

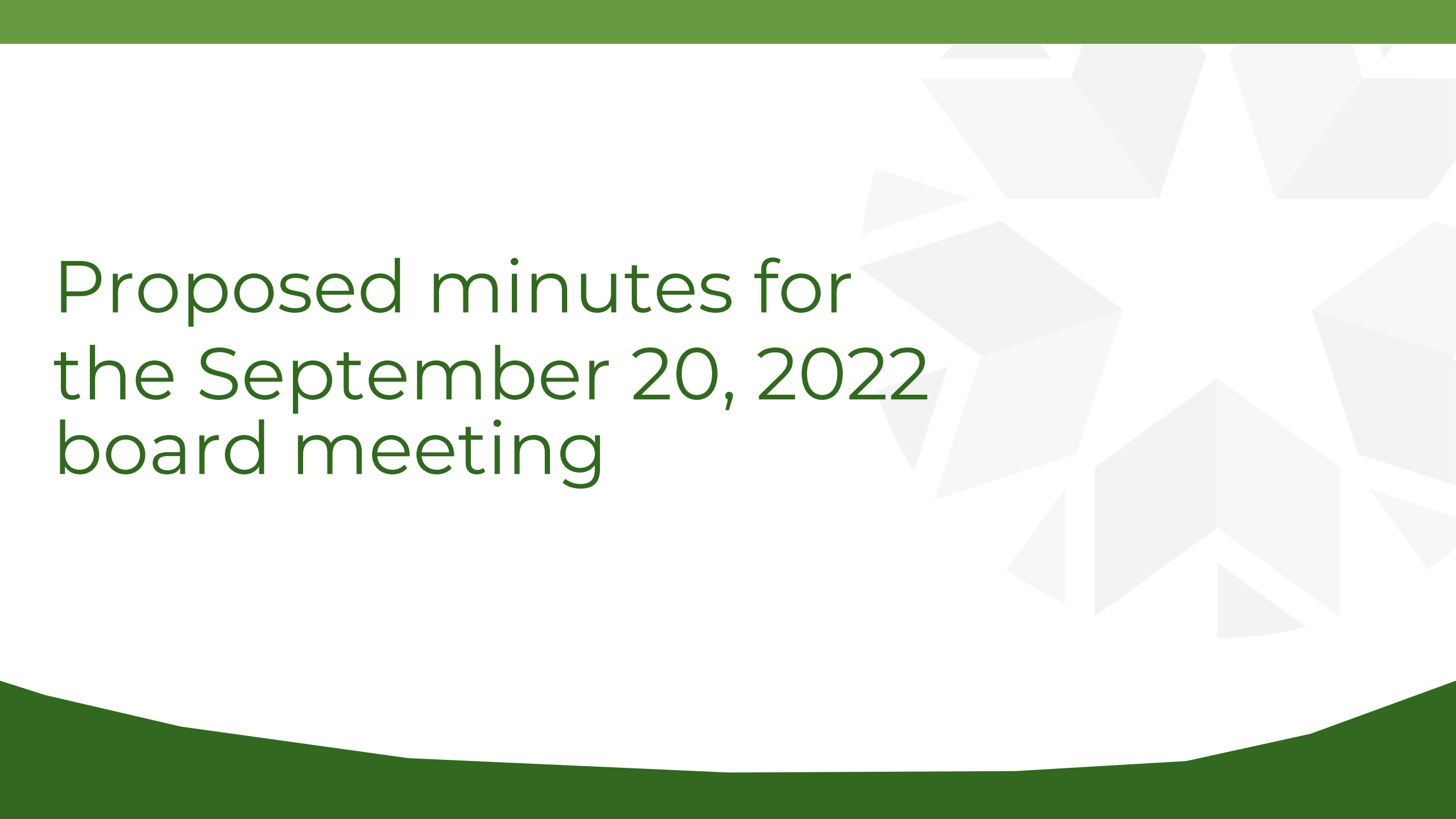
October 18, 2022

Board of Juvenile Affairs Meeting



OKLAHOMA
Juvenile Affairs





Proposed minutes for the September 20, 2022 board meeting



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
September 20, 2022

Board Members Present

Bart Bouse
Amy Emerson
Stephen Grissom
Janet Foss
Jenna Worthen
Karen Youngblood

Absent

Mautra Jones
Timothy Tardibono

Call to Order

Secretary Rockwell called the September 20, 2022 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:07 a.m. and requested a roll call.

Public Comments

There were no public comments.

Presentation from Central Oklahoma Juvenile Center (COJC) Performance-based Standards National Kids Got Talent contest finalist and the COJC talent show winner

Youth presented to and spoke with the Board.

Board room dropped off Zoom, no action was taken until room was reconnected to the meeting link.

Discussion and/or possible vote to amend and/or approve the proposed minutes for the August 16, 2022 board meeting

Chair Youngblood: Thank you for carrying on in my absence.

Judge Foss moved to approve as amended with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, and Johnson

Abstain: Worthen and Youngblood

Nay:

Absent: Jones and Tardibono

The proposed minutes for the August 16, 2022 board meeting approved.

Director's Report

Director Holt discussed the attached report.

Chair Youngblood: Since you have mentioned it, and it is on the agenda and it's appropriate. I do think, they have done an admirable job with what they were promised and what has happened. The Board is very humbled and appreciative of their work and their dedication to the kids. Never giving up. I think overall it is a raw deal for the whole area. I think it needs to be acknowledged that the Board recognizes that and appreciates that these people are such professionals. They stayed there because the kids mattered, talk about higher order above adults, they were true champions and true professionals in every sense. I don't think I have adequate words to express our appreciation for each and every one of them. The time they've served, the fact this is their home, they have stayed. It is not what we have hoped, it is not what we had planned, it is not what we wanted, and yet everyone has done their job for the best of the state. Again, there is not proper words, but the Board is so appreciative. I know this has been extraordinarily difficult for you and your team, for the kids and especially, the staff there. We appreciate each and every one of you both at SWOJC and at COJC and throughout our entire system and at headquarters. The prayers that have gone with each and every person.

Judge Foss: I wanted to say thank you Rachel, I know you tried really hard to take care of the staff that was down there. You went above and I think people need to know that.

Discussion and possible vote to approve recommendation from the State Advisory Group (SAG) to utilize \$25,000 of Separation funds for Effective Interactions with Youth training for jail administrators, law enforcement, and system stakeholders

Chair Youngblood: Thank you Dr. Grissom for your work on SAG.

Director Holt: If I could just clarify, these are federal funds not state appropriated funds. The SAG voted at their meeting, and it comes here for your approval.

