



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

**BOARD OF JUVENILE AFFAIRS
AND
BOARD OF OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL
AGENDA**

September 8, 2020

9:00 a.m.

Zoom Teleconference

<https://zoom.us/j/93474659335?pwd=K29YSTJGRXVEUXFnczJ5dmRuYnpsZz09>

Meeting ID: 934 7465 9335

Password: 550324

Dial in: +1 346 248 7799 US (Houston) or +1 312 626 6799 US (Chicago)

The regularly scheduled Board of Juvenile Affairs meeting is being held virtually in accordance with the Open Meeting Act, [25 O.S. § 307.1\(C\)](#).

Board members appearing through videoconference are Sean Burrage, Dr. Sidney Ellington, Dr. Amy Emerson, Janet Foss, Dr. Stephen Grissom, Mautra Jones, Timothy Tardibono, Jenna Worthen, and Karen Youngblood.

If connection is lost at any time during this meeting, the meeting will be stopped and reconvened once connection is reestablished. Board members may reestablish connection through the teleconference number if at any time their video connection is lost.

If connection cannot be restored after thirty (30) minutes the meeting will be stopped and a special meeting will be scheduled.

Documents presented to the board today are available at the link labeled board packet under the Tuesday, September 8th meeting on the [OJA website](#) (www.oja.ok.gov/board-meetings).

For Public Comment – Please sign up with Audrey Rockwell ***no later than 8:30 a.m. on Tuesday, September 8, 2020*** at audrey.rockwell@oja.ok.gov. Please include your name, if you are speaking on behalf of an organization, please include that name, and the method you will be joining the meeting. Public comments will be limited to 3 minutes per person.

- I. Call to Order and Recording of Members Present and Absent – Ms. Karen Youngblood, Chair
- II. Public Comments – Ms. Karen Youngblood, Chair
- III. Presentation from L.C. – Mr. Robert Cornelius and Ms. MaryDawn Jenkins, Mustang Treatment Center
- IV. Director's Report, a report to the Board of agency activities regarding advocates/ programs, public relations, community-based services, residential placement support, pandemic response, and other meetings – Ms. Rachel Holt, interim Executive Director

***Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

****Note:** The Executive Director, pursuant to [10A O.S. § 2-7-101\(B\)\(3\)](#), is an ex officio member of the Board, but shall be entitled to vote only in case of a tie vote.

- V. Board Action Items
 - A. Approval of Minutes for the August 11, 2020 Board Meeting
- VI. Update on racial and ethnic disparity training for law enforcement, juvenile justice stakeholders, and OJA employees – Ms. Laura Broyles, Director of the Office of Standards for Prevention and System Improvement; Mr. Daryl Fields, Systems Review Coordinator; Captain Jason Potter, Ada Police Department; and Patrolman Justin Smith, Lighthorse Police Department
- VII. Update on the Next Generation Campus Project – Facilities Subcommittee and Mr. Kevin Clagg, Chief Financial Officer
 - A. Discussion and/or possible vote to approve change order NGF-028 to Flintco contract – Additional commercial grade door packages to Intake Building \$14,757.00 increase
 - B. Discussion and/or possible vote to approve change order NGF-038 to Flintco contract – Lower depth of power supply lines to sanitary grinder \$4,148.00 increase
 - C. Discussion and/or possible vote to approve change order NGF-039 to Flintco contract – OG&E service relocate and upgrade transformers and meters for existing buildings \$44,092.00 increase
 - D. Discussion and/or possible vote to approve change order NGF-047 to Flintco contract – Detention Hardware and Security Upgrade at High Security Cottage #2. \$81,670.00 increase
 - E. Discussion and/or possible vote to approve change order NGF-050 to Flintco contract – Disposal of buried concrete cistern discovered under the demolished maintenance building. \$2,524.00 increase
- VIII. Reports and Possible Action Items
 - A. Discussion and/or possible vote to approve the year-to-date OJA Finance Report – Mr. Kevin Clagg, Chief Financial Officer
 - B. Discussion and/or possible vote to approve the FY2022 Budget Request – Ms. Rachel Holt, interim Executive Director, and Mr. Kevin Clagg, Chief Financial Officer
- IX. Oklahoma Youth Academy Charter School (OYACS) Reports and Possible Action Items
 - A. Discussion and/or possible vote to approve the 2019-2020 year-to-date Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
 - B. Discussion and/or possible vote to approve the 2020-2021 year-to-date Oklahoma Youth Academy Charter School Finance Report – Mr. Kevin Clagg, Chief Financial Officer
 - C. Discussion and/or possible vote to approve modifications to the FY2021 encumbrances for the Oklahoma Youth Academy Charter School – Mr. Kevin Clagg, Chief Financial Officer
 - D. Discussion and/or possible vote to approve Oklahoma Youth Academy Charter School Statement of Needs for 2020-2021 – Mr. Kevin Clagg, Chief Financial Officer

