

# ICF IID ENHANCED PAYMENT FREQUENTLY ASKED QUESTIONS

If I have 100% of my members participating in vocational services, can I still receive dollars for day services?

No. Per State Plan Section C. Care Criteria-

Facilities will comply with the following care criteria to receive the enhanced payment:

## 1. Vocational Services

Facilities will provide 20 hours of vocational services to at least 40% of their residents each week.

Residents must participate at least 9 out of 12 weeks.

## 2. Day Services

Facilities will provide 20 hours of day services to at least 60% of the facility's residents who do not participate in the facility's vocational program. Residents must participate at least 9 out of 12 weeks.

If my facility experiences a significant event can that be excluded from the calculation?

The OHCA team will make exceptions on a case-by-case basis.

Do you know the requirements for our facility to get job training through DHS?

DDS does provide some basic employment training, but not 'certification.' If a agency/organization are contracted with DHS, they do require that their staff participate in the training. DHS does not currently offer it to entities who are not contracted with us.

When will our facility start turning in the annual information?

Facility attestation and facility service plan must be completed by 7/31/2023.

When will our facility start turning in the quarterly information?

Facility workbook must complete beginning October 2023.

Can a CNA assist in the vocational/day program.

Yes.

Where should a CNA performing the role as a job coach be reported on the cost report?

# ICF IID ENHANCED PAYMENT

## FREQUENTLY ASKED QUESTIONS

CNA performing in vocational services as a job coach should be reported under the vocational services staff on the salary and wages schedule.

Can the direct care hours of the CNA assisting the participants in the vocational/day service be reported on the Quality-of-Care report?

Yes.

Can a CNA performing the role as a job coach be reported on the Quality-of-care report?

No

Can a separate building or designated location on campus be considered as a separate location for vocational/day services?

Yes

Can the same CNA who works in the facility go with the member to vocational or day treatment?

Yes. However, the CNA cannot be providing both vocational and direct care services at the same time.

What if we have several members who are out due to unforeseen circumstances? Will they be counted against meeting our metric?

Members not meeting 20-hour requirement for vocational, or day services will be reviewed on a case-by-case basis.

What if we lose a staff who is working with a member in vocation or day services? Can we temporarily use another employed staff, or do we wait until we can hire for the position?

Facilities may use current employee/staff if they are assisting in vocational services and not providing direct care services. No duplicative billing.

# ICF IID ENHANCED PAYMENT FREQUENTLY ASKED QUESTIONS

Can vocational and day services be completed by a third party; does not have to be the facility itself?

It can be contracted through a third party or an organization; example: Dale Rodgers Training Center.

Can we use our existing facility to provide day services?

Yes, but your facility is required to identify a designated area/space for services.

What was the period of service for the initial ICF IID Enhanced Payment Program payment paid on 8/30/2023?

The period of service for the ICF IID EPP payment was March 1, 2023-June 30, 2023.

All our staff and residents are in the workshop setting which is making the QOC hours very low. How will this be reconciled at the state level?

Residents at a workshop are considered in your building and therefore should be counted in Direct Care Hour Report.

Does 100% of the facility attend either the Voc. or the Day to receive payment?

A facility will qualify for payment if they meet the required participation for either vocational or day services or both.

Can an ACMA act as a job coach?

An ACMA can act as a job coach if they have received certification as a job coach.

What would a job coach do?

A job coach must have oversight of the job training and be involved in things like oversight, directing and involvement in IPP meetings with the participants.

Will the facilities be audited on the initial ICF IID EPP payment received?

Facilities will need to report additional fees on the Cost Report in new lines added for only ICF IID facilities which will be audited. The initial facility plan and attestation served as intent to participate in program and all facilities who submitted the required documentation was verified to receive initial ICF IID EPP payment.

When will facilities be audited?

# ICF IID ENHANCED PAYMENT FREQUENTLY ASKED QUESTIONS

Facilities will be notified in November of either a desk audit by email requesting supporting documentation (i.e. IPP, Care Plan) or will be notified by email and phone call letting the facility know the LTC QA Team will be present on site the following date.

What happens if the facility does not have a certified job coach on staff.

Facilities should work on getting a certified job coach through DHS or other organizations. (Vietnam Vet organizations, Good Will, Dale Rodgers Training Center etc.)

What happens if a facility is audited, and they do not have a certified job coach on staff?

Facilities need to have a job coach in place or a structured plan in place for getting a certified job coach. Facilities will be provided a corrective action plan timeframe to have a job coach in place.

Are the required cumulative hours required for each participant?

Required cumulative hours are not participant specific but facility specific for the week.

- Vocational Services-Facilities will provide 20 hours of vocational services to at least 40% of their residents each week. Residents must participate at least 9 out of 12 weeks.
- Day Services-Facilities will provide 20 hours of vocational services to at least 40% of their residents each week. Residents must participate at least 9 out of 12 weeks.