



**OMES**  
**CIVIL SERVICE DIVISION**  
**FY 2025 Q2 REPORT**



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January 30, 2025

The Honorable J. Kevin Stitt  
Governor  
State of Oklahoma

The Honorable Lonnie Paxton  
President Pro Tempore  
Oklahoma Senate

The Honorable Kyle Hilbert  
Speaker  
Oklahoma House of Representatives

As per Section 34.301 of Title 62, also known as the Civil Service and Human Capital Management Modernization Act, the Office of Management and Enterprise Services Civil Service Division is charged with maintaining a State Employee Dispute Resolution Program to provide dispute resolution services for state agencies and state employees.

The OMES Civil Service Division is also required to submit a quarterly report on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate, summarizing the number of cases, complaints and requests for hearings filed, disposed of and pending with the division for each month of the quarter, and a numerical breakdown of the methods of disposition of such cases, complaints and requests for hearing.

Following is the 12th quarterly report submission, covering fiscal year 2025 Q2. Any questions about this report can be directed to [stacey.foster@omes.ok.gov](mailto:stacey.foster@omes.ok.gov).

Sincerely,

*Stacey Foster*

Stacey Foster  
OMES Civil Service Division Director  
[stacey.foster@omes.ok.gov](mailto:stacey.foster@omes.ok.gov)

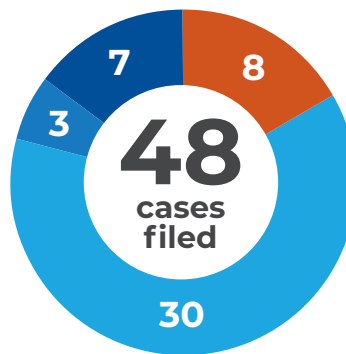
# CIVIL SERVICE DIVISION

## Quarterly Report



### SECOND QUARTER RESULTS

Accepted (Open)  
Accepted (Pending)  
Accepted (Closed)



Denied

Of the 48 total cases submitted to the Civil Service Division in the second quarter of Fiscal Year 2025, 30 were accepted and closed, seven are open, three are pending and eight were denied for administrative reasons.

#### OCTOBER



Accepted

Total number of cases closed for October: 17

#### NOVEMBER



Denied

Total number of cases closed for November: 14

#### DECEMBER



Total number of cases closed for December: 14



OKLAHOMA  
Office of Management  
& Enterprise Services

Per 62 O.S. § 34.301, the HCM Civil Service Division must submit quarterly reports on workload statistics to the governor, the speaker of the Oklahoma House of Representatives and the president pro tempore of the Oklahoma State Senate containing the following information.

- **Average number of days from action to opening a case: 6.8**
- **Average number of days from opening a case to closure: 26.3**
- **Average number of days from action to closure: 33.1**

## **FY 2025 2ND QUARTER RESULTS TOTAL:**

- **48 cases filed**
  - **8 denied**
    - ▶ Incomplete petition or nonsensical information: **5**
    - ▶ Employee on a trial period: **2**
    - ▶ Whistleblower referred to Civil Rights Enforcement: **1**
  - **40 cases accepted**
    - ▶ Involuntary Demotions: **1**
    - ▶ Written Reprimands: **18**
    - ▶ Suspensions without Pay: **6**
    - ▶ Terminations: **13**
    - ▶ Whistleblowers: **2**
- **Of the 40 accepted cases:**
  - ◆ **30 closed cases**
    - ▶ Complainant did not appear for scheduled appointment; Dismissed: **3**
    - ▶ Dismissed by complainant: **1**
    - ▶ Whistleblower; Handled by agency HR: **1**
    - ▶ Final decision issued: **2**
    - ▶ Settled in mediation: **10**
    - ▶ Settled outside of the CSD process: **5**
    - ▶ Written Reprimand, no agreement; Dismissed: **8**
  - ◆ **7 open cases**
    - ▶ Pending mediation dates: **1**
    - ▶ Pending hearing dates: **3**
    - ▶ Pending final document submission date for ALJ review: **3**
  - ◆ **3 pending cases**
    - ▶ Pending final decision from ALJ: **1**
    - ▶ Pending return of signed settlement agreement: **1**
    - ▶ Pending information on processing of whistleblower: **1**

## **OCTOBER:**

### **➤ Number of cases filed in October: 18**

- Cases denied/dismissed: **3**
- Cases accepted: **15**
  - Mediations requested or required: **12**
    - Settled in mediation: **2**
  - Hearings requested: **1**
    - Hearings held: **1**
      - Dismissed; Complainant failed to appear: **1**
  - ALJ reviews requested: **1**
    - Final decisions issued: **1**
- Accepted cases from FY 2025 Q1 closed in October: **13**
- Accepted cases from FY 2025 Q2 closed in October: **4**

## **NOVEMBER:**

### **➤ Number of cases filed in November: 20**

- Cases denied/dismissed: **4**
- Cases accepted: **16**
  - Mediations requested or required: **11**
    - Settled in mediation: **7**
  - Hearings requested: **2**
    - Hearings held: **2**
      - Announced settlement at hearing: **1**
      - Final decision issued: **1**
  - ALJ reviews requested: **2**
    - ALJ review in progress; Pending final orders: **2**
- Accepted cases from FY 2025 Q1 closed in November: **5**
- Accepted cases from FY 2025 Q2 closed in November: **9**

## **DECEMBER:**

### **➤ Number of cases filed in December: 10**

- Cases denied/dismissed: **1**
- Cases accepted: **9**
  - Mediations requested or required: **2**
    - Settled in mediation: **1**
    - Pending mediation dates: **1**
  - Hearings requested: **3**
    - Pending hearing dates: **3**
  - ALJ reviews requested: **3**
    - Pending mediation outcome before review: **1**
    - Pending final document submission date: **2**
- Accepted cases from FY 2025 Q1 closed in December: **0**
- Accepted cases from FY 2025 Q2 closed in December: **14**