

Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): _____ County District Code: _____

Superintendent: _____

Address of SFA: _____ City: _____ Zip Code: _____

Consultant(s) Conducting Review: _____

An AR of your SFA's CNP operation has been completed. The SFA was found in: Compliance Noncompliance

Review Month: _____ Date of Review: _____ Date Review Closed: _____

Number of Schools in SFA: _____ Number of Schools Reviewed: _____ Number of Eating Sites Reviewed: _____

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): _____

School Breakfast Program (SBP): _____

After-School Snack Program (ASSP): _____

Special Milk Program (SMP): _____

Fresh Fruit and Vegetable Program (FFVP): _____

Seamless Summer Food Program (SSFP): _____

Does the SFA operate under any special provisions: (Select any that apply)

Provision 1	District-wide	Partial		
Provision 2	District-wide	Partial	Breakfast	Lunch
Provision 3	District-wide	Partial		
Community Eligibility Provision (CEP)	District-wide	Partial		

This SFA had violations in the following areas:

General Area Violations

PS-1 Violations

PS-2 Violations

Resource Management Violations (Indicate area of violation)

Maintenance of the Nonprofit Paid Lunch Equity

Revenue from Nonprogram Foods Indirect Costs

If applicable, mark appropriate boxes:

Recalculation required Full Partial

Fiscal Action Workbook completed

YES	NO	PS-1 Violations		
		A. Program Access and Reimbursement		
		YES	NO	
				Certification and Benefit Issuance - 7 CFR 246.6
				Verification - 7 CFR 245.6a
				Meal Counting and Claiming- 7 CFR 210.7(c)

Finding(s) Details:

YES	NO	PS-2 Violations		
		B. Meal Patterns and Nutritional Quality		
		YES	NO	
				Meal Components and Quantities - 7 CFR 210.10 & 220.8
				Offer versus Serve - 7 CFR 210.10 & 220.8
				Dietary Specifications and Nutrient Analysis - 7 CFR 210.1(f)

Finding(s) Details:

Meal Issues

Review Month: November 2024

Breakfast

- 11/4/24 The sausage patty label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/5/24 The sausage patty label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/7/24 The sausage patty label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/11/24 Child Nutrition (CN) label for breaded chicken patty was not available.
- 11/13/24 The tortilla label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/20/24 CN label and/or recipe was not available for colby cheese omelet.

Lunch

- 11/5/24 Recipes and/or CN labels were not available on pulled pork BBQ sandwich or chicken fried rice.
- 11/17/24 The breadstick label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/8/24 CN label that was provided for chicken nuggets did not come from the actual package; macaroni noodles that were used were not whole grain. However, FSMC recipe indicated whole grain crediting; cheese sauce recipe (mac & cheese) and/or CN label not available for review.
- 11/11/24 CN label that was provided for chicken fried steak did not come from the actual package; cheese sauce (beef nachos) recipe and/or CN label not available for review; corn chips that were used were not whole grain. However, FSMC recipe indicated whole grain crediting.
- 11/13/24 The tortilla label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/14/24 The tortilla label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/18/24 Multiple labels were provided for the mini sub roll. A label was not kept from the original package. The taco shell label that was provided on-site does not match the label that was provided by the FSMC computer system.
- 11/19/24 Recipes and/or CN labels were not provided for grande seasoned chicken burrito bowl or savory chili dog.
- 11/20/24 Recipe and grain labels were not provided for herb roasted turkey w/stuffing & honey glazed hot roll.
- 11/21/24 Recipes were not provided for spaghetti & meatballs w/breadstick or classic cheese enchiladas.
- 11/22/24 Recipes and/or CN labels were not provided for cheesy two cheese pizza or creamy macaroni & cheese w/chicken tenders. CN label or product formulation statement was not available on cheese sauce used in macaroni and cheese.

YES	NO	General Area Violations		
		C. School Nutrition Environment		
		YES	NO	
				Food Safety - 7 CFR 210.13
				Local School Wellness Policy - 7 CFR 210.30
				Competitive Foods - 7 CFR 210.11 & 220.12
				Other
Finding(s) Details:				
		D. Civil Rights - 7 CFR 210.23(b)		
Finding(s) Details:				

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.18[j][2]): _____

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[k][1]):

_____ (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: _____

with _____ (Name and Title of School Representative)

CNP Consultant(s): _____

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

Date

Date Review Summary Was Publicly Posted: _____