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

The recommendation from the State Advisory Group (SAG) to utilize \$25,000 of Separation funds for Effective Interactions with Youth training for jail administrators, law enforcement, and system stakeholders approved.

Dr. Grissom: Part of the reason why, I said I hope Laura is here. The meeting was on the 15th, we have not had a SAG meeting for a while because there were delays in appointments. The day we could achieve quorum, was the day that I could not be there.

Chair Youngblood: That makes sense.

Update on the Next Generation Campus Project

CFO Clagg introduced the video update and informed the Board there were no action items for the month.

Judge Foss: What are we doing with our contingences?

Ms. Worthen: That was my question as well.

CFO Clagg: That is my next slide. Continues with presentation.

Judge Foss: I just want to clarify these are not change orders, these are funds that are built in. We are not going over and above the contract. Kevin knows we question everything to verify we need to do this. I appreciate you. It is my hope we stay within our budget. Unlike, all the things we had to deal with in the first phase.

Chair Youngblood: Thank you for keeping us informed and the video.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

CFO Clagg presented the attached finance report.

Dr. Grissom: Residential Behavior Management Services (RBMS) projected is based upon number of beds we have that drawn down RBMS, with the loss of the facility, that makes it look like we are getting less than projected?

CFO Clagg: Correct. We will probably look at a budge revision. It a good point.

CFO Clagg continued with the presentation.

Judge Foss moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to approve the FY2024 Budget Work Program

Dr. Emerson: When it comes to those Level E homes, it is concerning when we have already addressed the fact we are losing beds, we see a potential obstacle facing us with rates being offered in other ways. Can you speak to that? How real do you see this issue becoming over this next year? Is this something

we can proactively get ahead of in other manner? Is there something the Board should be aware of or be doing? Some of these decisions are local. The local community is making decisions.

Director Holt: Yes, thank you for the question. DHS is currently contracting with Guidehouse to look at their rates, to review what are true rate for all their levels of contracted programming. We are looking forward to looking at, and possible using, that report to say we need to meet this level as well. We have always, traditionally, been lower than DHS. We share a lot of the same providers. There are many similarities between the children but there are differences in programming and the contractors. We have been blessed. Losing these beds, we currently have 134 kids in Level Es today, we have room in the system. But it will get tight, losing this program. When I was at People Inc. this month, I spoke with Director and he mentioned, like all places, they are having a real hard time in recruiting staff. We know that here in Tecumseh, we feel that. The economy, unfortunately, as strong as it is, these are really hard jobs. Being understaffed means long hours and you can get similar pay at a gas station or casino. He mentioned if he could get a little bit of an increase, and he would put that directly towards staff pay. He thinks that would help retain current staff. That is what we did with the \$2.5 million for shelters, we asked them to put that towards staff retention and recruitment, and they are doing that to retain staff. While we were really pleased with the budget we received last year, and currently knowing the economy is the way it is, we feel good about asking for a flat budget at this time. If the economy shifts and there are some differences in the spring, that would be one of our top priorities to keep those group homes. Also, if the DHS report were to come back and show that we are really far off of what a sustainable amount is, we would use that information to inform the Legislators and ask for a way to improve that rate.

Judge Foss: Is there currently a wait list to get kids in a Level E, right now?

Director Holt: We do not currently have a waitlist for Level Es or COJC.

Dr. Emerson: Am I hearing you correctly in saying, the closure of some of these Level E beds is a consequence of staffing issues?

Director Holt: Yes, that is what the ROCMND board said. They said, even if you throw money at it, we don't know if that will ultimately solve it, they just can't get applicants in. They have tried all the recruitment they could think of, they don't have the applicants regardless of the rate. Being able to provide a better rate helps but they didn't ask that. We have worked with many providers, ROCMND included, when they were in a crisis situation and trying to come up with solutions, and we have incentivized a turnaround, but they did not ask for that. Their Board made the decision to close the program and ROCMND was a very strong program, and it is certainly a loss to our system and to the boys that have been and would have been house there.

Dr. Emerson: It is a canary in the mine. We need to closely pay attention to other group homes.

Director Holt: Welcome to my sleepless nights.

Ms. Worthen moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

The FY2024 Budget Work Program approved.

Discussion and/or possible vote to approve the final 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Judge Foss and Ms. Worthen

Judge Foss moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

The year-to-date OJA Finance Report approved.

The 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

The 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School

Drs. Emerson and Grissom moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Johnson, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

Modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Superintendent White gave a quick verbal update.

Executive Session

N/A

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

Ms. Worthen: Audrey and I spoke a couple of months ago, and I feel like now is the time to tell you all, we need to raise a little money, we need to replenish our Christmas fund. We need to raise about \$20,000.00, I told her I would spearhead the effort, but it will take all of us to get there. I have already started to put the bug in people's ear, if you start thinking of people you know, if this is the heart of their mission, please keep this in mind. Audrey, if you will keep reminding me to keep this in focus. Thank you so much.

Chair Youngblood: I will go ahead and pledge \$1,000.00.

Ms. Worthen: I will match you.

Dr. Emerson: I will join as well.

Ms. Worthen: We are not trying to pressure anyone.

Dr. Emerson: Is anyone great at creating a graphic?

Ms. Worthen: I will do that.

Chair Youngblood: It is an amazing labor of love.

Judge Foss: How has the money been raised in the past?

Secretary Rockwell: When I came in, the fund was at \$50k, and we have cleared the fund. Kevin is better at the money, I just cleared the fund, as I was told to do.

CFO Clagg: We brought a lot over from DHS, there were the folds that gave every year. So, for quite a while we had more than we needed, and interest rates were higher. We've never had to fund raise until

til this year, we just had a healthy bank account. When Steve Buck came in, he asked why we had this much money, he asked us to spend it down.

Dr. Emerson: Will this replenish that fund?

Secretary Rockwell: It will cover the year.

Judge Foss: Will this be an annual thing?

Chair Youngblood: So we spend \$20K a year.

Secretary Rockwell: Well, we spend about \$12 to \$15K a year, but with inflation I gave a higher number.

Judge Foss: I feel like everyone on this board works really hard and donates a lot of time, there are lots of things many things we don't do. A one-time thing is one thing, but you may want to get some ongoing sponsors.

Ms. Worthen: That is what we are initiating. To be clear, I wasn't asking anybody here to give personally, I was just asking who you know. Karen ruined that for all of us.

Chair Youngblood: I usually give annually.

Ms. Worthen: I am teasing. Just let me know if you have a lead, I am happy to make all the calls, and I will make a little graphic.

Judge Foss: I don't feel comfortable asking people to do that.

