



OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The State Department of Education

FROM: Stacy Eden

DATE: March 31, 2026

SUBJECT: Lindsey Nicole Henry Scholarship

Enriching Foundations Christian Academy (EFCA) request approval to participate in the Lindsey Nicole Henry Scholarship for Students with Disabilities program. They are accredited through Association of Christian Teachers and Schools (ACTS) and recognized by the Oklahoma Private School Accreditation Commission charged by the Oklahoma State Department of Education with overseeing educational quality of accredited private schools in the state.

Enriching Foundations Christian Academy supports students with diverse learning needs through individualized, student-centered instruction in a nurturing, faith-based environment. The school maintains small class sizes to provide personalized attention, closely monitor academic and developmental progress, and tailor instruction to each student's learning style and pace. It offers classroom accommodations such as extended time, modified strategies, and flexible pacing, along with support from a certified special education teacher who provides targeted interventions. The academy collaborates with families to ensure consistency between home and school while fostering a Christ-centered environment that promotes patience, encouragement, confidence, and character development, and works with outside service providers when appropriate.

Included is compliance documentation that meets certain criteria in the application.

- Criteria 1: Fiscal Soundness – Certified Accountant Statement
- Criteria 2: Non-Discrimination – EFCA Handbook
- Criteria 3: Teacher Requirement – EFCA Handbook
- Criteria 4: Accreditation – ACTS and OPSAC Certificate

SE



Enriching Foundations Christian Academy

k-4 - 8th grade

NAME OF PRIVATE SCHOOL

GRADE LEVELS

330 S.W. 24th St.

Oklahoma City

OK

73109

ADDRESS

CITY

STATE

ZIP + 4

405-420-3044

enrichingfoundations.school

PHONE NUMBER

WEBSITE ADDRESS

Paula Glass -Academic Director

SUPERINTENDENT, HEADMASTER OR PRINCIPAL NAME

Rachel Ramirez- Executive Director

enriching.foundations@tdaokc.com

PRIVATE SCHOOL CONTACT FOR LNH

CONTACT EMAIL

The Lindsey Nicole Henry (LNH) Scholarship Act requires participating schools to be physical, brick-and-mortar institutions in Oklahoma and meet certain approval criteria. Schools must provide documentation to show they comply, which will be reviewed by the Oklahoma State Department of Education (OSDE). This documentation is often found in the school's policies or handbook. Please prepare a PDF for each item listed below to email with your application.

The OSDE will approve a private school for the scholarship program if it meets the following criteria:

1. The private school must demonstrate fiscal soundness by having been in operation for one (1) year or providing the OSDE with a statement by a certified public accountant confirming that the private school is insured and the owner or owners have sufficient capital or credit to operate the school for the upcoming year by serving the number of students anticipated with expected revenues from tuition and other sources that may be reasonably expected. In lieu of a statement, a surety bond or letter of credit for the amount equal to the scholarship funds for any quarter may be filed with the Oklahoma State Department of Education. **Proof of compliance required. Save in a PDF, and label it Criteria 1.**
2. The private school must comply with the antidiscrimination provision of 42 U.S.C. § 2000d. **Proof of compliance required. Save in a PDF, and label it Criteria 2.**
3. The private school must employ or contract with teachers who hold baccalaureate or higher degrees, or have at least three (3) years of teaching experience in public instruction in subjects taught. **Proof of compliance required. A statement or excerpt from the school polices or handbook stating the educational requirement for the teaching staff is acceptable documentation. Save in a PDF, and label it Criteria 3.**

4. The private school must meet the accreditation requirements set by the SDE or another accrediting association approved by the OSDE. *Please type the name of your accrediting agency in the box below. Save the accreditation approval letter or certificate as a PDF, and label it Criteria 4.*

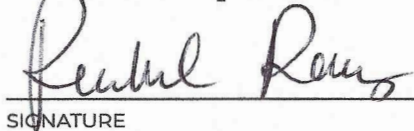
ACTS & OPSAC

5. The private school must be able to provide services and/or accommodations for students with disabilities. *Please describe in detail the services, programs and support you offer to students with disabilities in the box below.*

Enriching Foundations Christian Academy is committed to supporting students with diverse learning needs by providing individualized, student-centered instruction within a nurturing, faith-based environment. We maintain small class sizes, allowing teachers to give personalized attention and closely monitor each student's academic and developmental progress. This structure enables us to implement individualized instruction tailored to each student's learning style, pace, and specific needs. To support students with disabilities, we offer appropriate classroom accommodations, including but not limited to: Extended time for assignments and assessments. Modified instructional strategies. Flexible pacing and differentiated learning activities. Our staff includes a certified teacher with experience in special education, who works closely with students to provide targeted support and intervention as needed. We collaborate with families to ensure consistency between school and home and to help meet each child's unique educational goals. Additionally, our school fosters a supportive, Christ-centered environment that emphasizes patience, encouragement, and the development of each student's confidence and character. We are committed to working with families and outside service providers when appropriate to best

I verify that Enriching Foundations Christian Academy complies with all the criteria listed
NAME OF PRIVATE SCHOOL

above and will provide documentation for each as proof. The information I have provided to the OSDE is correct and complete to the best of my knowledge.



