

Office of Title Services (OTS)

Office Hours

September 24, 2026



OKLAHOMA
Education



Topics

- Upcoming Reminders
- Annual October Student Count Survey (Neglected and Delinquent)
- Extra Duty or Stipend Payments Guidance
- Travel Guidance

Due Date Communication

Title Services	Special Education
■ November 13 - Annual October Student Count Survey for Students Identified as Neglected and/or Delinquent ■ November 13 - FY27 ESEA Grant Performance Review Application Due (assigned districts) ■ September 30 - 2nd Year Carryover Obligation Due Date - If the district has unexpended FY2025 funds, ensure these funds are obligated by September 30, 2026. ■ September 30 - Submit Comprehensive District Academic Plan (CDAP) with the ESEA Consolidated Budget Application ■ September 30 - ESEA Consolidated Budget Application Due (Now Available in GMS)	■ Please allow us to clarify a miscommunication. The Special Education Finance Workshops are NOT required. Thank you. ■ REMINDER: Our finance workshops begin tomorrow. If you have not yet signed up to attend a workshop see the Internal Informational Bulletin in EdPlan for dates and locations.
School Support & Improvement	Expanded Learning
DUE DATES: September 30, 2026 - FY25 Carryover Encumbrance Due (PO in place) October 15, 2026- CIP, GAP and Budget Due December 1, 2026 - FY25 Final Claim Submission Due Check out the School Support page (https://oklahoma.gov/education/services/school-support/budgets-and-claims.html) for a list of FY27 Funding Priorities and a Quick Coding Reference.	Fiscal Dates to Remember: June 1 - Last day to submit a claim in payable form for reimbursement by June 30 June 1 - Annual Report Due in GMS June 30 - Last day to make budget amendments for Fiscal Year June 30 - Last day to encumber funds for the Fiscal Year August 1 - Last date to submit a claim for the Fiscal Year September 1 - Deadline to complete Fiscal Year closeout

Due Date Communication



From OSDE Communications

Educators will now receive important updates from the Oklahoma State Department of Education through a **bi-weekly communication**. This change from our previous monthly format ensures that all information is shared efficiently and consistently, while continuing to provide clear, accessible updates in one central place.

For additional details or items not included in this memo, educators are encouraged to visit the Oklahoma Department of Education Website, where comprehensive and up-to-date resources remain available.

[Oklahoma Department of Education Website](#)

FY27 ESEA Consolidated Budget Application

- Release Date – August 5, 2026
- Due Date – **September 30, 2026**
- Instructional document [available](#).

Annual October Student Count Survey

- Survey is for students in **residential facilities** identified as neglected or delinquent.
- OTS recommends both the district and facility review and understand the eligibility requirements for both the count **and** services.
- OTS recommends the district and the facility use a blank calendar for the month of October and record the eligible student count each day.

Annual October Student Count Survey

- The day in October with the **highest number of eligible students** will be the student count submitted on the survey for each facility.
- The survey is due to the Office of Title Services (OTS) on **Friday, November 13, 2026.**

Annual October Student Count Survey

- The link below is for the local educational agencies (LEAs).

[Neglected and Delinquent Programs Local Educational Agencies \(LEA\) Annual October Count Survey](#)

Annual October Student Count Survey

- The link below is for state agencies.

[Title I, Part D, Subpart 1: State Agency \(SA\) Annual October Count Survey](#)

Oklahoma Cost Accounting System (OCAS)

[Office of Financial Accounting](#)

Stipends and Extra Duty Payments

- The purpose of any stipends or extra duty payments are for time worked or professional development (PD) activity attendance **outside (in addition to)** of the individual's contracted day and/or year.
- The stipends or extra duty payments must be allocable to the grant funding source. In other words – How is the **time worked** benefit the intent of the grant award? How does the **attendance at the PD event** benefit the intent of the grant award?

Stipends and Extra Duty Payments

- Federal requirements for **any** compensation using grant funds are found in [2 CFR 200.430](#).
- Is reasonable for the services rendered and conforms to the established **written policy** of the **subrecipient** (district) and **consistently** applied to **both** federal and non-federal activities.

Stipends and Extra Duty Payments

- Follows an appointment made in accordance with the subrecipient's laws, rules, or written policies and meets the requirements of federal statute, where applicable.
- Is determined and supported as provided in [paragraph \(g\)](#) of this section, when applicable.

Stipends and Extra Duty Payments

- Oklahoma Cost Accounting System (OCAS) Coding
 - Object code **170** is to be used for **stipends** for **certified** staff members.
 - Object code **180** is to be used for **stipends** for **non-certified** staff members.

Stipends and Extra Duty Payments

- Oklahoma Cost Accounting System (OCAS) Coding
 - Object code **192** is to be used for **extra duty payments** for **certified** staff members.
 - Object code **193** is to be used for **extra duty payments** for **non-certified** staff members.

Travel Costs Guidance

- [Travel Costs Guidance](#)

Office of Title Services (OTS) Webpage



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State Agencies



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Office of Title Services

FY27 GMS Assurance Application is open!



Preliminary Fiscal Year 2027 Title I, Part A Allocations



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