

Minutes
Historical Preservation and Landmark Board of Review
Regular Meeting
Will Rogers Building
OMES Will Rogers Motivation Conference Room 303
2401 N. Lincoln Boulevard, Oklahoma City, OK 73105
July 1, 2025, 4:00 p.m.

MEMBERS PRESENT: Laura Stone
Mike Mays
Stephanie Barbour-Cooper
Janis Powers
Susan McCalmont

MEMBERS ABSENT: Kassy Malone
Rachel Smith
Carla Splaingard

STAFF/GUESTS: Casey Jones, AICP, OMES, Planner
Beverly Hicks, OMES, Planning/Administrative Coordinator
Kenneth Avey, Applicant
Joe Griffin, Applicant representative [Attended Remotely]

A. Roll Call:

Chair Laura Stone called the meeting to order at 4:08 p.m. A roll call was taken, and a quorum was established. Ms. Stone was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

B. Minutes:

1. Approval, disapproval, or amendment of the minutes of the June 5, 2025 meeting:

Mike Mays moved to approve the meeting minutes of June. Susan McCalmont seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Ms. Powers, yes; Ms. Barbour-Cooper, yes;
Ms. Stone, yes.

C. Special Public Hearings: None.

D. Rezoning Requests: None.

E. Certificates of Appropriateness:

- 1. Discussion and possible action regarding CA-25-26-1, request by Joe Griffin on behalf of the owners, Willie L. Haskins Jr. and Karen Ting Haskins, for a certificate of appropriateness for installation of 25 solar panels on the south roof slope of the existing detached garage at 701 NE 18th Street in the Capitol-Lincoln Terrace Historic District (work already complete):**

Mr. Jones informed the Board that the applicant is requesting permission to install 25 solar panels on the south slope of the roof of the existing detached garage, and that the installation had been completed without prior approval from this Board.

Mr. Jones informed the Board that the City's code enforcement staff issued a notice of violation and a citation, referring the zoning violation to the municipal court. As a result, the applicant's representative submitted an application for certificate of appropriateness for the board's consideration today.

The applicant's representative provided staff with an application for a certificate of appropriateness that requests the installation of 25 solar panels on the south roof slope of the existing garage.

The non-compliant solar panels are installed on the front slope, visible from Lindsay Avenue and NE 18th Street. This placement is in violation of the Commission's zoning rules, and failure to remove them could subject the owner to further code enforcement action.

Staff recommended denial of this request as the work does not conform to the applicable Historic Preservation Standards and Guidelines.

Stephanie Barbour-Cooper moved to deny item E.1. Susan McCalmont seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Ms. Powers, yes; Ms. Barbour-Cooper, yes; Ms. Stone, yes.

2. Discussion and possible action regarding CA-24-25-32, request by Kenneth Avey on behalf of the owners, Cody A. Wilson, Savannah Wilson, and Austin Shotts, for a certificate of appropriateness for construction of a one-and-a-half-story detached garage with an apartment and concrete driveway improvements at 946 NE 19th Street in the Lincoln Terrace East Historic District:

Mr. Jones informed the Board that the applicant is requesting to build a 1-1/2-story, detached two-car garage with an apartment located south of the existing main dwelling at the southwest corner of NE 19th Street and Kelley Avenue. The apartment would have a one-bedroom, one-bathroom upper living space. The applicant also proposes modifications to the driveway on Kelley Avenue. The current driveway approach and sidewalk are in good condition, but all the existing concrete west of the sidewalk is in poor shape and needs replacement.

Staff recommended approval of the project, finding it compatible with the house and will not adversely affect the historic character of the Lincoln Terrace East Historic District or the property.

Mike moved to approve item E.2. Stephanie Barbour-Cooper seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Ms. Powers, yes; Ms. Barbour-Cooper, yes;
Ms. Stone, yes.

F. Miscellaneous: None.

G. Reports and Communications: None.

H. Adjournment:

There being no further business, Mike Mays motioned to adjourn. Janis Powers seconded the motion. Seeing no opposition, the meeting was adjourned at 4:34 p.m.