SIGNATURE

3-27-26

DATE

How to Submit the Private School Application to participate in the LNH Scholarship

1. Save each criterion as an individual PDF, labeling them as "Criteria 1," "Criteria 2," and so on.
2. Email the complete application, along with all required PDF attachments to

stacy.eden@sde.ok.gov. You may also contact Stacy at (405) 521-4876.



Rebecca L. Warren

CERTIFIED PUBLIC ACCOUNTANT

215 N. HUDSON, STE. 102 • P.O. BOX 174 • ALTUS, OK 73522

March 27, 2026

Oklahoma State Department of Education

RE: Enriching Foundations Christian Academy

Please accept this letter as my statement confirming that property used by Enriching Foundations Christian Academy is insured by Templo de Alabanza (the Owner). The Owner has sufficient capital and/or credit to operate the school for the upcoming year by serving the number of students anticipated with expected revenues from tuition and other sources that may be reasonably expected.

Sincerely,

A handwritten signature in blue ink that reads "Rebecca L. Warren". The signature is written in a cursive style.

Rebecca L. Warren, CPA

SECTION 3: ADMISSIONS & ENROLLMENT

3.1 Admissions Philosophy

EFCA welcomes students of various learning abilities and backgrounds. Each admissions decision is prayerfully considered to determine whether the school can effectively meet the student's academic, social, emotional, and developmental needs.

3.2 Admissions Process

1. Parent submits an inquiry.
2. Family attends a tour and interview.
3. Student participates in an academic screening (WRAT, reading evaluation).
4. Records from previous schools (if applicable) are reviewed.
5. Admissions committee evaluates readiness and fit.
6. Enrollment packet and tuition agreement are completed.
7. Parent Orientation participation is required.

3.3 Placement Policies

Students are placed based on:

- Academic readiness
- Developmental needs
- Social and behavioral factors
- Recommendations from the Academic Director

3.4 Non-Discrimination Policy

EFCA admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities, generally accorded or made available to students at the School. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and

loan programs, or other school-administered programs.

Admission is based on the school's ability to serve the student within its mission and resource capacity.

SECTION 4: ACADEMIC PROGRAM

4.1 Curriculum Overview

EFCA uses a carefully selected blend of structured and multisensory curriculum resources:

Core Programs

- **Math:** Saxon Math, Abeka Math
- **Phonics & Reading:** Abeka Phonics, Shurley English, UFLI, Barton, EdMark
- **Grammar & Writing:** Shurley English
- **Social Studies, Science, Geography:** Shell Education
- **Bible:** Weekly scripture truths integrated across subjects

4.2 Biblical Worldview Integration

Every weekly theme is tied to:

- A **Biblical truth**
- A **Scripture verse**
- A **practical life application**

Teachers integrate these truths into academic instruction, classroom discussion, prayer, and student reflection.

4.3 Instructional Model

EFCA uses:

- Small-group instruction
- Multisensory learning
- Individualized pacing
- Intervention and enrichment based on student ability

SECTION 9: Instructional Staff Qualifications, Hiring, Evaluation, and Credential Verification

9.0 Purpose

Enriching Foundations Christian Academy (EFCA) is committed to employing qualified, Christ-centered educators who support the academic, spiritual, and developmental growth of all students. This policy establishes standards and procedures for instructional staff qualifications, hiring, evaluation, and credential verification in alignment with state requirements and the mission of the school.

9.1 Teacher Qualifications

All instructional staff must meet at least one of the following minimum qualifications:

- Hold a baccalaureate (bachelor's) degree or higher from an accredited institution; or
- Have a minimum of three (3) years of teaching experience in public instruction in the subject areas they are assigned to teach

Additional Required Qualifications

All teachers must also:

- Agree with and adhere to the school's Statement of Faith
- Demonstrate the ability to integrate a Biblical worldview into instruction and student interactions
- Exhibit strong instructional practices and classroom management skills
- Show a commitment to professional growth and continuous improvement
- Support the individualized learning model of EFCA
- Model Christ-like character in conduct, communication, and leadership

9.2 Specials and Elective Staff

EFCA may employ or contract with qualified individuals to provide enrichment and elective instruction. These roles may include, but are not limited to:

- Physical Education (PE) Instructor
- Music Instructor
- Cooking Instructor

Qualifications for Specials/Elective Staff

Specials and elective staff must:

- Demonstrate competency or experience in the subject area taught
- Maintain a lifestyle and conduct consistent with the school's Statement of Faith
- Successfully complete all required background and safety screenings
- Be approved by school leadership prior to instruction

9.3 Hiring Requirements and Procedures

EFCA follows a structured hiring process to ensure all staff are qualified, safe, and aligned with the mission of the school.