Chair Youngblood: We need you on Next Gen, and SAG for you Dr. Grissom.

Chair Youngblood: We have had some good press from Constanzia and Rachel, tell us about it.

Chief of Staff Nizza: The Oklahoma Young Professionals were kind in recognizing me in this year's Top 50 of Young Professionals. Rachel was also in a magazine, and her photos were much better than mine.

Director Holt: Constanzia was also named as a member of the next LOYAL class.

Chair Youngblood: I think it is important that when we have amazing recognitions, we should bring them forward. It is fun to celebrate those things.

Director Holt: A board member is launching a book today; I want to recognize Jenna Worthen is launching Mom Who Works.

Ms. Worthen: It is out in the wild.

Chair Youngblood: Tells us a little about this.

Ms. Worthen: I wrote a book, last year, it is called Mom Who Works: The Tools to Redefine What It Means to be a Working Mom (In a World Without Working Dads), it is a tongue in cheek way of saying a label gets put on us that is being a mother is the greatest joy of my life, but it adds a level of shame, and career mobility and lesser pay comes along with that. While my husband is an amazing partner and dad, he does not assume the same things. It is something we carry with us everywhere we go. I've been collecting other stories of other women from the last 4 years, so it incorporates all of their stories as well, so it is not just my story. But I hope it makes mom's who are figuring this thing out feel a little less alone and you can do it. Colleen is actually quoted in the book; she doesn't even know that.

Chair Youngblood: I had no idea, way to go. Thank you for sharing your contribution. I think each of us on the Board brings a unique perspective and so to get a glimpse into more of you and your perspective will be a joy to read. Speaking of, we have a new board member, Colleen Johnson, as we have all read a little bit of bio. We are glad to welcome you aboard. Do you want to tell us a little bit about you, I hate to put you, I love to put everyone else on the spot?

Ms. Johnson: Thank you all. Colleen Johnson, my husband Rob and I, have a blended family. We have 5 teenage daughters; 2 we have just launched off to college. The oldest 2 are twins. Teenagers is a passion of mine, makes sure they are well cared for, and adequately resources not only those that have adequate resources but especially those that are not. My degree in college is actually family relations and child development, I never went into social work. It is a tremendous blessing to be tapped for this, I feel my education is coming full circle.

Chair Youngblood: Tim and I have been working on re-orging the Board for committee members. I have a suggestion that all new members should spend a year on finance. To be on our Board you need to understand finance.

CFO: Is that a punishment?

Chair Youngblood: No, Finance is a very well oiled. I think as Chair or Vice Chair I think you should spend a year on Finance, because the Chair of Finance is automatically on rates and standards which gives you brings you a perspective on how we set our rates. Anyone interested in being vice chair or coming up through definitely needs to "volunteer" for finance committee before you take on vice chair or chair. I could not be the chair I am without spending 3 years doing finance and understanding the innerworkings. It is a delicate balance between OYACS and how we do funds, and all the different avenues for funding. We are so glad that you are here. Any further announcements?

New business

There was no new business.

Adjournment

Ms. Worthen moved to adjourn with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Worthen, and Youngblood

Nay:

Absent: Jones and Tardibono

Chair Youngblood adjourned the meeting at 11:15 a.m.

Minutes approved in regular session on the 18th day of October, 2022.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair

Proposed 2023 Board of Juvenile Affairs meeting schedule

Proposed Board of Juvenile Affairs 2023 Meeting Schedule

Dates for the 3rd Tuesday of the Month

January 17

February 21

March 21 – may be spring break (2nd Tuesday is the 14th or 4th Tuesday is the 28th)

April 18

May 16

June 20

July 18

August 15 – may be week school starts (2nd Tuesday is the 8th or 4th Tuesday is the 22nd)

September 19

October 17

November 21 – week of Thanksgiving (2nd Tuesday is the 14th or 4th the Tuesday 28th)

December 19

Dates for the 3rd Wednesday of the Month

January 18

February 15

March 15 – may be spring break (2nd Wednesday is the 8th or 4th Wednesday is the 22nd)

April 19

May 17

June 21

July 19

August 16 – may be week school starts (2nd Wednesday is the 9th or 4th Tuesday is the 24th)

September 20

October 18

November 15

December 20

Dates for the 3rd Thursday of the Month

January 19

February 16

March 16 – may be spring break (2nd Thursday is the 9th or 4th Thursday is the 23rd)

April 20

May 18

June 15

July 20

August 17 – may be week school starts (2nd Thursday is the 10th or 4th Tuesday is the 25th)

September 21

October 19

November 16

December 21

Director's Report





OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

SEPTEMBER 2022

BOARD UPDATE

OJA Operations

1. COJC visit
2. SWOJC visit
3. OYACS – GED celebration at COJC
4. OYACS – final high school and GED celebration at SWOJC
5. Toured and visited with residents and staff at People, Inc.
6. Council of Juvenile Justice Administrators (CJJA) Board of Directors meeting
7. JSU - Payne County Office Open House
8. Met with ROCMND Board and staff re: ROCMND and Welch group homes
9. State Advisory Group (SAG) meeting
10. Toured and visited with residents and staff at Lighthouse group homes
11. Toured and visited with residents and staff at Cornerstone group home

Partner Engagement

1. Participated in OSU-Tulsa Criminal Justice Listening Session
2. Met with OK Policy Institute
3. DRS Executive Director Melinda Fruendt and DRS team toured COJC
4. Presented agency update at quarterly Juvenile Justice Oversight Committee (JJOAC)
5. Oklahoma Commission on Children and Youth (OCCY) finance committee meeting
6. Met with OCCY Parent Partnership Board
7. State Board of Education meeting – OYACS items on the agenda
8. Oklahoma Association of Youth Services (OAYS) Board meeting (Zoom)
9. Met with Executive Director Julie Bisbee, TSET, and Andrew Koester, Attorney with the ABLE Commission re: HB3315
10. Attended the Palomar 5-year Anniversary Celebration
11. Met with the Arnall Family Foundation
12. Meeting with ReMerge team re: data
13. OKDMHSAS/OJA meeting with Commissioner Slatton-Hodges and team re: juvenile mental health/detention

Legislative & Executive

1. Presented at Interim Study: Juvenile Mental Health in Detention
2. Attended ARPA Health & Human Services subcommittee meeting
3. Representative Trey Caldwell
4. Representative Mark Lawson
5. Representative John Talley
6. Senator Paul Rosino
7. Senator Kay Floyd
8. Senator John Haste
9. Speaker Pro Tempore Hilbert