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- E. Oklahoma Youth Academy Charter (OYACS) School Administration Report – Ms. Melissa White, Director of Education, and Ms. Leticia Sanchez, Principal
- X. Executive Session – If determined to be necessary, executive session will continue on Zoom, in accordance with [25 O.S. § 307.1\(D\)](#). All participants, who are not legally allowed to participate in Executive Session will be moved to a Zoom waiting room by the moderator until Executive Session is complete.
 - A. Discussion and possible vote to enter executive session, as authorized by [25 O.S. § 307](#) – Mr. Benjamin C. Brown, General Counsel
 - B. Advocate General’s Report; as authorized by [25 O.S. § 307\(B\)\(7\)](#) – Ms. Donna Glandon, Advocate General
 - i. OCA confirmed allegations report; confidentiality of juvenile records, as authorized by [10A O.S. § 2-6-102\(A\)](#)
 - 1. 2071675
 - 2. 2079230
 - 3. 2079978
 - 4. 2080292
 - ii. Reportable Incident Investigations by OPI; confidentiality of juvenile records authorized by [10A O.S. § 2-6-102\(A\)](#)
 - 1. SW20-04-004
 - 2. SW20-07-002
 - C. Discussion of Potential and Pending Litigation; as authorized by [25 O.S. § 307\(B\)\(4\) and \(B\)\(7\)](#) — Mr. Benjamin C. Brown, General Counsel and Mr. Kevin McClure, Assistant Attorney General
 - i. Board of County Commissioners of Texas County, State of Oklahoma, v. State of Oklahoma, ex. rel. Office of Juvenile Affairs, and Rachel Holt, Interim Director, [CV-2020-52, TX Dist Ct](#)
 - ii. Board of County Commissioners of Texas County, State of Oklahoma, v. State of Oklahoma, ex. rel. Office of Juvenile Affairs, and Rachel Holt, Interim Director, [CV-2020-58, TX Dist Ct](#)
- XI. Discussion and possible vote to return to Regular Session
- XII. Discussion and/or possible vote on items arising from Executive Session
- XIII. Announcements/comments
- XIV. New business; as authorized by [25 O.S. § 311\(A\)\(9\)](#)
- XV. Adjournment

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OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, interim Executive Director

SEPTEMBER 2020 BOARD UPDATE

OJA Operations

1. COJC visit
2. Mustang Treatment Center, graduation celebration
3. SWOJC visit
4. CJA Summer Business Meeting
5. PbS Data and Site Visit Review with Russ Jennings
6. Length of Stay Policy Academy: Technical Team Assistance
7. Length of Stay Policy Academy: Team and Communications
8. Youth Emerging Leaders virtual meeting

Partner Engagement

1. Secretary Justin Brown
2. Dr. Deborah Shropshire, DHS Child Welfare Director
3. Shar'dae Ihekona, Spoken Boundaries, LLC
4. Tom Bates, Governor's Front Porch Initiative
5. Dr. Peter Messiah, OAYS
6. Executive Director Annette Jacobi, OCCY
7. Joe Dorman, Oklahoma Institute for Childhood Advocacy (OICA)
8. Juvenile Justice Meeting with OJA and the Five Tribes

Legislative & Executive

1. Joint meeting with OJA and DHS child welfare teams
2. Senator Paul Rosino
3. Human Services & Early Childhood Initiatives Cabinet Meetings (Teams)
4. Representative Cyndi Munson
5. Representative Chelsey Branham
6. Representative Mark Lawson

