



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Steven Buck, Executive Director

MARCH 2019 BOARD UPDATE

ADVOCATES/PROGRAMS VISITED

1. Tracy Spurgeon, Community Works
2. Janet Fultz, Payne County Youth Services
3. Trauma Informed Care Task Force
4. John Schneider, Youth & Family Services – El Reno
5. Lisa Williams, OAYS President
6. Steve Lewis
7. EduCare
8. Eckerd

PUBLIC RELATIONS

1. Cassie McClung, the Frontier
2. Jessica Schambach, KOCO

STATE AGENCIES

1. JJAOC meeting
2. Attorney General Mike Hunter
3. Senators Chris Kidd and Paul Scott
4. Representatives Marcus McEntire and Toni Hasenbeck
5. Met with Human Services & Early Childhood Initiatives agency directors
6. Governor's Human Services Policy Task Force
7. Senator Chris Kidd
8. Representative Mark Lawson

OTHERS

1. Run the Streets OKC Planning meeting
2. Speak at District 1 meeting
3. Oklahoma Tribal Legislative Reception
4. YMCA Youth and Government Luncheon
5. Kaiser Foundation
6. Potts Family Foundation Board Meeting
7. Christine Berney & Erin Oldfield, OKC Thunder
8. Timothy Tardibono
9. Ride along District 4



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Chief Operating Officer

MARCH 2019 BOARD UPDATE

OJA Operations

1. SWOJC visits
2. District 1 meeting
3. Ride along in District 1
4. White Fields
5. Grand staffing L.W.
6. Placement meeting H.T. at OU Children's Hospital
7. OU Children's Hospital
8. Mustang Treatment Center visit
9. COJC visits
10. District 7 meeting
11. Scissortail Point

Partner Engagement

1. Kathryn Brewer, DAC
2. Dr. Deb Shropshire, DHS
3. Trauma Informed Care Task Force
4. Attended Community Action with Targeted Solutions (CATS) meeting – Cotton County
5. Met with Lisa Williams, John Schneider, and Steve Lewis

Legislative

1. Senator Darrell Weaver
2. Presented to the Governor's Human Services Committee
3. Meet with Senators Chris Kidd, Representatives Toni Hasenbeck and Marcus McEntire on CATS
4. Senator Wayne Shaw
5. Senator Chris Kidd
6. Representative Marcus McEntire
7. Representative Mark Lawson
8. Representative Carol Bush

Others

1. Attended Women's Big 12 tournament with Mustang Treatment Center



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Janelle Bretten, Senior Project Researcher & Planner

Board Report-March, 2019

- **Tribal Liaison**
 - Organized team of JSU staff, including District Tribal Liaisons, to attend Annual Tribal Public Health Conference in April.
- **Pregnancy Assistance Fund Grant-Update**
 - Continue to meet with Youth Services Agencies to provide technical assistance
 - Continuing to process new referrals for PAF services
 - Program has 25 completed referrals since start (24/Community; 1/Group Home); Five pending referrals for group home and four for SOJC-working with SOJC schedule to include PAF services.
- **COJC Girls-**
 - Participation in meetings with ODMHSAS to continue work on embedded staff and future planning of trauma organizational assessment.
 - Continued participation in re-entry partnerships with ODMHSAS and Federation of Families to increase family engagement and working with JSU. ODMHSAS currently updating MOU.
 - Seeking Safety Groups implemented with girls.
 - Working with Dr. Trentham and Dr. Baty on identifying and use of a resiliency assessment for secure care youth.
- **Governor's Interagency Council on Homelessness**
 - Attended GICH main meeting in March at which time the draft of the 5-year strategic plan to end homelessness was discussed with Council members.
 - Serving as Chair on the GICH Employment, Education, and Training Subcommittee. We will be setting goals for 2019 to include working with the State Department of Education's Homeless Liaisons, early childhood efforts to include Head Start, and supported employment and education services.
- **Children's State Advisory Workgroup (CSAW)-**
 - Chaired monthly meeting-Agenda included presentation on implementation of an organizational trauma assessment. Discussed a potential pilot county to implement the assessment. Discussed updates on Systems of Care Coalition meetings and their current efforts in the areas of trauma trainings, early childhood, and family support groups. Presentation also provided on youth voice, which included input from the Youth State Advisory and how their voice can assist in guiding the work of CSAW.
 - Attended Oklahoma County's System of Care Coalition meeting.
- **State Advisory Team**
 - Attended bi-monthly meeting. Overview presented of the Early Childhood Systems of Care. Payne County Systems of Care Early Childhood Coalition also presented on the important work they are doing in providing programs and services to families.
- **ODMHSAS Planning and Advisory Council**
 - Attended by-monthly meeting. Provided OJA updates. Reviewed priority 3 Block Grant Plan and membership committee recommendations.



