STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
January 24, 2025

The Oklahoma State Board of Examiners of Psychologists Meeting began at 10:00 a.m. on Friday, January 24, 2025. The meeting was held at the Colcord Center, 421 NW 13th Street, Suite 100, Oklahoma City, OK 73103.

Call to Order. Roll call and the announcement of a quorum.
Dr. Sternlof called the meeting to order.

Roll Call:
Members present:
S. Sternlof, Ph.D., Chair of the Board
A. Ivy, Ph.D., Vice-Chair of the Board
K. Choate, Ph.D., Member of the Board
W. Berman, Member of the Board
M. Shepherd, Ph.D., Member of the Board
R. Pollard, Member of the Board;
Members not present:
C. Kunzweiler; Member of the Board.

Board staff present:
T. Rose, Executive Director of the Board
B. Warren, Assistant Attorney General

Announcement and Introduction:
Director Rose announced that a quorum was present to conduct business. Dr. Sternlof confirmed with Director Rose that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:
Dr. Sternlof announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Approval of Minutes:

Board members reviewed the meeting minutes for November 8, 2024. *Ms. Pollard moved to approve the November 8, 2024, meeting minutes. Dr. Berman seconded the motion and the motion passed. Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Report from the Oklahoma Psychological Association.

On behalf of the Oklahoma Psychological Association, Dr. Emily Corley updated current legislative matters and announced that the OPA will hold town hall meetings regarding Masters Level Licensure.

Complaints, Orders, and Miscellaneous Disciplinary Matters:

BC 24-2; Jana Lynch, Ph.D. – Presentation of Proposed Agreement Not to Practice.
Ms. Warren presented Board members with a Proposed Agreement with Board Not to Practice concerning BC 24-2, signed by Dr. Lynch. *Dr. Choate made a motion to accept the Agreement Not to Practice. Dr. Ivy seconded the motion and the motion passed. Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Association of State and Provincial Psychology Boards (ASPPB) - Examination for Professional Practice in Psychology Collaborative Implementation Task Force (EPPP CITF).

Director Rose was appointed to serve on the Association of State and Provincial Psychology Boards (ASPPB) - Examination for Professional Practice in Psychology Collaborative Implementation Task Force (EPPP CITF), which will consist of fourteen members.

Application for Licensure for Ruffina David, Ph.D.

Board members reviewed the Application for Licensure for Ruffina David, Ph.D., and the Application Review Monitor from the Application Review Committee. The following information is missing from Dr. David's application:

Doctoral Program: Specific coursework for the doctoral program was not provided on the submitted academic transcript
Internship: Dr. David's experiences during her internship appear to include supervision from one licensed psychiatrist (2000 to 2002). Oklahoma psychology licensure requires an applicant to receive face-to-face supervision from at least three licensed psychologists during their pre-doctoral year of supervised experience. Oklahoma psychologist licensure requires that internship experiences document a minimum of 100 hours of individual supervision and 200 hours of combined individual and group supervision, including the names and number of specific hours of supervision from each of the minimum three licensed psychologists. Such documentation was not provided.
Postdoctoral Experience: Dr. David reported and verified by her supervisor, a licensed psychologist, that she received "supervision" for a period of four years following Dr. David's graduation from her PhD program. However, no specific number or frequency of hours of

supervision was reported. Oklahoma requires applicants for psychology licensure to receive a minimum of 75 hours of face-to-face supervision from a licensed psychologist.

Dr. Choate made a motion to request Dr. David provide official documentation of the missing items from her application, doctoral program, internship, and postdoctoral experience for further review. Dr. Sternlof seconded the motion and the motion passed. Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.

Applications approved by the Application Review Committee November - December 2024:
Dr. Choate motioned to ratify the application approved November -December 2024 by the review committee. Dr. Ivy seconded the motion and the motion passed. *Berman, Pollard, Choate, and Ivy voted for the motion. Shepherd and Sternlof recused.*

Executive Director's P-Card Statements for Review and Approval (November - December 2024):
Ms. Pollard motioned to approve the Executive Director's November – December 2024 P-Card Statements. Dr. Berman seconded the motion and the motion passed. *Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Administrative Issues:

Monthly Budget/Revenue/Expense Report:
Board members reviewed Director Rose's monthly budget, revenue, and expense reports. *Dr. Choate moved to approve the reports as presented. Dr. Shepherd seconded the motion, which passed. Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

