

# Oklahoma Science of Reading Academies (LETRS) Training Stipend Payment FAQ

The Oklahoma State Department of Education (OSDE) is investing state funds to compensate qualified participants for their completion of the Oklahoma Science of Reading Academies (LETRS) training program. The program will fund qualified participants in all cohort 5 through December 2026. The OSDE will provide a stipend of \$600 to each participant who completes the LETRS program and provides the appropriate supporting documentation to the OSDE.

**How do participants in the program receive their stipend payment and micro-credential badge?** Step 1: Upon completion of Unit 8 of the Facilitated LETRS unit training and the completion of all (8) online modules, participants will apply using the [Science of Reading Academies Stipend Application](#) this includes submission of their facilitated unit training attendance certificates and their online Unit 8 completion certificate to the OSDE. This form will be provided on the [Oklahoma Science of Reading Academies Website](#).

- Note: It is essential that this form is completed as it provides the information necessary to communicate with teachers/districts and ensure they receive their stipend payments.

Step 2: Once all supporting documentation has been received by the OSDE from the participant, the OSDE will send an invoice to the district financial contact. Please keep these invoices for your records to help with payment disbursement. Not all pay codes will include the participant's name.

Step 3: The OSDE will receive the signed invoice back from the district financial contact using this [District Invoice Submission](#) form.

Step 4: The district will receive payment from OSDE and disperse those funds to the participant.

- Note: Funds may not be received by a district until approximately 45 days after invoice submission. Districts will pay teachers as quickly as possible after receiving funds.

## What deductions are the stipend payments subject to?

OSDE is covering the district's FICA costs. The payment will be subject to each individual's state taxes.



## What are the eligibility requirements for teachers to receive their Stipend Payment?

The teacher must be currently employed in an Oklahoma Public School and have completed all 8 units of LETRS with the Oklahoma Science of Reading academies.

- Individuals who did not complete all LETRS modules through the Oklahoma Science of Reading Academies are not eligible for the stipend.
- Individuals who are not employed by an Oklahoma Public School upon completion of the Oklahoma Science of Reading Academies are not eligible for the stipend.

## When can participants who complete their LETRS training expect their payment?

Each LETRS cohort will have a different payment window. Funds may not be received by a district up until approximately 45 days after complete invoice submission. Districts will pay teachers as quickly as possible after receiving funds.

## Is there a deadline to submit documents for the stipend payment?

OSDE receives the signed invoice from the district financial contact using the [District Invoice Submission](#) form no later than:

- Cohort 5- June 15th, 2026

## What should I look for when receiving a payment?

Depending on district preference, payment will either be sent electronically or by mail. If deposited electronically, payments will be labeled with the teacher's last name.

## Are individuals receiving the first or second payment subject to Teacher Retirement System (TRS)?

The Oklahoma Science of Reading Academies Stipend is not considered "regular annual compensation" under either [17-101](#) or rule [10-13-1](#) and is not subject to contributions to TRS.

## What pay codes are applicable?

Districts should use the HEROES Literacy Instructional Team Project Code (304), Function 2213, Object Code 170, and Source code 3415.

For questions regarding the Oklahoma Science of Reading Academies LETRS stipend payment, please contact [dylan.savage@sde.ok.gov](mailto:dylan.savage@sde.ok.gov).