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Janelle Bretten, Senior Project Researcher & Planner

- **Oklahoma City Housing Authority/ VERA Grant**
 - Represented OJA at the “Opening Doors to Public Housing” Community Planning Meeting. The Oklahoma City Housing Authority (OCHA) was awarded a technical assistance grant from the Vera Institute of Justice (Vera) to increase access to public housing for individuals with conviction histories. OCHA is working with Vera by reviewing OCHA’s policy, examining national models and practices, and learning how to identify and connect with experts in the criminal justice field.
- **Youth Level of Service Case Management Inventory-**
 - Conducted YLS/CMI refresher training for District I staff.
 - Organized YLS/CMI training team to conduct the 2-day YLS/CMI certification training for the staff at the Comanche County Juvenile Bureau. Once Comanche JB implements this evidence-based risk and needs assessment, all 77 counties in Oklahoma will be utilizing the instrument.
- **Collaborative for Oklahoma Resilience in Education (CORE) Collaborative**
 - Participated in February meeting in which work continues in website development to provide trauma resources for teachers.



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Residential Placement Support

Carol Miller, Interim Deputy Director of Residential Placement Support

Board Report - March 2019

Paroles from Secure Care Feb 2019

COJC – 4, SWOJC – 2

Intakes for Secure Care Feb 2019

COJC – 2, SWOJC – 4

Executive Grand Staffing

Participated in Executive Grand Staffing with partnership from the Department of Mental Health (DMHSAS) to determine a transition plan for female resident in secure care. Services were set up through DMHSAS and Grand Lake with a LBHP to initiate services in secure care that would transition into the community upon the youth leaving COJC.

Black History Month Programs

COJC – Residents gave presentation speeches at school

SWOJC – Attended the program at SWOJC. Representatives from the community, volunteers, staff and residents presented with song and speeches.

Next Generation Campus

Attended workshop at Guernsey with subcommittee members.

Workforce Investment Board Partnership, Dept. Rehabilitation and Gordon Cooper Career Tech

1 resident participated in Workforce for the month of February and 2 will begin working in March. Workforce has informed COJC liaison they are experiencing funding issues which may prohibit enrolling future residents for a period of time.

CORE team meetings with DMHSAS

Attended the CORE team meeting at COJC with DMHSAS Jackie Shipp to discuss the plan to align services to establish an embedded DMHSAS employee at COJC.

Strengthening Custody and Transition Services Advisory Team

Participated in discussions of resident outcomes for DRS embedded staff at both secure facilities.

QPR training completed at COJC

110 COJC staff completed training. Question, Persuade, Refer to help save a life from suicide.



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Community Based Support

*Shelley Waller, Deputy Director
Board Report for March 20, 2019*

Monthly Contacts and Activities:

- Attended the OJA Board Meeting held at Youth and Family Services in El Reno.
- Met with staff at the District 1 JSU Meeting in El Reno.
- Visited with youth and staff at Mustang Treatment Center in Mustang on two (2) occasions.
- Participated in a Technical Assistance (TA) meeting with OPI staff, OAYS representatives and a youth service agency.
- Participated in an Executive Staffing, including ODMHSAS, for a youth in our care to discuss a plan for continued treatment and re-entry to better meet her treatment needs.
- Met with Pam Sanford from the Zarrow School of Social Work at the University of Oklahoma to present an overview of OJA and the Juvenile Justice system in Oklahoma. Discussed potential for training for social work students and practicums at juvenile justice facilities.
- Attended the Big 12 Women's Basketball Tournament along with youth and staff from the Mustang Treatment Center.
- Continuing research on Medicaid services in detention to see if pursuing this endeavor would be beneficial to Oklahoma juvenile justice involved youth.
- CBS staff developed, organized and planned four (4) Community Action with Targeted Solutions (CATS) meetings in Stephens, Jefferson and Cotton counties. This is a collaboration with community members to identify and prioritize needs, explore data, develop and execute a plan in an effort to strengthen services and their communities.
- Attended and participated in the CATS meeting held in Walters, OK.
- Attended a Legislative Meeting at the State Capitol to discuss CATS with local Legislators and gain their input for the Districts they serve.
- Met with staff at the District 7 JSU Meeting in Atoka.

3812 N. Santa Fe Ave., Suite 400
P.O. Box 268812
Oklahoma City, OK 73126-8812
www.ok.gov/oja

Phone: (405) **530-2837**
Fax: (405) **530-2967**





State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes

February 20, 2019

Board Members Present

Tony Caldwell

Janet Foss

Stephen Grissom

Mautra Jones

Jason Nelson – arrived at 9:11 a.m.

Karen Youngblood

Absent

Sean Burrage

Guests

John Schneider, Latuisha Davis, Melissa Larimore, Lisa Williams

Present from the Office of Juvenile Affairs

Janelle Bretten, Steven Buck, Paula Christiansen, Kevin Clagg, Dusty Dowdle, Donna Glandon, Rachel Holt, Travis Kirkpatrick, Len Morris, Audrey Rockwell, Leticia Sanchez, Terry Smith, Matt Stangl, Amy Stuart, Shelley Waller, and Melissa White

Call to Order

Chair Tony Caldwell, called the February 20, 2019, meeting of the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School to order at 9:02 a.m. requested the Secretary to call the roll.

Public Comments

No public comment

Director's Report

Director Buck introduced a new staff member. Michael McNutt has joined OJA as the Communications Director. He then discussed his new appointment to Secretary of Human Services and Early Childhood Initiatives pending Senate Confirmation. He took a moment to thank the OJA team for the work they continue to do and the additional load they have taken on. Based on the changes, Kevin Clagg has been promoted to Chief Financial Officer. Carol Miller is now serving as interim Deputy Director of Residential Placement Support. Terry Smith is now focusing directly on the Next Generation Campus. OJA has sent a proposed Voluntary Buyout (VOBO) to the interim Director of the Office of Management Enterprise Services and Secretary

John Budd for approval. This VOBO is extremely targeted and meant to realign agency services. He then asked for any questions.

