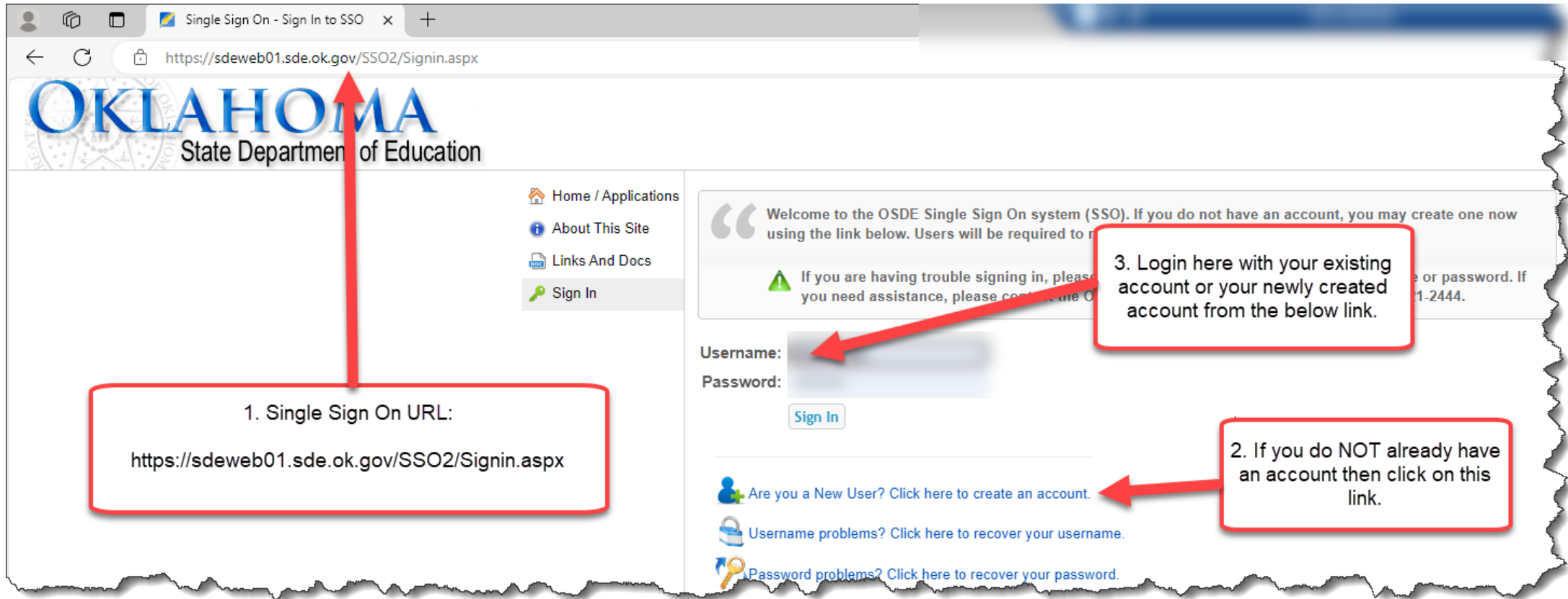




**OKLAHOMA**  
**Education**

Submitting Teaching  
Experience in OECS

# 1. Log Into Oklahoma Single Sign On



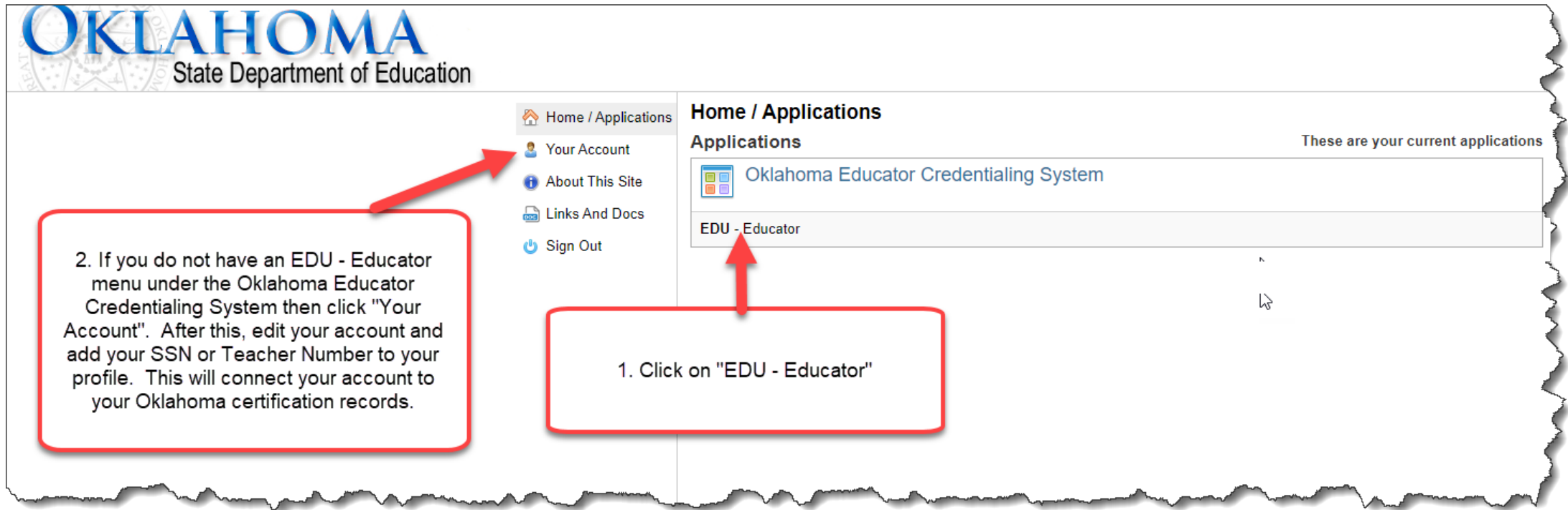
The screenshot shows a web browser window with the URL <https://sdeweb01.sde.ok.gov/SSO2/Signin.aspx>. The page header features the Oklahoma State Department of Education logo. A left sidebar contains links: Home / Applications, About This Site, Links And Docs, and Sign In. The main content area includes a welcome message, a warning about login issues, and a sign-in form with fields for Username and Password, and a Sign In button. Below the form are links for new users, username recovery, and password recovery. Three red callout boxes with arrows provide numbered instructions: 1. Single Sign On URL: <https://sdeweb01.sde.ok.gov/SSO2/Signin.aspx>; 2. If you do NOT already have an account then click on this link. (pointing to the 'Are you a New User?' link); 3. Login here with your existing account or your newly created account from the below link. (pointing to the Username field).