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – September 2022

August 1st to 31st activity

Releases (11) from Secure Care

August 2022

Intakes (6) for Secure Care

Paroled: COJC – 1, SWOJC – 1

Intakes COJC – 6, SWOJC – 0

Stepped down to Level E: COJC – 0, SWOJC – 1

Released at Court: COJC – 3, SWOJC – 3

Lateral transfers: SWOJC to COJC - 2

Central Oklahoma Juvenile Center (COJC) facility events

- 3 COJC youth attended an inspirational message of resilience and hope by Michael Oher of the Blind Side sponsored by Northcare and Oklahoma City University followed by lunch at Cheddars.
- 5 District Judges from the Oklahoma Co. Juvenile Justice Center toured COJC/Next Gen Campus.
- Resident birthdays were celebrated on site with cakes donated by the St. John Lutheran Church.
- 3 COJC youth enjoyed an outing to Firelake Bowling alley in Shawnee, Ok.
- DHS presented COJC youth an educational group titled “Kid’s Cost” a DHS Child Support Class.
- Employee Recognition event held celebrating employee of the month, birthdays, anniversaries, and staff achievements.
- Leadership Academy training continues with onboarding for 15 employees.
- Parenting courses for young men who are identified as parents have been initiated at COJC with topics including: childcare issues, child development, nutrition, discipline, health and safety.
- 35 Volunteers donated 44 hours of mentoring to COJC residents.
- Juvenile Council Meeting and Employee Council Meeting held.
- Efforts completed to certify COJC Recreational Therapists as Lifeguards to allow youth to access the pool for recreational activities.
- Religious services and bible studies were offered by community volunteers for all residents.
- Tulsa County Family Juvenile Justice Center and Juvenile Bureau members toured COJC/Next Gen Campus.

Southwest Oklahoma Juvenile Center (SWOJC) facility events

- Kairos Torch Prison Ministry mentors provide weekly mentoring for residents.
- Volunteers and Mentors send cards, letters, and items to encourage residents.
- Juvenile Council Meeting held.
- Sunday Service held for residents.
- Residents worked Community Service hours and work program hours to build job skills.
- The last and final graduation ceremony for SWOJC youth was held for a GED recipient and a High School Diploma recipient. Family members were in attendance as well as former SWOJC employees.

Division Leadership Activities

- Visited with residents and staff on site at COJC and SWOJC throughout the month.
 - Cathy McLean completed training for new parole board members on the parole process.
 - COJC assisted 14 residents in registering to vote and completion of absentee ballots.
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State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Completed second and final interview with the new candidate for DMHSAS embedded staff at COJC.
 - Attended High School and GED graduations at COJC and SWOJC.
 - Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
 - Initiated the “backpack program” at COJC to ensure all youth leave with a backpack which contains the items they need to be successful upon reentry. Step one is to ensure all youth who leave have a birth certificate, social security card and Identification card.
 - Coordinated with SWOJC Superintendent Monson on inventory, surplus items, and furniture transfers through OMES approval as facility closure date approaches.
 - Participated in virtual meeting with state office and OMES regarding SWOJC assets processing.
 - Continued efforts to transfer SWOJC staff to COJC to support staff recruitment efforts.
 - Attended meeting with Centene Specialty Children’s Plan at COJC followed by a tour.
 - Facilitated Incident Review Training at COJC for new Supervisors.
 - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division goals.
 - Participated with Director of Behavioral Health Shel Millington in the initial DBT informational meeting with developers to review secure care needs, training proposal and implementation.
 - Continue to meet with Programming staff to update juvenile handbook and programming.
 - Dir. of Behavioral Health Shel Millington has implemented J-SOAP-II training for COJC Clinicians.
 - Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline and retraining issues.
 - Facilitated the Care and Custody Management System (CCMS) Executive meeting and reviewed the Standard Operating Procedures for required updates.
 - Met weekly with Facility Superintendents to address goals and facility issues.
 - Attended Performance based Standards (PbS) State Coordinators Training in New Orleans. Theme creating HOPE: Healthy Relationships, Opportunities, Positive Outcomes and Equity.
 - Attended PbS Awards night that included a video presentation of an original spoken word poem by COJC resident Finalist in the Kids Got Talent contest.
 - Attended final day of Council on Juvenile Justice Administrators (CJJA) Summer Business Meeting with Director Holt.
 - Participated in weekly OJA Executive Team meetings with State Office Leadership.
 - Attended Board of Juvenile Affairs meeting virtually.
 - Participated in the CJJA webinar: Eliminating the Use of Unreasonable Isolation by Developing Effective Behavior.
 - Met with OJA CFO to discuss Confinement Grant and COJCs Medical Unit participation for oversight.
 - Participated in the CJJA Code of Practice De-escalation/Non-Physical Intervention Committee.
 - Continued weekly meetings for coordination of the Capstone project action plan in preparation of submitting the OJA ending isolation Capstone implementation plan on Sept. 9.
 - Met with SWOJC staff for two consecutive days to discuss Reduction In Force individualized plans to ensure they had all questions answered in regards to the RIF.
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State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Agency Collaboration updates

- DMHSAS – Department of Mental Health and Substance Abuse Services
 - Chuck Fletcher of Evolution Foundation Federation of Families contracts with DMHSAS and visits each facility twice a month providing wrap around services for youth and families. These services include parental support and provides linkage for the youth to a step-down facility or their return to their community.
 - Second round interviews for the embedded DMHSAS staff were completed at COJC with Superintendent Fields and Deputy Director Miller.
- DRS - Department of Rehabilitative Services
 - DRS Executive Director Melinda Fruendt, Janie Ball, COO Randy Weaver, CFO Kevin Statham and Legislative Liaison Jennifer Hardin toured COJC Next Gen Campus.
 - DRS embedded staff provides DRS services for qualified residents at COJC.
 - Met with DRS Renee Samson to discuss contract for paid work program.
 - The paid work program with DRS is still under contract review and modification.
 - Successes – Former COJC resident is working in the oil field doing very well and oversees his own crew. He would like to return to COJC and speak to other youth.
- DHS – Department of Human Services
 - The Oklahoma Child Support Office hosted an education group for COJC residents called, “Kids Cost”. The group informed residents of the cost surrounding having children as well as explaining how to establish paternity.

