



## IT Audit Request and Reporting Standard

### Introduction

In a federated and decentralized organization, often there are duplicative requests for information from agencies, boards, committees and auditors. This creates an undue burden on centralized IT resources and creates visibility issues for the organization and potentially data quality issues for the requestor.

### Purpose

To identify a single source for logging and tracking security reporting and IT audit requests and responses.

### Standard

All requests for security related reports and all requests for OMES to provide information in response to audits must be submitted to the Oklahoma Risk, Assessment & Compliance (RAC) team through a Service Request in Service Now.

The OMES RAC compliance team is the only authorized team to respond to auditor inquiries.

### Compliance

This standard shall take effect upon publication and is made pursuant to Title 51 O.S. §§ 151-172. OMES may amend and publish the amended standards policies and standards at any time. Compliance is expected with all published policies and standards, and any published amendments thereof. Employees found in violation of this standard may be subject to disciplinary action, up to and including termination.

### Rationale

To coordinate and require central approval of state agency information technology purchases and projects to enable the chief information officer to assess the needs and capabilities of state agencies as well as streamline and consolidate systems to ensure that the state delivers essential public services to its citizens in the most efficient manner at the lowest possible cost to taxpayers.

### Revision history

This standard is subject to periodic review to ensure relevancy.

<b>Effective date:</b> 04/12/2024	<b>Review cycle:</b> Annual
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<b>Approved by:</b> Janet Morrow, Director of Risk, Assessment and Compliance	