1. Single Sign On URL:  
<https://sdeweb01.sde.ok.gov/SSO2/Signin.aspx>

2. If you do NOT already have an account then click on this link.

3. Login here with your existing account or your newly created account from the below link.

## 2. Enter the OECS Application



**OKLAHOMA**  
State Department of Education

Home / Applications

Your Account  
About This Site  
Links And Docs  
Sign Out

**Home / Applications**  
**Applications** These are your current applications

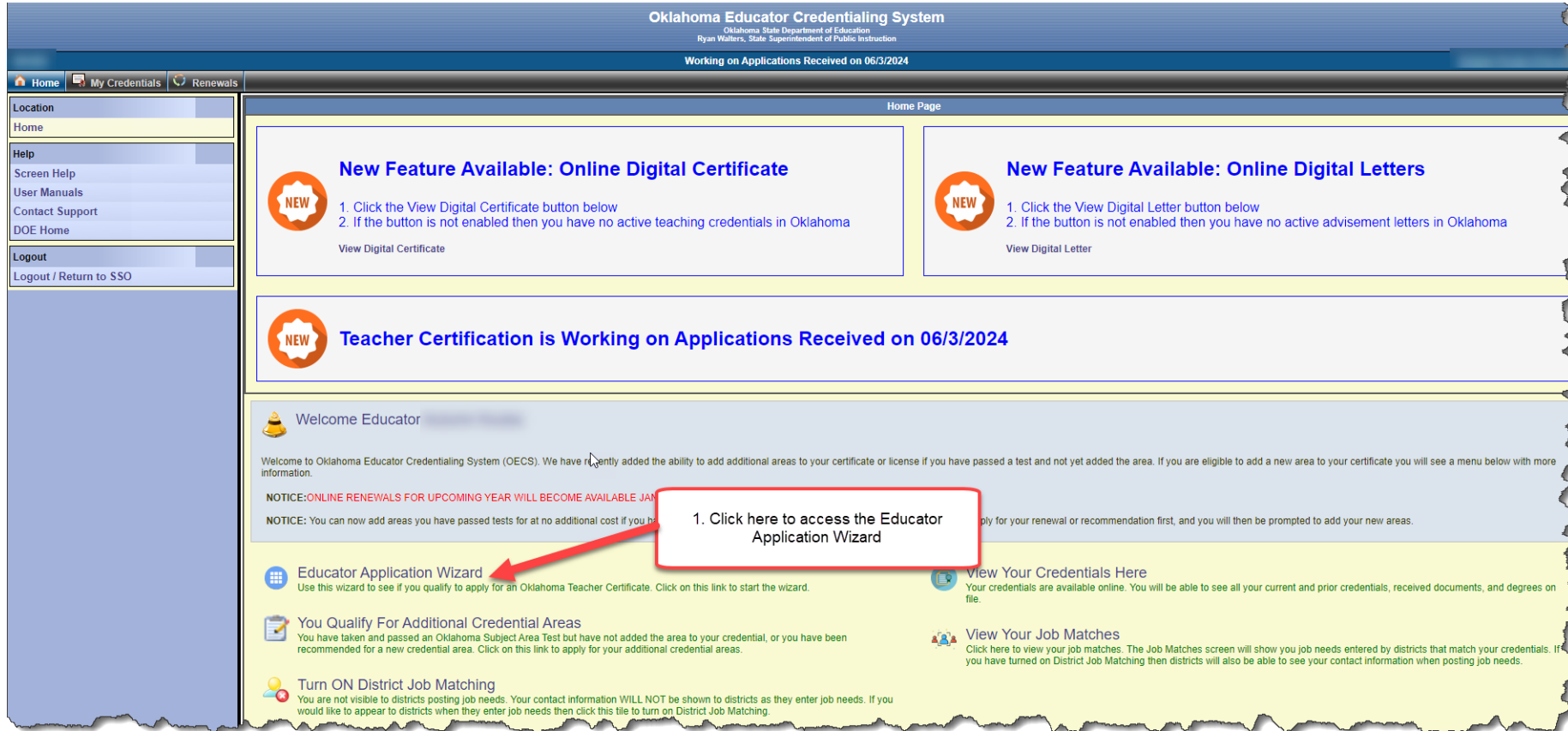
Oklahoma Educator Credentialing System

EDU - Educator

2. If you do not have an EDU - Educator menu under the Oklahoma Educator Credentialing System then click "Your Account". After this, edit your account and add your SSN or Teacher Number to your profile. This will connect your account to your Oklahoma certification records.

1. Click on "EDU - Educator"

# 3. Start the Application Wizard



Oklahoma Educator Credentialing System  
Oklahoma State Department of Education  
Ryan Walters, State Superintendent of Public Instruction

Working on Applications Received on 06/3/2024

Home | My Credentials | Renewals

Location  
Home

Help  
Screen Help  
User Manuals  
Contact Support  
DOE Home

Logout  
Logout / Return to SSO

Home Page

**New Feature Available: Online Digital Certificate**  
1. Click the View Digital Certificate button below  
2. If the button is not enabled then you have no active teaching credentials in Oklahoma  
View Digital Certificate

**New Feature Available: Online Digital Letters**  
1. Click the View Digital Letter button below  
2. If the button is not enabled then you have no active advisement letters in Oklahoma  
View Digital Letter

**Teacher Certification is Working on Applications Received on 06/3/2024**

Welcome Educator [Name]  
Welcome to Oklahoma Educator Credentialing System (OECS). We have recently added the ability to add additional areas to your certificate or license if you have passed a test and not yet added the area. If you are eligible to add a new area to your certificate you will see a menu below with more information.  
**NOTICE: ONLINE RENEWALS FOR UPCOMING YEAR WILL BECOME AVAILABLE JANUARY 2025.**  
**NOTICE:** You can now add areas you have passed tests for at no additional cost if you have passed the test. Click on the link below to apply for your renewal or recommendation first, and you will then be prompted to add your new areas.

**1. Click here to access the Educator Application Wizard**

**Educator Application Wizard**  
Use this wizard to see if you qualify to apply for an Oklahoma Teacher Certificate. Click on this link to start the wizard.