COVID19 in Secure Care Update for August 2022

- COJC Cypress Unit was on quarantine for 7 days due to 2 positive youth and exposure to remaining residents. Ensured staff had appropriate PPE to wear during the quarantine. No positive youth at SWOJC.
 - COVID 19 continues to impact staffing levels at both facilities.
 - COVID 19 prevention protocols for staff and resident by taking daily temps, social distancing and sanitizing precaution efforts continue. Masks are optional.
 - The UVC lighting continues to be used as necessary as well as the mobile lighting for offices and classrooms.
 - Monthly COVID 19 reminders are sent to facility leadership to maintain efforts to preserve protocols and practices to prevent the spread of variants.
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Juvenile Service Unit

Board Report for September 2022

Contacts and Activities for August 2022

▪ **Division Statistics**

- 2,222 active cases...1,242 court involved including 422 youth in OJA custody
- 307 new referrals-240 male and 67 female...average age 15.41
- 11,514 individual contact notes documented in JOLTS
- 28 youth activated and/or monitored by GPS
- 45 new placement referrals received: 41 for Level E, 4 for secure care
- 32 youth placements made during the month: 30 to Level E, 2 to secure care
- A total of 32 youth paid \$6,038.63 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Participated in joint OJA/DHS staffings
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Attended the OJA Executive Board meeting
- Held leadership meetings with CBS program staff and the District Supervisors
- Participated in Personnel Strategy staffings with supervisor staff
- Participated in JJS support weekly meetings
- Attended a grand staffing with Scissortail
- Visit to Garfield County Detention Center
- Visit to Woodward County Detention Center
- Visit to Lighthouse Group homes
- Attended a seminar on Social Security
- Attended a meeting regarding Metafund projects
- Attended a collaboration/coordination of care meeting
- Attended a Workday training
- Attended a Managed Care meeting with Centene
- Attended a meeting regarding detention denial issues
- Attended the OJDA meeting via Zoom
- Met with Robert Cornelius regarding Mustang GH
- Visit to Cleveland County Detention Center
- Visit to Lawton Adventure Program
- Visit to Comanche County Detention Center
- Visit to the Dash Specialized Community Home
- Met with ADS Chris Walker regarding family feedback questionnaire
- Attended COJC graduation via TEAMS

- Met with OJA/CFO
- Attended SWOJC graduation via TEAMS
- Attended meeting with Attenti regarding Crime Trax program

- **Division Activities**
 - Jennifer Thatcher, JSD Program Assistant Administrator, had 28 GPS youth activations and monitoring for the month. She completed 6 URC Step Down/Extension requests and had 3 new restitution application. Ms. Thatcher also participated in multiple executive case staffings, reviewed parole reports and provided GPS training to District 3 JSU.
 - Rex Boutwell, Placement Program Manager processed 45 placement worksheets. He also participated in numerous executive placement staffings.
 - Jennifer Creecy's, JSD Federal Funding Program Field Rep Targeted Case Management review for Title XIX reimbursement are pending some technical issues last month. Ms. Creecy assisted with the finalization of FY 2023 TCM contract for the Canadian County Juvenile Bureau. She attended mandatory SEAT training and attended the DS/CBS meeting. She processed internal OJA TCM audits for July and attended a Workday training.
 - Jeremy Evans, JSD Level E/Detention Program Manager, visited Scissortail Pointe group home, Garfield County Detention, Woodward County Detention and Cleveland County Detention. He participated in multiple executive staffings and attended a training in Workday.

District Activity Highlights from District 3 Supervisor Jeff Mader

District 3 continued to attend trainings throughout the month including GPS training to become more familiar with the system and better equipped to install the tracking devices and Workday training provided by IT and Len Morris.

The 4 new Chevrolet Equinox's were picked up and distributed to the selected Counties. There has been a lot of positive feedback on how nice they are and how they are equipped with several safety features.

The district had a busy August placing 16 youth in either Level E or Secure Care. We also participated in 10 grand/executive staffings. Workers have made several referrals to the FFT program and started working with the providers to initiate services.

District Activity Highlights from District 2 Supervisor Tracie Goad

On August 30, Tracie Goad was invited to attend a meeting hosted by the Ray of Hope Advocacy Center. The ROH Director, Rhonda Hudson, was able to speak about Child Advocacy Centers and Domestic Violence Resource Centers. Community partnerships were highlighted as having critical roles in the prevention of child abuse/neglect, juvenile delinquency, and domestic violence. In attendance were representatives from the Oklahoma Commission on Children and Youth (OCCY), including Ms. Annette Jacobi, Joe Dorman with the Oklahoma Institute for Child Advocacy (OICA), Senator Julie Daniels and State Representative Judd Strom.



District Activity Highlights from District 5 Supervisor Ron Coplan

The Cherokee Nation utilized our office in Sallisaw to complete a tribal intake. The family lived in Sequoyah County and did not have reliable transportation to travel to Muskogee for intake. The Cherokee Nation intake worker came to Sallisaw and met with the family in our office.

OPI completed their review of Adair County, Sequoyah County, and PEOPLE Inc. during August. In my opinion PEOPLE Inc. is one of the stronger group home programs that we currently have. The Cherokee County and Seminole County audits will be scheduled for September.

We have three counties that will be included in this round of Functional Family Therapy. Wagoner staff will attend training on the morning of Sept. 13th in Tulsa. Seminole and Hughes County will meet on the afternoon of Sept. 13th at the Seminole County JSU Office.

I just learned that the Rise program will be closing their residential program and focusing on services to the community. I am scheduled to meet with Laura Broyles, her staff, and Rise Program staff on September 30 to learn about their new focus.

District Activity Highlights from District 7 Supervisor Rodney McKnight

District 7 activities for the month of August 2022 includes monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions, and several online trainings. Alison Humphrey, Garvin County caseworker/Programs Manager, has been actively working with the Functional Family Therapy (FFT) grant to recruit local service providers to begin family first therapy for kids and family in our care. We will be meeting with selected FFT service provider on September 21st in Ada. Counties that will be in the catchment area for District 7 will be Pontotoc, Murray, Johnston, Marshall, Atoka, and Coal.

On August 19th, ADS Bobbi Foster and caseworker Barbara Walker (Pushmataha) met with LIFT (formerly Little Dixie) on a new program that they have called Youth Build, that services kids 16-21 years old providing them with jobs and independent living skills. Apparently, this one of the only programs of its kind in Oklahoma. Currently, Youth Build is only servicing youth in Choctaw and Pushmataha Counties but supposed to be providing more information in the coming weeks.

ADS Timothy Miller and I attended meetings held by TSET and Ed Long, Metafund chief impact officer, a listening session held on Aug. 17, 2022 and an idea session on Aug. 24, 2022. Both meetings were attended by community partners, ranging from hospital representatives, city leaders, service providers and state agencies. The information provided was informative and well presented.



