily Maixner. Ph.D.	License #: 1494	Issued Date: 8/27/2025