Tony took a moment to congratulate him in his new role. He also then commented on proposed legislation that will change the composition of either the agency or the governing board. He felt that there was a prejudice against those that volunteer for the work required of governing board members. Governing boards in other areas maybe need work but that they are important in the role of governing agencies.

Update on the Next Generation Campus Project

Mr. Clagg stated there would be a short presentation. He began with informing the Board there would be a new timeline for selling the bonds due to a conflict occurring with Oklahoma State University selling bonds.

Mr. Smith spoke about multiple meetings with Flintco, Guernsey, and other members of the Next Generation team to consolidate the criteria package to bring some cost savings to the current bid. Mr. Smith then ran through the different cost savings measures being considered during the negotiations with Flintco. He asked for any questions.

Chair Caldwell stated this is where dreams meet reality. It is really important for the Board to meet to vote on finalized plan to the Oklahoma Capitol Improvement Authority on March 5th. Therefore, please be prepared for a need for a special meeting.

Chairman Caldwell took a moment to thank Terry and Amy for their diligence on the project. In addition, to Kevin for all his work.

Discussion and/or possible vote to approve a resolution regarding bonds

Judge Foss moved to authorize bonding authority, see attached motion, with a second by Dr. Grissom.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Approval of Minutes for the January 16, 2019 Board Meeting

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, and Youngblood

Abstain: Jones and Nelson

Absent: Burrage

January 16, 2019 board minutes approved.

Discussion and/or possible vote to approve date for SAG/ OJA Board Retreat

Director Buck discussed the work of the State Advisory Group (SAG) and their work in bettering the juvenile justice system in Oklahoma. The last retreat was held in 2016.

Dr. Grissom requested on how this would be communicated with the SAG board. Secretary Rockwell stated that we would take the decision made today to the SAG board on Friday at their regularly scheduled meeting. Dr. Grissom suggested using the April meeting.

Dr. Grissom moved the retreat be held on Wednesday, April 17th with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Wednesday, April 17th approved for the SAG/ OJA Board Retreat.

Public comment on recommended Rates and Standards

Chair Caldwell recognized John Schneider to speak. John took a moment to thank our team for the openness and diligence in teamwork in creating these rates with the youth agencies. He asked that we take time to consider the timeline and give it just as much consideration as the rates themselves.

Lisa Williams reiterated her appreciation for the process. She spoke at length for her appreciation for the focus on assuring that quality services occur. The Oklahoma Association of Youth Services has had a hard year with the loss of three agencies. She hopes that the conversations continue. It is her belief that if the agencies provide the needed services that they will be just fine. She took a moment of privilege to thank Chair Caldwell for his words on pending legislation and its potential negative outcomes.

Chairman Caldwell proposed we discuss any issues with potential rates before we begin voting and then move to voting on each item. All members received the rates in the packet.

Presentation on recommended Rates and Standards

Presentation skipped. Chair Caldwell asked for any comments or questions. Vice Chair Youngblood took a moment to acknowledge the work and communication during this process. She thanked John for his comments.

Chair Caldwell spoke that this is just the beginning but it is the ultimate goal to give each child the necessary tools to be successful. Which means we may need to come back to create new rates to solve those problems. This is just a beginning.

Discussion and/or possible vote to approve rates and standards for Vocational Education, RS19-002-01 - Cost reimbursement with limits by unit price and annual total based on preapproved budget

Vice Chair Youngblood moved to approve with a second by Ms. Jones.

Secretary Rockwell stated that she would not be calling out Mr. Burrage during these votes due to his absence from the meeting.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Vocational Education, RS19-002-01 - Cost reimbursement with limits by unit price and annual total based on preapproved budget approved.

Discussion and/or possible vote to approve rates and standards for Driver's Education, RS19-002-02 - Instruction - \$300.00 per course

Vice Chair Youngblood moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Driver's Education, RS19-002-02 - Instruction - \$300.00 per course approved.

Discussion and/or possible vote to approve rates and standards for Driver's Education, RS19-002-03 - Travel Cost – GSA mileage rate + \$33.33 per hour maximum of 3 hours per training

Ms. Jones moved to approve with a second by Vice Chair Youngblood and Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Driver's Education, RS19-002-03 - Travel Cost – GSA mileage rate + \$33.33 per hour maximum of 3 hours per training approved.

Discussion and/or possible vote to approve rates and standards for Driver's Education, RS19-002-04 - Driving Test - \$50.00 per test

Vice Chair Youngblood and Dr. Grissom moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Driver's Education, RS19-002-04 - Driving Test - \$50.00 per test approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-01 - Base Operations - \$6,667.00 per month
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-01 - Base Operations - \$6,667.00 per month approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 1 - \$4.93 per 15 minutes
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 1 - \$4.93 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 2 - \$7.40 per 15 minutes
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 2 - \$7.40 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-03 - Financial/ Budget Training and Consultation - \$9.86 per 15 minutes
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-03 - Financial/ Budget Training and Consultation - \$9.86 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-04 - JOLTS Training and Consultation - \$9.86 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-04 - JOLTS Training and Consultation - \$9.86 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-05 - Executive Consultation and Technical Assistance - \$12.26 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-05 - Executive Consultation and Technical Assistance - \$12.26 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-06 - Technical Assistance and Consultation Travel – GSA mileage rate

