



State of Oklahoma  
**PARDON AND PAROLE BOARD**

**Pardon and Parole Board Meeting  
Parole Meeting Minutes  
March 2025**

**Monday, March 3, 2025  
9:00 a.m.**

**MEMBERS PRESENT:** Kevin Buchanan, Richard Miller, Sean Malloy, Susan Stava, and Robert Reavis.

**MEMBERS ABSENT:** None

**STAFF:** Tom Bates, Melinda Romero, Leroy Long, Jennifer Pando, and Kyle Counts

**GUESTS:** None

**A. Call to Order – Chairman Richard Miller**

Following the Pardon and Parole Board business meeting, Chairman Miller called the Parole Meeting of the Pardon and Parole Board (PPB) to order at 10:07 a.m. on the Zoom Webinar ID# 1603689884.

**A. Roll Call – Chairman Richard Miller**

The members attending were Kevin Buchanan, Richard Miller, Sean Malloy, Susan Stava, and Robert Reavis. The voting order was announced as Richard Miller, Susan Stava, Sean Malloy, Robert Reavis, and Kevin Buchanan.

**I. Discussion and Possible Action on Pardon Applicants – Chairman Richard Miller**

The Board heard presentations and interviewed pardon applicants. The vote of the Board was recorded and is reflected on each applicant's ballot. The ballot for each applicant is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 10:59 a.m. The meeting reconvened at 11:09 a.m.

**II. Discussion and Possible Action on Jacket Review: Commutations, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Administrative Parole, and S.I.R. Docket**

The Board acted on inmates who were docketed for jacket review for Stage I commutations. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for

each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a lunch break at 12:39 p.m.

**III. Reconvening of the Meeting – Chairman Richard Miller**

The Board reconvened at 12:57 p.m. In attendance were Kevin Buchanan, Richard Miller, Sean Malloy, Susan Stava, and Robert Reavis. A quorum was present.

**IV. Discussion and Possible Action on Victim/Victim Representatives – Chairman Richard Miller**

The Board heard protests from victims/victim representatives, for which inmates were being considered. There was one in person Victim Protests. The Board took the protests under advisement until the inmates' consideration. The ballots for the inmates are available in the Administrative Office in accordance with the Open Records Act.

**V. Discussion and Possible Action on District Attorney Protests – Chairman Richard Miller**

The Board heard protests from District Attorney's/representatives, for which inmates were being considered. There were seven in person DA Protests. The Board took the protests under advisement until the inmates' consideration. The ballots for the inmates are available in the Administrative Office in accordance with the Open Records Act.

**VI. Discussion and Possible Action on Jacket Review: Commutations, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Administrative Parole, and S.I.R. Docket**

The Board took action on inmates who had parole jacket reviews. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

**VII. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates – Chairman Richard Miller**

The Board took action on inmates who were docketed for jacket reviews and had delegates. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 2:56 p.m. The meeting reconvened at 3:05 p.m.

**VIII. Discussion and Possible Action on Jacket Review: Commutations, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Administrative Parole, and S.I.R. Docket**

The Board took action on inmates who had parole jacket reviews. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

Chairman Miller recessed the meeting at 4:03 p.m. to reconvene on Tuesday, March 4, 2025, at 9:00 a.m. via Zoom Webinar ID# 1603689884

**Tuesday, March 4, 2025**  
**9:00 a.m.**

**IX. Reconvening of the Meeting – Chairman Richard Miller**

Chairman Miller reconvened the meeting of the Pardon and Parole Board (PPB) at 9:00 a.m. via Zoom Webinar ID# 1603689884

**A. Roll Call – Chairman Richard Miller**

The members attending were Richard Miller, Sean Malloy, Susan Stava, Kevin Buchanan, and Robert Reavis.

**X. Discussion and Possible Action on Jacket Reviews for Inmates with Delegates – Chairman Richard Miller**

The Board took action on inmates who were docketed for jacket reviews and had delegates. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 10:21 a.m. The meeting reconvened at 10:40 a.m.

**XI. Discussion and Possible Action on Jacket Review: Commutations, Nonviolent Parole, Violent Parole Stage I, Reentry Docket, Medical Parole Docket, Aging Prisoners Parole, Stage II Commutations, Stage II Violent Parole, Special Reviews, Administrative Parole, and S.I.R. Docket**

The Board took action on inmates who had parole jacket reviews. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 11:30 a.m. The meeting reconvened at 11:45 a.m.

The Board took a brief break at 12:50 p.m. The meeting reconvened at 12:56 p.m.

**XII. Discussion and Possible Action on Personal Interviews with Inmates and Delegates – Chairman Richard Miller**

The Board continued interviews with inmates who had a personal appearance for a parole consideration and any delegate who signed up to present on their behalf. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open

Records Act.

**XIII. Discussion and Possible Action on any unfinished business from Agenda Items III – XXI – Chairman Richard Miller**

There was no unfinished business.

**XIV. Discussion and Possible Action on any Tie votes or Vote Changes from Agenda Items III – XIII – Chairman Richard Miller**

The Board took action on inmates who had tie votes or vote changes. Any change to the prior vote of a Board member was declared and recorded on the inmate's ballot. The ballot for each inmate is available for reproduction at the Administrative Office of the PPB in accordance with the Open Records Act.

**XV. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda – Chairman Richard Miller**

There was no new business.

**XVI. Adjournment – Chairman Richard Miller**

All votes were declared final at the adjournment of the meeting on Tuesday, March 4, 2025, at 1:20 p.m. The meeting was adjourned.

Respectfully Submitted,

*Melinda Romero*

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Melinda Romero  
Deputy Director

The minutes for the March 2025 Pardon and Parole Board Meeting - Parole Meeting were approved by a majority vote on the 7<sup>th</sup> day of April 2025.