Board Report September 2022

○ **Science of Hope Initiative**

- Met with Executive Director Holt and lead hope navigator, Kheri Smith to discuss hope updates and development of hope-centered and trauma-informed framework.
- Met with Kheri and hope navigator team to review goals with our DHS hope ambassador who is providing technical assistance. Discussed agency hope assessment/data and roll-out of hope science training for staff. Focused on JSU intake and strategies DHS has utilized and can share as we develop how we will infuse the science of hope into our practices.
- Provided updates on hope work at district supervisor/community-based services meeting. Also provided status on plan to conduct second organizational trauma-informed care survey in the coming weeks.
- Kheri, myself and a few other hope navigators met with Dr. Pharris to discuss organizational assessment for hope and how we can measure our progress.

○ **Family Engagement**

- OJA has a new family engagement coordinator, Apryl Owens. Apryl started her new position on August 29th. She has previously worked for OJA as a JSU worker. We are currently working on developing goals and work with hope navigators. Apryl is scheduled to attend developing and sustaining effective parent advisory training this month.
- Scheduled meeting with Greg, Carol, Apryl, Kheri and our partners Jeff Tallent, Evolution Foundation and Joni Bruce, Oklahoma Family Network to discuss next steps with OJA's new family advisory council.

○ **Governor's Interagency Council on Homelessness (GICH)**

- Attended tribal listening session with United States Interagency Council on Homelessness (USICH) Executive Director Jeff Olivet and Regional Coordinator, Tamara Wright who were visiting Oklahoma to share updates on the Federal Strategic Plan to Prevent and End Homelessness and seeking additional feedback from a broad range of stakeholders, including people with lived experiences of homelessness and tribes, to make sure the plan reflects the best and most current thinking.
- Attended GICH main meeting where the Executive Director of USICH presented the Federal Strategic Plan to Prevent and End Homelessness. Provided education, employment and training subcommittee report and website updates to the Council.
- Leading meetings with presenters of Homeless Children and Youth Forum project finalizing next forum for Tulsa continuum of care region on October 5th. We will then provide the forum to NW continuum of care on October 26th. The Tulsa forum will include a panel, which includes a community provider, youth with lived experience, school district homeless liaison, and a representative from Head Start to share about their work and collaboration efforts to prevent and end homelessness.
- Assisted in working with OMES to get new GICH website launched.

○ **Children's State Advisory Workgroup (CSAW)**

- Attended Trauma-informed care (TIC) Website Content Subgroup Committee. Agenda included viewing draft content for new website.
- Attending weekly CSAW strategic planning meetings.

- Attended Thriving Families Safer (TFSC) children round table discussions, project management, and planning team meetings for the LeFlore County and NE Oklahoma City projects. NE OKC launch scheduled for September 19th. LeFlore County coalition meeting planned for September 21st.
- Attended CSAW's TIC practices workgroup meeting.
- Attended monthly OKC's Children's Behavioral Health Partnership meeting.
- Attended meeting with parent leaders for the TFSC work in LeFlore County to hear presentation on Be a Neighbor and how this can be a supportive resource for their identified community needs.
- Met with team and Paula Brown, Director of Oklahoma Head Start Collaboration, to discuss collaboration on LeFlore County TFSC project.
- Co-chaired CSAW monthly meeting. Agenda included presentation from SDE on their trauma-informed care framework. In addition, updates provided on the development of TIC website.
- **Justice Assistance Grant Board**
 - Attended JAG meeting serving as designee. Agenda included one year progress update.
- **ODMHSAS Planning and Advisory Council**
 - Represented OJA at meeting and provided agency updates. Agenda included review of block grant data.
- **Youth Level of Service/Case Management Inventory (YLS/CMI)**
 - Met with our training team to plan for next 2-day certification training and plan for annual refresher training.
- **OJA Standing Meetings**
 - Executive Team, Executive Team Quarterly Recharge, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.
- **Training/Conferences-**
 - Webinar: **Home is where your humanity is...** How can Restorative Justice help organizations to support those caught in the cycle of incarceration and homelessness?
 - Tribal Youth Resource Center Online Learning Event: Cultural Humility: Working in & with Tribal Communities.

Next Generation Campus Update



Next Generation Campus Update

Charges against Contingencies (CAC)

COR 6	Dining Room Graphics	\$5,623
COR 7	Fill in Underground Sanitary Sewer Vault	\$14,718
COR 8	Serving Line Sneeze Guard and Tray Shelf	\$3,484
	Original Contingency Allocation	\$209,309
	Total CAC to date (not including this period)	\$66,035
	Total CAC this period	\$21,899
	Pending Contingency Balance	\$121,375