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-06 - Technical Assistance and Consultation Travel – GSA mileage rate approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-07 - State Plan Annual Review/ Evaluation - \$100.00 per hour with a maximum of 100 hours per year

Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-07 - State Plan Annual Review/ Evaluation - \$100.00 per hour with a maximum of 100 hours per year approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-09 - Oklahoma Association of Youth Services (OAYS) Membership Needs Assessment - \$100.00 per hour with a maximum of 100 hours per year
Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-09 - Oklahoma Association of Youth Services (OAYS) Membership Needs Assessment - \$100.00 per hour with a maximum of 100 hours per year approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-30 - Level A - \$12.94 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-30 - Level A - \$12.94 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-29 - Level B - \$15.09 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-29 - Level B - \$15.09 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-28 - Level C - \$18.87 per 15 minute

Mr. Nelson moved to approve with a second by Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-28 - Level C - \$18.87 per 15 minute approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-27 - Level A - \$99.62 per plan
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-27 - Level A - \$99.62 per plan approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-26 - Level B - \$116.26 per plan
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-26 - Level B - \$116.26 per plan approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-25 - Level C - \$145.28 per plan
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-25 - Level C - \$145.28 per plan approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-24 - Level A - \$65.46 per review

Vice Chair Youngblood moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-24 - Level A - \$65.46 per review approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-23 - Level B - \$76.38 per review

Vice Chair Youngblood moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-23 - Level B - \$76.38 per review approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-22 - Level C - \$95.47 per review

Vice Chair Youngblood moved to approve with a second by Ms. Jones and Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-22 - Level C - \$95.47 per review approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-21 - Level A - \$14.23 per 15 minutes

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-21 - Level A - \$14.23 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-20 - Level B - \$ 16.61 per 15 minutes

Ms. Jones and Mr. Nelson moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-20 - Level B - \$ 16.61 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-19 - Level C - \$20.76 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-19 - Level C - \$20.76 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-18 - Level A - \$14.81 per 15 minutes per family

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-18 - Level A - \$14.81 per 15 minutes per family approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-17 - Level B - \$17.27 per 15 minutes per family

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-17 - Level B - \$17.27 per 15 minutes per family approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-16 - Level C - \$ 21.58 per 15 minutes per family

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-16 - Level C - \$ 21.58 per 15 minutes per family approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-15 - Level A - \$10.68 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-15 - Level A - \$10.68 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-14 - Level B - \$ 12.45 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-14 - Level B - \$ 12.45 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-13 - Level C - \$15.57 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Nay: Caldwell – switched from a Nay to Yes

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-13 - Level C - \$15.57 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-12 - Level A - \$7.48 per 15 minutes

Mr. Nelson moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-12 - Level A - \$7.48 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-11 - Level B - \$8.72 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-11 - Level B - \$8.72 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-10 - Level C - \$10.90 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-10 - Level C - \$10.90 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-09 - Case Management Services - \$17.19 per 15 minutes

Mr. Nelson moved to approve with a second by Judge Foss and Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-09 - Case Management Services - \$17.19 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-08 - Case Management Travel - \$17.20 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-08 - Case Management Travel - \$17.20 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-07 - Individual Rehabilitative Treatment - \$17.20 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-07 - Individual Rehabilitative Treatment - \$17.20 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-06 - Group Rehabilitative Treatment - \$4.92 per 15 minutes per client

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-06 - Group Rehabilitative Treatment - \$4.92 per 15 minutes per client approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-05 - Community-based Prevention Services - \$11.56 per 15 minutes per client

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-05 - Community-based Prevention Services - \$11.56 per 15 minutes per client approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-04 - Paraprofessional Services - \$5.70 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-04 - Paraprofessional Services - \$5.70 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-03 - Tutoring - \$8.48 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-03 - Tutoring - \$8.48 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-02 - Level A - Group of 2 to 6 clients - \$16.60 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-02 - Level A - Group of 2 to 6 clients - \$16.60 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-01 - Level B - Group of 2 to 6 clients - \$17.25 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-01 - Level B - Group of 2 to 6 clients - \$17.25 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-17 - Low Level - \$14.02 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-17 - Low Level - \$14.02 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-16 - High Level - \$20.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-16 - High Level - \$20.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-15 - Additional Staff - \$4.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-15 - Additional Staff - \$4.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-07 - Low Level - \$14.02 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-07 - Low Level - \$14.02 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-06 - High Level - \$20.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-06 - High Level - \$20.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-08 - Additional Staff - \$4.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-08 - Additional Staff - \$4.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-05 - Mentoring - \$14.50 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-05 - Mentoring - \$14.50 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-12 - Level A - \$14.02 per 15 minutes per staff

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-12 - Level A - \$14.02 per 15 minutes per staff approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-11 - Level B - \$20.00 per 15 minutes per staff

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-11 - Level B - \$20.00 per 15 minutes per staff approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-10 - Community Home Based Travel – GSA mileage rate

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-10 - Community Home Based Travel – GSA mileage rate approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Unique Needs Cost, RS19-004b-09 - 110% reimbursement of actual cost of approved items. (includes 10% for administration)

