



STATE OF OKLAHOMA
OKLAHOMA HEALTH CARE AUTHORITY

OHCA 2014-05

February 13, 2014

RE: Living Choice Program Transitional Funds Payment Process

Dear Provider,

This letter serves as notification of the approved process for payment of transitional funds through the Living Choice program. A timeframe of one plan year (LCP Demonstration Year) has been established for use of documented expenditures of transitional funds up to \$2,400 per member. A Transitional Funds Request form can be obtained from the OHCA website at http://www.okhca.org/living_choice.aspx?id=9556. Documentation of purchases (official receipts) is required for final approval of transitional funds and must be submitted within **thirty (30)** days of the date of purchase. **Documentation received after this timeframe will not be approved for reimbursement.**

All receipts must be legible and contain the following:

- Vendor information and/or a printed and signed name
- Address
- Phone number
- Date
- Itemized purchased items

The following items are **not** allowed for reimbursement:

- Fast food purchases
- Purchases of personal items (i.e., candy, cologne, clothing)
- Items covered under the lease agreement for an apartment or home, such as cleaning and repairs of air conditioners, stoves, etc.
- Rent

Thank you for your cooperation and adherence to this matter. If you have any questions regarding this letter, please contact Living Choice program staff at 1-888-287-2443.

Sincerely,

A handwritten signature in black ink, appearing to read "Garth L. Splinter, MD".

Garth L. Splinter, MD
State Medicaid Director