Judicial

1. Judge Reddick, Beaver County for Texas County litigation hearings
2. District Attorney Chris Boring, District 26



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OFFICE OF JUVENILE AFFAIRS

Janelle Bretten, Senior Project Researcher & Planner

Board Report-September-2020

- **Pregnancy Assistance Fund (PAF) Grant**
 - Since July 1, we have received 131 referrals.
 - We continue to facilitate concrete support requests.
 - We have purchased dolls for the program to support parent-infant interactive components of the Nurturing Parents curriculum.
- **DHS Collaboration**
 - Attended meeting that included leadership and staff from OJA and child welfare to build relationships and strengthen collaborative efforts to best serve the needs of youth and improve outcomes.
 - Attended meeting regarding DHS Community Hope Centers initiative.
- **Children's State Advisory Workgroup (CSAW)**
 - Co-chaired meeting and continued work on project. Awaiting predictive analysis data between ODMHSAS and child welfare. The project is entitled Project 180 and corresponds with a study conducted by DHS Child Welfare and recommendations from this study.
 - CSAW Co-Chairs collaborated with Casey Family for funding to support CSAW project and through partnership with OSU as well, we were able to secure a project manager position. The position will be supervised by OSU Center for Integrative Research on Childhood Adversity.
 - Attending multiple planning and subcommittee meetings surrounding the project to include prevention, multi-diagnostic centers, and funding.
 - Attended Systems of Care State Advisory Team meeting.
 - Attended Systems of Care Oklahoma County Coalition meeting.
- **Trauma-Informed Care Task Force**
 - Attended task force meeting representing OJA and reported on subcommittee work.
 - Co-led coordination subcommittee-continued discussions and secured next steps toward developing strategy report due in November.
- **ARTIC Scale**
 - Completed draft of required program evaluation/study planning worksheet in preparation for consultation with Traumatic Stress Institute. Utilizing the ARTIC scale, we will assess staff attitudes toward trauma informed care amongst OJA's Secure Treatment Facility staff, JSU field staff, and State Office staff beginning with baseline to help guide plan for interventions.
 - Attended meeting regarding Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) model and training available through partnership with ODMHSAS to provide this model within residential settings.
- **Youth Level of Service/Case Management Inventory**
 - Virtual YLS/CMI certification training scheduled for September. Beginning to schedule YLS/CMI annual refresher training with the Districts beginning in September, where we will review our newly modified scoring and interview guides.



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Janelle Bretten, Senior Project Researcher & Planner

- **Length of Stay (LOS) Policy Academy**
 - Participating with team in attending series of virtual webinars and related assignments through Georgetown University. Beginning work on developing our LOS action plan.
- **Governor's Interagency Council on Homelessness (GICH)**
 - Chaired GICH Employment, Education, and Training (EET) subcommittee meeting. Discussed planning for virtual collaborative meetings/training between the eight regional Continuums of Care (CoC) (which manage the provision of services to the homeless, among other functions) Head Start, and school Homeless Liaisons. Will be leading the team in this effort.
 - Attended August GICH main Council meeting. Updated the Council on work within Employment, Education and Training Subcommittee.
- **Oklahoma Opioid Collaboration**
 - Attended meeting with discussion on State plan for supporting Head Start and Early Head Start in addressing the opioid crisis. Agenda included upcoming Practice and Policy Academy that will assist in supporting plan. Also discussed progress on connecting work to local community Systems of Care coalitions.
- **ODMHSAS Planning and Advisory Council**
 - Attended meeting and provided OJA updates. Agenda included review and action on State Block grant mini application.
- **Trainings**
 - Webinar: Supporting Students Transitioning from Secure Settings to Community Schools
 - Attended Turning Point Conference (virtual)-focus of conference was on trauma related topics.
 - Webinar: OJJDP Secondary Trauma and Traumatic Stress: Worldview Signs and Symptoms and How to Mitigate

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Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – September 2020

August 1st to 31st activity

Releases (8) from Secure Care

August 2020

Intakes (5) for Secure Care

Paroles: COJC – 2, SWOJC – 2

Intakes COJC – 3, SWOJC – 2

Court Release: COJC- 2, SWOJC – 0

Bridged to DOC: COJC – 1, SWOJC - 1

Central Oklahoma Juvenile Center (COJC) facility events

- Virtual Man Up programming with Lt. Wayland Cubit, OKC PD continues with discussions on adversity.
- OYACS back in session with virtual education and 2/3 teachers on site.
- Virtual religious services for those who wish to attend.
- Virtual visitation with parent/guardians continues to address barriers to success.

Southwest Oklahoma Juvenile Center (SWOJC) facility events

- Residents communicate with mentors and bible study leaders through letters.
- In lieu of weekly onsite church services, sermons from Life Church have been made available to be viewed on each Unit's DVD player for those who sign up.

Division Leadership Activities

- COVID19 preventative practices and protocols are primary focus of all division activities. Maintaining an adequate supply of Personal Protective Equipment to reduce probability of COVID19 exposures.
 - Participated in the Next Generation Subcommittee meeting
 - Completed Next Generation Campus construction walk thru.
 - State Office Division staff continue quality of life visits to secure care.
 - Attended Performance based Standards (PbS) State Coordinators virtual training specific to Adolescent Development.
 - Participated in onsite visit with PbS Coach Russ Jennings and Executive virtual visit with Rachel Holt facilitated by Russ Jennings.
 - Submitted results of Employee Satisfaction Survey for Secure Care staff to Rachel Holt with a corrective action plan to remove barriers to staff communication issues and relationship improvement with residents.
 - Attended Connecticut Implicit Bias Training and scheduled the training for secure care staff.
 - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties were current.
 - Former COJC residents has obtained employment with FLINTCO construction/Next Generation Campus project and began working on site at COJC outside the perimeter fence.
 - Division staff attended OCCY: Strengthening Custody and Transition Services Advisory Team virtual meeting.
 - Participated in Length of Stay Virtual Policy Academy with updates to secure care efforts in developing therapeutic staff/resident relationships.
 - Participated in Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) information call.
 - Began Superintendent interviews for the Next Generation Campus Superintendent.
-

