

MINUTES OF REGULAR MEETING
STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS
AND LAND SURVEYORS

The Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors met in a regular meeting on April 18, 2024, at the Oklahoma Engineering and Design Professionals Center, 220 NE 28th St., Oklahoma City, OK 73105. The meeting was held pursuant to notice dated April 10, 2024 issued by the Executive Director on the instruction of the Chair. Written notice of the meeting was filed with the Secretary of State and the agenda posted outside the meeting location and board offices, twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting.

The meeting was called to order at 9:00 a.m., Thursday, April 18, 2024, by David Page, Chair, and the following members of the Board were present:

David Page	Aaron Morris
Glen Smith	Gene Brown
Joe Cardenas	Richard Willoughby

Kathy Hart, Executive Director; Bruce Pitts, Principal Assistant; Ryan Daniels, Compliance Investigator; Robert Manchester, Board Attorney; Emily Isbill, Attorney General Representative, Sherrie Dyer, Outreach and Communications Strategist, and Taylor Aizenman, Assistant Director/Compliance Manager were also present at the meeting.

The minutes of the February 18, 2024 Board Meeting were reviewed by the Board. It was moved by Mr. Smith and seconded by Mr. Cardenas to approve the minutes as presented. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Robert Manchester presented a motion for continuance in Case No. 2023-075, Carey P. Lege, PLS 1899 / Atwell, LLC, CA 6036. Respondents were not present or represented by counsel. Following discussion, it was moved by Mr. Smith and seconded by Mr. Willoughby to grant the motion for continuance. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Robert Manchester presented a proposed Consent Order in Case No. 2023-081 for Justin Hall, PE 27542 / Hall Engineering Group, LTD. Respondents were not present or represented by counsel. Following discussion, it was moved by Mr. Brown and seconded by Mr. Willoughby to accept the proposed Consent Order. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Robert Manchester presented a proposed Dismissal in Case No. 2023-121, Hosrow Aframian, PE, SE 16643. Respondent was not present or represented by counsel. Following discussion, it was moved by Mr. Smith and seconded by Mr. Morris to accept the proposed Dismissal. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Robert Manchester presented a proposed Consent Order in Case No. 2024-005, Pavan Sundaresh Manepalli, TL 968 / MPK Structural Engineering LLC dba MPK and Associates LLC, CA 9331. Respondents were not present or represented by counsel. Following discussion, it was moved by Mr. Willoughby and seconded by Mr. Brown to accept the proposed Consent Order. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Robert Manchester presented a proposed Consent Order in Case No. 2024-011, Jeff Beets / American Roofing and Construction, LLC. Respondents were not present or represented by counsel. Following discussion, it was moved by Mr. Brown and seconded by Mr. Willoughby to accept the proposed Consent Order. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Following the presentation of the cases listed below, it was moved by Mr. Brown and seconded by Mr. Morris to accept the Enforcement Committee's recommendation and issue a Letter of Caution regarding the following matters:

2023-058 Eric Adlai Isaacs, PLS 1631
 2023-111 Jairzinho Vasquez, PE 22035
 2023-112 Zeyn Uzman, PE 21600
 2023-113 David Kornacki, PE 22585
 2023-114 Chris Kim, PE 31641
 2023-115 Bradley Isbell, PE 21982
 2023-116 Mark Bigbie, PE 22503
 2023-117 Heath Dumack, PE 32028
 2023-118 Blanchard AE Group, CA 7968
 2023-119 Ulteig Operations, LLC, CA 9136

2023-120 Yurianto Yurianto, PE 28662
2024-021 AVCON INC., CA 9324
2024-022 Kanwar Engineering Ltd., CA 9353
2024-022 Gurmeet Lohchav, PE 33971
2024-027 Robert Davis, PE 27546
2024-029 John-Mark Matkin, PE 29834
2024-031 Swanson Rink, Inc., CA 3067
2024-033 Ashley Bice, PE 31018
2024-035 Savant Engineering, LLC, CA 7199

Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

The Enforcement Case List and Administrative Fine collection spreadsheet were reviewed with no action taken.

The Board reviewed the FY 2025 Professional Services Contract for Robert Manchester, Board Attorney. It was moved by Mr. Brown and seconded by Mr. Willoughby to extend the contract under the existing terms for FY 2025. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

The Board reviewed the FY 2025 Professional Services Contracts for the Board's Professional Land Surveyor Investigators, including Randy Mosely and Sisemore & Associates. It was moved by Mr. Willoughby and seconded by Mr. Morris to extend the contracts under the existing terms for FY 2025. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Kathy Hart presented a Legislative Report detailing the progress of the Board's Statute Revisions Bill, House Bill 3253, currently under consideration during the 2024 Legislative Session. The Board then examined proposed policy language concerning the interpretation of OAC 245:15-19-9(a) in response to Senate Bill 1603. Subsequently, a motion was made by Mr. Willoughby and seconded by Mr. Morris to proceed with integrating the policy language into the Board's Administrative Rules. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Board Members and Staff engaged in a discussion regarding Subsurface Utility Engineering. David Page provided an update on the recent Subsurface Utility Engineering (SUE) Subcommittee Meeting and facilitated a review of the North Carolina Board of Examiners for Engineers and Surveyors Subsurface Utilities Location Data Policy. SUE Subcommittee Members include Josh Powers, P.E., P.L.S., representatives from the Oklahoma Department of Transportation, Board Members Glen Smith and David Page, and Board Staff Bruce Pitts. Additionally, David Page informed the group that the Board has received an invitation to participate in a meeting with the Oklahoma Department of Transportation on April 30, 2024, to address specifications and concerns regarding Subsurface Utility Engineering.