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Unique Needs Cost, RS19-004b-09 - 110% reimbursement of actual cost of approved items. (includes 10% for administration) approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-14 - Training – reimbursement up to \$12,000.00

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-14 - Training – reimbursement up to \$12,000.00 approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-01 - Independent Living Services - \$15.64 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-01 - Independent Living Services - \$15.64 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-02 - Information and Referral - \$6.57 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-02 - Information and Referral - \$6.57 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-03 - Clinical Supervision or Case Staffing - \$8.23 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-03 - Clinical Supervision or Case Staffing - \$8.23 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-04 - CARS Client Advocacy - \$15.63 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-04 - CARS Client Advocacy - \$15.63 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004c-05 - Children's Emergency Resource Center - \$36.00 per stay

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004c-05 - Children's Emergency Resource Center - \$36.00 per stay approved.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Vice Chair Youngblood took a moment to admire staff for keeping payroll costs level despite the over-time hours being paid.

Ms. Jones moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Year-to-date OJA Finance Report approved.

Chairman Caldwell advanced Oklahoma Youth Academy Charter School Reports on the agenda.

Discussion and/or possible vote to approve the 2018-2019 year-to-date Oklahoma Youth Academy Charter School Finance Report

Ms. Jones moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

The 2018-2019 year-to-date OYACS Finance Report approved.

Discussion and/or possible vote to approve modifications to the FY2019 encumbrances for the Oklahoma Youth Academy Charter School

There were no new modifications.

School Administration Report

Superintendent White apologized for Principal Sanchez's absence due to weather. State testing work is beginning. The kids in 11th grade will be taking the ACT. April 2nd through the 4th and April 8th through the 11th will be the testing dates for each campus. The beginning assessment has been changed to WRAT which will also be administered as they leave.

Chair Caldwell asked how our youth fit in the state averages. We are lower than level. Our average age of entrance is 16.2 years of age entering at 6th grade math and 5th grade reading. We have created an opportunity on Wednesday afternoons for the youth who choose to work with teachers can come in during their off time to work.

Spoke about the feature teacher from SWOJC Ms. Hogue and her work above and beyond the required standards.

Both campuses focused on Black History month. March 2nd and 9th is scheduled for open house and parent teacher conferences which may be moved due to weather issues.

Discussion and/or possible vote to approve the 2019 - 2020 Oklahoma Youth Academy Charter School Calendar for COJC

Chair asked about academic days. Superintendent White explained we count days teachers are working. Covered the different colors and what they represent on the calendar. Chair Caldwell asked if we were maintaining 5 day a week school year and going beyond the 180 required days.

Mr. Nelson asked if we have a year round calendar and Superintendent White stated that was the truth.

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

2019 – 2020 Oklahoma Youth Academy Charter School Calendar for COJC approved.

Discussion and/or possible vote to approve the 2019 - 2020 Oklahoma Youth Academy Charter School Calendar for SWOJC

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

2019 – 2020 Oklahoma Youth Academy Charter School Calendar for SWOJC approved.

Executive Session

Assistant Attorney General Amy Stuart recommended entering executive session.

Ms. Jones moved to enter executive session with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Board entered executive session at 10:28 a.m.

Dr. Grissom moved to return from executive session with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Board returned from executive session at 12:14 p.m.

Discussion and/or possible vote on items arising from Executive Session

Mr. Nelson moved to authorize Chief Operating Officer Rachel Holt to have full settlement authority on behalf of the OJA Governing Board in the matter of Burke v. Muskogee County Council of Youth Services, et al, 18-CV-108-RAW (E.D. Okla), within the limits discussed during Executive Session.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Authorization to Chief Operating Officer Rachel Holt to have full settlement authority on behalf of the OJA Governing Board in Burke v. Muskogee County Council of Youth Services, et al, 18-CV-108-RAW (E.D. Okla), within the limits discussed during Executive Session approved.

Announcements/comments

Director Buck took a moment to thank John Schneider and his staff for hosting our meeting.

Chair Caldwell reminded everyone that Audrey would be working to schedule a special meeting. In addition, the Next Generation subcommittee will have a meeting prior to that.

New business; as authorized by [25 O.S. § 311\(A\) \(9\)](#)

No new business

Adjournment

Mr. Nelson moved to adjourn with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Chairman Caldwell adjourned the meeting at 12:16 p.m.

Minutes approved in regular session on the 29th day of March, 2019.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

, Chairman

Next Generation Facility Update

Kevin Clagg
Terry Smith

RFP Criteria Package Responses

- ▶ The State of Oklahoma received two proposals. Both offered 6 cottages as a base bid. The best path for the ability to reach 144 beds involves construction of at least 7 cottages.
- ▶ The landscape changed since the original RFP was developed. Reasons given for the proposals not meeting the original requirements within the published budget.
 - ▶ Recent Natural Disasters - increased price of materials, labor shortages.
 - ▶ Tariffs
 - ▶ Oklahoma Construction Boom
- ▶ Flintco's proposal was chosen using OMES' selection process. Flintco's base bid is \$45,890,000.