Shelley Waller, Community Based Services Deputy Director
Board Report for September 8, 2020
Contacts and Activities for August 2020

- **TEAMS Meetings**

- Coordinated, planned and participated in five (5) District Supervisor and Community Based Services Leadership Team meetings
- Participated in three (3) Executive Team meetings
- Participated in three (3) Programs Team meetings
- Participated in two (2) JJS Support Team meeting
- Participated in six (6) Executive Placement Staffing meetings
- Participated in seven (7) high acuity case consultations with OJA Chief Psychologist, Dr. Paul Shawler and Shel Millington, Director of behavioral Health
- Participated in one (1) consultation with Interim Executive Director, Rachel Holt
- Participated in three (3) consultations with General Counsel, Ben Brown
- Participated in three (3) OJA Administrative Services and Financial Services Division meetings
- Participated in three (3) group home provider meetings
- Participated in one (1) OJA True North meeting
- Participated in three (3) Personnel Strategies meetings
- Participated in one (1) Be a Neighbor meeting
- Participated in one (1) HB1282 meeting
- Participated in two (2) Time Clock Plus trainings

- **ZOOM Meetings**

- Attended the OJA Board Meeting held August 11, 2020
- Participated in two (2) OJA/DHS dual custody collaboration meetings
- Participated in two (2) Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) meetings
- Participated in two (2) Length of Stay (LOS) Policy Academy meetings

- **Conference Calls**

- Participated in weekly conference calls with each District Supervisor
- Participated in two (2) conference calls with varying providers: group homes, detention centers
- Participated in three (3) conference calls with varying CBS staff to provide coaching and consultation
- Participated in two (2) Managed Care meetings with OHCA

- **Training**

- Provided CBS 101 Training for OJA Administrative Services and FSD
- Participated in two (2) webinars
- In collaboration with OJA General Counsel, Ben Brown, provided training to the Pottawatomie County DA's office on Lawful Use of Detention, OJA Placement Process and Resources, Youthful Offender and Delinquent Proceedings

- **Provider Visits and Visitation with OJA custody youth**

- Mustang Treatment Center
- Lighthouse Level E and Lighthouse PSB group homes
- Cornerstone
- Scissortail Landing and Scissortail Pointe
- Thunder Ridge



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes

August 11, 2020

Board Members Present via Videoconference

Sean Burrage
Sidney Ellington
Amy Emerson
Janet Foss
Stephen Grissom
Mautra Jones
Timothy Tardibono
Karen Youngblood

Absent

Jenna Worthen

Guests

Peter Messiah, Brenda Myers, Harold Jergenson, Kevin Evans, Tyler Talley, Kevin Nelson, Lisa Williams, Brandy Krohn, David Crall, Linda Shaw, Joycie Williams, TJ Bailey, Will Robinson

Present from the Office of Juvenile Affairs

Jeremy Andrews, Ben Brown, Laura Broyles, Paula Christiansen, Kevin Clagg, Jennifer Creecy, Jeremy Evans, Christine Farrone, Rachel Holt, Kelly Mahanay, Amanda McClain, Cathy McLean, April McClure, Michael McNutt, Carol Miller, Melissa Monson, Len Morris, Kayla Pennington, Nicole Prieto-Johns, Audrey Rockwell, Leticia Sanchez, Paul Shawler, Terry Smith, Paula Tillison, Shelley Waller, Melissa White, and Robert Wilson

Call to Order

Chair Youngblood called the August 11, 2020, the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School Zoom meeting to order at 9:07 a.m. and requested roll be called.

Public Comment

No public comment

Performance of the Big Little People Dancing Duo from Southwest Oklahoma Juvenile Center youth E.M, K.T., T.J., and T.W.

Video of skit. Youth answered questions from board members.

Director's Report

Interim Director Holt ran through her report.

Approval of Minutes for the July 14, 2020 Board Meeting

Judge Foss moved to approve with a second by Dr. Emerson

Ayes: Burrage, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Abstain: Jones

Absent: Worthen

August 11, 2020 board minutes approved.

