

College- and Career-Readiness Assessment (CCRA) ACT District Selection Guidance

According to Section 1111(b)(2)(H) of ESSA and Oklahoma's federal peer review directive, districts intending to administer the ACT as a locally selected option for the CCRA state assessment must provide evidence of the following:

1. *That the LEA intends to request approval from the OSDE to use a nationally recognized high school academic assessment in place of the statewide academic assessment (SAT).* This evidence must be submitted to the State Department of Education (SDE) by the October 1 deadline.
 - a. District Board of Education meeting minutes/agenda indicating the intended choice has been discussed.
 - b. Annual notification to parents (one of the following will suffice)
 - i. A letter (physical or digital) sent to all stakeholders informing them of the district's intent to choose the ACT as their CCRA selection and where they could access the survey for stakeholder input
 - ii. An automated call to stakeholders informing them of the district's intent to choose the ACT as their CCRA selection and where they could access the survey for stakeholder input
 - iii. Information included in the student handbook/enrollment packets about the intended choice of the ACT as their locally selected nationally recognized assessment.
 - iv. Information about the intended choice of the ACT as their locally-selected, nationally-recognized assessment on the school's website or social media site.
2. *How parents and, as appropriate, students may provide meaningful input regarding the district's request (includes students in public charter schools who would be included in such assessments).* **This meaningful input must be collected before October 1 preceding the test administration** and should **include start/end dates for collection** of meaningful input. Please provide evidence of one of the following to the SDE by the October 1 deadline:
 - a. Survey (physical or digital)
 - b. Public comment on a webpage/social media
 - c. Open forum (provide minutes/meeting notes that make it clear that feedback was solicited)
3. *Any effect of such a request on the instructional program in the LEA.*
4. *Evidence of informed consent for the non-test portion.*

Please note: Evidence 1b, 2, & 3 may be combined into a single document. However, an **explicit solicitation of meaningful input is required**. The included **College- and Career-Readiness Assessment Stakeholder Consultation** template provides an example of how to include all three parts into a single document. This template could be printed on district letterhead or copied/pasted into a digital survey.

College- and Career-Readiness Assessment Stakeholder Consultation

In compliance with Section 1111(b)(2)(H) of ESSA, [district name] would like to provide community stakeholders with an opportunity to provide meaningful input regarding our district's intent to request permission to administer the ACT in lieu of the statewide assessment (SAT).

Do you live within the [district name]'s district boundaries?

Yes	No
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Our district selection for the College- and Career-Readiness Assessment to be administered to all grade 11 students during the Oklahoma School Testing Program/College- and Career-Readiness Assessment testing window is the ACT. Please list any comments, thoughts, and feedback you have regarding this selection.

Please list any comments, thoughts, and feedback you have regarding this selection and its effect on [district name]'s instructional programming.

Please return this completed form to [person/location] by [date]. Contact [name and contact information] if you have any questions.