

# ALTERNATIVE EDUCATION 16 CRITERIA

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OKLAHOMA  
Education



# Alternative Education Team



**Missy Corn, M.Ed.**  
Project Manager  
Alternative Education



**Leslie Frazier, M.Ed.**  
Project Manager  
Alternative Education



# Alternative Education 16 Criteria

# Alternative Education Evidence Criteria Review


| ALTERNATIVE EDUCATION EVIDENCE CRITERIA REVIEW                              |                    |                                      |            |
|---|--------------------|--------------------------------------|------------|
| <b>SITE INFORMATION</b>   |                    | 70 O.S. 2011- Revised May 2024       |            |
| District  | District Site Code |                                      |            |
| LEA or COOP   | LEA                | Sending School(s)                    |            |
| Days Program Meets  |                    | Hours Program Meets                  |            |
| Date of Visit   |                    | SDE Specialist                       | Missy Corn |
| <b>STUDENT INFORMATION</b>  |                    |                                      |            |
| Student Slots Available   |                    | Number of Students Enrolled          |            |
| Number in Attendance Today  |                    | Dropouts to Date                     |            |
| Number of:  |                    |                                      |            |
| IEP Students  |                    | District IEP Rate                    |            |
| Pregnant/Parenting Students   |                    | 504 Students                         |            |
| Concurrent Enrolled Students  |                    | CTE Students                         |            |
| Service Learning Students   |                    | Internships/Job Shadowing            |            |
| Employed Students   |                    | Students Receiving Work Study Credit |            |
| <b>REQUIRED DOCUMENTS</b>   |                    |                                      |            |
| A. District Wide Student Needs Assessment - Date Certified:                 |                    | YES                                  | NO         |
| B. Alternative Education Plan - Date Certified:                             |                    | YES                                  | NO         |
| C. Approved waiver for serving fewer than 10 students (if applicable)       |                    | YES                                  | NO         |
| Date Approved   |                    | Approval Year(s)                     |            |
| D. Approved Deregulation for Abbreviated Day (If applicable)                |                    | YES                                  | NO         |
| Date Approved   |                    | Approval Year(s)                     |            |
| E. Copy(ies) of Memorandum of Understanding between LEA & sending school(s) |                    | YES                                  | NO         |
| F. Copy(ies) of Authorization to Pay form from sending school(s)            |                    | YES                                  | NO         |
| G. Copy of District Calendar  |                    | YES                                  | NO         |
| First day of school   |                    |                                      |            |
| <b>SIGNATURES</b>   |                    |                                      |            |
| Evaluation Committee Signature  |                    | Signature Date                       |            |
| Evaluation Committee Signature  |                    | Signature Date                       |            |
| Evaluation Committee Signature  |                    | Signature Date                       |            |

# Required Documents

- A. District Wide Student Needs Assessment
- B. Alternative Education Plan
- C. Approved waiver for serving fewer than 10 students (if applicable)
- D. Approved Deregulation for Abbreviated Day (if applicable)
- E. Copy(ies) of Memorandum of Understanding(s) (MOUs) between LEA & sending school(s)
- F. Copy(ies) of Authorization to Pay form(s) from sending school(s)
- G. Copy of District Calendar

# Single Sign-On

wa-wvss0-z65-d01.ase-wave-z65-d01.appserviceenvironment.net



**OKLAHOMA**  
State Department of Education

**Single Sign On**  
Welcome [Missy Corn State Admin](#) - [Sign Out](#)



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- Home / Applications
- Your Account
- About This Site
- Helpful Links
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**Home / Applications**

**Applications**

These are your current applications

|   |  |
|---|--|
|  | Alternative Education Implementation Plan            |
| SDE Administrator   |  |
|  | Districtwide Student Needs Assessment FY 2022 - 2023 |
| SDE Administrator   |  |

User ID: 00970 Username: missy.corn

# DISTRICTWIDE STUDENT NEEDS ASSESSMENT

## Welcome to the 2023-2024 Districtwide Student Needs Assessment

As required by O.S. 70 §1201.566, each year by June 30, every school district that serves students in grades seven through twelve as outlined in this section shall conduct and report to the State Department of Education a needs assessment to identify those students who are most at risk of not completing a high school education for a reason other than that identified in Section 13-101 of this title, including students under the age of nineteen (19) who reside in the district and have dropped out of school or are or have been suspended from school. The results of the needs assessments shall be reported to the Department in a format specified by the Department.

The Districtwide Student Needs Assessment is due on June 30, 2024.

1. Did your district offer an in-school suspension program for the 2023-2024 school year?

☐ Yes ☐ No

2. Did your district provide a Alternative Education Academy Program for the 2023-2024 school year?  
**NOTE:** If your district received Alternative Education Academy funding and implemented a program or participated in a cooperative agreement for a Alternative Education Academy Program that met the requirements of O.S. 70 §1201.568 in 2023-2024, please answer "yes."

☐ Yes ☐ No

**This Districtwide Student Needs Assessment should be used as a tool to help you plan your district's dropout prevention and alternative education services for the following school year.**

Contact Name:

Contact Phone:

Format: 555-555-5555


Contact Email:

**For assistance, Contact Missy Corn (405) 831-1242 or Leslie Frazier (405) 570-5994.**

## A. DWSNA- tabs

← → ↻ wa-distneed-265-d01.ase-wave-265-d01.appserviceenvironment.net/default.aspx Press ^⌘F to

**Oklahoma State Department of Education**  
**Districtwide Student Needs Assessment - FY: 2022 - 2023**

 [Skip Navigation Links](#)

Welcome Needs Assessment by Grade Needs Assessment by Month Reports Return to SSO Logout

Application Status: **SUPER**  
Current Page Status: **SUPER**

Approve

# DWSNA- Assessment by grade

Districtwide Student Needs Assessment - FY: 2022 - 2023  
[Skip Navigation Links](#)  
Welcome **Needs Assessment by Grade** Needs Assessment by Month Reports Return to SSO Logout

SDE Administrator  
Session Timer: 44:57

County:  District:  [Change](#)

Application Status: SUPERINTENDENT CERTIFIED  
Current Page Status: SUPERINTENDENT CERTIFIED

Legend: M=male, F=female

|   | Grade 7                        |                                | Grade 8                        |                                | Grade 9                        |                                | Grade 10                       |                                | Grade 11                       |                                | Grade 12                       |                                |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
|   | M                              | F                              | M                              | F                              | M                              | F                              | M                              | F                              | M                              | F                              | M                              | F                              |
| 1a. Total number of students who were not promoted to the next grade level (Grade 7-8) at the end of the 2022-2023 school year.   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 1b. Total number of students who did not achieve the next classification level (Grades 9-11) at the end of the 2022-2023 school year.   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 1c. Total number of students who did not graduate due to credit deficiency (Grades 12) at the end of the 2022-2023 school year.   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 2. Total number of <u>students</u> who were suspended out of school for any period of time during the 2022-2023 school year. (Example: If one student was suspended three times, only count one student.)   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 3. Total number of out-of-school suspensions of <u>10 or more</u> consecutive days during the 2022-2023 school year. (If the same student has multiple suspensions, please count each separate suspension.) | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 4. Total number of out-of-school suspensions of <u>9 days or less</u> during the 2022-2023 school year. (If the same student has multiple suspensions, please count each separate suspension.)              | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 5. Total number of <u>in-school</u> suspensions during the 2022-2023 school year. (If the same student has multiple suspensions, please count each separate suspension.)                                    | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 6. Total number of students who missed <u>18 or more</u> school days during the 2022-2023 school year (include both excused and unexcused).   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| 7. Total number of students that earned below a 2.0 GPA during the 2022-2023 school year.   | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |

Save

For assistance, Contact Missy Corn (405) 831-1242 or Leslie Frazier (405) 570-5994.

# DWSNA - Assessment by month

Oklahoma State Department of Education

Districtwide Student Needs Assessment - 2022-2023

[Skip Navigation Links](#)

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SDE Administrator

Session Timer: 44:54

County: 99

District: 9999

SDE

Change

Welcome

Needs Assessment by Grade

Needs Assessment by Month

Reports

Return to SSO

Logout

Application Status: SUPERINTENDENT CERTIFIED

Current Page Status: SUPERINTENDENT CERTIFIED

|  | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
|--|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|------|
| 8. Total number of new enrollments in your district's Alternative Education Academy Program(s) for each month of the 2022-2023 school year. Each district is responsible for reporting students, if your district participated in a coop you are responsible for reporting your districts students here. | 1   | 1    | 1   | 1   | 1   | 1   | 1   | 1   | 1   | 1   | 1    |

Save

PLEASE CONTACT YOUR SUPERINTENDENT TO CERTIFY THIS REPORT. THE SUPERINTENDENTS CERTIFICATION BUTTON IS LOCATED AT THE TOP OF THE WELCOME PAGE.

For assistance, Contact Missy Corn (405) 831-1242 or Leslie Frazier (405) 570-5994.



# DWSNA- reports


Districtwide Student Needs Assessment - FY: 2022 - 2023 SDE Administration  
Session Timer: 44:56

[Skip Navigation Links](#)

Welcome Needs Assessment by Grade Needs Assessment by Month **Reports** Return to SSO Logout

Application Status: **SUPERINTENDENT CERTIFIED**

## Reports Page



District Student Needs Assessment Report

-- SDE Reports --

Statewide Student Needs Assessment Reports

District Status Reports

Fiscal Year: 2023 [State District Certified Report](#)

☒ New Window

For The New Window option to work, the browser must be set to allow pop-ups.

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For assistance, Contact Missy Corn (405) 831-1242 or Leslie Frazier (405) 570-5994.

# B. Alternative Education Implementation Plan

wa-wvss0-z05-du1.ase-wave-z05-du1.appserviceenvironment.net

**OKLAHOMA**  
State Department of Education

**Single Sign On**  
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|  |
|--|
|  Alternative Education Implementation Plan            |
| SDE Administrator  |
|  Districtwide Student Needs Assessment FY 2022 - 2023 |
| SDE Administrator  |

User ID: 00970 - Oklahoma-education.com

# Alternative Education Plan

← → ↻ Not Secure | https://web-mws20d-265/AltEd/default.aspx

🔖 ☆ ⬇ 📱 M ⋮

| Main Menu  | Welcome Admin Reports   |
|--|---|
| <ul style="list-style-type: none"><li>SDE Home</li><li>Return to SSO</li><li>Log Off</li></ul> | <p>Application Status: <b>INCOMPLETE</b></p> <h2>Welcome to the Alternative Education Plan Reporting Site</h2> <p>We hope you find this online data entry to be convenient and efficient. To assist you, every screen has detailed help and instructions.</p> <p>If you are a district user, your password is assigned by your District Log-On Administrator. After all data entry has been completed, the DISTRICT SUPERINTENDENT must log on and CERTIFY the information reported.</p> <p>Please be aware this is a DISTRICT report. Do not enter online or mail individual site reports. All sections of this report must be completed and certified by September 1st, 2023.</p> <p><b>This reports opened August 1. The allocation amount listed below is calculated based on 85% of Alternative Education funding received for FY24. Schools who Co-op (LEA's and sending schools) will each receive up to \$6000.00 as an incentive payment, (this is NOT included in the allocation below). The 15% incentive payment is calculated based on the number school district who co-op in FY24. If the entire 15% is not used the remainder will be distributed to school districts via the Alternative Education ADM allocations after the September 1 deadline.</b></p> <p><b>Your Allocation Amount: \$0.00</b></p> <p><b>A. Do you participate in an Alternative Education Cooperative or Interlocal Cooperative for Alternative Education?</b></p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>Superintendent's Contact Name: <input type="text"/></p> <p>Superintendent's Contact Phone: <input type="text"/> <input type="text"/> <input type="text"/> Ext: <input type="text"/></p> <p>Superintendent's Contact Email: <input type="text"/></p> <p>Save and Continue</p> |

# Academy Plan - tab

Microsoft 365

Mail - Missy Corn - Outlook

New Tab

Alternative Education Academy

https://web-mws20d-265/AltEd/AcademyPlan.aspx?page=AcademyPlan&MainIndex=1

Department of Education

Academy Plan Web Reports - FY 2024

missy.com  
SDE Administrator  
Session Timer: 44:57

361125 - KAY / NEWKIRK

WelcomeAcademy PlanEstimated Budget ProgramAdminReports

Application Status: SUPERINTENDENT CERTIFIED

**MENU AND STATUS SCREEN**

After all data entry has been "Saved Without Errors", the DISTRICT SUPERINTENDENT must log on, review report and CERTIFY the information reported.