Ms. Broyles ran through the attached report.

Discussion and/or possible vote to approve State Advisory Group (SAG) Award of the second year of Title II Native American funding to the Ponca Tribe of Indians in the amount of \$54,000.00

Mr. Tardibono: If the program is doing so well, why are we not funding at year one amount?

Ms. Broyles: Title II funding reduces gradually through third year to create sustainability. They can reapply with project enhancements.

Mr. Tardibono moved to approve with a second by Judge Foss and Ms. Jones

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Second year of Title II Native American funding to the Ponca Tribe of Indians in the amount of \$54,000.00 approved.

Dr. Emerson: How does this information translate to counties or departments?

Ms. Broyles: We know this training model, needs diversity at the table. Therefore, we worked towards direct interaction with youth. We currently are planning 7 to 8 in person and the same participating virtually. As we move through OJA staff, we will start moving outwards to other decision makers that interact with you in a direct manner.

Discussion and/or possible vote to approve funding the Connecticut trainers for the racial and ethnic disparity training for law enforcement, juvenile justice stakeholders, and OJA employees – in the amount of \$100,000.00 of Title II DMC funds with a \$55,000.00 state match

Dr. Grissom moved to approve with a second by Judge Foss and Ms. Jones

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Funding the Connecticut trainers for the racial and ethnic disparity training for law enforcement, juvenile justice stakeholders, and OJA employees – in the amount of \$100,000.00 of Title II DMC funds with a \$55,000.00 state match approved.

Chair Youngblood: Recognized Dr. Messiah for public comment.

Dr. Messiah: Chair Youngblood, OJA board members, Director Holt, thank you for giving me this valuable on your agenda. I am here to represent the Oklahoma Association of Youth Services Board of Directors along with our collective membership. During this monumental and unprecedented time, I want to take this opportunity to thank our OJA partners for the unyielding support and honest partnership that we, at OAYS, have witnessed. The rates are a surface reflection of the intentional thought and many hours of communication that it takes to not only review and create rates but the work to come to a deliberate consensus on the services related to them. I am no novice in emergency preparedness, from serving as a district responder in the Murrah bombing and serving during hurricanes in the Houston Harris County area. Despite my history in emergency preparedness, this is my first global pandemic. It has been an opportunity to immediately bond with our OJA partners' in our response efforts. So thank you Rachel, Kevin, Shelley, Laura, Amanda, and David. Thanks to our combined efforts, OAYS has been able to continue to provide services and, in some cases, increase services to our youth, family, and communities. Maintaining our strong cooperative service provision. We have been truly blessed to have no positive COVID-19 cases in our children's emergency resource shelters and have minimized exposure due to the forward thinking in the virtual rates expressed in these innovative efforts. I hope as we move forward to continue we will continue to think outside the box. We appreciate the telehealth rates because they encourage HIPAA compliance but they take into account our rural populations with limited internet understanding they may have to utilize other methodologies for service provisions. Overall, it is encouraging to look past these challenges in meeting the needs of our communities. We at OAYS, look forward to continued partnerships with OJA, as we move forward. Thank you very much.

Chair Youngblood: Thank you Dr. Messiah. We appreciate you sharing your thoughts and time with us.

Mr. Clagg moved through the attached presentation.

Discussion and/or possible vote to approve rates and standards RS21-001-01 – Telehealth Services Level A: HIPAA compliant platform and individual providers are telehealth certified – rates are the same as existing in-person rates while maintaining all applicable standards

Mr. Burrage moved to approve with a second by Mr. Tardibono, Judge Foss and Dr. Grissom

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Rates and standards RS21-001-01 – Telehealth Services Level A: HIPAA compliant platform and individual providers are telehealth certified – rates are the same as existing in-person rates while maintaining all applicable standards approved.

Discussion and/or possible vote to approve rates and standards RS21-001-02 – Telehealth Services Level B: Non-HIPAA compliant platform and/or the individual providers are not telehealth certified – rates are 70% of the in-person service provision while maintaining all applicable standards

Ms. Jones moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Rates and standards RS21-001-02 – Telehealth Services Level B: Non-HIPAA compliant platform and/or the individual providers are not telehealth certified – rates are 70% of the in-person service provision while maintaining all applicable standards approved.

Discussion and/or possible vote to approve rates and standards RS21-001-03 – Prosocial Youth Community Activity Involvement In-person service provision, \$62.00 per hour of activities

Mr. Tardibono: Can we have an example of how this is utilized.

Ms. McClain: Hi, this is Amanda. This is being utilized to fill in the gaps for summer programming. We have rural areas that had cancelled summer camps, this allows the agencies to create other ways for the kids to stay connected in their communities.