Required Documentation

All candidates must submit:

- Completed employment application
- Resume and/or documented experience
- Statement of Faith agreement
- Copies of transcripts or documentation of qualifying teaching experience
- Minimum of three professional references

Screening Requirements

All candidates must successfully complete:

- Criminal background check
- Abuse and neglect registry check
- Reference checks
- Verification of prior employment

Interview Process

- Initial interview conducted by administration
- Additional interviews may include:
 - Instructional discussion or demonstration lesson
 - Faith integration conversation
 - Scenario-based evaluation of classroom practices

Final Hiring Approval

Final hiring decisions are made by school leadership based on:

- Qualification compliance
- Instructional ability
- Alignment with EFCA's mission, values, and culture
- Professional references and screening results

Orientation and Training

All newly hired staff are required to complete:

- Staff orientation prior to the start of duties
- Training on school policies, procedures, and expectations
- Instruction on safety protocols and student supervision
- Ongoing support during initial onboarding period

9.4 Credential Verification Procedures

EFCA ensures compliance with qualification standards through formal verification processes.

Degree Verification

- Transcripts must be submitted and reviewed
- Degrees must be issued by accredited institutions

Experience Verification

For teachers qualifying through experience:

- Documentation of three (3) years of public instruction teaching experience is required
- Acceptable documentation may include:
 - Employment verification letters
 - Contracts or service records
 - Letters from previous employers

Personnel Records

- All credentials and verification documents are maintained in the employee's personnel file
- Records are kept securely and accessed only by authorized personnel

9.5 Staff Evaluation

EFCA is committed to continuous improvement through intentional evaluation and feedback.

Evaluation Frequency

- New teachers: Minimum of two (2) evaluations during the first year
- Returning teachers: Minimum of one (1) annual evaluation

Evaluation Components

Evaluations may include:

- Classroom observations
- Instructional effectiveness and lesson planning
- Student engagement and academic progress
- Classroom management
- Biblical integration in teaching
- Professional conduct and collaboration

Feedback and Growth

- Written feedback is provided following evaluations
- Teachers are given opportunities for reflection and discussion
- Professional goals are established for continued growth

Professional Growth Plans (PGP)

If improvement is needed:

- A Professional Growth Plan will be implemented
- Includes specific goals, support strategies, and timelines
- Progress will be monitored through follow-up observations

9.6 Ongoing Professional Development

- All staff are expected to participate in ongoing professional development
- Areas of development may include:
 - Instructional strategies
 - Classroom management
 - Faith integration
 - Curriculum implementation
- Professional development supports both academic excellence and spiritual leadership

9.7 Compliance and Accountability

EFCA maintains compliance with applicable state requirements and accreditation standards by:

- Ensuring all instructional staff meet qualification criteria
- Maintaining accurate and current personnel records
- Conducting regular evaluations and documentation
- Upholding the mission and Biblical foundation of the school

9.8 Statement of Commitment

All instructional staff are expected to model Christ-like character, demonstrate excellence in teaching, and actively contribute to the spiritual and academic mission of Enriching Foundations Christian Academy.

Certificate of Preliminary Accreditation

Awarded to:

Enriching Foundations Christian Academy

330 S.W. 24th Street Oklahoma City, OK 73109

Grades: Kindergarden through 12th Grade

Based on recommendation through peer evaluation, Preliminary Accredited Status is conferred by the ACTS Accreditation Commission and Board of Directors for successful completion of the stipulated requirements for Preliminary Accreditation. Compliance is measured through continued Annual membership and Progression towards full Accreditation.

February 13, 2026

Date of Accreditation



ASSOCIATION OF CHRISTIAN
TEACHERS AND SCHOOLS

June 30, 2028

Date of Expiration

A handwritten signature in black ink that reads "Steve Lindquist".

Steve Lindquist, Executive Director

A handwritten signature in black ink that reads "Jonathan Aultman".

Jonathan Aultman, Director of Accreditation

A handwritten signature in black ink that reads "Ike Stokes".

Ike Stokes, Chair, Accreditation Commission

Criteria 4: Accreditation

OPSAC Commission

CERTIFICATE OF MEMBERSHIP

This certificate is issued to

Enriching Foundations Christian Academy

Effective 2025-2026

Kindergarten—Grade 12

By the Members of the Oklahoma Private School Accreditation Commission
upon the recommendation of the Commission.

The issuance of this certificate acknowledges the fulfillment of
requirements, provisions, and standards prescribed by OPSAC for member accrediting agencies .



Chairman

Colin Yocum



Executive Director

Chris Belyeu