COR#07

Removal/Remediation of Abandoned Sewer Vault



OJA Finance Report

FY-2023 Operation/Capital Budget Projections

As of: 09/30/2022



\$17,405,308

Year-To-Date
Expenditures



\$56,038,735

Encumbrances



\$48,260,750

Balance as of
09/30/2022



\$30,667,307

Less: Remaining Payroll
Budget



\$57,713

Less: Remaining Travel
Budget



\$604,129

Less: Grant Funds



\$14,000,000

Less: Pending
Encumbrances



\$2,931,601

Available Balance as of
09/30/2022

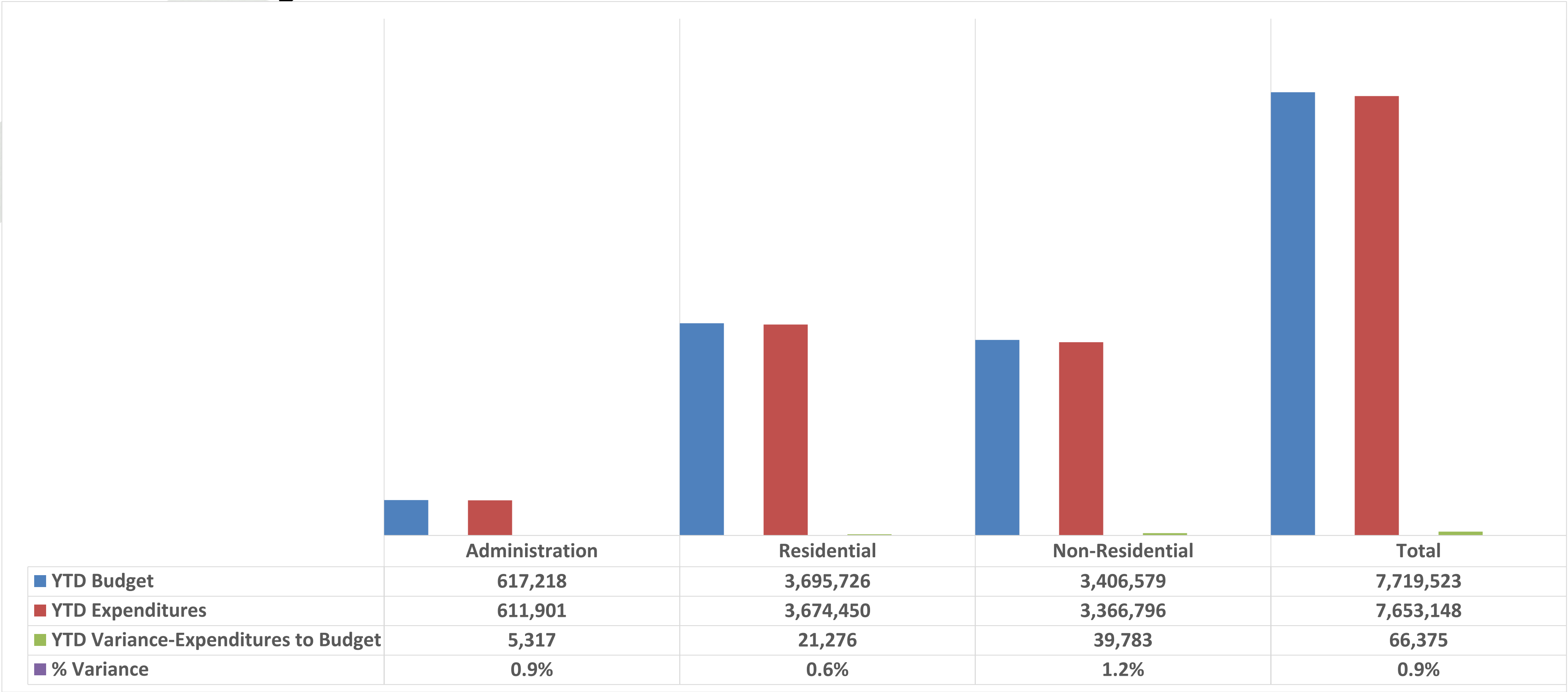


\$121,704,793

FY-2023 Budget Work
Program

FY-2023 Payroll Costs

As of: 09/30/2022



General Revolving Fund Revenue

As of: 09/30/2022

Revenue Source	FY-22 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 19,308	\$ 4,827	\$ 12,817	\$ -	\$ 7,990
Income from Rent	17,802	4,451	4,451		0
Charter School State Aid/Grants	849,174	212,294	183,247		(29,046)
School Breakfast/Lunch/Snacks Program	195,476	48,869	9,130	37,856	(1,883)
Refunds & Reimbursements (includes DHS Safety Shelter)***	1,968,503	492,126	941,768		449,643
Sales	33,801	8,450	1,966	-	(6,484)
Child Support	143,619	35,905	40,319		4,415
Other Receipts	23,573	5,893	4,994		(899)
Total Revolving Funds	\$ 3,251,256	\$ 812,814	\$ 1,198,692	\$ 37,856	\$ 423,734

Federal Grants Revenue

As of: 09/30/2022

Source – FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$ 6,700,000	\$ 1,675,000	\$ 1,108,488	\$ 577,580	\$ 11,068
Targeted Case Management (TCM)	1,900,000	475,000	585,405	108,098	218,503
IV-E Shelter	110,000	27,500	96,459	-	68,959
Indirect Cost Reimbursement (OHCA)	95,322	23,831	-	-	(23,831)
Grants (Formula)	822,574	205,644	-	-	(205,644)
DAC-RSAT	194,864	48,716	41,321	6,895	(500)
Total	\$ 9,822,760	\$ 2,455,690	\$ 1,831,673	\$ 692,573	\$ 68,556

700 Fund Accounts As of: 09/30/2022

Trust Fund

701

Established to account for all the funds a juvenile received or expended while in OJA custody.

****Cash Balance as of 09/30/2022 was \$6,388.17**

Canteen Fund

702

Established to account for all funds received or expended at canteens located at both OJA institutions. Proceeds from the canteen are used for the benefit of the juvenile.

****Cash Balance as of 09/30/2022 was \$15,360.69**

Donation Fund

703

Established to account for all Donated funds received or expended. These funds are used for the benefit of the juvenile.

****Cash Balance as of 09/30/2022 was \$1,325.13`**

Victim
Restitution Fund

704

Established to account for all funds received form OJA's Victim's Restitution Program.

****Cash Balance as of 09/30/2022 was \$21,549.81**

The Oklahoma Economy



Gross Receipts to the Treasury for the past 12 months topped a landmark high of \$17 billion.

Twelve-month gross receipts through September are \$17.03 billion, up by \$2.51 billion, or 17.3 percent, from the prior 12 months.

“Oklahoma’s economic expansion since the depths of the pandemic are nothing short of remarkable. Unemployment remains low, economic indicators are strong, and virtually every core sector of the economy as measured by gross receipts shows growth.” (State Treasurer McDaniel, October 6, 2022)

Major revenue streams for the past 12 months have increased by rates ranging from 94% for oil and gas gross production collections to 2.6% for motor vehicle receipts. The largest components – taxes on income and consumption – show double-digit growth with income tax collections up 16.5% and combined sales and use taxes up 11.9%.

The economic picture for the month of September, alone, is equally strong. September collections of \$1.59 billion are up by \$210.2 million, or 15.2%, from September 2021. All major revenue streams reflect growth, led by an increase of 74.1% for oil and gas gross production receipts. Sales and use tax collections continue to outpace inflation with growth of 9.7% compared to the same month of last year.

As measured by the Consumer Price Index, the U.S. Bureau of Labor Statistics (BLS) reports the annual inflation rate at 8.3 percent in August. The energy component of the index is up 23.8% over the year. The food index rose by 11.4%.

Gross Receipts to Treasury



PRELIMINARY

MONTHLY COMPARISON

(In \$ millions)	Variance From Prior Year			
	September-21	September-22	\$	%
Total Income Tax	530.0	601.3	71.3	13.5%
<i>Individual</i>	373.3	404.2	30.9	8.3%
<i>Corporate</i>	156.7	197.1	40.4	25.8%
Sales & Use Tax (1)	531.8	583.3	51.5	9.7%
<i>Sales Tax</i>	456.0	495.8	39.9	8.7%
<i>Use Tax</i>	75.8	87.5	11.7	15.4%
Gross Production	106.1	184.7	78.6	74.1%
Motor Vehicle	70.7	74.0	3.4	4.8%
Other Sources (2)	140.5	145.9	5.3	3.8%
TOTAL REVENUE	1,379.1	1,589.2	210.2	15.2%

(1) Includes Collections for Counties and Municipalities

(2) Gross Collections from OTC

Details may not sum due to rounding.