Mr. Tardibono: Is this only OJA youth?

Ms. McClain: This is any kid in the county.

Chair Youngblood: Thank you Amanda for the answer.

Dr. Grissom moved to approve with a second by Ms. Jones

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Rates and standards RS21-001-03 – Prosocial Youth Community Activity Involvement In-person service provision, \$62.00 per hour of activities approved.

Discussion and/or possible vote to approve rates and standards RS21-001-04 – Prosocial Youth Community Activity Involvement Virtual rate, \$37.20 per hour of activities

Dr. Grissom moved to approve with a second by Ms. Jones

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Rates and standards RS21-001-04 – Prosocial Youth Community Activity Involvement Virtual rate, \$37.20 per hour of activities approved.

Mr. Clagg: Just a reminder, these rates are being created as a response to COVID-19

Dr. Emerson: Do we need to specify that we need to reconsider at a specific time? How will we determine when it is appropriate to be back in-person? I am a doctor, I know this is a hard question. I just know face-to-face is important.

Mr. Clagg: I do not know. We will monitor and watch other systems for how they adjust.

Mr. Tardibono: Can we approve but have a four month check-up on the rate, to see if we need to revisit.

Mr. Clagg: That could be a condition of the rate itself.

Mr. Tardibono: I don't want to create a deadline, because I understand the need for planning.

Mr. Clagg: The rate exists until we vote on ending the rate.

Chair Youngblood: Would that not be the responsibility of the Rates and Standards Committee.

Mr. Tardibono: I like that.

Dr. Emerson: Yes, thank you to that committee.

Chair Youngblood: Yes, this committee meets regularly and we will hold them responsible for determining when to bring this back before the board.

Discussion and/or possible vote to approve rates and standards JRAP Telehealth, RS21-001-05 – \$92.00 per day

Mr. Tardibono moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Rates and standards JRAP Telehealth, RS21-001-05 – \$92.00 per day approved.

Mr. Clagg: We have a brief video.

Mr. Clagg ran through the attached presentation.

Mr. Tardibono: Did I hear you wrong, on NGF-029, I have a \$949,000? Is that correct, or do I have the wrong number?

Dr. Ellington: I have the same question.

Mr. Clagg: I misspoke.

Chair Youngblood: Thank you for the questions and the clarifications.

Mr. Clagg: On NGF-044, I did not mean for this to become a change order. I just wanted a quote from the contractor. I would ask that we table this request and I will move forward with my original plan.

Mr. Tardibono: We discussed this in the finance committee, and I would like to request we work on a way to have the youth responsible assist with the repair.

Judge Foss: It is my understanding, that due to security concerns, this repair has already occurred.

Discussion and/or possible vote to approve change order NGF-029 to Flintco contract – Renovation of Gym, Class Rooms, and Administration Building - \$949,027.00 increase

Judge Foss: When you look at the amount of this change order, and you consider change order capacity, this is going to push over 70% of capacity. This was not part of the original plan. This seems to be an add-on not a change order. The original plan was for 144 beds. We promised the legislature, and the bond proposal we would build for 144 beds. We have made accommodations to stay on budget. This construction is it for a long time. I am opposed at this point to approving this type of expenditure. I think this was not part of the original project. Everything out there needs replacing. Ideally, we would have started from scratch but we did not have the money to do that. We still don't know what is coming when we start clearing ground for the next cottages.

Chair Youngblood: Thank you Judge. I think these are incredible comments.

Dr. Grissom: I want to essentially validate, second what Judge Foss has shared. I share the concern regarding the capacity for additional change orders, when we are not half-way through construction. I am inclined to, and I want to be clear, I am not opposed to doing this, I am opposed to committing the money at this point. The funding process is the first time ever by a state agency, we promised 144 beds. I believe we should defer action at a later date, after we know we have the change order capacity.

Chair Youngblood: I want to read this, we have had board members changes. Steve Buck, Tony Caldwell, and I went to the legislature to work on this project. I was not in all the meetings. We wrote it up the Next Generation project will include up to nine cottages that will provide living quarters for up to 144 residents. The project is being planned and staged to minimize interruption at COJC that will continue to house residents as construction is ongoing. We have cut plans to the initial project including updating the kitchen, there are lots of projects we would love to add. We prioritized the beds. We do not have to fill 144 but we have to have the capacity for 144. We are going to follow through on the promises made.

This is a unique project, we do not want to keep the promises we made to the taxpayers of Oklahoma. It is a good reminder to focus ourselves. This bond is for the 144 beds, there may be an opportunity at an end to add on to the project. I do not support this being reviewed. If there are no further comments, does anyone want to make a motion?