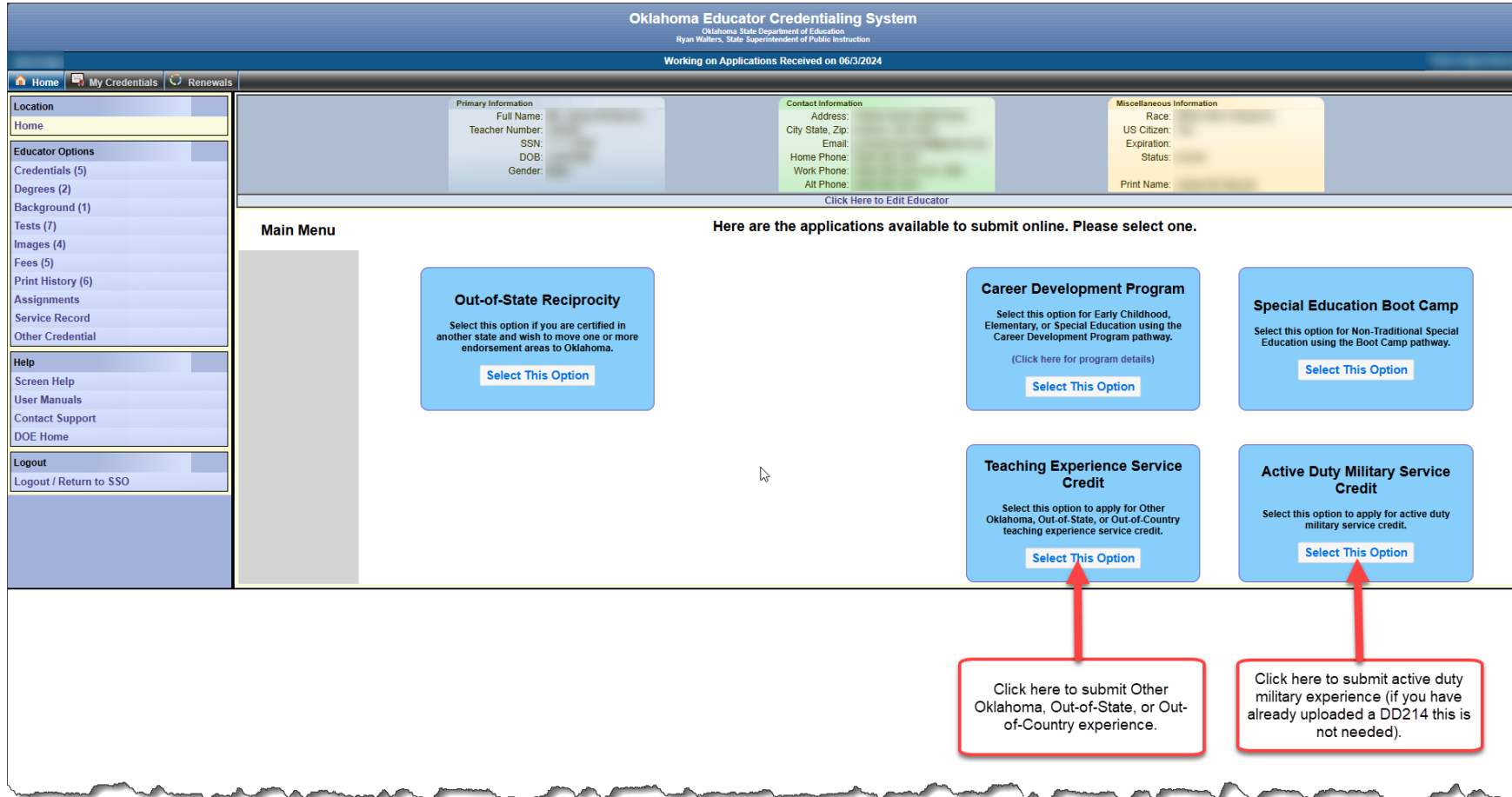
**You Qualify For Additional Credential Areas**  
You have taken and passed an Oklahoma Subject Area Test but have not added the area to your credential, or you have been recommended for a new credential area. Click on this link to apply for your additional credential areas.

**Turn ON District Job Matching**  
You are not visible to districts posting job needs. Your contact information WILL NOT be shown to districts as they enter job needs. If you would like to appear to districts when they enter job needs then click this tile to turn on District Job Matching.