Previous [Next](#)

| REPORT AREA   | STATUS                   |
|---|--------------------------|
| <a href="#">DISTRICT CONTACT</a>                        | SUPERINTENDENT CERTIFIED |
| <a href="#">PROGRAM INFORMATION</a>                     | SUPERINTENDENT CERTIFIED |
| <a href="#">TEACHER INFORMATION</a>                     | SUPERINTENDENT CERTIFIED |
| <a href="#">ADMINISTRATOR AND COUNSELOR INFORMATION</a> | SUPERINTENDENT CERTIFIED |
| <a href="#">AGENCY INFORMATION</a>                      | SUPERINTENDENT CERTIFIED |
| <a href="#">PLAN QUESTIONS</a>                          | SUPERINTENDENT CERTIFIED |

Previous [Next](#)

For assistance, please email Missy Corn Missy.Corn@sde.ok.gov or Leslie Frazier Leslie.Frazier@sde.ok.gov

# Estimated Budget- tab (step 1)

FY 2024 ESTIMATED BUDGET - STATEWIDE ALTERNATIVE EDUCATION

DistrictName: NEWKIRK

County Name: KAY

Please select the choice below that reflects your program structure:

FY 2024 Allocation (Project 388): 388

☒ Single-District Program   ☐ Cooperative Program   ☐ Interlocal Cooperative (LLC) Program

(Single-District and ILC Programs should reflect all expenditures in Fund 11. Cooperative Programs should reflect all expenditures in Fund 12.)

**PLEASE NOTE:** Alternative Education Academy Program expenditures should be coded to Program Code 430, Project Code 388, and the Local District's Assigned Project Code for Alternative Education expenses that exceed the Allocation Amount.

Please list your Local District's Alternative Education Project Code: 388

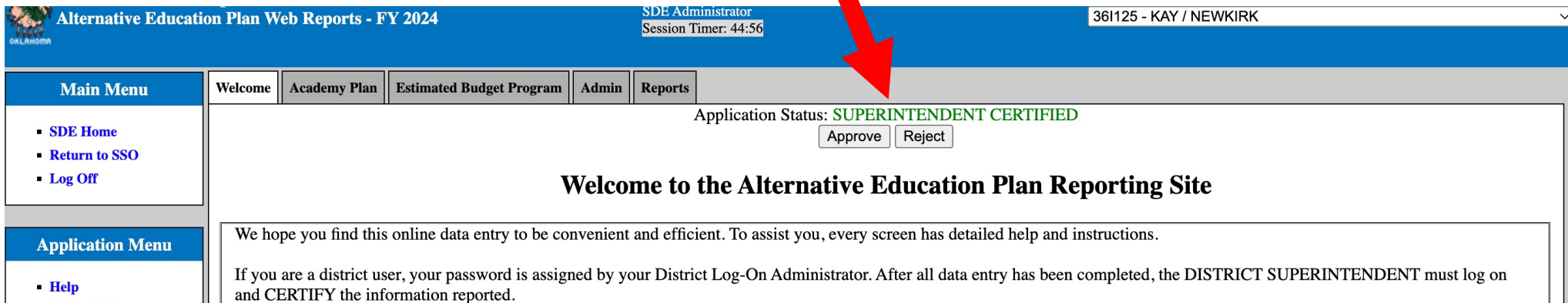
# Estimated Budget- tab (step 2)

| FUNCTION CODES                 |                     |                          |                                |                   |                                      |                                |                          |                  |                 |   |       |  |
|--------------------------------|---------------------|--------------------------|--------------------------------|-------------------|--------------------------------------|--------------------------------|--------------------------|------------------|-----------------|---|-------|--|
| OBJECT CODES                   | Instruction<br>1000 | Testing/Guidance<br>2120 | Curriculum<br>Training<br>2210 | Secretary<br>2300 | Special<br>Area<br>Administ.<br>2330 | Operation<br>of Maint.<br>2620 | Equipment/Maint.<br>2640 | Security<br>2660 | Transp.<br>2720 | Special<br>Area<br>Adm.<br>Train.<br>2573 | Other | TOTAL OF ALL<br>DISTRICT<br>EXPENSES FOR<br>ALTERNATIVE<br>EDUCATION |
| 100 Salaries                   | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 200 Benefits                   | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 300 Contract<br>Prof.Serv      | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 400 Property<br>Services       | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 500 Travel                     | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 560-Transp. Student<br>Tuition | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 600-Supp. & Mater.<br><\$2,500 | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 650 Furniture                  | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 700 Property<br>>\$2,500       | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| 800<br>Other/Registration      | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |
| TOTAL                          | 0.00                | 0.00                     | 0.00                           | 0.00              | 0.00                                 | 0.00                           | 0.00                     | 0.00             | 0.00            | 0.00                                      | 0.00  | 0.00   |

You must fill  
in each cell  
with 0.00 for  
the budget  
to upload  
correctly.

For assistance, please email Missy Corn [Missy.Corn@sde.ok.gov](mailto:Missy.Corn@sde.ok.gov) or Leslie Frazier [Leslie.Frazier@sde.ok.gov](mailto:Leslie.Frazier@sde.ok.gov)

# Last step to Alternative Education Plan



Alternative Education Plan Web Reports - FY 2024

SDE Administrator  
Session Timer: 44:56

36125 - KAY / NEWKIRK

**Main Menu**

- [SDE Home](#)
- [Return to SSO](#)
- [Log Off](#)

**Application Menu**

- [Help](#)

Welcome Academy Plan Estimated Budget Program Admin **Reports**

Application Status: **SUPERINTENDENT CERTIFIED**

**Welcome to the Alternative Education Plan Reporting Site**

We hope you find this online data entry to be convenient and efficient. To assist you, every screen has detailed help and instructions.

If you are a district user, your password is assigned by your District Log-On Administrator. After all data entry has been completed, the DISTRICT SUPERINTENDENT must log on and CERTIFY the information reported.

Make sure the Superintendent certifies this report!

After the report is certified you will see the Approved/Reject boxes.

# C. Coop Waiver



OKLAHOMA STATE DEPARTMENT OF  
**EDUCATION**  
— CHAMPION EXCELLENCE —

## STATUTORY WAIVER/DEREGULATION APPLICATION INSTRUCTIONS

(Oklahoma Deregulation Act, 70 O.S. § 3-124, et seq.)

### Accreditation Standards Division

2500 North Lincoln Boulevard, Suite 210 • Oklahoma City, Oklahoma 73105-4599

Statutory Waivers/Deregulations for the next year will be accepted from April 1 through October 1, with the following exceptions:

- Resignation of staff causing changes in library media service requirements after October 1.

Other waivers/deregulations such as teachers attending school to obtain library media specialist certificates, alternative school abbreviated days, and waivers of alternative school coop agreements, should all be decided and applied for by October 1st of the current school year.

(For submission of a Statutory Waiver/Deregulation after October 1, call Accreditation, (405) 521-3335.)

**NOTE: Beginning July 1, 2018, waivers and deregulations can be requested for three years. (Library Media Specialist Certificate Exemption must provide proof of enrollment for the applicant every year. Library Media Services must provide a schedule of operation every year.)**

If you need technical assistance, please discuss the application with the Accreditation Division, (405) 521-3335.

### Preparing the Statutory Waiver/Deregulation

- 1 **Submit a cover letter on school letterhead**, with the superintendent's signature, with a brief explanation of the request for a statutory waiver/deregulation.
- 2 Complete entire cover page.
  - Original signatures of the Superintendent, Principals, Board President and notary with a stamp/seal are required.
  - Cite the statute/OAC number in Title 70 or the Oklahoma Administrative Code to be waived (See below).
  - **The questionnaire following the cover sheet must be answered in order to process the application.**
  - **For Library Media Specialist** (teacher obtaining their LMS degree & certification), the teacher affected must include a letter of their intent to obtain the degree/certificate and proof of their enrollment in classes at a



# COOP Agreement

③ A Statutory Waiver/Deregulation can be requested for the following statutes and Oklahoma Administrative Codes:

## STATUTORY WAIVERS

- 70 O.S. § 1-112 - Saturday School
- 70 O.S. § 6-122.3 - Adjunct Teachers - teaching for more than three hours a day or 270 clock hours per semester.
- 70 O.S. § 3-126 - Library Media Specialist/waive certification only - teacher attending college/university to obtain Library Media Specialist certification.
- 70 O.S. § 1210.568 - COOP Agreement - When a public school wants to serve fewer than 10 students in the alt ed program instead of COOPing with other districts.

**NOTE: Statute 70 O.S. § 1-111 - Two Instructional Days in a 24 Hour Period (Parent Teacher Conference) and 70 O.S. § 1-109 - Extended/Flexible Day no longer requires a statutory waiver.**

# Approved Waiver



JOY HOFMEISTER  
STATE SUPERINTENDENT of PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT of EDUCATION

March 25, 2022

Dear: Mr. McBroom,

This letter is to advise you the State Board of Education in its regular meeting of March 24, 2022, reviewed and approved the request for a waiver of 70 O.S. 1210.568. This request involves waiving the statute that would require your district to enter into a cooperative agreement with another school district for alternative education. This request is effective for the school year 2021-2024.

If we can be of further assistance, please do not hesitate to contact the Accreditation Standards Division at (405) 521-3311.

Sincerely,

A handwritten signature in black ink, appearing to read "Joy Hofmeister".

Joy Hofmeister  
State Superintendent of Public Instruction

# D. Approved Deregulation for Abbreviated Day



OKLAHOMA STATE DEPARTMENT OF  
**EDUCATION**  
— CHAMPION EXCELLENCE —

## STATUTORY WAIVER/DEREGULATION APPLICATION INSTRUCTIONS

(Oklahoma Deregulation Act, 70 O.S. § 3-124, et seq.)

### Accreditation Standards Division

2500 North Lincoln Boulevard, Suite 210 • Oklahoma City, Oklahoma 73105-4599

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If you need technical assistance, please discuss the application with the Accreditation Division, (405) 521-3335.

### Preparing the Statutory Waiver/Deregulation

- 1 **Submit a cover letter on school letterhead**, with the superintendent's signature, with a brief explanation of the request for a statutory waiver/deregulation.
- 2 Complete entire cover page.
  - Original signatures of the Superintendent, Principals, Board President and notary with a stamp/seal are required.
  - Cite the statute/OAC number in Title 70 or the Oklahoma Administrative Code to be waived (See below).
  - **The questionnaire following the cover sheet must be answered in order to process the application.**
  - **For Library Media Specialist** (teacher obtaining their LMS degree & certification), the teacher affected must include a letter of intent to obtain the degree/certificate and proof of their enrollment in classes at a

# Deregulation- Abbreviated Day Alt.Ed.

## DEREGULATIONS

- OAC 210:35-5-71 - Library Media Services Elementary School - School is changing the standard of library services for their size school.
- OAC 210:35-7-71 - Library Media Services Middle School - School is changing the standard of library services for their size school.
- OAC 210:35-9-71 - Library Media Services Secondary School - School is changing the standard of library services for their size school.
- OAC 210:35-29-2 - Abbreviated Day Alternative Education - Use both citations for an alternative school to operate with abbreviated hours, less than four hours and 12 minutes of instruction per day, five days a week, or 756 hours per year.
- OAC 210:35-3-46 - Superintendent, Elementary & Secondary Principal certificate - serve as High School and Elementary School Principal with a school enrollment more than 500 (requires a dereg.)

