CLASS GRANTS
APPLICATION

OKLAHOMA Education

CLASS GRANT APPLICATION

REQUESTED AMOUNT
Minimum amount of $1,000 and a maximum amount of $5,000.

PURPOSE
Must be intended to promote student learning in one or more content areas or skills for the supplies, materials, and/or equipment to be funded.

PLAN
The plan for using the proposed materials and/or equipment in their classroom to achieve the stated purpose.

ALIGNMENT
The purpose and plan for the requested grant must align with the Oklahoma Academic Standards.

ITEMIZED BUDGET
A proposed budget itemizing how grant funds will be spent if awarded, which includes the appropriate Oklahoma Cost Accounting System (OCAS) codes for the planned expenditures. The OCAS manual that lists the expenditure codes is updated annually and is available on the **State Department of Education website**.

NAMES AND SIGNATURES
The name and signature of the applying teacher and the administrator of the school site where the teacher is employed. For shared grants, the names, and signatures of all applying teachers should be included along with the name and signature of the site administrator.

ADDITIONAL INFORMATION
Grants will be awarded each year to at least one recipient who represents each of the following categories:
- An early childhood or elementary school.
- A middle or junior high school.
- A high school.
- An alternative school, alternative academy, or alternative education program as defined by 70 O.S. § 1210.568.
- A school in a "small school district" as defined by 70 O.S. § 18-201.1(B)(3).
- A school in a district with an average daily membership of thirty thousand(30,000) or more.
- A school in a district that is not a "small school district" and has an average daily membership lower than thirty thousand (30,000).

CLASS GRANT APPLICATION

Application: Complete the form below. Application and supporting documents must be submitted online **HERE**.

Full Name

Teacher ID

Current Position

1. A detailed description of your purpose and plan to promote student learning in one or more content areas.

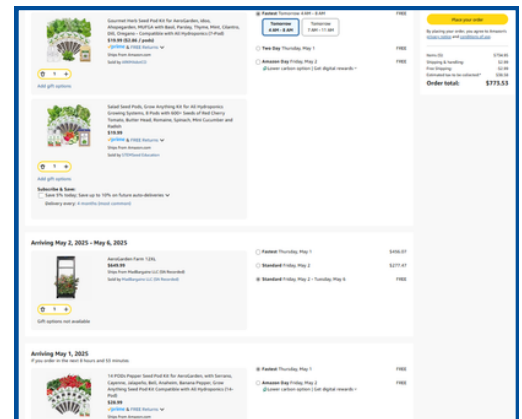**2. Alignment to the Oklahoma Academic Standards**

3. Itemized Budget

Input your itemized budget below OR submit a screenshot of your cart or itemized budget. See examples:

CLASS GRANT APPLICATION

SIGNATURES

_____

Applicant Name

_____

Applicant Signature   **Date**

_____

Principal Signature   **Date**

_____

Superintendent Signature   **Date**