



Child Care and the Americans with Disabilities Act ADA

*Opportunities and Resources
for Child Care Providers and Families*

First Edition, Revised 2009





Child Care and the Americans with Disabilities Act ADA

*Opportunities and Resources
for Child Care Providers and Families*
First Edition, Revised 2009



Prepared for the Washington State Department of Health
Children with Special Health Care Needs Program by the
Center for Children with Special Needs
Seattle Children's Hospital
Seattle, Washington

This booklet may be photocopied. For information about the booklet contact
Washington State Department of Health, Child and Adolescent Health Program
360-236-3530 or childcare@doh.wa.gov

For persons with disabilities, this document is available on request in other formats.
To submit a request, please call 1-800-525-0127 (TDD/TTY 1-800-833-6388).
DOH Publication Number: 970-106

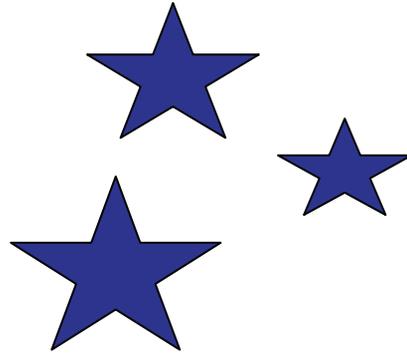


Center for Children
with Special Needs
www.cshcn.org





Contents



page	
2	ADA—it's about opportunity
3	Usual good policy and practice
3	Basic requirements of the ADA
5	ADAease—Questions and Answers from the U.S. Department of Justice
9	Resources
9	Local and state resources
9	National resources



This booklet answers some basic questions about the ADA and gives resources. The booklet contains legal information and is not intended to provide legal advice. For specific legal questions related to the ADA and child care, contact the United States Department of Justice ADA Information Line 800-514-0301, 800-514-0383 (TDD). For information about state regulations, contact your child care licenser. Toll free provider line: 1-888-270-0614.



ADA—it's about opportunity...



We're all unique...

Child care professionals know every child is unique. Meeting the needs of individual children is something child care providers understand. The Americans with Disabilities Act (ADA) is a federal law, enacted in 1990, that provides child care professionals with an exciting opportunity to serve children with special needs or disabilities. The law guarantees that children with disabilities can not be excluded from "public accommodations" simply because of a disability. "Public accommodations" refers to private businesses and includes preschools, child care centers, school age child care programs, out-of-school time programs and family child care homes.



Opportunity for inclusion...

The ADA gives the opportunity for child care providers to include children with disabilities in care. Providers, children and parents all benefit when children can learn and play together. Including both children with and without disabilities in child care reflects our larger community where people with and without disabilities live, work, and play together. Inclusion contributes to acceptance, improved socialization, and understanding of individual differences. In addition to the above benefits, child care providers can benefit from inclusion by acquiring access to a helpful network of professionals, improving their knowledge about child development, taking advantage of potential tax credits or deductions and by covering a larger share of the child care market by meeting a variety of needs.



We all have different abilities...

Some people don't like the word disability because it may give a negative impression of a person's abilities. The ADA uses the term disability to help prevent discrimination based upon a person's differing abilities. In ADA language, disability means a "physical or mental impairment" that substantially limits one or more of the major life activities of an individual. Major life activities means functions such as breathing, hearing, seeing, speaking, walking, using arms and hands, learning, and working. (*Play* is the work of children!)

Physical impairment means conditions such as blindness, deafness, seizures, heart disease, cerebral palsy, asthma, and diabetes.

Mental impairment means conditions such as behavior disorders, emotional or mental illness, learning disabilities, and developmental delays.

These are just some examples of different disabilities that children may have, but there are many more.



Usual good policy and practice...

Most child and youth care providers probably already meet requirements of the ADA just by continuing with good policy and practice. An important ingredient of good policy and practice is *individual consideration*. Most likely, you already talk with parents about any unique needs their child has. Continuing with your practice of providing caring, creative customer service to parents, children and youth is the first step toward compliance with the ADA.

Basic requirements of the ADA...

- ♥ Child care homes and centers must make *reasonable modifications* to their policies and practices to integrate children with disabilities into their program unless doing so would constitute a fundamental alteration of the program.
- ♥ Centers must provide appropriate *auxiliary aids and services* needed for effective communication with children with disabilities, when doing so would not constitute an *undue burden*.
- ♥ Centers cannot exclude children with disabilities from their programs unless their presence would pose a *direct threat* to the health or safety of others or require a fundamental alteration of the program

Reasonable modifications mean changes that can be carried out without much difficulty or expense. This is individual to each program depending upon nature of the modification, cost and resources of the program. Examples include a change in policy or procedures, removing physical barriers, staff training, providing adaptive equipment.