Judge Foss: I want to make a motion we deny.

Chair Youngblood: Correct me if I am wrong, if there is not motion the item dies.

Mr. Clagg: Correct.

Chair Youngblood: I do not want to take action or have record of action on this item. Is there a motion?

No motion on the item.

Discussion and/or possible vote to approve change order NGF-036 to Flintco contract – F5 Carpet in dayrooms for noise reduction, comfort and aesthetics - \$17,570.00 increase

Dr. Ellington: What is the noise reduction?

Dr. Grissom: I believe this change comes from the learning curve of the Oregon project, who we are modeling after. At the time, we did not have the information, and have since learned this is important.

Dr. Ellington: That is great. There is noise reduction, comfort, and aesthetics, what does that mean?

Mr. Clagg: If I may, we currently have polished concrete scheduled for the day rooms, adding carpet reduces the noise related to walking, etc. on the concrete.

Mr. Tardibono: Does this not increase upkeep cost?

Mr. Clagg: Yes, but reviewing the cost over benefit, it is worth it.

Judge Foss: Carpet removes the institutional feel.

Judge Foss with a second by Dr. Grissom

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Change order NGF-036 to Flintco contract – F5 Carpet in dayrooms for noise reduction, comfort and aesthetics - \$17,570.00 increase approved.

Discussion and/or possible vote to approve change order NGF-037 to Flintco contract – Clear and cleanup overgrowth from property around new access road - \$23,427.00 increase

Mr. Tardibono: How big of an area are we talking about, this seems like a large cost.

Mr. Clagg: I will have to get back with you on the area. There are a lot of trees that need to be removed.

Judge Foss: How long is the access road?

Mr. Clagg: I would have to get back with you.

Dr. Ellington: Are we going to grind the stumps for the tree removal? If we don't, they may grow back and we may have to readdress down the road.

Mr. Clagg: We would be using bulldozers, so they would be ripped up roots and all.

Dr. Ellington: Thank you.

Mr. Tardibono: Is there an emergency, or could we table to receive more information?

Mr. Clagg: Yes.

Mr. Tardibono moved to defer discussion and/or vote to approve to the next month with a second by Judge Foss

Aye: Burrage, Ellington, Emerson, Foss, Jones, Tardibono, and Youngblood

Nay: Grissom

Absent: Worthen

Change order NGF-037 to Flintco contract – Clear and cleanup overgrowth from property around new access road - \$23,427.00 increase deferred to next month.

Discussion and/or possible vote to approve change order NGF-040 to Flintco contract –Emergency Generator Pads at buildings 5 & 6, landscaping and retaining walls - \$11,578.00 increase

Judge Foss: I would like a clarification, will we have to adjust this for the other cottages?

Mr. Clagg: We discussed in our committee meeting, and at that time, we thought yes. However, we have discovered that is not true. This will not be an issue for the other cottages.

Dr. Grissom moved to approve with a second by Mr. Burrage and Judge Foss

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Change order NGF-040 to Flintco contract –Emergency Generator Pads at buildings 5 & 6, landscaping and retaining walls - \$11,578.00 increase approved.

Discussion and/or possible vote to approve change order NGF-042 to Flintco contract – Omit Key Production (facility will produce necessary keys) – (\$1,505.00) decrease

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

Change order NGF-042 to Flintco contract – Omit Key Production (facility will produce necessary keys) – (\$1,505.00) decrease approved.

Discussion and/or possible vote to approve change order NGF-043 to Flintco contract – Detention hardware & security changes for cottages 3 through 7 - \$261,224.00 increase

Dr. Ellington: Can you elaborate on the detention hardware.

Mr. Clagg: You can get different grades of hardness for hardware. These specs are based on how long it takes to get through the hardware. This upgrade, is to go through a much higher level. These is for the doors the hinges, locks, seals, and glass. These are security and safety upgrades based on the learning curve from Oregon.

Dr. Ellington: Thank you.

Judge Foss: Originally, we discussed having cottages with different levels of security. Is it still possible to go through that route?

Mr. Clagg: Yes, that is possible. We felt, after the conversations with Oregon, there is a certain level we did not want to go below. It is a possibility to go lower for other building, we have higher grades in specific areas, such as intake. We have determined a specific level we want to keep.

Dr. Ellington: I think this upgrade is important for the future. This level setting allows for an increase in security, but it would be more difficult in the reverse. I would concur in approval.

Dr. Grissom: We had a similar discussion in our Next Gen meeting. This is a large item but it provides greater flexibility but it is worth in preventing repairs in the future. I think this is money well spent.

Chair Youngblood: Thank you for the comments. Is there a motion on the item?

