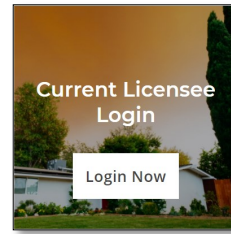




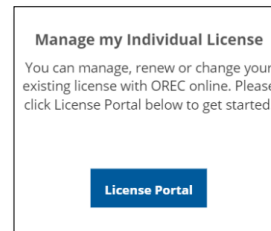
STEP ONE

Go to www.orec.ok.gov and click **Login Now**



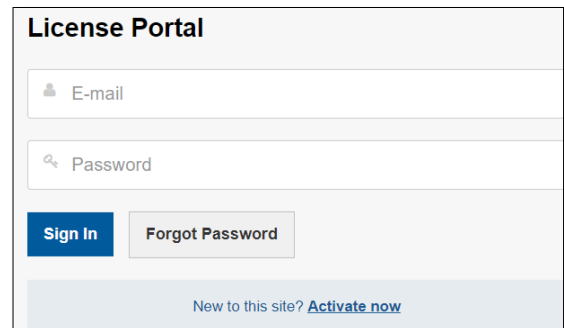
STEP TWO

Select the **License Portal**



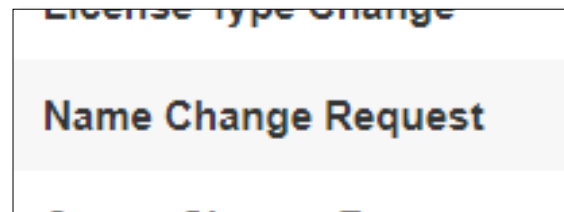
STEP THREE

Login to the **License Portal**



STEP FOUR

Select **Name Change Request**



STEP FIVE

Provide new name being requested

Note: All information with a * is required information.

| | |
|---------------------|---------|
| Current First Name | Jessica |
| Current Middle Name | |
| Current Last Name | Jones |
| New First Name * | |
| New Middle Name | |
| New Last Name * | |

STEP SIX

Upload Supporting Documentation
(can include marriage license, divorce documents or other legal paperwork)

| | |
|----------------------------|---|
| Supporting Documentation * | <input type="button" value="Upload Files"/> |
|----------------------------|---|

STEP SEVEN

Submit payment

Once your name change request has been approved you will receive an automated e-mail from the Commission notifying you of the approved change. Your licensure documents will be updated automatically upon approval.

Enter the required information below. Your fees will be processed immediately.

| | |
|--|---------|
| Amount Due | \$25.63 |
| Cardholder Name * | |
| Credit Card Number * | |
| Expiration Date * | January |
| Security Code (3 digits on back of card) * | |