Auxiliary aids and services include a range of devices or services that help people communicate. Examples are using sign language, interpreters, large print books, or other communication equipment. Hearing aids are excluded.

Undue burden means changes that would result in significant difficulty or expense to the program.

Direct threat means the child's condition poses a significant threat to the health or safety of other children or staff. Providers must evaluate children on an individual basis and cannot determine risk based upon their own personal assumptions.





"Child Care Plus+", a program of the Rural Institute on Disabilities at the University of Montana in Missoula suggests the following **effective practices and policies** for ADA compliance (Child Care Plus+ Newsletter, Vol. 3, No. 4, Summer, 1993, reprinted with permission). www.ccplus.org/Tipsheet.html or 1-800-235-4122. These apply to **children and youth of all ages**:

- ♥ Continuing to use developmentally appropriate practices—which emphasize individual growth patterns, strengths, interests, and experiences of children—to design appropriate learning environments.
- ♥ Adopting an attitude of "how *can* I meet this child's needs..." and adapting creatively.
- ♥ Making simple changes in the typical activities/routines in your program to meet the child's needs (using tactile play materials for a child with vision impairment).
- ♥ Eliminating program eligibility standards which have the effect of screening out children with disabilities, such as being toilet trained (some children may never qualify).
- ♥ Including a question in your enrollment procedure that asks parents if there is anything you (or your staff) need to know that would help you care for their child (she goes to sleep with a pacifier or he wears hearing aids).
- ♥ Working closely with parents and professionals to integrate the child's developmental and therapy goals into your daily routines and activities (using sign language to expand your communication with the children at snack or circle time).
- ♥ Identifying and removing barriers to the child's participation (widening pathways between activity areas for walkers and wheelchairs or repositioning materials at the child's level for visual or motor activities). Costly structural changes are not required if affordable alternatives are available (providing pitchers and cups rather than lowering or raising a water fountain).
- ♥ Using community resources to make accommodations to your program and/or provide needed services or equipment. (Materials may be donated and/or built; recruiting volunteers may enhance child/staff ratios).
- ♥ Spreading added costs (if any) of insurance, etc, among all of the families, just as you do other expenses. (Under certain circumstances, a federal tax credit or deduction is available for expenses associated with accommodating special needs.)





Some Commonly Asked Questions About Child Care and the ADA

Adapted from the U.S. Department of Justice, Civil Rights Division, Disability Rights Section
(for a complete list of questions contact the ADA Information Line)

Q: Does the ADA apply to child care (homes and) centers?

A: Yes. Privately-run child and youth care (homes and) centers -- like other public accommodations such as private schools, recreation centers, restaurants, hotels, movie theaters, and banks -- must comply with Title III of the ADA. Child care services provided by government agencies, such as Head Start, summer programs, and extended school day programs, must comply with Title II of the ADA. Both titles apply to a child care center's interactions with the children, parents, guardians, and potential customers that it serves.

Q: How do I decide whether a child with a disability belongs in my program?

A: Child care centers **cannot just assume** that a child's disabilities are too severe for the child to be integrated successfully into the center's child care program. The center must make an **individualized assessment** about whether it can meet the particular needs of the child **without fundamentally altering its program**. Caregivers should talk to parents or guardians and any other professionals (such as educators or health care professionals) who work with the child in other contexts. Providers are often surprised at how simple it is to include children with disabilities in their mainstream programs. Child care centers are **not required to accept children who would pose a direct threat** or whose presence or necessary care would fundamentally alter the nature of the child care program.

Q: My insurance company says it will raise our rates if we accept children with disabilities. Do I still have to admit them into my program?

A: Yes. Higher insurance rates are **not a valid reason** for excluding children with disabilities from a child care program. The **extra cost should be treated as overhead** and divided equally among all paying customers.

Q: Our center specializes in "group child care." Can we reject a child just because she needs individualized attention?