**NOTE: OAC 210:35-5-42 & 210:35-9-43 - Planning Period Deregulations, no longer requires a deregulation.**

In addition, the ***School District Empowerment Program***, 70 O.S. § 3-129.11, allows a local school district to request to the State Board of Education an exemption from all statutory requirements and State Board of Education rules from which charter schools are currently exempt.

# Approved Deregulation

## Abbreviated Day Sample

July 24, 2022

First and Last Name, Superintendent  
District Public School  
PO Box 350  
Oklahoma City, OK 73099

Dear Mr. First and Last Name

This letter is to advise you the State Board of Education in its regular meeting of July 23, [2020](#) reviewed and approved your request for a deregulation of OAC 210:35-29-2. District alternative education program is approved to provide four hours and fifteen minutes a day, four days a week. This request is effective for the school year 2020-2023.

Please note that student attendance in the alternative school must be kept on a register which accurately reflects the actual days of instruction for the deregulated school calendar. For auditing purposes, you will be required to submit a separate First Quarter Statistical Report (FQSR) or Annual Statistical Report (ASR) reflecting the accurate information for the deregulated school year. It will be necessary for your regional accreditation officer to do two audits for your district. If you have questions regarding registers for this program, please contact your regional accreditation officer.

If we can be of further assistance, please do not hesitate to contact the Accreditation Standards Division at (405) 521-3311.

# E. Memorandum of Understanding (MOU) between LEA and sending school

## Cooperative Agreement

This agreement is entered into as of \_\_\_\_\_ (today's date), between Independent School District No. \_\_\_\_\_ of \_\_\_\_\_ County, Oklahoma, a/k/a \_\_\_\_\_ Public Schools, Independent School District No. \_\_\_\_\_ of \_\_\_\_\_ County, Oklahoma, a/k/a \_\_\_\_\_ Public Schools, Independent School District No. \_\_\_\_\_ of \_\_\_\_\_ County, Oklahoma, a/k/a \_\_\_\_\_ Public Schools, Independent School District No. \_\_\_\_\_ of \_\_\_\_\_ County, Oklahoma, a/k/a \_\_\_\_\_ Public Schools and Independent School District No. \_\_\_\_\_ of \_\_\_\_\_ County, Oklahoma, a/k/a \_\_\_\_\_ Public Schools (the "Cooperative Districts").

### RECITALS:

- A. The Cooperative Districts have determined that it is in their mutual benefit to jointly operate an alternative educational program for dropout, suspended and other "at risk" students with an emphasis on problem-solving and life skills curriculum, including family and career counseling (the "Program").
- B. The Cooperative Districts have selected \_\_\_\_\_ Public Schools as the location to house the Program and to act as the lead education agency providing alternative education services for students referred to and accepted by \_\_\_\_\_ Public Schools from the Cooperative Districts. It is understood and agreed that \_\_\_\_\_ Public Schools has the right to refuse any student's placement in the Program if it is felt that the placement is inappropriate for any reason.

C. This Agreement is made pursuant to the provisions of OKLA. STAT. tit. 70, § 5-117(C), which authorizes the boards of education of two or more school districts to enter into cooperative agreements and to maintain joint programs.

NOW, THEREFORE, in consideration of the mutual promises of the parties to this

# F. Authorization to Pay form from sending schools

## AUTHORIZATION TO PAY THE FY \_\_\_\_\_ ALLOCATION OF STATEWIDE ALTERNATIVE EDUCATION ACADEMY PROGRAM FUNDS TO THE LOCAL EDUCATIONAL (LEA) FOR THE COOPERATIVE

Please complete the follow information and upload into your Alternative Education Implementation Plan in Single-Sign-On.

Plan is open from August 1 through September 1.

District Name: \_\_\_\_\_ District Number \_\_\_\_\_

County Name: \_\_\_\_\_ County Number \_\_\_\_\_

**District listed above authorizes SDE to pay LEA 100% of Alternative Education Allocation for FY \_\_\_\_\_ to district listed below.**

We authorize the Oklahoma State Department of Education (SDE) to pay our district's FY \_\_\_\_\_ Alternative Education Academy Allocation to the LEA listed below to provide Alternative Education Services for students in our district. We understand that this form does not constitute a contractual agreement for Alternative Education Services with the LEA. We understand that the SDE encourages us to develop a contractual agreement with the LEA that describes the details of the rights and responsibilities of each member of the Alternative Education Cooperative, including the amount above the allocation that each member of the cooperative should pay to the LEA for each student served.

Superintendent's Name: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Board President's Name: \_\_\_\_\_

Board President's Signature: \_\_\_\_\_ Date \_\_\_\_\_

THE DISTRICT LISTED BELOW WILL RECEIVE 100% OF OUR ALTERNATIVE EDUCATION ACADEMY ALLOCATION AND WILL SERVE AS THE LEA FOR OUR DISTRICT'S ALTERNATIVE EDUCATION COOPERATIVE PROGRAM.

LEA District Name: \_\_\_\_\_ LEA District Number \_\_\_\_\_

LEA County Name: \_\_\_\_\_ LEA County Number \_\_\_\_\_



Oklahoma State Department of Education  
Alternative Education Authorization to Pay Form (updated 5/2022)

1



# G. District Calendar

| FIRST SEMESTER<br>August 2022 |    |    |    |    |    |    |
|-------------------------------|----|----|----|----|----|----|
| S                             | M  | T  | W  | T  | F  | S  |
|                               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7                             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14                            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21                            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28                            | 29 | 30 | 31 |    |    |    |

| September 2022 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
|                |    |    |    | 1  | 2  | 3  |
| 4              | 5  | 6  | 7  | 8  | 9  | 10 |
| 11             | 12 | 13 | 14 | 15 | 16 | 17 |
| 18             | 19 | 20 | 21 | 22 | 23 | 24 |
| 25             | 26 | 27 | 28 | 29 | 30 |    |

| October 2022 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    |    |    |    | 1  |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 |
| 23           | 24 | 25 | 26 | 27 | 28 | 29 |
| 30           | 31 |    |    |    |    |    |

| November 2022 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 |    |    |    |

| December 2022 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 | 31 |

| First Semester        |    |
|-----------------------|----|
| Instructional Days    | 78 |
| Tchr PD/Contract Days | 4  |
| Parent Teacher Conf   | 1  |
| First Semester Total  | 83 |

## 2022-2023 Academic Calendar

### Dates Classes will not be in Session

|                  |                               |
|------------------|-------------------------------|
| Sept 5th         | Labor Day                     |
| Sept 26th        | Professional Day for Teachers |
| Oct 13th-14th    | Fall Break                    |
| Nov 21st-25th    | Thanksgiving Break            |
| Dec 19th-Jan 2nd | Winter Break                  |
| Jan 3rd          | Professional Day for Teachers |
| Jan 13th         | Professional Day for Teacher  |
| Jan 16th         | Martin Luther King Jr. Day    |
| Feb 20th         | President's Day               |
| Mar 10th-17th    | Spring Break                  |
| Apr 7th          | Spring Holiday                |

### Important Dates

|               |  |
|---------------|--|
| Aug 15 & 16th | All Teachers Report-Professional Days            |
| Aug 17th      | Teacher Contract/Work Day                        |
| Aug 18th      | First day of Classes for Students                |
| Sept 13th     | Junior High/High School Parent-Teacher Conf.     |
| Sept 26th     | Professional Day for Teachers                    |
| Oct 11th      | Elementary Parent-Teacher Confs. 4:00-7:30 pm    |
| Oct 18th      | Elementary/Junior High Parent-Teacher Conference |
| Oct 21st      | End of First Quarter/Block I Ends                |
| Nov 10th      | High School Parent-Teacher Conference            |
| Dec 16th      | End of Second Quarter                            |
| Jan 3rd       | Professional Day for Teachers                    |
| Jan 4th       | Students Return from Winter Break                |
| Jan 11th      | CHS Block II Ends                                |
| Jan 13th      | Professional Day for Teachers                    |
| Jan 9th       | Junior High/High School Parent-Teacher Conf.     |
| Mar 7th & 9th | Elementary Parent-Teacher Confs. 4:00-7:30 pm    |
| March 10th    | End of Third Quarter/Block III Ends              |
| Mar 30th      | High School Parent-Teacher Conference            |
| April         | State Testing Begins                             |
| May 21st      | High School Graduation                           |
| May 26th      | Last Day of Classes for Students                 |
| May 30th      | Teacher Checkout                                 |

### Legend:

|  |  |
|--|--|
|  | School Open/Close                                      |
|  | Breaks/Holidays  |
|  | Professional/Contract Day (no classes)                 |
|  | High School Parent/Teacher Conf. 4:00 p.m.-7:30 p.m.   |
|  | Junior High Parent-Teacher Conf. 4:00 p.m. - 7:30 p.m. |
|  | Elementary Parent/Teacher Conf. 4:00 p.m.-7:30 p.m.    |
|  | District Wide Parent/Teacher Conf. 4:00 p.m.-7:30 p.m. |
|  | Early Out: 2:30 CHS & WRJH, 2:00 Elementary            |
|  | High School Graduation                                 |
|  | Teacher Checkout                                       |

### Parent/Teacher Conferences

|               |               |               |
|---------------|---------------|---------------|
| High School   | Junior High   | Elementary    |
| Sep. 13, 2022 | Sep. 13, 2022 | Oct. 11, 2022 |

| SECOND SEMESTER<br>January 2023 |    |    |    |    |    |    |
|---------------------------------|----|----|----|----|----|----|
| S                               | M  | T  | W  | T  | F  | S  |
| 1                               | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                               | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                              | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                              | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                              | 30 | 31 |    |    |    |    |

| February 2023 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 |    |

| March 2023 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         | 31 |    |    |    |    |    |

| April 2023 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         |    |    |    |    |    |    |

| May 2023 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| Second Semester       |    |
|-----------------------|----|
| Instructional Days    | 93 |
| Tchr PD/Contract Days | 1  |
| Parent Teacher Conf   | 1  |
| Second Semester Total | 95 |



# Alternative Education Evidence Criteria Review

## CRITERIA 1 - Allow class sizes and student/teacher ratios which are conducive to effective learning for at-risk students.

|  | YES                      | NO                       | N/A                      |
|--|--------------------------|--------------------------|--------------------------|
| A. List of names & grades of all students being served in the current year | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| B. Number of students from each sending school _____                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C. List of teachers and subjects taught                                    | <input type="checkbox"/> | <input type="checkbox"/> |                          |

## CRITERIA 2 - Incorporate appropriate structure, curriculum, interaction and reinforcement strategies designed to provide effective instruction.

|  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Reward systems and motivational strategies used to provide targeted supports to struggling students, such as a multi-tiered system of supports (MTSS) | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Record keeping for attendance, behavior and academic progress   | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Intervention strategies and meeting agendas that reflect discussion of student progress   | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Parent contact sheets with contact dates  | <input type="checkbox"/> | <input type="checkbox"/> |

## CRITERIA 3 - Include an intake and screening process to determine eligibility of students.

|  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Intake packets for 25% of current students (include signed and dated contracts for current year)                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| B. At-risk identification form on file for every student coded as an Alternative Education student in the WAVE student record system | <input type="checkbox"/> | <input type="checkbox"/> |

## CRITERIA 4 - Demonstrate that teaching faculty are appropriately certified teachers.

|   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| A. Copy of instructor certification or approved Teaching Out Certification form for all Alternative Education teachers. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1. TOC approval date _____  |                          |                          |

# CRITERIA

## 1

Allow class sizes and student/teacher ratios which are conducive to effective learning for at-risk students.