Project Discussions

- ▶ A series of meetings were held with Flintco, OJA/COJC, OMES, & DLR to discuss potential changes and variations to reduce the original bid proposal with the goal of achieving a 7th cottage.
- ▶ As a result of these discussions a viable plan, including a list of potential deviations and budget changes were developed that will allow the project to realistically achieve the ability to reach a 144 bed facility without compromising the concepts of the original master plan.

Summary of Bed Count

- ▶ Six 16 bed cottages in Flintco base bid - New Construction - 96 beds
- ▶ Build new housing unit with the same floor plan as the base contract with minor variations to types of materials- 16 Beds
- ▶ Renovate Nightingale - This cottage is structurally sound and is ideal for use as a high phase program to prepare youth for community living- 16 Beds
- ▶ Renovate Lyda - Renovate cottage to serve as a transition from CMU to general population. Adding this program to the secure care continuum of service will better prepare youth to meet the behavioral expectations of the general population - 8 Beds
- ▶ Renovate HR building - Create a transitional living cottage to prepare youth for reintegration back to the community. This will allow staff to identify additional treatment needs before the youth leave our care - 8 Beds

Potential Deviations

- ▶ The following is a list of potential deviations and the estimated cost savings:
 - ▶ Flooring
 - ▶ Sealed concrete floors in lieu of epoxy - \$52,322
 - ▶ Electrical
 - ▶ Standard LED fixtures in lieu of tunable - \$270,616
 - ▶ Mechanical
 - ▶ Constant Volume rooftop HVAC units in lieu of Variable Volume - \$1,398,405

Potential Deviations -

▶ Security

- ▶ Remove cameras from sleeping rooms - \$156,846
- ▶ Reduce the “Hardness” of 4 male cottages - \$320,970

▶ Construction

- ▶ Forgo all work at the Dining Hall - \$1,194,652
- ▶ Reduce clerestories at cottages & intake bldg. - \$364,031
- ▶ Compressed site layout - \$800,148 (remove south ball field)

▶ Masonry

- ▶ Manufactured stone veneer in lieu of real stone - \$27,679

Summary

- ▶ With changes proposed through the evaluation process described in this presentation, OJA can reach an agreement through change orders and modifications, which have been agreed to in principle.
- ▶ At an OCIA meeting 03/05/2019, the Authority approved sale of the bonds. Bond experts testified that they expect a strong response to the sale. Debt service is still estimated to be within original estimates.

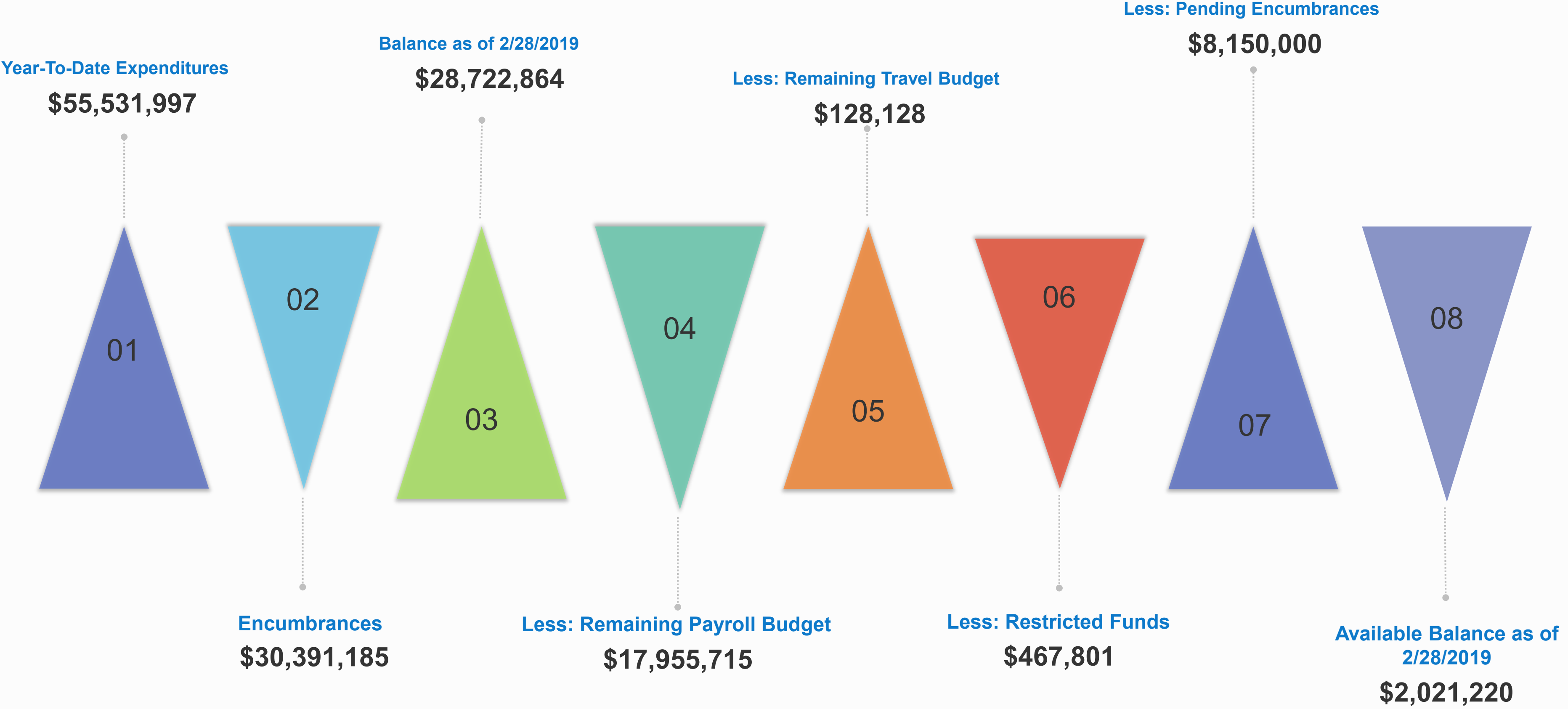


FINANCE REPORT

March 2019 Board Meeting
Financial Reports for the Month Ending February 28, 2018