A: No. Most children will need individualized attention occasionally. If a child who needs one-to-one attention due to a disability can be integrated without fundamentally altering a child care program, the child cannot be excluded solely because the child needs one-to-one care. For instance, if a child with Down Syndrome and significant developmental delay applies for admission and needs one-to-one care to benefit from a child care program, and a personal assistant will be provided at no cost to the child care center (usually by the parents or through a government program), the child cannot be excluded from the program solely because of the need for one-to-one care. As in other cases, an individualized assessment is required. The **ADA generally does not require centers to hire additional staff or provide constant one-to-one supervision** of a particular child with a disability.



Q: What about children whose presence is dangerous to others? Do we have to take them, too?

A: No. Children who pose a **direct threat** -- a substantial risk of serious harm to the health and safety of others -- do not have to be admitted into a program. The determination that a child poses a direct threat **may not be based on generalizations or stereotypes about the effects of a particular disability**; it **must be based on an individualized assessment** that considers the particular activity and the actual abilities and disabilities of the individual. In order to find out whether a child has a medical condition that poses a significant health threat to others, child care providers may ask all applicants whether a child has any diseases that are **communicable** through the types of incidental contact expected to occur in child care settings. Providers may also inquire about specific conditions, such as active infectious tuberculosis, that in fact poses a direct threat.

Q: One of the children in my center hits and bites other children. His parents are now saying that I can't expel him because his inappropriate behavior is due to a disability. What can I do?

A: The first thing the provider should do is try to work with the parents to see if there are reasonable ways of curbing the child's inappropriate behavior. He may need extra naps or changes in his diet or medication. If **reasonable efforts** have been made and the child continues to bite and hit children or staff, he may be expelled from the program even if he has a disability.

Q: Can I charge the parents for special services provided to a child with a disability, provided that the charges are reasonable?

A: It depends. If the service is required by the ADA, you cannot impose a surcharge for it. It is only if you go **beyond what is required by law** that you can charge for those services. For instance, if a child requires complicated medical procedures that can only be done by licensed medical personnel, and the center does not normally have such personnel on staff, the center would not be required to provide the medical services under the ADA. **If the center chooses to go beyond its legal obligation and provide the services, it may charge the parents or guardians accordingly.** On the other hand, if a center is asked to do simple procedures that are required by the ADA -- such as finger-prick blood glucose tests for children with diabetes -- it cannot charge the parents extra for those services. To help offset the costs of actions or services that are required by the ADA, including but not limited to architectural barrier removal, providing sign language interpreters, or purchasing adaptive equipment, some **tax credits and deductions may be available.**

Q: We do not normally diaper children of any age who are not toilet trained. Do we still have to help older children who need diapering or toileting assistance due to a disability?

A: It depends. To determine when it is a **reasonable modification** to provide diapering for an older child who needs diapering because of a disability and a center does not normally provide diapering, the center should consider factors including, but not limited to, (1) whether other non-disabled children are young enough to need intermittent toileting assistance when, for



instance, they have accidents; (2) whether providing toileting assistance or diapering on a regular basis would require a child care provider to leave other children unattended; and (3) whether the center would have to purchase diapering tables or other equipment. If the program never provides toileting assistance to any child, however, then such a personal service would not be required for a child with a disability. Please keep in mind that even in these circumstances, the child could not be excluded from the program because he or she was not toilet trained if the center can make other arrangements, such as having a parent or personal assistant come and do the diapering.

Q: Must we admit children with developmental delays and include them in all center activities?

A: Centers cannot generally exclude a child just because he or she has a developmental delay. The center must **take reasonable steps to integrate** that child into every activity provided to others.

Q: What about children with diabetes? Do we have to admit them to our program? If we do, do we have to test their blood sugar levels?

A: Generally, yes. Children with diabetes can usually be integrated into a child care program without fundamentally altering it, so they **should not be excluded from the program on the basis of their diabetes**. Providers should obtain written authorization from the child's parents or guardians and physician and follow their directions for simple diabetes-related care. In most instances, they will authorize the provider to monitor the child's blood sugar -- or "blood glucose" -- levels before lunch and whenever the child appears to be having certain easy-to-recognize symptoms of a low blood sugar incident. While the process may seem uncomfortable or even frightening to those unfamiliar with it, monitoring a child's blood sugar is easy to do with minimal training and takes only a minute or two. Once the caregiver has the blood sugar level, he or she must take whatever simple actions have been recommended by the child's parents or guardians and doctor, such as giving the child some fruit juice if the child's blood sugar level is low. The child's parents or guardians are responsible for providing all appropriate testing equipment, training, and special food necessary for the child. Parents/guardians must be the ones to train caregivers on diabetes care. Child Care Health Consultants (CCHC) can be helpful by providing education about diabetes in general.