- A. List of names & grades of all students being served in the current year
- B. Number of students from each sending school
- C. List of teachers and subjects taught

# Criteria 1A

| Student Name | Grade |
|--------------|-------|
| Joe Smith    | 11th  |
| Sally Turner | 9th   |
| Joe Brown    | 11th  |
|              |       |

# Criteria 1B

| Sending School | Students |
|----------------|----------|
| Mangum         | 4        |
| Talihina       | 3        |
| Vega           | 2        |

# Criteria 1C

| Teacher         | Subjects taught                                |
|-----------------|--|
| Ms. Linda Jones | English I,II,III,IV                            |
| Mr. Joe Jones   | Alg 1 & 2                                      |
| Ms. Brown       | Science- Approved<br>TOC for SS, Art,<br>Music |

# CRITERIA 2

Incorporate appropriate structure, curriculum, interaction and reinforcement strategies designed to provide effective instruction.

- A. Reward systems and motivational strategies used to provide targeted supports to struggling students, such as a multi-tiered system of supports (MTSS)
- B. Record keeping for attendance, behavior and academic progress
- C. Intervention strategies and meeting agendas that reflect discussion of student progress
- D. Parent contact sheets with contact dates

# Criteria 2A

## **POSITIVE BEHAVIORAL INTERVENTIONS (PBIS)**

**\*Our program has an incentive reward system. Students write down their goal to accomplish, usually 2 chapters of a program they are working on. When they complete this assignment, students will post their goal on a reward wall and they then receive either a coupon for a free snack or drink at the school snack bar. We began this reward system at the beginning of the year and all students are participating. After the first semester the class will make a chain of the rewards and we are hoping to make more rewards to make the second semester chain longer! We have done this practice over the last two years and the students look forward to completing and receiving the reward ...as well as earning credits along the way.**



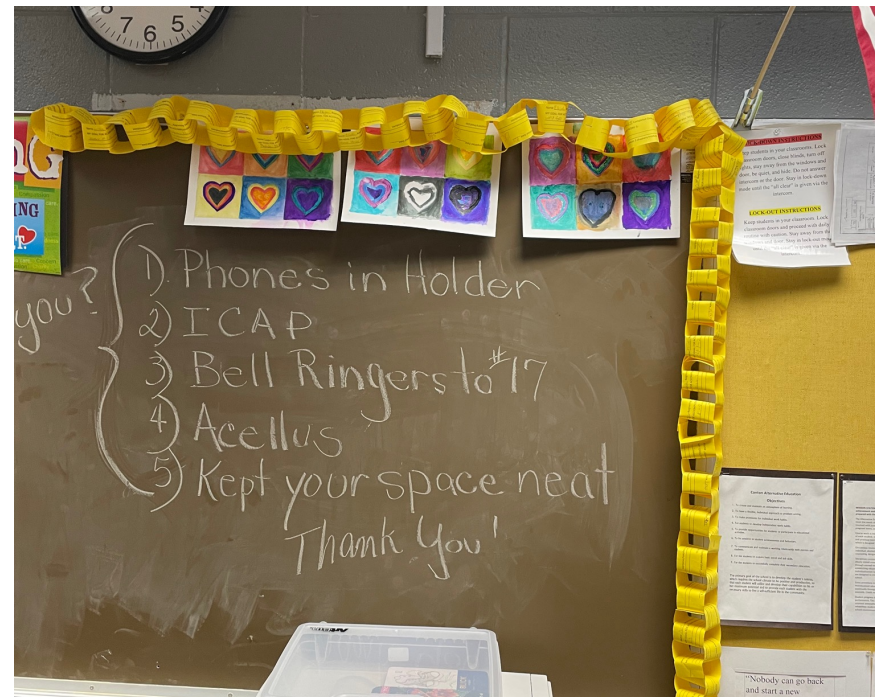
# Evidence of PBIS

Name \_\_\_\_\_ Beginning Date \_\_\_\_\_ Completed Date \_\_\_\_\_

MY GOAL FOR ACCOMPLISHING WORK IS:

\_\_\_\_\_

\_\_\_\_\_





# Criteria 2A

JAC Grades, attendance, and reward system document is a shared drive with all teachers. This is a weekly tracking document where students earn points for weekly attendance, grades, and weekly competitions among their advisory/FOCUS classes.

The points add up and with a certain number of points, the class earns a large puzzle piece to add to the big puzzle. When the class completes the big puzzle, that class wins a prize. There will be a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place award. Photos of large puzzles are also in this folder.

# FY 24-SPRING MEETING DATA

- [LINK TO DATA](#)

# Criteria 2B

|    | A                   | B             | C     | D   | E                | F                         | G | H |
|----|---------------------|---------------|-------|-----|------------------|---------------------------|---|---|
| 1  | student             | date accepted | grade | DOB | exit date        | Re-entry                  |   |   |
| 2  | <b>1st semester</b> |               |       |     |                  |                           |   |   |
| 3  | Student 1           | 8/12/22       | 12    |     | 11/10            |                           |   |   |
| 4  | Student 2           | 8/12/22       | 12    |     | 1/3/23 - virtual |                           |   |   |
| 5  | Student 3           | 8/12/22       | 12    |     | virtual          |                           |   |   |
| 6  | Student 4           | 8/12/22       | 11    |     | virtual          |                           |   |   |
| 7  | Student 5           | 8/12/22       | 12    |     | 12/5/22          |                           |   |   |
| 8  | Student 6           | 8/12/22       | 11    |     | virtual          |                           |   |   |
| 9  | Student 7           | 8/16/22       | 12    |     | virtual          |                           |   |   |
| 10 | Student 8           | 8/12/22       | 12    |     | 9/2/22           |                           |   |   |
| 11 | Student 9           | 8/12/22       | 8     |     | 8/17/22          |                           |   |   |
| 12 | Student 10          | 8/12/22       | 12    |     | 1/3/23 - virtual |                           |   |   |
| 13 | Student 11          | 8/15/22       | 12    |     |                  |                           |   |   |
| 14 | Student 12          | 8/12/22       | 10    |     | role on 10/4     |                           |   |   |
| 15 | Student 13          | 8/15/22       | 12    |     | role on 8/30     |                           |   |   |
| 16 | Student 14          | 8/19/22       | 10    |     | role on 10/3     | added back 11/ exit 11/11 |   |   |
| 17 | Student 15          | 8/25/22       | 11    |     | 12/16/22         |                           |   |   |
| 18 | Student 16          | placed 11/16  | 12    |     | dropped          |                           |   |   |
| 19 | Student 17          | placed 11/16  | 11    |     | dropped          |                           |   |   |
| 20 |                     |               |       |     |                  |                           |   |   |
| 21 |                     |               |       |     |                  |                           |   |   |
| 22 |                     |               |       |     |                  |                           |   |   |
| 23 | <b>2nd semester</b> |               |       |     |                  |                           |   |   |
| 24 | Student 18          | 1/3/23        | 12    |     |                  |                           |   |   |
| 25 | Student 19          | 3/2/23        | 10    |     |                  |                           |   |   |
| 26 | Student 20          | 3/20/23       | 10    |     |                  |                           |   |   |
| 27 | Student 21          | 11/2/22       | 8     |     | 12/16/22         | 3/23/23                   |   |   |
| 28 | Student 22          | 8/15/22       | 12    |     | exit 11/11       |                           |   |   |
| 29 |                     |               |       |     |                  |                           |   |   |
| 30 |                     |               |       |     |                  |                           |   |   |
| 31 |                     |               |       |     |                  |                           |   |   |
| 32 |                     |               |       |     |                  |                           |   |   |
| 33 |                     |               |       |     |                  |                           |   |   |
| 34 |                     |               |       |     |                  |                           |   |   |
| 35 |                     |               |       |     |                  |                           |   |   |
| 36 |                     |               |       |     |                  |                           |   |   |
| 37 |                     |               |       |     |                  |                           |   |   |



# Criteria 2B

| Student    |                |               |              |             |             |             |             |             |             |             |            |  |  |
|------------|----------------|---------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|--|--|
| Student    | Credits needed | End of August | End of Sept. | End of Oct. | End of Nov. | End of Dec. | End of Jan. | End of Feb. | End of Mar. | End of Apr. | End of May |  |  |
| Student 1  | 4              | 4             | 2.5          | 2           | 0           |             |             |             |             |             |            |  |  |
| Student 2  | 18             | 16            | 13.5         | 10.5        | 8.5         |             |             |             |             |             |            |  |  |
| Student 3  | 8.5            | 8             | 7            | 7           |             |             |             |             |             |             |            |  |  |
| Student 4  | 16             | 16            | 16           | 16          |             |             |             |             |             |             |            |  |  |
| Student 5  | 7              | 5             | 4            | 1.5         | 1           | 0           |             |             |             |             |            |  |  |
| Student 6  | 14             | 14            | 13           | 12          |             |             |             |             |             |             |            |  |  |
| Student 7  | 9.5            | 9.5           | 9.5          | 9           |             |             |             |             |             |             |            |  |  |
| Student 8  | 2              | 1             | 0            | 0           |             |             |             |             |             |             |            |  |  |
| Student 9  | 10.5           | 10.5          | 8            | 5.5         | 2           | 0           |             |             |             |             |            |  |  |
| Student 10 | 17             | 14.5          | 11.5         | 10          | 9           |             |             |             |             |             |            |  |  |
| Student 11 | 15.5           | 15            | 12           | 8.5         | 5.5         | 4.5         | 1.5         | 0           |             |             |            |  |  |
| Student 12 | 23             | 22            | off role     | off role    |             |             |             |             |             |             |            |  |  |
| Student 13 | 9.5            | 9.5           | 8            | 5.5         |             |             |             |             |             |             |            |  |  |
| Student 14 | 9.5            | 7.5           | off role     | off role    |             |             |             |             |             |             |            |  |  |
| Student 15 | 23             | 23            | off role     | off role    |             |             |             |             |             |             |            |  |  |



# Criteria 2C

| Possible Reason   | How to Verify   | Solutions  |
|---|---|--|
| Student is not aware of what is required for being on track for course completion.      | Observe the student and then conference with them regarding their progress.               | <ul style="list-style-type: none"> <li>• Encourage use of the Assignment Calendar.</li> <li>• Help set daily/weekly student goals and provide incentives and consequences for completion rates.</li> <li>• Establish course completion expectations both for the class as well as for individual students.</li> <li>• Make sure there is a Start Date and Target Date for the student's course(s).</li> </ul>  |
| Student is not passing their end of lesson quizzes and is retaking them numerous times. | Look in the Gradebook for the number of quiz attempts and the time spent on each attempt. | <ul style="list-style-type: none"> <li>• Establish a retake policy with a maximum number of retakes.</li> <li>• Remediate lesson content: insert a lower level Supplemental Learning Activity in-between assessment attempts.</li> <li>• Change the Quiz Review Method in the Edit Options page to Questions and Student Answers or Questions and Correct Answers.</li> <li>• Use the Change Assignment Grade override option in the Gradebook after working with student to correct answers.</li> <li>• Use the Pass with Grade option in the Gradebook to assign the highest assessment grade or to average multiple attempts.</li> <li>• Review the Gradebook for student effort on other assignments. Reset</li> </ul> |

# Criteria 2C

|  |   |   |
|--|---|---|
|  |   | <p>Practice/Homework, Vocabulary and/or Lecture activities.</p> <ul style="list-style-type: none"> <li>• Work with the student or pair them with another student who is competent in course material to help better prepare them for their assessments.</li> <li>• Encourage the use of eNotes and/or written notes for vocabulary/lecture and check often to verify that the student is taking notes. Reset lectures as needed to redirect efforts.</li> </ul> |
| Students must wait to take assessments while the teacher reviews class work. | Observe the student and then conference with them regarding their progress. | <ul style="list-style-type: none"> <li>• Develop a procedure for students to communicate with the teacher when ready for an assessment.</li> </ul>  |
|  | Gradebook records contain long time spans between assignments.              | <ul style="list-style-type: none"> <li>• Encourage students to review, improve and summarize their eNotes while they wait.</li> </ul>   |
| Time allotted to complete the course is not realistic.                       | Check student's Edit Options page for assigned Start/Target dates.          | <ul style="list-style-type: none"> <li>• Ensure Start and Target Dates are correctly assigned; adjust if necessary.</li> </ul>  |
|  | Check the Attendance log for student logon time and effort.                 | <ul style="list-style-type: none"> <li>• Compare estimated time to complete the course against the time available for students to work in the Virtual Classroom.</li> </ul>   |

# Criteria 2D

## Student Communication Log

Name \_\_\_\_\_

| Date    | Time    | Comments  |
|---------|---------|---|
| 3/4/21  | 2:18pm  | [REDACTED] (Mom) - no answer * Left msg<br>(just letting her know he is doing well so far)                                  |
| 3/11/21 | 9:06am  | Just talked to [REDACTED] to tell him he was doing a<br>good job and I was appreciative of his effort!                      |
| 3/20/21 | 9:58am  | [REDACTED] - no answer; left a message<br>[REDACTED] - no answer; left a message<br>mail per i<br>Guel                      |
|         |         | Already 5 absences and very little progress in classes.<br>Needs 504 review also. Doesn't answer and won't<br>call back! !! |
| 4/12/21 | 12:34pm | [REDACTED] (Mom) No answer<br>Called to check on him  |
| 4/10/21 | 3:05pm  | [REDACTED] No answer; left a message<br>(called from my phone - she never answers or<br>returns my calls)                   |
|         | 3:06    | Called from school - Plans on returning Monday.   |
| 4/21/21 | 1:27pm  | Talked to Mom about attendance & lack of progress<br>Set her up in Edgenuity parent portal.                                 |
| 4/29/21 | 9:25am  | Talked to Mom; Needs to pick up the pace.<br>Give him goals for completion to have a chance to be                           |

# CRITERIA

## 3

Include an intake and screening process to determine eligibility of students.