Executive Director Report:
Director Rose provided the following updates:

a) State of Oklahoma Efficiency in Licensing Taskforce Report - *No action was taken.*
b) Website Migration - The Board office continues to work with the Oklahoma Office of Management and Enterprise Services ("OMES") to transition the OSBEP website to a new platform that aligns with the standards and guidelines of the Oklahoma State Brand.
c) 2025 License Renewal Report – No action was taken.
d) Sunset Boards Hearing – January 23, 2025. As requested by Chairman Gerrad Kendrix, Oklahoma House of Representatives, Director Rose and Dr. Sternlof presented the following information to the Administrative Rules Committee for Sunset Review, concerning HB1040.
    - Principle purpose of the Board.
      Board Structure and Meeting Schedule
    - Budget and Funding Sources
    - Employees
    - Is this structure the best for citizens of the state and licensees under the Board's purview?
    - Would consolidation or restructuring hurt the service the board provides, and if so, how?

e) Next Meeting – March 7, 2025. *No action was taken.*

f) Other Administrative Issues.

- The November meeting date may change. OPA will provide an update as soon as possible.
- OUHSC Presentation to Interns and Postdocs is January 31, 2025.

Appointment of Board Member to perform Annual License Renewal Audits.
The State Auditor recommended a board member to perform the duty of randomly reconciling license renewal for active licenses to supporting bank deposit paperwork. Accordingly, Director Rose requested the Board appoint a board member to perform the license renewal audit as suggested by the auditor's office. *Dr. Sternlof made a motion to approve Ms. Pollard to perform the license renewal audit as the auditor's office suggested. Dr. Ivy seconded the motion and the motion passed. Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

ASPPB Mid-Year Meeting, April 24 -27, 2025.
Dr. Sternlof made a motion to approve Dr. Ivy to attend the ASPPB Midyear Meeting with Director Rose, April 24-27, 2025, and Dr. Berman as an alternate if Dr. Ivy is unable to attend. Dr. Choate seconded the motion and the motion passed. *Berman, Pollard, Choate, Shepherd, Ivy, and Sternlof voted for the motion.*

PSYPACT Updates:
Director Rose provided the following:
- PSYPACT Quarterly Newsletter – December 2024.
- PSYPACT Commission now issues digital badges and certificates of authorization.
- Report from the PSYPACT Annual Commission Meeting November 18-19, 2024.
- Director Rose was elected to serve as the new Lay Member on the PSYPACT Executive Board.

Legislative Updates:
Director Rose provided members with a list of Legislative Bills that could impact the Board.

Public Comment:
Dr. Sternlof opened the meeting for public comment. *No comments were heard.*

Adjournment:
Dr. Sternlof announced that there is no further business to discuss. *Dr. Shepherd made a motion to adjourn. Dr. Ivy seconded the motion and the motion passed. Berman, Pollard, Shepherd, Kunzweiler, Ivy, Choate, and Sternlof voted for the motion.*

The meeting adjourned at 11:10 a.m.

Respectfully Submitted,

Teanne Rose

Teanne Rose
Executive Director

ATTACHMENT TO THE AGENDA
Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals
November - December 2024

Psychologist:	Psychological Technician:
Miracle Goetz, Psy.D.	Hannah Epps
Steven Sternlof, Ph.D	Hannah Epps
Colby Kipp. Ph.D	Sophia Brown
Keely Johnson, Psy.D.	Sophia Brown
Miracle Goetz, Psy,D.	Cathy Kill
Hunter Holloway, Ph.D.	Hannah Epp
Hunter Holloway, Ph.D.	Adria Haggard

Continuing Professional Education (CPE):
Ethical Issues in Burnout: Exploring Clinical Impairment - Sponsor: St Francis Health; 3 CPE; May 16, 2025/Sept. 26,2025

Applications to sit for Licensure Examinations and Practice Under Supervision Agreements:

Kimberly Michelle Burdine, Ph.D.	Approval to sit for the JP exam and practice for 1 year w/TX license
Erin Healey, Ph.D.	Approval of resubmission of application to sit for licensure exams
Ashley Markovic, Ph.D.	Approval for OK Licensure with HSP privileges via reciprocity

Licensed Health Service Psychologists – November - December 2024:

Noah Anthony Cole, Psy.D	License Number: 1473 License Date: 11/08/2024
Hunter Brooke Holloway, Ph.D.	License Number: 1474 License Date: 11/08/2024
Kristin Karr, Psy.D.	License Number: 1475 License Date: 11/08/2024
Chelsea Corin Cody, Ph.D.	License Number: 1476 License Date: 11/12/2024
Michelle D. Hestand. Ph.D	License Number: 1477 License Date: 12/05/2024
McKenzie Renee Sprowls, Psy.D.	License Number: 1478 License Date: 12/06/2024