Q: Do we have to help children take off and put on their leg braces and provide similar types of assistance to children with mobility impairments?

A: Generally, yes. Some children with mobility impairments may need assistance in taking off and putting on leg or foot braces during the child care day. As long as doing so would not be so time consuming that other children would have to be left unattended, or so complicated that it can only be done by licensed health care professionals, it would be a reasonable modification to provide such assistance.



Q: How do I make my child care center's building, playground, and parking lot accessible to people with disabilities?

A: Even if you do not have any disabled people in your program now, you have an ongoing obligation to remove barriers to access for people with disabilities. Existing privately-run child care centers must remove those architectural barriers that limit the participation of children with disabilities (or parents, guardians, or prospective customers with disabilities) if removing the barriers is readily achievable, that is, if the barrier removal can be easily accomplished and can be carried out without much difficulty or expense. Installing offset hinges to widen a door opening, installing grab bars in toilet stalls, or rearranging tables, chairs, and other furniture are all examples of barrier removal that might be undertaken to allow a child in a wheelchair to participate in a child care program. Centers run by government agencies must insure that their programs are accessible unless making changes imposes an undue burden; these changes will sometimes include changes to the facilities.

Q: Are there tax credits or deductions available to help offset the costs associated with complying with the ADA?

A: To assist businesses in complying with the ADA, Section 44 of the IRS Code allows a tax credit for small businesses and Section 190 of the IRS Code allows a tax deduction for all businesses. The tax credit is available to businesses that have total revenues of \$1,000,000 or less in the previous tax year or 30 or fewer full-time employees. This credit can cover 50% of the eligible access expenditures in a year up to \$10,250 (maximum credit of \$5,000). The tax credit can be used to offset the cost of complying with the ADA, including, but not limited to, undertaking barrier removal and alterations to improve accessibility; provide sign language interpreters; and for purchasing certain adaptive equipment. The tax deduction is available to all businesses with a maximum deduction of \$15,000 per year. The tax deduction can be claimed for expenses incurred in barrier removal and alterations. To order documents about the tax credit and tax deduction provisions, contact the Department of Justice's ADA Information Line (see National Resources).





Resources



State and Local Resources

Children with Special Health Care Needs (CSHCN) Coordinators and Child Care Health Consultants (CCHC) are available in every county. They can help with information about including children with special needs in child care. See the blue Government pages of your phone book under county government or health or www.doh.wa.gov/cfh/mch/cshcnhome2.htm

Child care health consultants, located in each local health department in Washington, can also help with health education and providing resources to child care providers. They are especially helpful for health and safety issues that apply to the entire center or home. Contact your local health department. Also see the **Healthy Child Care Washington** website: www.healthychildcare-wa.org/ .

Child care resource and referral programs may provide information on training and resources. **WA State Childcare Resources & Referral Network**. 800-446-1114, www.childcarenet.org, choose "Find childcare."

Some children may qualify for a "special needs" subsidy to help pay for child care. The Department of Social and Health Services offers this and other services through Community Service Offices. 800-865-7801, www.dshs.wa.gov.

Northwest Disability Business Technical Assistance Center

Information on ADA compliance, disability rights, technical assistance related to ADA. 800-949-4232, www.wata.org (WA Assistive Technology Alliance).

Washington Association for the Education of Young Children

Training and education for child care providers, professional guidance. 841 North Central Avenue, #206, Kent, Washington 98032 800-727-3107, 253-854-2565, www.waeyc.org.



Schools Out Washington

Information and resources on out-of-school time activities and school age child care. 888-419-9300, 206-323-2396, www.schoolsoutwashington.org.





National resources, great books and web pages...

U.S. Department of Justice

Tax credit information and on-line booklets such as "Commonly Asked Questions about Child Care Centers and the ADA"

P.O. Box 66738

Washington, D.C.

www.usdoj.gov/crt/ada/adahom1.htm

800-514-0301, TDD 800 514-0383

Child Care Law Center

Provides low cost "how-to" booklets about the ADA and child care for providers and parents.