- A. Intake packets for 25% of current students (include signed and dated contracts for current year)
- B. At-risk identification form on file for every student coded as an Alternative Education student in the WAVE student record system



# Criteria 3A

## Elk City High School Alternative Education Program 22-23

### APPLICATION FORM

The Elk City HS Alternative Education program provides support for students in 9<sup>th</sup> – 12<sup>th</sup> grade who are unsuccessful in the traditional setting, who are at risk of dropping out of school or who have previously dropped out and have a sincere desire to complete their high school education. The primary function of the program is to provide an alternative method for students to earn the necessary credits to receive an Elk City High School diploma. Target groups for placement in the ECHS alternative education program are: Fifth year Seniors, Junior and Senior students who are one or more years behind in credits needed for graduation, recovered dropouts, self-supporting/homeless students, pregnant/parenting students, students with a history of not being able to emotionally adjust to the regular school environment. Personal crisis or trauma are also taken into consideration (examples include but are not limited to; drug/alcohol abuse, physical abuse, suicide attempt, loss through death, lack of academic support, poor social skills, legal issues, etc...) Completed applications need to be returned to Elk City High School to the Director of Alternative Education.

### PERSONAL INFORMATION

Student Name \_\_\_\_\_ Date \_\_\_\_\_ Graduation Cohort Year \_\_\_\_\_

Grade \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_ Ethnicity: Are you of Hispanic/Latino origin? \_\_\_\_\_

Student Address \_\_\_\_\_

Student Cell Phone \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Address \_\_\_\_\_

Parent/Guardian Cell Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Parent Email (please print legibly) \_\_\_\_\_

### STUDENT DATA

Reason for Referral: (check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Excessive Absences    | <input type="checkbox"/> Credit Recovery     |
| <input type="checkbox"/> Academic Deficiencies | <input type="checkbox"/> Chemical Dependency |

# Criteria 3B

## High School Support Indicator

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

| At-Risk For Dropping out of School Indicator   | Points |
|--|--------|
| Low socio-economic or minority status  | 1      |
| Teacher, counselor, or principal referred  | 1      |
| GPA below 2.0 (If so, please write current GPA _____)  | 1      |
| Retained at any point in educational process   | 2      |
| Credit deficiencies for graduation with entering class   |        |
| a. 2 credits or less   | 1      |
| b. 3 – 5 credits   | 2      |
| c. 6 – 7 credits   | 3      |
| d. 8 credits or more   | 4      |
| State testing deficiencies   | 1      |
| Behavioral Intervention  |        |
| a. Full day in-school suspension: 2 – 5 times  | 1      |
| b. Full day in-school suspension: more than 5 times  | 2      |
| c. Out-of-school suspension: 1 – 2 times   | 3      |
| d. Out-of-school suspension: 3 times or more   | 4      |
| Attendance (excluding medical and any kind of suspension)  |        |
| a. Absent 10 or less days  | 1      |
| b. Absent more than 10 days  | 2      |
| Personal crisis or trauma (ex. drug/alcohol abuse, suicide attempts, placement outside of the home, abuse/neglect, pregnant/parenting) | 3      |
| Transience (past 3 years)  |        |
| a. 2 schools   | 1      |
| b. 3 schools   | 2      |
| c. 4 or more schools   | 3      |
| Oklahoma Juvenile Authority (OJA) involvement (If yes, please list in what capacity or violation _____)                                | 1      |
| Department of Human Services (DHS) involvement (If yes, please list in what capacity _____)  | 1      |
| Previously or currently involved in legal/court proceeding (If yes, please list when and what violation _____)                         | 1      |
| Previously or currently enrolled in an Alternative Education Program   | 2      |
| <b>Total Points</b>  |        |

# CRITERIA


## 4

Demonstrate that teaching faculty are appropriately certified teachers.

- A. Copy of instructor certification or approved Teaching Out of Certification form for all alternative education teachers.

# Criteria 4A

Send this form to your  
Alternative Education  
Specialist.



## Alternative Education

### Teaching Out of Certification Exemption Request

“Teachers must be certified teachers but are not restricted to grade-specific or subject-specific areas. Assignment out of regular subject area(s) or grade level(s) certification requires State Department of Education approval.” (OAC Section 210:35-29-6). Areas that are not available for exemption are special education, AP courses, and career tech courses. **Due by October 1.**

DISTRICT NAME

COUNTY NAME

2024-25

FY School Year

DISTRICT ADDRESS

CITY

ZIP

SUPERINTENDENT NAME

PHONE NUMBER

EMAIL

ALTERNATIVE EDUCATION PROGRAM NAME

Program Level (check one)

☐ Middle School/Jr. High
 ☐ High School

SCHOOL ADDRESS

CITY

ZIP

TEACHER NAME

PHONE NUMBER

EMAIL

TEACHER CERTIFICATION NUMBER

CERTIFICATE EXPIRATION DATE

Certification Areas:

Areas to be Taught Outside of Certification:

Reasoning for Exemption:

What are the supports that will be provided by the district to ensure success for teachers and students?

TEACHER SIGNATURE

DATE

SUPERINTENDENT SIGNATURE

DATE

EMAIL ADDRESS OF PERSON TO SEND APPROVED/DENIED REQUEST TO:

Submit this form to [Missy.Corn@sde.ok.gov](mailto:Missy.Corn@sde.ok.gov) or [Leslie.Frazier@sde.ok.gov](mailto:Leslie.Frazier@sde.ok.gov)

Oklahoma State Department of Education


☒ Approved
 ☐ Denied

MISSY CORN, ALTERNATIVE EDUCATION PROJECT MANAGER


DATE

LESLIE FRAZIER, ALTERNATIVE EDUCATION PROJECT MANAGER

DATE



OKLAHOMA  
Education



OKLAHOMA  
Education

46 | Alternative Education

# Alternative Education Evidence Criteria Review

## CRITERIA 5 - Demonstrate that teaching faculty have been selected on the basis of a record of successful work with at-risk students, or personal and educational factors that qualify them for work with at-risk students.

YES NO

A. Clearly defined professional development plan for Alternative Education teachers and support personnel (examples: trauma-informed practices, managing aggressive behavior, working with homeless youth, etc.)

☐ ☐

B. Evidence of teacher participation in Alternative Education professional development (examples: sign-in sheets, agendas, participation certificates, etc.)

☐ ☐

1. Date & location of Regional Meeting attended

Fall \_\_\_\_\_ Spring \_\_\_\_\_

## CRITERIA 6 - Reflect appropriate collaborative efforts with state agencies and local agencies serving youth.

YES NO

A. List of state and local organizations partnering with the Alternative Education program (should align with Implementation Plan in SSO)

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

☐ ☐

B. Evidence of monthly activities with these organizations (examples: list of meeting agendas, photos, community service projects, dates and sign-in sheets, etc.)

☐ ☐

## CRITERIA 7 - Provide courses that meet the academic curricula standards adopted by the State Board of Education and additional remedial courses.

YES NO

A. Current Oklahoma Academic Standards (OAS) curriculum being used

Online Curriculum \_\_\_\_\_

Additional Curriculum \_\_\_\_\_

☐ ☐

## CRITERIA 8 - Offer individualized instruction.

YES NO

A. 25% of current students' schedules from the student information system

☐ ☐

B. Evidence of individual learning plans detailing student goals, academic plans, graduation plans, individualized instruction, (this is not ICAP).

☐ ☐

# CRITERIA

## 5

Demonstrate that teaching faculty have been selected on the basis of a record of successful work with at-risk students, or personal and educational factors that qualify them for work with at-risk students.

- A. Clearly defined professional development plan for Alternative Education teachers and support personnel (examples: trauma-informed practices, managing aggressive behavior, working with homeless youth, etc.)
- B. Evidence of teacher participation in Alternative Education professional development (examples: sign-in sheets, agendas, participation certificates)
  - 1. Date & location of Regional Meeting attended

# Criteria 5A

2022-2023

## Alt Ed PD Schedule

|                       |  |
|-----------------------|--|
| Aug. 5 <sup>th</sup>  | District PD Day<br>*included Classroom Management and Edgenuity training.<br>(Sandusky/Webb)<br>*Staff Meeting (informal) 3:30 to 5:30 in Alt Ed Room<br>(Sandusky/Webb) |
| Aug. 9 <sup>th</sup>  | District PD Day, Dr. Marcia Tate<br>*T<br>(Sandusky/Webb)  |
| Sept. 8 <sup>th</sup> | Fall Alt Ed Regional Meeting<br>(Webb/Moyer)   |
| Aug 5-Oct 13          | Webinar (staff choice from SDE website)<br>(Sandusky)  |
| Oct. 18 – Dec 16      | Webinar (staff choice from SDE website)<br>(Sandusky)  |
| Jan 2                 | District PD Day<br>*Mid Year Review<br>(Sandusky/Webb/Moyer)   |
| Jan 3 – Mar 10        | Webinar (staff choice from SDE website)<br>(Sandusky)  |
| Mar 20 – May 5        | Webinar (staff choice from SDE website)<br>(Sandusky)  |
| May 15                | End of Year Review<br>(Webb, Sandusky/Moyer)   |



# Criteria 5B

**This Is To Certify That**

---

**Attended The**

**ALTed Talk with Workforce Oklahoma**

**October 4<sup>th</sup> @ 10:00**

**1 Hours of Professional Development**

*Leslie Frazier, Missy Corn, and Michelle Butler*

**Oklahoma State Department of Education-Alternative Education**





# CRITERIA 6

Reflect appropriate collaborative efforts with state agencies and local agencies serving youth

- A. List of state and local organizations partnering with the Alternative Education program (should align with the Implementation Plan in SSO)
- B. Evidence of activities with these organizations (examples: list of meeting agendas, photos, community service projects, dates and sign-in sheets)

# Criteria 6A

35. Agency Name PAYNE CO. YOUTH SERVICES  
 36. Contact Name JANET FULTZ  
 37. Phone   
 38. Email Address JANET@PCYS.ORG  
 39. Services Provided PROVIDE SUPPORT AND COUNSELING FOR INDIVIDUALS AND GROUPS. SAFE PLACE PARTNERSHIP. TRANSITIONIAL LIVING PROGRAM FOR STUDENTS. SUBSTANCE ABUSE COUNSELING.  
 40. When Provided AS NEEDED DURING THE SCHOOL YEAR.