Sole Source Purchases As of: 09/30/2022

None to report.



Emergency Purchases

As of: 09/30/2022

EMR#	Date	Vendor	Description	Location	Amount
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None to Report

Oklahoma Youth Academy Charter School (OYACS)

Board of Director's Meeting
October 18, 2022



OKLAHOMA

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2022-2023 as of September 30, 2022		OJA General and Revolving Funds	Fund 25000	Totals as of 09/30/2022	COJC (972)	SOJC (975)	Total
Revenues							
State Aid	\$	-	\$ 79,857.35	\$ 79,857.35	\$ 79,857.35	\$ -	\$ 79,857.35
IDEA-B Flow through			-	-	-	-	-
Alternative Ed Grant			-	-	-	-	-
Redbud School Funding Act			-	-	-	-	-
Title I N&D			24,039.93	24,039.93	24,039.93	-	24,039.93
Title IA			48,845.91	48,845.91	24,422.96	24,422.95	48,845.91
Title IIA			-	-	-	-	-
Title IV-A LEA			10,000.00	10,000.00	5,000.00	5,000.00	10,000.00
Textbooks/Ace Technology			737.75	737.75	737.75	-	737.75
Child Nutrition Program _Operation/Admin Cost			-	-	-	-	-
Child Nutrition Program _Breakfast			1,912.07	1,912.07	948.22	963.85	1,912.07
Child Nutrition Program _Lunches and Snacks			6,465.18	6,465.18	4,412.62	2,052.56	6,465.18
Refund			-	-	-	-	-
Office of Juvenile Affairs **		367,791.01		367,791.01	199,720.06	168,070.95	367,791.01
Total Revenues	\$	367,791.01	\$ 171,858.19	\$ 539,649.20	\$ 339,138.89	\$ 200,510.31	\$ 539,649.20
Expenditures							
Equipment and Library Resources	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
Operational Expenses		58,446.57	34,040.13	92,486.70	52,715.69	39,771.01	92,486.70
Payroll Expenses		300,780.82	89,521.85	390,302.67	215,604.75	174,697.92	390,302.67
Professional Fees		-	-	-	-	-	-
Training and Travel		8,563.62	-	8,563.62	4,593.46	3,970.16	8,563.62
Total Expenditures	\$	367,791.01	\$ 123,561.98	\$ 491,352.99	\$ 272,913.90	\$ 218,439.09	\$ 491,352.99
Excess of Revenues Over (Under) Expenditures	\$	-	\$ 48,296.21	\$ 48,296.21	\$ 66,224.99	\$ (17,928.78)	\$ 48,296.21
Fund Balances July 1, 2022		-	358,340.75	277,569.97	287,422.73	70,918.02	358,340.75
Fund Balances 2022-2023 School Year	\$	-	\$ 406,636.96	\$ 325,866.18	\$ 353,647.72	\$ 52,989.24	\$ 406,636.96
**OJA Funds		COJC (972)	SOJC (975)	Total			
Fund 19201/19111	\$	14,650.88	\$ 22,627.55	\$ 37,278.43			
Fund 19301	\$	185,060.08	\$ 145,443.40	\$ 330,503.48			
Fund 20000	\$	9.10		\$ 9.10			
	\$	199,720.06	\$ 168,070.95	\$ 367,791.01			

School District
2022-2023 Estimate of Needs
and
Financial State of the Fiscal Year 2021-2022

Board of Education of Oklahoma Youth Academy Public Schools
District No. J-1
County of Oklahoma
State of Oklahoma

2022-2023 Estimate of Needs and 2021-2022 Financial Statement
Full copies are handed out for Board Review and Approval

**School District
Financial Statement of the
Fiscal Year 2021-2022
Board of Education of
Oklahoma Youth Academy
Public Schools
District No. J-1
County of Oklahoma, State
of Oklahoma**

Balance Sheet for June 30, 2022	
ASSETS:	Amount
Cash Balances	\$ 358,340.75
TOTAL ASSETS	\$ 358,340.75
LIABILITIES AND RESERVES:	
TOTAL LIABILITIES AND RESERVES	\$ -
CASH FUND BALANCE JUNE 30, 2022	\$ 358,340.75
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$ 358,340.75

Statement of Fund Balance for June 30, 2022

REVENUE AND OTHER INCOME

3210 Foundation and Salary Incentive Aid	\$ 374,295.44
3300 State Aid - Competitive Grants - Categorical	123,747.12
3400 State - Categorical	24,824.49
3600 Other State Sources of Revenue	1,447,348.86
3700 Child Nutrition Program	1,504.52
4200 Disadvantaged Students	245,879.11
4300 Individuals With Disabilities	16,180.35
4400 No Child Left Behind	2,704.00
4700 Child Nutrition Programs	197,623.97
5000 Non-Revenue Receipts	398.56
6110 Cash Forward	328,325.95
TOTAL REVENUE AND OTHER INCOME	<u>\$ 2,762,832.37</u>

EXPENDITURES

1000 INSTRUCTION	\$ 1,623,565.03
2100 Support Services - Students	5,221.41
2200 Support Services - Instructional Staff	67,121.55
2300 Support Services - General Administration	174,374.05
2400 Support Services - School Administration	272,534.56
2500 Support Services - Business	82,441.96
3100 Child Nutrition Programs Operations	178,834.50
5600 Correcting Entry	398.56
TOTAL EXPENDITURES	<u>\$ 2,404,491.62</u>
CASH FUND BALANCE	<u>\$ 358,340.75</u>

**School District
Financial Statement of
the Fiscal Year 2021-2022
Board of Education of
Oklahoma Youth
Academy Public Schools
District No. J-1
County of Oklahoma,
State of Oklahoma**



School District
Estimate of Needs for 2022-2023
Board of Education of Oklahoma Youth Academy Public Schools
District No. J-1
County of Oklahoma, State of Oklahoma

3210 Foundation and Salary Incentive Aid	\$ 443,652.00
3400 State - Categorical	4,099.00
3600 Other State Sources of Revenue	1,400,000.00
4200 Disadvantaged Students	60,596.00
4300 Individuals With Disabilities	60,926.00
4400 No Child Left Behind	18,473.00
4600 Other Federal Sources Passed Through State Dept Of Education	516,124.00
5000 Non-Revenue Receipts	2,377.00
6110 Cash Forward	358,340.75
TOTAL ESTIMATE OF NEEDS	<u>\$ 2,864,587.75</u>

QUESTIONS



www.Oklahoma.gov/oja



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Oklahoma City, OK 73118
(405) 530-2800