**View Your Credentials Here**  
Your credentials are available online. You will be able to see all your current and prior credentials, received documents, and degrees on file.

**View Your Job Matches**  
Click here to view your job matches. The Job Matches screen will show you job needs entered by districts that match your credentials. If you have turned on District Job Matching then districts will also be able to see your contact information when posting job needs.

# 4. Start the Experience Submission



**Oklahoma Educator Credentialing System**  
Oklahoma State Department of Education  
Ryan Walters, State Superintendent of Public Instruction

Working on Applications Received on 06/3/2024

[Home](#) [My Credentials](#) [Renewals](#)

**Location**  
Home

**Educator Options**  
Credentials (5)  
Degrees (2)  
Background (1)  
Tests (7)  
Images (4)  
Fees (5)  
Print History (6)  
Assignments  
Service Record  
Other Credential

**Help**  
Screen Help  
User Manuals  
Contact Support  
DOE Home

**Logout**  
Logout / Return to SSO

**Primary Information**  
Full Name:  
Teacher Number:  
SSN:  
DOB:  
Gender:

**Contact Information**  
Address:  
City State, Zip:  
Email:  
Home Phone:  
Work Phone:  
Alt Phone:

**Miscellaneous Information**  
Race:  
US Citizen:  
Expiration:  
Status:  
Print Name:

[Click Here to Edit Educator](#)

**Main Menu**

Here are the applications available to submit online. Please select one.

**Out-of-State Reciprocity**  
Select this option if you are certified in another state and wish to move one or more endorsement areas to Oklahoma.  
[Select This Option](#)

**Career Development Program**  
Select this option for Early Childhood, Elementary, or Special Education using the Career Development Program pathway.  
(Click here for program details)  
[Select This Option](#)

**Special Education Boot Camp**  
Select this option for Non-Traditional Special Education using the Boot Camp pathway.  
[Select This Option](#)

**Teaching Experience Service Credit**  
Select this option to apply for Other Oklahoma, Out-of-State, or Out-of-Country teaching experience service credit.  
[Select This Option](#)

**Active Duty Military Service Credit**  
Select this option to apply for active duty military service credit.  
[Select This Option](#)

Click here to submit Other Oklahoma, Out-of-State, or Out-of-Country experience.

Click here to submit active duty military experience (if you have already uploaded a DD214 this is not needed).



The screenshot displays the Oklahoma Educator Credentialing System interface. The top navigation bar includes links for Home, My Credentials, and Renewals. The main content area is titled 'Working on Applications Received on 06/3/2024'. On the left, there is a sidebar with sections for Location, Educator Options, Main Menu, Service Credit, Optional Docs, Help, and Logout. The 'Optional Docs' section is currently active, showing a table for 'OPTIONAL Proof of Teaching Experience'. The table has columns for View, Document, Description, and Create Info. A red arrow points to the 'Choose File' button, and another red arrow points to the 'Save' button. A third red arrow points to the 'Continue' button at the bottom. The table shows one record with Document ID '01-208DD214' and Description 'loan.nguyen - 06/10/2014'.

Oklahoma Educator Credentialing System  
Oklahoma State Department of Education  
Ryan Walters, State Superintendent of Public Instruction

Working on Applications Received on 06/3/2024

Home My Credentials Renewals

Location  
Home

Educator Options  
Credentials (5)  
Degrees (2)  
Background (1)  
Tests (7)  
Images (4)  
Fees (5)  
Print History (6)  
Assignments  
Service Record  
Other Credential

Help  
Screen Help  
User Manuals  
Contact Support  
DOE Home

Logout  
Logout / Return to SSO

Main Menu  
Service Credit  
Optional Docs

The following documents are optional as part of this application.  
Documents must be uploaded in PDF format.  
Select the document and then upload it.

**OPTIONAL Proof of Teaching Experience Form**  
For Out-of-State teaching experience.

[Click here to access a blank copy of the form](#)

OPTIONAL Proof of Teaching Experience: Choose File No file chosen Save

View Document Description Create Info  
No Records Found

1. Choose your PDF file first.

2. Save the document in the system

For military experience, DD214  
OPTIONAL DD214 Military Experience

View Document Description Create Info  
View 01-208DD214 loan.nguyen - 06/10/2014

Continue

3. Click continue