35. Agency Name SALVATION ARMY  
 36. Contact Name PAULETTE AYERS  
 37. Phone   
 38. Email Address  
 39. Services Provided CLOTHING AND MATERIAL ASSISTANCE, SERVICE LEARNING SITE, AND OFF CAMPUS SCHOOL WIDE ASSEMBLY FACILITY.  
 40. When Provided AS NEEDED DURING THE SCHOOL YEAR.

35. Agency Name STILLWATER NOON LIONS CLUB  
 36. Contact Name DOUG EMDE  
 37. Phone  
 38. Email Address DOUGEMDE@YAHOO.COM  
 39. Services Provided ACADEMIC SCHOLARSHIP TO A SENIOR. STUDENT OF THE MONTH RECOGNITION. RESOURCES FOR STUDENTS AND STAFF. SERVICE LEARNING PROVIDER. PROVIDES SCHOOL COMMUNITY COOKOUTS. COMMUNITY SERVICE PARTNER THROUGH SPECIAL OLYMPICS AND EYE SCREENING PROGRAM.  
 40. When Provided AS NEEDED DURING THE SCHOOL YEAR.

35. Agency Name STILLWATER HUMANE SOCIETY

# Criteria 6B

✓ Dogs of Lincoln Mocha.j...



FUMC Quilters.jpg



✓ Dogs of Lincoln Student ...



# CRITERIA 7

Provide courses that meet the academic curricula standards adopted by the State Board of Education and additional remedial courses.

- A. Current Oklahoma Academic Standards (OAS) curriculum being used
  - 1. Online curriculum used
  - 2. Additional curriculum

# Criteria 7A

| Edgenuity    | On-line curriculum     |
|--------------|------------------------|
| Teen Cuisine | Life Skills curriculum |
|              |                        |

# CRITERIA 8

Offer individualized instruction.

- A. 25% of current students' schedules from the student information system
- B. Evidence of individual learning plans detailing student goals, academic plans, graduation plans, individualized instruction (this is not ICAP).

# Criteria 8A

|   |   |
|---|---|
| <b>22-23</b><br><b>Boulevard Academy</b><br>215 North Boulevard, Edmond OK 73034<br>Page 1 of 1 | <b>Student Schedule For</b> [REDACTED]<br>Grade: 10 Student Number: [REDACTED]<br>Term(s): All Courses enrolled: 18 |
|---|---|

|                 | <b>Term 1 (08/11/22-09/23/22)</b>                 | <b>Term 2 (09/26/22-11/04/22)</b>                                      | <b>Term 3 (11/07/22-12/21/22)</b>                       | <b>Term 4 (01/09/23-02/17/23)</b>                       | <b>Term 5 (02/21/23-04/07/23)</b>                        | <b>Term 6 (04/10/23-05/19/23)</b>                            |
|-----------------|---|--|---|---|--|--|
| <b>1st Core</b> | B01001411-1<br>English I S1<br>Kilburn, Robert    | B01001421-1<br>English I S2<br>Kilburn, Robert                         | B01002412-5<br>English II S1<br>Winningham, Amanda Joye | B01002422-4<br>English II S2<br>Winningham, Amanda Joye | B04105404-2<br>Okla History<br>Blevins, Grady R          | B01003413-6<br>English III S1<br>Anderson, Catherine F       |
| <b>2nd Core</b> | B04101413-1<br>US History S1<br>Doerfler, David A | B05156405-1<br>Draw & Design<br>Williams, Aubrey                       | B04051412-2<br>World History S1<br>Doerfler, David A    | B04051422-2<br>World History S2<br>Doerfler, David A    | B10004405-4<br>Computer Applications I<br>Case, Cam B    | B04302402-4<br>Humanities:<br>Western Art<br>Kilburn, Robert |
| <b>3rd Core</b> | B02072422-1<br>Geometry S2<br>Self, Nora          | BV22209405-20<br>College & Career Prep I<br>Siemer, Angela<br>Rm: APEX | B0302431-1<br>Adv Computer App S1<br>Case, Cam B        | B05159405-2<br>Ceramics I<br>Williams, Aubrey           | B01003423-5<br>English III S2<br>Winningham, Amanda Joye | B02155415-6<br>Math for Fin S1<br>Snow, Judith L             |

# Criteria 8B

## Individual Graduation Plan Worksheet

Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
IEP/504: YES NO Date: \_\_\_\_\_

### Post-Secondary Planning and Career Assessment Data

Career Clusters: \_\_\_\_\_ Majors: \_\_\_\_\_  
\_\_\_\_\_

Career Goal: \_\_\_\_\_  
\_\_\_\_\_

### Postsecondary Plans:

- ☐ Workforce \_\_\_\_\_
- ☐ Two-Year College/Career Tech \_\_\_\_\_
- ☐ Four-Year College \_\_\_\_\_
- ☐ Military - Branch: \_\_\_\_\_

| Career Interest Inventory | Outcomes |
|---------------------------|----------|
|                           |          |
|                           |          |

### Review of Schedule, GPA, Transcript

Core Track College Track

|                | 9 | 10 | 11 | 12 |
|----------------|---|----|----|----|
| English        |   |    |    |    |
| Math           |   |    |    |    |
| Science        |   |    |    |    |
| Social Studies |   |    |    |    |
| Electives      |   |    |    |    |
| Electives      |   |    |    |    |
| Electives      |   |    |    |    |
| Electives      |   |    |    |    |

|                       | 9 | 10 | 11 | 12 |
|-----------------------|---|----|----|----|
| Extracurricular       |   |    |    |    |
| Employment            |   |    |    |    |
| Service Learning      |   |    |    |    |
| Internship/Mentorship |   |    |    |    |

tended Learning Opportunities: \_\_\_\_\_

### Special Arrangements:

- ☐ Alternative Education
- ☐ Virtual Courses
- ☐ Credit Recovery
- ☐ Career Tech – Program: \_\_\_\_\_
- ☐ Early Graduation
- ☐ Dual Credit Courses
- ☐ Other \_\_\_\_\_

### Academic Data

| Instrument                                | Score |
|---|-------|
| Standardized Test Scores – Science        |       |
| Standardized Test Scores – Social Studies |       |
| ACT                                       |       |
| PLAN                                      |       |
| SPIRE                                     |       |
| OMPASS                                    |       |
| WORK KEYS                                 |       |
| AT  |       |
| SAT                                       |       |
| SVAB                                      |       |

Introduction to FAFSA – Yes or No Date: \_\_\_\_\_

AA Eligibility – Yes or No Date: \_\_\_\_\_

ilitary Compact – Yes or No Date: \_\_\_\_\_

ducation Compact for Students in State Care (SB 632) – Yes or No

(May be completed by student prior to career planning with counselor.)

Interests: \_\_\_\_\_

Occupations: \_\_\_\_\_

Entrepreneurship Interests: \_\_\_\_\_

Postsecondary Majors: \_\_\_\_\_

Postsecondary Schools: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Planning Notes:



# Alternative Education Evidence Criteria Review

## CRITERIA 9 - State clear and measurable program goals and objectives.

- A. Clearly stated and aligned program mission with data driven SMART \* goals that are written, published and posted

\*Specific, Measurable, Achievable, Relevant, Time-Bound

YES NO

☐ ☐

## CRITERIA 10 - Include counseling and social services components.

- A. Counseling session dates and topics for academic and group sessions
- B. Copy of counseling providers certificate or license (current school counselor's teacher certification, or LPC, LADC, LCSW, LMFT of any outside provider(s) partnering with the Alternative Education program)

YES NO

☐ ☐

☐ ☐

## CRITERIA 11 - Require a plan leading to graduation be developed for each student in the program which will allow the student to participate in graduation exercises at the sending school or district after meeting the requirements of the school district as specified in the individual graduation plan for that student.

- A. Compliance with 70 O.S 1210.508-4 Individualized Career Academic Plan (ICAP) (Summary from ICAP platform of completion for 25% of students)

YES NO

☐ ☐

## CRITERIA 12 - Offer Life skills instruction.

- A. Clearly defined curriculum to help students plan for life after high school. (self-sufficiency, employment, etc.)

YES NO

☐ ☐

Curriculum: \_\_\_\_\_

## CRITERIA 13 - Provide opportunities for hands-on arts education to students, including artist in residency programs coordinated with the Oklahoma Arts Council.

- A. Documentation of monthly integrated art activities (hands-on art activities, field trips or visiting artists/performers, etc.)

YES NO

☐ ☐

# CRITERIA 9

State clear and measurable program goals and objectives.

A. Clearly stated and aligned mission and vision with defined SMART\* goals that are written, published and posted

\*Specific, Measurable, Achievable, Relevant, Time-Bound

# Criteria 9A - SMART Goals

- **Specific** goals are well defined and clear on what needs to be accomplished.
  - *What outcomes do you need to see in order to consider the goal accomplished?*
- **Measurable** goals enable you to evaluate a level of goal achievement.
- *How will you decide whether the goals is completed or not?*
  - *What data will you use to measure success or failure?*
- **Attainable** goals are realistic given the availability of resources, knowledge, and time.
  - *How likely is it that you can accomplish this goal?*
- **Relevant** goals are important and will make a material impact on achieving your larger objective.
  - *Does it make a difference to your overall objective if this goal is met?*
- **Time-based** goals are focused on a set timeframe and specify when they will be completed.
  - *When do you need the goal to be achieved?*

# Criteria 9

| School: Boulevard Academy   |                         |                       |         | School Year: 2022-2023                      |        |                                 |                     |
|---|-------------------------|-----------------------|---------|---|--------|---------------------------------|---------------------|
| <b>Section I: Learning Growth Goal</b>  |                         |                       |         |   |        |                                 |                     |
| <b>Teaching and/or Learning Area:</b><br>Student Engagement and Growth  |                         |                       |         | Behavior Goal                               |        | <b>Academic Goal</b>            |                     |
| <p><b>Rationale(s) for focus area including data reference:</b><br/> Attendance is the first predictor of student success. Daily attendance is a struggle for many of our students. We will employ strategies to increase student attendance, helping them understand that timeliness is an important practice in life.</p> |                         |                       |         |   |        |                                 |                     |
| <p><b>Measurable Objective Statement to Support Goal (SMART):</b><br/> Increase student attendance at Boulevard Academy by an average daily membership of 5%. 2021-22 school year was 79%. New goal is 84%.</p>   |                         |                       |         |   |        |                                 |                     |
| <p><b>School Counseling Program Goal (may Support Site Goal (SMART):</b><br/> Counselors will communicate with all students and their families frequently, especially those that are falling behind academically and struggling to attend school consistently.</p>  |                         |                       |         |   |        |                                 |                     |
| <b>Section II: Implementation Plan</b>  |                         |                       |         |   |        |                                 |                     |
| Strategies and Action Steps<br>(Include PD)   | Responsible             | Timeline for Activity |         | Resources Needed                            |        | <a href="#">Monitoring Plan</a> | Evidence of Success |
|   |                         | Begin                 | End     | Resource                                    | Amount |                                 |                     |
| Review daily attendance reports   | Jeff Nemcok<br>Jan Hall | 8/11/22               | 5/19/23 | Ad Hoc reports from IC, Daily attendance %, |        |                                 | Improved ADM        |

# CRITERIA 10

Include counseling  
and social services  
components.

- A. Counseling session dates and topics for academic and group sessions
- B. Copy of counseling providers certificate or license (current school counselor's teacher certification, or LPC, LADC, LCSW, LMFT of any outside provider(s) partnering with the Alternative Education program)

# Criteria 10A

This is a sample of what is planned for the year.


Evidence may include sign in sheets or pictures of events throughout the year.