It was moved by Mr. Cardenas and seconded by Mr. Willoughby to move into Executive Session to review the Principal Assistant Salaried Position and consider filling the Surveying Programs and Compliance Manager Salaried Position, pursuant to 25 O.S. Supp. 2018, Section 307(B)(1). Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Following discussion, it was moved by Mr. Morris and seconded by Mr. Willoughby to move into Open Session. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

It was moved by Mr. Smith and seconded by Mr. Willoughby to retain Darin Raibourn, PLS, as Surveyor Program and Compliance Manager at the annual salary of \$80,000 beginning July 1, 2024. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

It was moved by Mr. Smith and seconded by Mr. Willoughby that based on the high performance evaluation of Principal Assistant Bruce Pitts that his part-time annual compensation be increased to \$50,000. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

The Board recessed for lunch from noon to 1:00 p.m.

Board Members and Staff presented a Scholarship Report, advising that for the 2024 – 2025 academic year, the Board awarded thirty-five \$2500 awards, nineteen \$2000 awards, and one \$5000

Bill Dickerson Memorial Scholarship award for a \$130,500 total award amount. It was moved by Mr. Willoughby and seconded by Mr. Cardenas to approve the Scholarship Report as presented. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Sherri Dyer updated the Board with a summary of her numerous university outreach activities to discuss examinations, the benefits of licensure, and the Professionally Engineering the Future Scholarship. Board Members and Staff reported on the March 8, 2024 OSLS Roundtable Discussion and the April 16, 2024 OSEA State Meeting.

Following a review of the February and March 2024 financial statements, claims, and P-Card Purchases, it was moved by Mr. Smith and seconded by Mr. Willoughby to approve the financial statements, claims, and P-Card Purchases as presented. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Board Members and Staff presented an A/E Joint Committee Report, advising on the status of the current Oklahoma Fire Marshal's Office plan review backlog. Board Member Gene Brown suggested discussing the differences between signing and sealing requirements for PEs and Architects at a future A/E Joint Committee Meeting.

Sherrie Dyer presented an PDH Audit Report with no formal action taken.

Kathy Hart and Bruce Pitts presented a Surveying Committee Report. The Board discussed the proposed development of an NCEES PS Mapping Science Exam and requested that Board Staff send a letter to NCEES to support the development of the exam. The Board reviewed the current Plat Record Specifications included in §11-41-105 and discussed meeting with the OSLS Task Force and/or Oklahoma county clerks to discuss the issue of blurry, low quality scanned images of survey plats scanned by the vendor Kelpro.

Kathy Hart presented a Professional Engineer Committee Report, advising that the Oklahoma Law and Engineering (OLE) exam will be reviewed to determine what revisions are needed to be in accordance with the pending statutory revisions.

Kathy Hart presented an NCEES Report. The Board discussed developing criteria for awarding PDHs for attending Board Meetings and certain NCEES Annual and Zone Meeting activities.

It was agreed that David Page, Joe Cardenas and Aaron Morris are to be the NCEES funded delegates for the NCEES 2024 Annual Meeting. The Board noted that Aaron Morris received the NCEES Southern Zone Distinguished Service Award at the 2024 NCEES Southern Zone Meeting.

Board Member Richard Willoughby was no longer present at the meeting.

The Board considered Professional Engineer application number 40395 from Clayton Lucas. Following review, it was moved by Mr. Smith and seconded by Mr. Morris to reject the application due to a lack of response regarding conflicting information submitted by the applicant. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

Approval of Application Consent Agenda:

1. The Board considered the following Consent Agenda based upon approval by the Executive Director or the Board's designee between Board meetings:
 - a. PE Applications (including MLE PE's, PE-SE's, Re-licensure, and other qualifying PE applications)
 - b. CA Applications
 - b. Temporary License Applications
 - c. Engineer Intern Certifications
 - d. Land Surveyor Intern Certifications
 - e. Amended Certificate of Authorization Applications
 - f. Name Change Applications as follows
2. Board consideration of applications reviewed and approved by the Executive Director or the Board's designee for initial licensure, who have now passed the PE examination and obtained all requisite experience (these applicants applied to take the PE examination prior to obtaining all requisite experience).
3. Board consideration of applications reviewed and approved by the Executive Director or the Board's designee for admission to the P.S. and/or O.L.S. examination and, when the examination(s) are successfully passed, granted initial P.L.S. licensure.
4. Board consideration of applications reviewed and approved by the Executive Director or the Board's designee for admission to the P.S. and/or O.L.S. examination and, when the examination(s) are successfully passed, granted comity P.L.S. licensure.
5. Board consideration of P.E., S.E. Designation Applications reviewed and approved by the Board's designee:
 - a. Board consideration of Oklahoma P.E.'s applying for the S.E. designation by way of examination
6. Application and Examination Report

It was moved by Mr. Smith and seconded by Mr. Morris to ratify the Consent Agenda items previously reviewed and approved by the Executive Director or the Board's designee between Board meetings. Motion passed by the following roll call vote:

David Page	(aye)	Aaron Morris	(aye)
Glen Smith	(aye)	Gene Brown	(aye)
Joe Cardenas	(aye)	Richard Willoughby	(aye)

It was moved by Mr. Smith and seconded by Mr. Cardenas to adjourn the meeting at 3:20 p.m.
Motion passed by the following roll call vote:

David Page (aye)
Glen Smith (aye)
Joe Cardenas (aye)

Aaron Morris (aye)
Gene Brown (aye)
Richard Willoughby (aye)