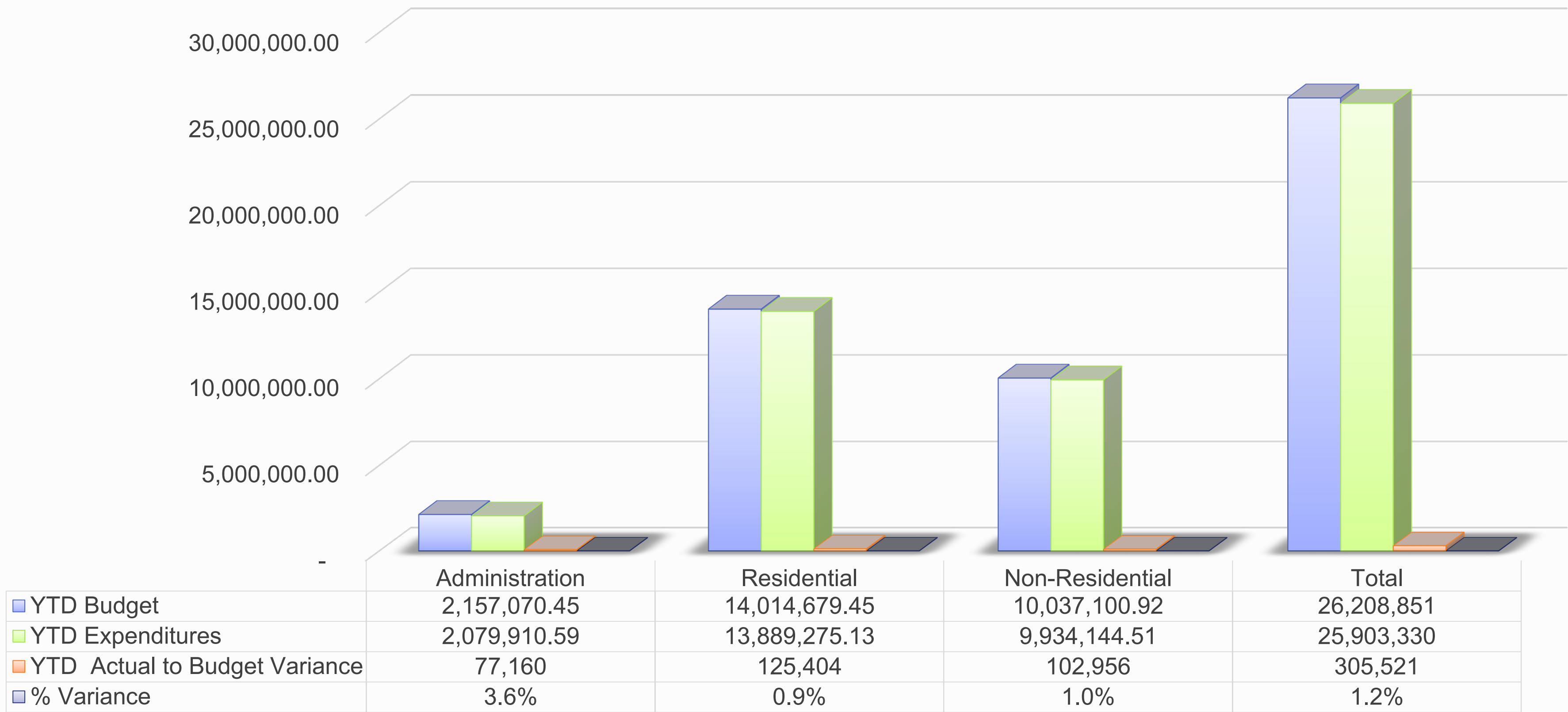
FY-2019 Operation/Capital Budget Projections

• As of February 28, 2019



FY-2019 Payroll Costs

• As of February 28, 2019



General Revolving Fund Revenue

• As of February 28, 2019

Revenue Source	FY-19 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Variance
SSI and SSA	\$ 205,000	\$ 136,667	\$ 55,933	\$ 5,011	\$ (75,723)
Income from Rent	\$ 9,576	\$ 6,384	\$ 9,287	\$ -	\$ 2,903
Charter School State Aide/Grants	\$ 1,025,909	\$ 683,939	\$ 683,144	\$ -	\$ (796)
School Breakfast/Lunch Program	\$ 243,000	\$162,000	\$ 142,282	\$ 921	\$ (18,797)
Refunds & Reimbursements	\$ 364,944	\$ 243,296	\$ 251,123	\$ 27,075	\$ 34,903
Sales	\$ 15,000	\$ 10,000	\$ 13,507	\$ 3,716	\$ 7,223
Child Support	\$ 200,000	\$ 133,333	\$ 66,379	\$ 8,570	\$ (53,385)
Other Receipts	\$ 77,500	\$ 51,667	\$ 9,057	\$ -	\$ (42,610)
Total Revolving Funds	\$ 2,140,929	\$ 1,427,286	\$ 1,230,711	\$ 45,294	\$ (151,281)