## Fairview Public Schools Jacket Academy (Alternative Education) 2022-2023

In association with Northwest Family Services coming every other Wednesday, Nicole Martens, FHS counselor, will provide counseling services on Wednesdays in between:

|             |                            |
|-------------|----------------------------|
| Aug 31st:   | Intro/Get to Know          |
| Sept 14th:  | ICAP                       |
| Sept 28th:  | Monthly Wrap-Up            |
| Oct 12th:   | Free ACT/ASVAB             |
| Oct 26th:   | Monthly Wrap-Up            |
| Nov 9th:    | Graduation Checks          |
| Nov 30th:   | Monthly Wrap-Up            |
| Dec 14th:   | ICAP and Career Fair       |
| Jan 11th:   | Concurrent and Career Tech |
| Jan 25th:   | Monthly Wrap-Up            |
| Feb 8th:    | Post-Secondary Options     |
| Feb 22nd:   | Monthly Wrap-Up            |
| Mar 8th:    | Jacket Days                |
| Mar 22nd:   | Monthly Wrap-Up            |
| April 12th: | Jacket Days                |
| April 26th: | Monthly Wrap-Up            |

# Criteria 10B



OKLAHOMA  
Board of Behavioral  
Health Licensure

This is to certify that

Is duly authorized to practice as an  
'Licensed Professional Counselor'  
in the State of Oklahoma.

License No:

Issue Date:  
07/01/2021

Expiration Date:  
06/30/2022

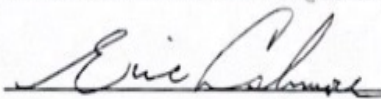
A red arrow points to the empty box under 'This is to certify that'.

This is verification of licensure from the State Board of Behavioral Health Licensure.

In accordance with 86:10-21-6. Display of verification card (A) and (B) of the LPC regulations, a current license verification card shall be displayed on the original or replaced license and shall be readily available on the LPC's person at any time counseling services are being provided.

To view and/or print a primary source verification provided by the Department, please visit <https://www.ok.gov/behavioralhealth>


For questions of further information please call (405) 522-3696 or email Eric Ashmore at [Eric.Ashmore@bbhl.ok.gov](mailto:Eric.Ashmore@bbhl.ok.gov)



EXECUTIVE DIRECTOR, STATE BOARD OF BEHAVIORAL HEALTH



# Criteria 10B sample 2



*Oklahoma State Department of Education Teaching Certificate*

State Superintendent of Public Instruction

The State Board of Education certifies and authorizes  to serve in the accredited schools of Oklahoma as indicated below.

Teacher #:  Degree: Master's Degree Class: Standard Certification Background Clearance: 6/27/2018

| Area Description                     | Level | Valid    | Expire    | Area Description | Level | Valid | Expire |
|--------------------------------------|-------|----------|-----------|------------------|-------|-------|--------|
| 0525 SCHOOL COUNSELOR                | PK-12 | 1/1/2021 | 6/30/2026 |                  |       |       |        |
| *****NO ENTRIES BELOW THIS LINE***** |       |          |           |                  |       |       |        |



# CRITERIA

## 11

Require a plan leading to graduation be developed for each student in the program which will allow the student to participate in graduation exercises at the sending school or district after meeting the requirements of the school district as specified in the individual graduation plan for that student.

A. Compliance with 70 O.S 1210.508-4 Individualized Career Academic Plan (ICAP).

# Criteria 11A

[Redacted]

20 Sep 2023

Grove High School | 11th Grade | Graduation Year: 2025

ID: | DOB: [Redacted]

## Assessments Taken

| Academic Year | Interests Assessment | Skills Assessment | Super's Work Values |
|---------------|----------------------|-------------------|---------------------|
| 2023-2024     | 18 Sep 2023          | 18 Sep 2023       | 18 Sep 2023         |
| 2022-2023     | 19 Aug 2022          | 19 Aug 2022       | 19 Aug 2022         |
| 2021-2022     |                      |                   |                     |
| 2020-2021     |                      |                   |                     |

## Goals

| Academic Year | Academic Goals | Career Goals | Personal Goals | Other Goals |
|---------------|----------------|--------------|----------------|-------------|
| 2023-2024     | 19 Sep 2023    | 19 Sep 2023  | 19 Sep 2023    |             |

[Redacted] ICAP Oklahoma

Inola High School Grade Level:11 Graduation Year: 2025 D [Redacted]

## Before Graduation

| Personal Information | Completed | Date Completed |
|----------------------|-----------|----------------|
| Name                 | Completed | 5/12/2021      |
| Email                | Completed | 5/12/2021      |
| Gender               | Completed | 5/12/2021      |
| Date Of Birth        | Completed | 5/12/2021      |

## Assessment Results

|                                       |           |           |
|---------------------------------------|-----------|-----------|
| Kuder Career Interests Assessment     | Completed | 9/1/2021  |
| Kuder Skills Confidence Assessment    | Completed | 9/1/2021  |
| Super's Work Values Inventory-revised | Completed | 9/19/2023 |

## Education Plan

|   |           |           |
|---|-----------|-----------|
| Student needs to have at least one approved education plan. | Completed | 6/21/2023 |
|---|-----------|-----------|

## Goals

|          |           |           |
|----------|-----------|-----------|
| Academic | Completed | 9/19/2023 |
| Career   | Completed | 9/19/2023 |

## Complete the SAT/ACT

Completed ACT -----

## Work-Based Learning

# CRITERIA 12

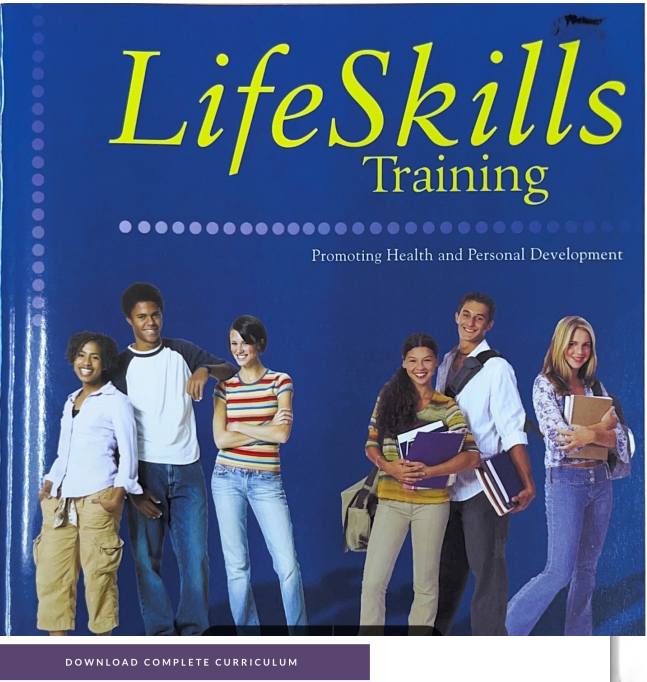
Offer life skills  
instruction.


- A. Clearly defined curriculum to help student plan for life after high school (self-sufficiency, employment, etc.)

Curriculum name:

---

# Criteria 12A



OVERCOMING  
OBSTACLES®


Dashboard > [High School](#)

High School


[ELEMENTARY K-2](#) [ELEMENTARY 3-5](#) [MIDDLE SCHOOL](#)

Individual Modules [Viewing All 14 Items](#)


The complete Overcoming Obstacles High School curriculum contains 14 modules, covering essential skills such as Communicating Effectively, Making Decisions, Solving Problems, Setting Goals, Resolving Conflicts, Preparing for College and Careers, and more.




Getting Started



Confidence Building

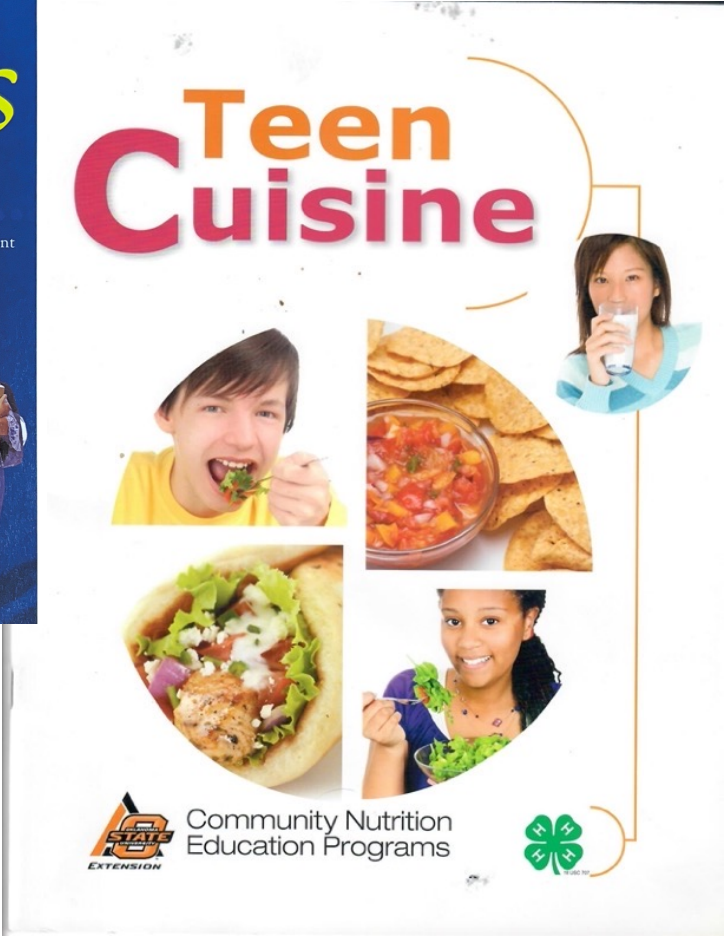


Communication



Decision Making

Contact us



# CRITERIA 13

Provide opportunities for hands-on arts education to students, including artist residency programs coordinated with the Oklahoma Arts Council.

- A. Documentation of monthly integrated art activities (hands-on art activities, field trips or visiting artists/performers, etc.)



# Criteria 13A



Virtual Art Show in Cafeteria



## Comanche, FAME receive fall classroom supply grants

To help schools purchase supplies to sustain vital arts education programs across the state, the Oklahoma Arts Council has announced grant awards totaling more than \$35,000 that will benefit 71 schools and 14,298 students in communities of all sizes.

Comanche schools and FAME Academy were both recipients. They were the only schools in Stephens County to receive the grants.

The state agency's Classroom Supply Grants for Visual and Performing Arts program provides up to \$500 per school year to help educators purchase consumable fine arts supplies. Schools have cited supplies as a top need for being able to provide ongoing arts education programs. Using the grant funding, schools can purchase a wide range of items including sheet music, props, paint, clay, cleaning supplies, and more.



Dance, drama, theatre, music, visual arts, and media arts are disciplines with eligible supply expenses.

A large body of research links arts education with improved outcomes. Sustained arts education leads to better grades in reading and math and higher scores on standardized tests, while reducing dropout rates and fostering a positive school environment. It is also an effective tool for closing the achievement gap among students from different socioeconomic backgrounds. The federal Every Student Succeeds Act of 2015 includes the arts in its focus on ensuring a well-rounded education.

Schools eligible for Classroom Supply Grants for Visual and Performing Arts are PK-12 Oklahoma schools with at least one part-time arts instructor on staff. The grant is intended to help schools sustain fine arts courses that take place during the school day.

The fall cycle of the grant program will benefit schools in 57 communities and 26 counties. Applications for the grant funding for the 2020-2021 school year will be available again in January 2021 for schools that did not receive a grant in the fall cycle.

## Chisholm Trail Heritage Museum features student art

By Payton Williams payton.williams@swoknews.com 17 hrs ago

*Art class @ FAME is provided by grants from the Oklahoma Arts Council.*



Art show @ Chisholm Trail.

# Alternative Education Evidence Criteria Review

## CRITERIA 14 - Provide a proposed annual budget.

YES NO

A. Copy of annual proposed budget

☐ ☐

## CRITERIA 15 - Be appropriately designed to serve middle school, junior high school, and high school students in grades seven through twelve who are most at risk of not completing a high school education for a reason other than identification as a student with disabilities under 70 O.S 13-101.

