Oklahoma Teacher Empowerment Program (OTEP) Application Access Guidance

The Teacher Empowerment Program is available in the **Grants Management System** in **FY2026**. To access the application:

1. Log in to **Single Sign On**

2. Proceed to **Grants Management and Expenditure Reporting**

3. Select **GMS Access/Select**

4. Select **Fiscal Year 2026** from the dropdown menu

5. Under the category listed, **Available** will be a heading, **Teacher Recruitment and Retention**

6. In the **Teacher Recruitment and Retention** area, the **application** for **Teacher Empowerment Program Project 375**.

7. To the far right of the page is a blue box labeled "**Create**." Select to create the **application**.

8. Once created, the **application** will be displayed at the top of the page under the heading **'Teacher Recruitment and Retention'**.

9. The **application** can now be accessed by selecting the **open** button.