



**Ellen M. Buettner** | Chief Executive Officer

**J. Kevin Stitt** | Governor

OHCA 2024-03

January 12, 2024

**RE: Skilled Nursing Facility Site Visit**

Dear Providers,

On January 1, 2023, a new CMS regulation, [CMS-1770-F](#), for skilled nursing facilities went into effect. As required by the Affordable Care Act, the Centers for Medicare and Medicaid Services (CMS) established risk categories identifying what level of scrutiny applies to new enrollment applications, change of ownership applications and revalidations by provider type. The risk categories are limited, moderate and high. Per [42 CFR § 424.518](#), skilled nursing facilities are now considered a high categorical risk by CMS with regard to enrollment screening levels for Medicare and Medicaid.

The CMS regulation means two significant changes for skilled nursing facilities that are enrolling or re-enrolling with SoonerCare or reporting a change of ownership.

Requirement	Who is affected?	What's next?
Physical site visits for skilled nursing facilities	<ul style="list-style-type: none"> <li>New enrollments</li> <li>Re-enrolling</li> <li>Reporting a change in ownership after Jan. 1, 2023.</li> </ul>	<p>OHCA will reach out to you to schedule a site visit, but they may also be unannounced. If the location is closed during an attempted site visit, we will work with you to arrange another site visit.</p> <p>Without a successful site visit, OHCA will be unable to move forward with enrollment/re-enrollment.</p>
Fingerprint-based criminal history checks for skilled nursing facilities.	<ul style="list-style-type: none"> <li>New enrollments;</li> <li>Reporting a change in ownership</li> </ul>	Fingerprints from all individual <b>owners with a 5% or more</b> direct or indirect ownership interest are required.



**ADDRESS**

4345 N. Lincoln Blvd.  
Oklahoma City, OK 73105



**WEBSITES**

[oklahoma.gov/ohca](http://oklahoma.gov/ohca)  
[mysoonerCare.org](http://mysoonerCare.org)



**PHONE**

Admin: 405-522-7300  
Helpline: 800-987-7767



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	after Jan. 1, 2023.	Fingerprint cards will be sent to the mailing address listed on the SoonerCare application, along with instructions on completing the process and returning the cards.
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We understand that this new requirement may impact the timeframe within which your contract can be approved, so it is imperative that you submit your enrollment materials as early as possible during your re-enrollment period. We also want to ensure that services to SoonerCare members are not disrupted as we implement these new requirements, and we are happy to work with you to extend your renewal timeframes if needed to allow sufficient time to comply.

If you have any questions, please contact Provider Enrollment at 800-522-0114, option 5 or email them at [providerenrollment@okhca.org](mailto:providerenrollment@okhca.org).

Sincerely,

Traylor Rains  
State Medicaid Director



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