*(Identification as a student with disabilities does not in itself disqualify a student from Alternative Education services, but special education status cannot be the basis for identification as an at-risk student)*

YES NO

A. Completed end-of-year data survey from previous school year

Date Received \_\_\_\_\_

☐ ☐

B. Photos of Alternative Education program classroom(s), facilities, activity spaces, etc.

☐ ☐

## CRITERIA 16 - Allow students in the Alternative Education program, who otherwise meet all of the participation requirements, to participate in vocational programs and extracurricular activities at the sending school or district, including but not limited to athletics, band, and clubs.

YES NO

A. Roster/schedule of students enrolled in Career Tech Education Programs or on-site vocational programs.

☐ ☐

B. Roster/schedule of students in athletics, band, or other activities at the sending school or district (include samples of schedules verifying enrollment activities)

☐ ☐

## NOTES:

# CRITERIA 14

Provide a proposed  
annual budget

A. Copy of annual proposed budget



# Criteria 14A

Budget is embedded into the Alternative Education Plan in single sign-on.

Print Form

District Name:

FY\_\_ ESTIMATED BUDGET - STATEWIDE ALTERNATIVE EDUCATION

County Name:

FY\_\_ Allocation (Project 388):

Please select the choice below that reflects your program structure:

☒ Single-District Program    ☐ Cooperative Program    ☐ Interlocal Cooperative (ILC) Program

(Single-District and ILC Programs should reflect all expenditures in Fund 11. Cooperative Programs should reflect all expenditures in Fund 12.)

PLEASE NOTE: Alternative Education Academy Program expenditures should be coded to Program Code 430, Project Code 388, and the Local District's Assigned Project Code for Alternative Education expenses that exceed the Allocation Amount.

Please list your Local District's Alternative Education Project Code:

| OBJECT CODES                 | FUNCTION CODES   |                        |                          |                |                             |                          |                        |               |              |                               |       | TOTAL OF ALL DISTRICT EXPENSES FOR ALTERNATIVE EDUCATION |
|------------------------------|------------------|------------------------|--------------------------|----------------|-----------------------------|--------------------------|------------------------|---------------|--------------|-------------------------------|-------|--|
|                              | Instruction 1000 | Testing/ Guidance 2120 | Curriculum Training 2210 | Secretary 2300 | Special Area Administ. 2330 | Operation of Maint. 2620 | Equipment/ Maint. 2640 | Security 2660 | Transp. 2720 | Special Area Adm. Train. 2573 | Other |  |
| 100 Salaries                 |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 200 Benefits                 |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 300 Contract Prof. Serv.     |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 400 Property Services        |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 500 Travel                   |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 560-Transp. Student Tuition  |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 600-Supp. & Mater. < \$2,500 |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 650 Furniture                |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 700 Property > \$2,500       |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| 800 Other/ Registration      |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |
| TOTAL                        |                  |                        |                          |                |                             |                          |                        |               |              |                               |       |  |

## CRITERIA 15

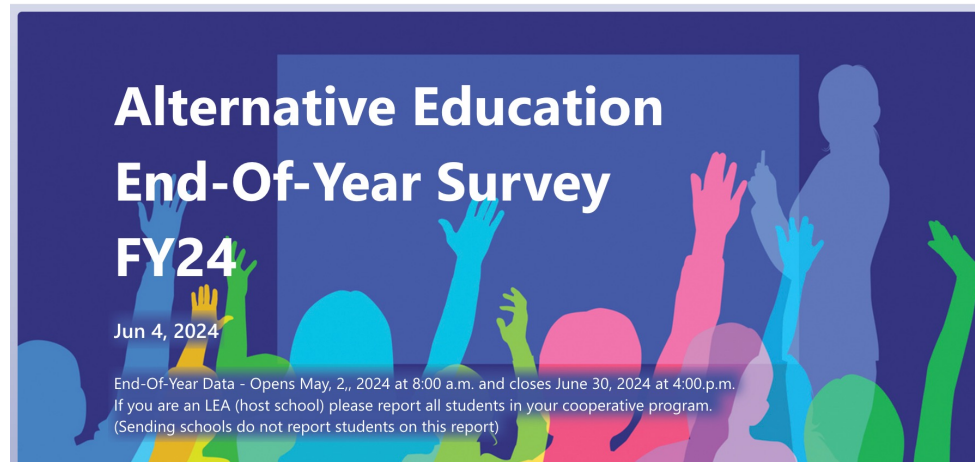
Be appropriately designed to serve middle school, junior high school, and high school students in grades seven through twelve who are most at risk of not completing a high school education for a reason other than identification as a student with disabilities under 70 O.S. 13-101. (Identification as a student with disabilities does not in itself disqualify a student from Alternative Education services, but special education status cannot be the basis for identification as an at-risk student).

- A. Completed end-of-year data survey from previous school year
- B. Photos of Alternative Education program classroom(s), facilities, activity spaces, etc.

# Criteria 15A

Schools complete this survey in May of each school year.

The Alternative Education Specialist will email a PDF of the completed survey to the individual who completed it online.



1. District Name \*

Enter your answer

2. Program Name \*

Enter your answer

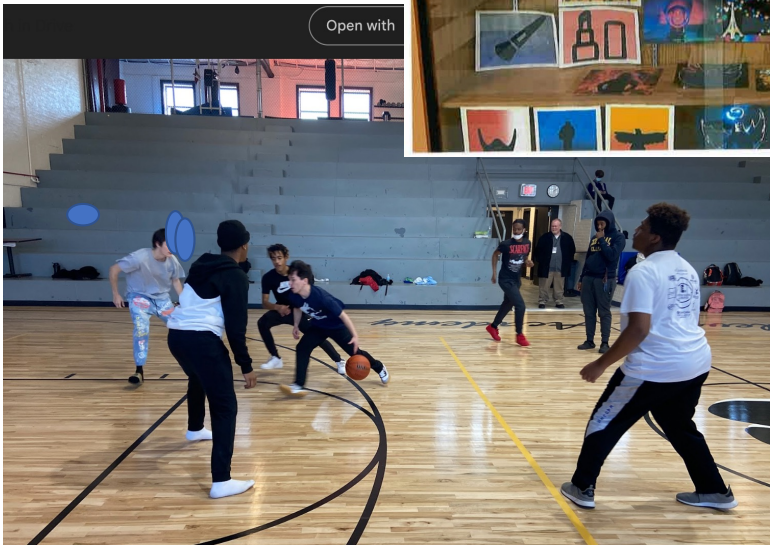
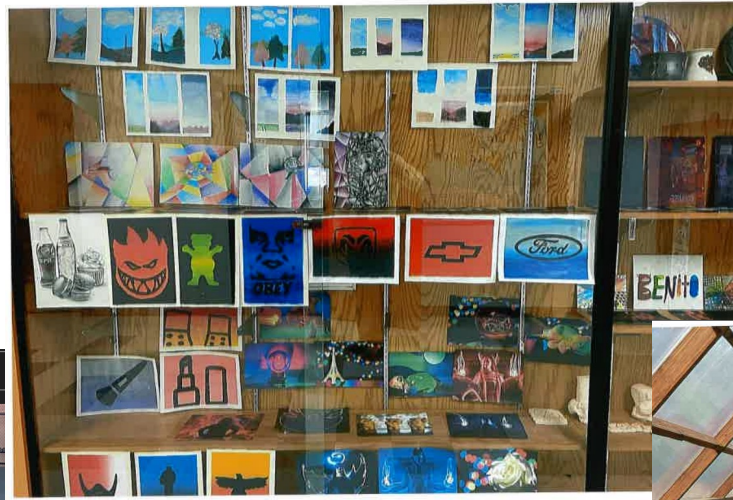
3. County (Example: Woodward) Please spell out \*

Enter your answer

4. Number of students served in 2023-2024 (all students in your program) \*

The value must be a number

# Criteria 15B





## CRITERIA 16

Allow students in the Alternative Education program, who otherwise meet all of the participation requirements, to participate in vocational programs and extracurricular activities at the sending school or district, including but limited to athletics, band, and clubs.

- A. Roster/schedule of students enrolled in Career Tech Education Programs or on-site vocational programs
- B. Roster/schedule of students enrolled in athletics, band, or other activities at the sending school or district: (include samples of schedules verifying enrollment activities)

# Criteria 16A

|                 | <b>Term 1 (08/11/22-09/23/22)</b>  | <b>Term 2 (09/26/22-11/04/22)</b>                               | <b>Term 3 (11/07/22-12/21/22)</b>                               | <b>Term 4 (01/09/23-02/17/23)</b>                               | <b>Term 5 (02/21/23-04/07/23)</b>                               | <b>Term 6 (04/10/23-05/19/23)</b>                               |
|-----------------|--|---|---|---|---|---|
| <b>1st Core</b> | B04051412-1<br>World History S1<br>Doerfler, David A                     | B11050405-1<br>Photography I<br>Williams, Aubrey                | B01002412-5<br>English II S1<br>Winningham, Amanda Joye         | B04302402-6<br>Humanities:<br>Western Art<br>Kilburn, Robert    | B01003413-5<br>English III S1<br>Anderson, Catherine F          | B02155415-5<br>Math for Fin S1<br>Snow, Judith L                |
| <b>2nd Core</b> | BV22209405-2<br>College & Career<br>Prep I<br>Siemer, Angela<br>Rm: APEX | B01002422-2<br>English II S2<br>Winningham, Amanda Joye         | B02072412-2<br>Geometry S1<br>Snow, Judith L                    | B02072422-2<br>Geometry S2<br>Snow, Judith L                    | B04101413-5<br>US History S1<br>Doerfler, David A               | B04101423-6<br>US History S2<br>Doerfler, David A               |
| <b>3rd Core</b> | B00000001-1<br>PM FTTC<br>Nemcok, Jeffrey<br>Charles<br>Rm: FT1          | B00000001-1<br>PM FTTC<br>Nemcok, Jeffrey<br>Charles<br>Rm: FT1 | B00000001-1<br>PM FTTC<br>Nemcok, Jeffrey<br>Charles<br>Rm: FT1 | B00000001-2<br>PM FTTC<br>Nemcok, Jeffrey<br>Charles<br>Rm: FT1 | B00000001-2<br>PM FTTC<br>Nemcok, Jeffrey<br>Charles<br>Rm: FT1 | B00000001-2<br>PM FTTC<br>Nemcok, Jeffrey<br>Charles<br>Rm: FT1 |

# Criteria 16B

## Criteria 16 A, B, C

### **A.) Roster Schedule of Students Enrolled in Career Tech Education Programs**

-See attached student schedule.

-The Broken Bow High School Alternative Education Program has one student that is enrolled in a CTE Agriculture course. Students enrolled in these courses are also encouraged to join the National FFA Organization and become a member of Broken Bow FFA. As a member of Broken Bow FFA, students can attend leadership conferences, participate in Career Development Events, and have a Supervised Agricultural Experience. They will have the opportunity to develop their leadership and public speaking skills through Leadership Development Events such as prepared public speaking contests.

### **B.) Examples of Communication made to Alt Ed Students Regarding Activities Available to Them**

-See attached monthly bulletin for Jr. 's and Sr.'s.

-Our Jr./Sr. Counselor and our Freshman/Sophomore Counselor send out monthly bulletins to all of their students, including Alternative Education students. These bulletins are sent out via email to both students and their parents, to inform them of upcoming activities and opportunities available to them. Students are also enrolled in the counselor's GoogleClassroom, allowing them to provide information to students and parents quickly and efficiently.

### **C.) Number of students engaged in athletic, band, other activities**

-See attached schedules of students enrolled in athletics.

-The Alternative Education program currently has two students enrolled in high school athletics. One of the students will be participating in track and field and the other will be participating in basketball.

# Questions??

**Please remember all evidence should be upload as a  
.JPEG or .PDF file.**

**Thank you.**



# Alternative Education Team Contact Information

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