



OKLAHOMA
Office of Management
& Enterprise Services

CPO Announcement

State of Oklahoma
Office of Management and Enterprise Services

DATE: May 26, 2026

TO: All CPOs

FROM: Office of Management and Enterprise Services

SUBJECT: New process for requesting an IT stakeholder for RFPs

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Agencies have always been required to identify an IT stakeholder prior to submitting an IT RFP. Historically, a standard [Project Initiation Request \(PIR\)](#) was required for all IT stakeholder assignments; however, we realize this process was causing undue delay in the identification of an IT stakeholder.

To streamline this operation, the Office of Management and Enterprise Services Information Services division has updated the request process. Please review the updated guidelines below to determine the correct process for your agency.

Agency has a chief technology officer (CTO)

If your agency employs an internal CTO, you do not need to request an OMES IS IT stakeholder.

- **Role:** The agency CTO can serve directly as the designated IT stakeholder.
- **RFP submission:** When submitting the RFP request to Central Purchasing, simply list your agency CTO as the IT stakeholder.

Project Initiation Request

Initiation of a Formal Request for an IT Project (Non-AI) or Technology Acquisition.

Have an idea for a new technology project or purchase? We can help. Please select from the items below and provide the details in the fields or link listed. From there we will contact you to review your submission and discuss the next steps.

* Indicates required

* What is the type of request?

-- None --

|

-- None --


AI Project

IT Project

IT Purchase

IT Staff Augmentation

IT Stakeholder Request


[Choose a file](#) or drag it here.
Copy and paste clipboard files here.

- **Routing and fulfillment:** The request will route internally through IS. Once fulfilled, the requestor will receive an email identifying your assigned IT stakeholder.
- **RFP submission changes:** Previously, agencies were required to provide a demand number on the RFP request. **You will now simply need to name the assigned IT stakeholder** on the RFP request to CP.