Federal Programs Revenue

As of February 28, 2019

FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$ 5,100,000	\$ 3,400,000	\$ 2,123,856	\$ 1,213,718	\$ (62,426)
Targeted Case Management (TCM)	\$ 2,500,000	\$ 1,666,667	\$ 1,0867,504	\$ 620,439	\$ (21,276)
IV-E Shelter	\$ 87,000	\$ 58,000	\$ 71,813	\$ 37,717	\$ 46,530
Indirect Cost Reimbursement (OHCA)	\$ 140,000	\$ 93,333	\$ 54,856		\$ (38,477)
Grants (EOP)/JABG/Formula/PREA/Fund 4XX	\$ 938,130	\$ 625,420	\$ 411,482	\$ 71,843	\$ (142,096)
DAC-RSAT, OSDH-Youth Pregnancy/Parenting	\$ 281,565	\$ 187,710	\$ 9,541	\$ 24,963	\$ (153,206)
TOTAL	\$ 9,046,695	\$ 6,031,130	\$ 3,739,051	\$ 1,963,680	\$ (328,399)

700 FUND ACCOUNTS

• As of February 28, 2019

Trust Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 2/28/2019 was
\$216,556

Approximately \$32,484 is current.

702

Donation Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of
2/28/2019 was \$1,311

704

Canteen Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of
2/28/2019 was **\$2,937**

701

703

Victim Restitution Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of
2/28/2019 was \$4,652

EMERGENCY PURCHASES

- As of February 28, 2019



There are no Emergency Purchases.

SOLE SOURCE PURCHASES

• As of February 28, 2019



There are no Sole Source Purchases to Report.



Thank you

Follow Us



@ok_oja



OklahomaOJA



Office of Juvenile Affairs

3812 N. Santa Fe Suite 400
Oklahoma City, OK 73118

www.ok.gov/oja
info@oja.ok.gov
(405)-530-2800



Oklahoma Youth Academy Charter School
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
School Year 2018-2019
As of February 28, 2019

<u>School Year 2018-2019</u>	OJA General and Revolving Funds	Fund 250	Totals as of 02/28/2019	COJC (972)	SOJC (975)	Total
<u>Revenues</u>						
State Aid	\$ -	\$ 542,441.25	\$ 542,441.25	\$ 271,220.62	\$ 271,220.63	\$ 542,441.25
Title I N&D		133,497.44	133,497.44	73,026.89	60,470.55	133,497.44
Textbooks		3,593.19	3,593.19	1,796.61	1,796.58	3,593.19
IDEA-B		3,611.77	3,611.77	-	3,611.77	3,611.77
Child Nutrition Program _Breakfast		54,664.63	54,664.63	30,224.07	24,440.56	54,664.63
Child Nutrition Program _Lunches		87,617.63	87,617.63	48,413.95	39,203.68	87,617.63
Refunds		182.17	182.17	182.17	-	182.17
Office of Juvenile Affairs **	880,650.34		880,650.34	483,578.80	397,071.54	880,650.34
Total Revenues	\$ 880,650.34	\$ 825,608.08	\$ 1,706,258.42	\$ 908,443.11	\$ 797,815.31	\$ 1,706,258.42
<u>Expenditures</u>						
Payroll Expenses	\$ 792,143.71	\$ 835,403.85	\$ 1,627,547.56	\$ 895,079.68	\$ 732,467.88	\$ 1,627,547.56
Professional Services	1,500.00	-	1,500.00	750.00	750.00	1,500.00
Training and Travel	11,050.10	200.00	11,250.10	10,056.10	1,194.00	11,250.10
Operational Expenses	55,940.65	172,401.69	228,342.34	114,104.99	114,237.35	228,342.34
Equipment and Library Resources	20,015.88	-	20,015.88	11,841.01	8,174.87	20,015.88
Total Expenditures	\$ 880,650.34	\$ 1,008,005.54	\$ 1,888,655.88	\$ 1,031,831.78	\$ 856,824.10	\$ 1,888,655.88
Excess of revenues over (under) expenditures	\$ -	\$ (182,397.46)	\$ (182,397.46)	\$ (123,388.67)	\$ (59,008.79)	\$ (182,397.46)
Fund Balances July 1, 2018	-	248,106.08	248,106.08	151,580.69	96,525.39	248,106.08
Fund Balances 2018-2019 School Year	\$ -	\$ 65,708.62	\$ 65,708.62	\$ 28,192.02	\$ 37,516.60	\$ 65,708.62
**OJA Funds						
Fund 19801	\$ 4,935.35					
Fund 19811	\$ 14,464.96					
Fund 19901	\$ 821,272.11					
Fund 20500	\$ 30,930.61					
Fund 40500	\$ 9,000.00					
Fund 41000	\$ 47.31					
	\$ 880,650.34					



**Office of Juvenile Affairs
Oklahoma Youth Academy
Encumbrances for Approval - School Year 2018-2019
March 2019 Board Meeting**