STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
April 4, 2025

The Oklahoma State Board of Examiners of Psychologists Meeting began at 1:00 p.m. on Friday, April 4, 2025. The meeting was held at the Colcord Center, 421 NW 13th Street, Suite 100, Oklahoma City, OK 73103.

Call to Order. Roll call and the announcement of a quorum.
Dr. Sternlof called the meeting to order.

Roll Call:

Members present:

S. Sternlof, Ph.D., Chair of the Board
A. Ivy, Ph.D., Vice-Chair of the Board
K. Choate, Ph.D., Member of the Board
W. Berman, Ph.D., Member of the Board
M. Shepherd, Ph.D., Member of the Board
R. Pollard, Member of the Board
C. Kunzweiler; Member of the Board.

Board staff present:

T. Rose, Executive Director of the Board
B. Warren, Assistant Attorney General
S. Balzer, Special Advisor to the Board

Announcement and Introduction:

Director Rose announced that a quorum was present to conduct business. Dr. Sternlof confirmed with Director Rose that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:

Dr. Sternlof announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Approval of Minutes:
Board members reviewed the meeting minutes for January 24, 2025. *Ms. Pollard moved to approve the January 24, 2025, meeting minutes. Dr. Shepherd seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Report from the Oklahoma Psychological Association. Dr. Emily Corley updated members on current legislative matters on behalf of the Oklahoma Psychological Association.

Complaints, Orders, and Miscellaneous Disciplinary Matters:
BC 24-2; Oklahoma State Board of Examiners of Psychologists vs Jana Lynch, Ph.D. – Presentation of Proposed Amended Agreement to Enter a Board-Approved Treatment and Monitoring Program in Lieu of Prosecution.

As a member of the Probable Cause Committee, Dr. Sternlof is recused from the matter and left the room.

Dr. Ivy presided as the Vice Chair and Ms. Balzer Board Advisor.

Ms. Warren presented Board members with a Proposed Amended Agreement to Enter a Board-Approved Treatment and Monitoring Program in Lieu of Prosecution, concerning BC 24-2, signed by Dr. Lynch.

Dr. Shepherd made a motion to accept the Proposed Amended Agreement to Enter a Board-Approved Treatment and Monitoring Program in Lieu of Prosecution, concerning BC 24-2, signed by Dr. Lynch, as presented. Dr. Choate seconded the motion and the motion passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, and Ivy voted for the motion. Dr. Sternlof was not present for the vote.

Dr. Sternlof returned to the meeting, and Ms. Balzer left.

Report of Assistant Attorney General regarding Jana Lynch, Ph.D., possible violation of the Board Order and Oklahoma "Psychologists Licensing Act," 59 O.S. §§ 1370 and 1370.3(C). This agenda item was stricken, and no discussion or action took place.

William Chadwick Ellis, Plaintiff, v. State of Oklahoma, ex. Rel. Oklahoma State Board of Examiners of Psychologists, Defendant, Case No. CV-2023-34, in the District Court of Osage County. Ms. Warren updated members about the Order on Judicial Review filed on March 28, 2025, concerning William Chadwick Ellis, Plaintiff, v. State of Oklahoma, ex. Rel. Oklahoma State Board of Examiners of Psychologists, Defendant, Case No. CV-2023-34, in the District Court of Osage County. The Order states "Petitioner's requested relief is quasi-adjudicative in nature. The Board correctly found in its quasi-legislative function; the request was not proper for consideration as a declaratory judgment. The Count finds the decision of the Oklahoma State Board of Examiners of Psychologists to be valid and the proceedings are free from prejudicial error to the appellant. The decision below is affirmed. *No action was taken.*

Draft APA Revised Ethical Principles of Psychologists Code of Conduct.
Director Rose provided members with the draft APA Revised Ethical Principles and Code of

Conduct, the current APA Ethical Principles and Code of Conduct, and information regarding the changes. *No action was taken.*

Current Continuing Professional Education Requirements.
Board members discussed the current continuing professional education requirements. *No action was taken.*

Association of State and Provincial Psychology Boards (ASPPB) Potential Regulatory Implications of Licensing Master's-Trained Individuals Task Force (PRI-LM).
Director Rose provided Board members with the following documents:

1. Letter from ASPPB regarding the documents developed by the ASPPB Regulatory Implications of Licensing Master's -Trained Individuals Task Force (PRI-LM).
2. Taskforce Bullet Points
3. Masters-Level Licensed Practitioner of Psychology process – graph
4. Model Regulatory Language – Part Two
5. Model Regulatory Language – Part Three

No action was taken.