Booklets described below are available on website. www.childcarelaw.org

221 Pine Street, 3rd Floor

San Francisco, CA 94104

415-394-7144

- ***Child Care and the ADA: Highlights for Parents of Children with Disabilities***
\$5 2003
A 19 page booklet describes the ADA, who it benefits and protects, how the ADA is different from other federal laws, what is required of child care programs, how parents can help a program meet their child's needs, and what parents can do if they feel a child care program is not complying with the ADA, and:
- ***Child Care and the ADA: Highlights for Parents of Typically Developing Children***
\$5 2003
A 17 page booklet describes the ADA, who it benefits and protects, and what it requires of child care programs with particular emphasis on how parents can help make inclusion work. and:
- ***Caring for Children with Special Needs: The Americans with Disabilities Act and Child Care***
\$25 2003
A 53 page manual that covers multiple aspects of what the law requires of child care providers and how to integrate children with special needs into child care programs most effectively.

The Arc of the United States

National Headquarters Office

1010 Wayne Avenue, Suite 650

Silver Spring, MD 20910

301-565-3842

www.thearc.org





Child Care Settings and the Americans with Disabilities Act

April, 1994 free

A 5 page web document explaining ADA implications for child care.

The ARC

www.thearc.org/faqs/ccqa1.html

All Kids Count: Child Care and the Americans with Disabilities Act

Libby Doggett and Jill George \$18 1993

A 89 page booklet covering history, disability definition, requirements, compliance, action plans for successful inclusion, and resources

The ARC

3300-C Pleasant Valley Lane

Arlington, TX 76015

www.thearc.org/publications/

Including Preschool-Age Children with Disabilities in Community Settings: A Resource Packet (3rd Edition)

S. deFosset \$8.00 2004

Information on provisions of the ADA related to child care services for children with disabilities and basis in law for inclusion.

National Early Childhood Technical Assistance Center

517 S. Greensboro Street

Carrboro, NC 27510

919-962-2001

www.nectac.org



Contributors 2001

Debra Appleman	Adult Family Services
Sheri Bruu-DeLeon	Workfirst, DSHS
Denise Colley	Northwest Business Disability and Technical Assistance Center
Kari Cunningham Rosvik	The Arc of King County, Parent to Parent
Laura Giddings	Washington State Child Care Resource and Referral Network
Mernie Graham	Office of Child Care Policy, DSHS
Tory Henderson	Developmental Disabilities Council
Darcy Hupf	Northwest's Child
Debbie Lee	Children with Special Health Care Needs Program, DOH
Paul Noski	Office of Child Care Policy, DSHS
Joel Roalkvam	Office of Child Care Policy, DSHS
Carla Salldin	Medical Home Training and Resource Project
Gail Sarto	Public Health Seattle-King County
Jacquie Stock	Center for Children with Special Needs, Seattle Children's
Joe Varano	National Child Care Information Center

Reviewers 2007

Linda Barnhart	Children with Special Health Care Needs Program, DOH
Teresa Cooper	Child and Adolescent Health, DOH
Tory Henderson	Child and Adolescent Health, DOH



Dear Colleague,

The Washington State Department of Health (DOH) provides print-ready files (PDFs) of health education materials. To ensure that the original quality of the piece is maintained, please read and follow the instructions below and the specifications included for professional printing.

- **Use the latest version.** DOH materials are developed using the most current information available, are checked for clinical accuracy, and are field tested with the intended audience to ensure they are clear and readable. DOH programs make periodic revisions to educational materials, so please check this web site to be sure you have the latest version. DOH assumes no responsibility for the use of this material or for any errors or omissions.
- **Do not alter.** We are providing this artwork with the understanding that it will be printed without alterations and copies will be free to the public. Do not edit the text or use illustrations or photographs for other purposes without first contacting us. Please do not alter or remove the DOH logo, publication number or revision date. If you want to use a part of this publication for other purposes, contact the Office of Health Promotion first.
- **For quality reproduction:** Low resolution PDF files are intended for black and white or color desktop printers. They work best if you are making only one or two copies. High resolution PDF files are intended for reproducing large quantities and are set up for use by professional offset print shops. The high resolution files also include detailed printing specifications. Please match them as closely as possible and insist on the best possible quality for all reproductions.

If you have questions, contact:
Office of Health Promotion
P.O. Box 47833 Olympia, WA 98504-7833
(360) 236-3736

Sincerely,
Health Education Resource Exchange Web Team

P R I N T I N G S P E C I F I C A T I O N S

Title: Child Care and the ADA

Size: 8.5 x 11

Paper stock: 70# text offset white

Ink color: 4-color process

Special instructions: 2-sided printing

DOH Pub #: 970-106