

MINUTES OF REGULAR MEETING
STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS
AND LAND SURVEYORS

The Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors met in a regular meeting on February 15, 2024, at the Oklahoma Engineering and Design Professionals Center, 220 NE 28th St., Oklahoma City, OK 73105. The meeting was held pursuant to notice dated February 7, 2024 issued by the Executive Director on the instruction of the Chair. Written notice of the meeting was filed with the Secretary of State and the agenda posted outside the meeting location and board offices, twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting.

The meeting was called to order at 9:00 a.m., Thursday, February 15, 2024, by David Page, Chair, and the following members of the Board were present:

David Page	Aaron Morris
Glen Smith	Gene Brown
Joe Cardenas	Pat Adams
Richard Willoughby	

Kathy Hart, Executive Director; Bruce Pitts, Principal Assistant; Ryan Daniels, Compliance Investigator; Robert Manchester, Board Attorney; Ben Graves, Attorney General Representative, Sherrie Dyer, Outreach and Communications Strategist, and Taylor Aizenman, Assistant Director/Compliance Manager were also present at the meeting.

The minutes of the November 30, 2023 Board Meeting were reviewed by the Board. It was moved by Mr. Willoughby and seconded by Mr. Cardenas to approve the minutes as presented. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Robert Manchester presented a proposed Consent Order in Case No. 2023-062, Kirby Building Systems Mississippi, LLC, CA 7712 (I). Respondent was not present or represented by counsel. Following discussion, it was moved by Mr. Brown and seconded by Mr. Willoughby to accept the proposed Consent Order. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Robert Manchester presented a proposed Consent Order in Case No. 2023-076 for Diamond Z Engineering, Inc. Respondent was not present or represented by counsel. Following discussion, it was moved by Mr. Willoughby and seconded by Mr. Cardenas to accept the proposed Consent Order. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Robert Manchester presented a proposed Surrender in Case No. 2023-076 for Jeff L. Griffin, P.E. 9576. Respondent was not present or represented by counsel. Following discussion, it was moved by Mr. Willoughby and seconded by Mr. Adams to accept the proposed Surrender. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Robert Manchester presented a motion for continuance in Case No. 2023-081, Hall Engineering Group, LTD, CA 7587 / Justin Hall, PE 27542. Respondents were not present or represented by counsel. Following discussion, it was moved by Mr. Willoughby and seconded by Mr. Brown to grant the motion for continuance. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Robert Manchester presented a proposed Consent Order in Case No. 2023-101, Trident Engineering Associates, Inc. / Donald W. Vannoy. Respondents were not present or represented by counsel. Following discussion, it was moved by Mr. Brown and seconded by Mr. Willoughby to accept the proposed Consent Order. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Following the presentation of the cases listed below, it was moved by Mr. Brown and seconded by Mr. Willoughby to accept the Enforcement Committee's recommendation and issue a Letter of Caution regarding the following matters:

2023-062	Harold Gregory, PE 18416
2023-101	David J. Robillard
2024-008	Ildefonso Gonzalez, PE 26716
2024-009	Afsar Hasan, PE 26274
2024-010	Eric Kohl, PE 20969
2024-011	Mesa Associates, Inc, CA 5907

2024-012 Raja El-Awar, PE 21733
2024-013 Knighthawk Engineering, Inc. CA 4973
2024-014 The Core Group, CA 3484

Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

The Enforcement Case List and Administrative Fine collection spreadsheet were reviewed with no action taken.

Kathy Hart presented a Legislative Report on the status of several bills under consideration for the current 2024 Legislative Session.

Board Members and Staff had a discussion regarding Subsurface Utility Engineering. Following discussion, the Board decided to form a Subsurface Utility Committee to include Board Members and other key stakeholders with the goal of developing a position statement for public dissemination.

Sherrie Dyer presented a Scholarship and Outreach Report, advising that the application closing date of the Professionally Engineering the Future Scholarship is March 1, 2024. The Board reviewed the Oklahoma City Community Foundation financial statement as of December 31, 2023 with no formal action taken. Sherri Dyer updated the Board with a summary of her numerous university outreach activities to discuss examinations, the benefits of licensure, and the Professionally Engineering the Future Scholarship. Kathy Hart advised that the Board has been invited to participate at a Roundtable Discussion at the OSLS State Meeting on March 8, 2024.

Following a review of the November 2023, December 2023, and January 2024 financial statements, claims, and P-Card Purchases, it was moved by Mr. Smith and seconded by Mr. Adams to approve the financial statements, claims, and P-Card Purchases as presented. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Board Members and Staff presented a A/E Joint Committee Report, advising that the committee recently met with the Oklahoma Fire Marshal's Office. Following the meeting, it was determined that an article be drafted to advise licensees to advise on the status of the current Oklahoma Fire Marshal's Office plan review backlog.

The Board recessed for lunch from noon to 1:00 p.m.

Kathy Hart and Bruce Pitts presented a Surveying Committee Report, including a proposed Revised Oklahoma Law and Surveying (OLS) Exam Policy. Following discussion, it was moved by Mr.

Smith and seconded by Mr. Morris to approve the Revised OLS Exam Policy. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Kathy Hart presented a Professional Engineer Committee Report, advising that Sherrie Dyer will be resuming a PDH audit and the Oklahoma Law and Engineering (OLE) exam will be reviewed to determine what revisions are needed to be in accordance with the pending statutory revisions.

Kathy Hart presented an NCEES Report with no formal action taken.

Kathy Hart presented a Building Report, including a discussion regarding the FY 2025 Lease Agreement for the Oklahoma Board of Architects, Landscape Architects, and Registered Commercial Interior Designers. Following discussion, it was moved by Mr. Smith and seconded by Mr. Brown to approve the updated Lease Agreement for the next four (4) years beginning on July 1, 2024. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

Approval of Application Consent Agenda:

1. The Board considered the following Consent Agenda based upon approval by the Executive Director or the Board's designee between Board meetings:
 - a. PE Applications (including MLE PE's, PE-SE's, Re-licensure, and other qualifying PE applications)
 - b. CA Applications
 - b. Temporary License Applications
 - c. Engineer Intern Certifications
 - d. Land Surveyor Intern Certifications
 - e. Amended Certificate of Authorization Applications
 - f. Name Change Applications as follows
2. Board consideration of applications reviewed and approved by the Executive Director or the Board's designee for initial licensure, who have now passed the PE examination and obtained all requisite experience (these applicants applied to take the PE examination prior to obtaining all requisite experience).
3. Board consideration of applications reviewed and approved by the Executive Director or the Board's designee for admission to the P.S. and/or O.L.S. examination and, when the examination(s) are successfully passed, granted initial P.L.S. licensure.
4. Board consideration of applications reviewed and approved by the Executive Director or the Board's designee for admission to the P.S. and/or O.L.S. examination and, when the examination(s) are successfully passed, granted comity P.L.S. licensure.

5. Board consideration of P.E., S.E. Designation Applications reviewed and approved by the Board's designee:
 - a. Board consideration of Oklahoma P.E.'s applying for the S.E. designation by way of examination
6. Application and Examination Report

It was moved by Mr. Smith and seconded by Mr. Willoughby to ratify the Consent Agenda items previously reviewed and approved by the Executive Director or the Board's designee between Board meetings. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		

It was moved by Mr. Morris and seconded by Mr. Adams to adjourn the meeting at 2:00 p.m. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Pat Adams	(aye)
Richard Willoughby	(aye)		