Association of State and Provincial Psychology Boards (ASPPB) Centre for Data and Analysis on Psychology Licensure – Research Committee Report. Dr. Choate provided updates about the ASPPB Centre for Data and Analysis Research Committee Meeting and that the committee is considering possible research topics. The Centre for Data & Analysis on Psychology Licensure (the Centre) is to support psychology licensing boards in making informed licensure decisions through consistent data collection, analysis, and reporting. The Centre for Data and Analysis on Psychology Licensure information is available at www.asppb.centre.org. *No action was taken.*

Applications approved by the Application Review Committee January – February 2025:
Dr. Choate motioned to ratify the applications approved in January – February 2025 by the review committee. Dr. Ivy seconded the motion and the motion passed. *Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Executive Director's P-Card Statements for Review and Approval (January – February 2025):
Dr. Choate motioned to approve the Executive Director's January – February 2025 P-Card Statements. Dr. Kunzweiler seconded the motion and the motion passed. *Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Administrative Issues:
Monthly Budget/Revenue/Expense Report:
Board members reviewed Director Rose's monthly budget, revenue, and expense reports. *Ms. Pollard moved to approve the reports as presented. Dr. Ivy seconded the motion, which passed. Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

FY26 Shared Employee Agreement between the Oklahoma Board of Chiropractic Examiners and the Oklahoma State Board of Examiners of Psychologists. Dr. Choate motioned to approve the FY26 Shared Employee Contract with the Oklahoma Board of Chiropractic Examiners. Dr. Ivy

seconded the motion and the motion passed. *Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Fee Schedule. Board members reviewed a proposed revised Fee Schedule provided by Director Rose. Dr. Sternlof motioned to approve the proposed Fee Schedule with the additional amendments presented. Dr. Choate seconded the motion and the motion passed. *Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Executive Director Report:
Director Rose provided the following updates:

a) Website Migration - The new OSBEP website platform that aligns with the standards and guidelines of the Oklahoma State Brand transition is complete, and the new site has been published.
b) SB 395 - Sunset Bill – provided an update on SB 395.
c) Next Meeting – May 16, 2025.
d) Other Administrative Issues.
    - The November meeting, to be held in conjunction with the Oklahoma Psychological Association Conference, has been changed from November 7, 2025, to November 14, 2025.
    - Director Rose informed Board Members that she will submit a letter of resignation from her position as the Executive Director for the OSBEP at the next meeting on May 16, 2025.
e) Appointment of committee for administration*: Dr. Sternlof informed Board members that he and Dr. Ivy will work with Director Rose to find a candidate for the Executive Director role for the Board to review at the May meeting.*

ASPPB Updates:
Director Rose provided the following:

a) As the Chair of the Board of Administrators Committee (BARC), Director Rose held a virtual meeting with BARC members on February 19, 2025.
b) ASPPB Quarterly Newsletter – January 2025
c) ASPPB Call for Nominations and Awards.
d) ASPPB Midyear Meeting is April 23-27, 2025.

PSYPACT Updates:
Director Rose provided the following:

a) As a member of the PSYPACT Executive Board, Director Rose attended the Executive Board Meeting on February 4, 2025, and March 28, 2025.
b) As a member of the PSYPACT Finance Committee, Director Rose attended the Finance Committee meeting on February 5, 2025, and April 2, 2025.
c) As a PSYPACT Requirements Review Committee member, Director Rose attended the Requirements Review Committee Meeting on February 13, 2025.
d) PSYPACT digital badges and certificates of authorization are now being issued.

Legislative Updates:
Director Rose provided members with an update on Legislative Bills that could impact the Board.

Public Comment:
Dr. Sternlof opened the meeting for public comment. *No comments were heard.*

Adjournment:
Dr. Sternlof announced that there is no further business to discuss. *Dr. Choate made a motion to adjourn. Dr. Shepherd seconded the motion* and the motion passed. *Berman, Pollard, Kunzweiler, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

The meeting adjourned at 3:15 p.m.

Respectfully Submitted,

Teanne Rose
Executive Director

ATTACHMENT TO THE AGENDA
Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals
January – February 2025

Psychologist:
Renee Allen, Ph.D.

Psychological Technician:
Salena Young

Continuing Professional Education (CPE):
Making a Personal Redbook - Sponsor: HAJA; 9 CPE; March 7-8, 2025
Diversity - Sponsor: HAJA; 9 CPE; April 4-5, 2025

Applications to sit for Licensure Examinations and Practice Under Supervision Agreements:

Charlotte M. Shanaver, Ph.D.	Approval to sit for licensure exams – Exempt postdoc with OU
Susanna V. Lopez, Ph.D	Approval to sit for exams and IPUS with Billy Boyd, Ph.D.
Rachel A. Johnson, Psy.D.	Approval to sit for the JP exam and practice for 1 year w/MO license
Erin Healey, Ph.D.	Approval of PPUS with Catherine Roring, Ph.D.

Licensed Health Service Psychologists – January – February 2025:

Kacey Gilbert, Ph.D.	License Number: 1479	License Date: 1/1/2025
Hannah Berg, Ph.D.	License Number: 1480	License Date: 1/6/2025
Kimberly Michelle Burdine, Psy.D.	License Number: 1481	License Date: 1/8/2025
Brooke Kania Millham, Psy.D.	License Number: 1482	License Date: 1/24/2025
Camryn Shae Sanders Lopez, Psy.D.	License Number: 1483	License Date: 1/29/2025