Dr. Grissom moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood
Nay:
Absent: Worthen

Change order NGF-043 to Flintco contract – Detention hardware & security changes for cottages 3 through 7 - \$261,224.00 increase approved.

Discussion and/or possible vote to approve change order NGF-044 to Flintco contract – Patch Hole in Gym Wall - \$1,123.00 increase
No motion made.

Discussion and/or possible vote to approve change order NGF-046 (modification to NGF-017) to Flintco contract – Change from asphalt to concrete on east drive – \$24,118.00 increase

Dr. Ellington: I have always thought, and as a high school kid patching rural roads, we use asphalt because it is more forgiving in Oklahoma weather. With that information, you stated concrete would last longer, how much longer, what about the costs of replacing concrete rather than repairing asphalt?

Mr. Clagg: You are correct. Asphalt needs constant repair, due to Oklahoma heat the asphalt rises while the aggregate drops creating ruts. Concrete does have to be replaced once it needs repairs but it is less often. Concrete is just much more durable. However, it is based on weather and traffic so it would be hard to talk time. It could be the same cost in the long run, but maybe not with labor costs.

Dr. Grissom: Is the east drive subject to heavier loads due to deliveries, etc., is that correct?

Mr. Clagg: Yes.

Dr. Grissom: It is my understanding, this is more destructive to asphalt, is that correct?

Mr. Clagg: Yes.

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood
Nay:
Absent: Worthen

Change order NGF-046 (modification to NGF-017) to Flintco contract – Change from asphalt to concrete on east drive – \$24,118.00 increase approved.

Mr. Clagg presented the year-to-date and FY2020 OJA finance reports, see attached.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Judge Foss moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The year-to-date OJA finance report approved.

Discussion and/or possible vote to approve the FY2020 year-to-date OJA Finance Report

No motion made.

Discussion and/or possible vote to approve the 2019-2020 year-to-date Oklahoma Youth Academy Charter School Finance Report

Judge Foss moved to approve with a second by Dr. Emerson

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The 2019-2020 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve the 2020-2021 year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Dr. Ellington

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, and Youngblood

Nay:

Absent: Worthen

The 2020-2021 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve modifications to the FY2021 encumbrances for the Oklahoma Youth Academy Charter School

No modifications for consideration.

Discussion and/or possible vote to approve Oklahoma Youth Academy Charter School Statement of Needs for 2020-2021

Report not ready, will be discussed at the next board meeting.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Ms. White presented the Oklahoma Youth Academy School Administration Report, see attached.

Dr. Ellington: Is there a category for aged out? Or is it defined in drop outs? There is a negative connotation with drop out.

Ms. White: We are stuck with that word.

Mr. Tardibono: Going back to the drop out slide, is it possible for our purposes, to have the distinction between aged out and dropped out?

Ms. White: Yes, I plan to do that either at the September or October board meeting.

Mr. Tardibono: Thank you. When they have left our facility, do the schools have to accept them or is there a problem in them returning to the classroom? How are we responsible?

Ms. White: I spend a lot of time. Yes, these children are entitled to a free education. The law allows for the school to decide how to provide that education after an adjudication and/or if the child is deemed a threat. I try to advocate for the kids, and the law allows for a risk assessment, after the completion of treatment. However, it does not specify what type of assessment and that allows for a principal or superintendent to determine the threat. I have worked with Rachel for several years to change the law.

Dr. Grissom: Melissa, thank you for the efforts. I used to be involved in several of those efforts. When the agency, staff, and youth have made incredible strides over the treatment term and to have that invalidated and/or ignored due to a charge on the record is infuriating. I encourage anyone who can be helpful to Melissa, youth services folk, and OJA folk for the kids who are ready to reengage please help them. We know the biggest factor in preventing recidivism or deeper movement into the juvenile justice system is engagement in education. I applaud Melissa for her efforts and encourage all to who can to provide assistance. Anything I can do to provide assistance to amend existing law, let me know. We need to be supportive of our successes.

Dr. Emerson: I am guessing, because our students come from all districts, do we identify issues that were not previously identified?

Ms. White: Yes, absolutely.

Mr. Burrage left the meeting around 11:15 a.m.

Vote to enter Executive Session

It was determined executive session was not necessary.

Announcements/comments

Chair Youngblood: Thanks for the facility committee. I applaud Judge Foss and Dr. Grissom for your focus and attention. Thanks for the finance committee and the detailed look at our finances. In our board packet, there was a mental health newsletter, I thoroughly enjoyed that

one. It seemed to be new, but hit us with that anytime. I enjoyed reading that and found it informative.

New business; as authorized by [25 O.S. § 311\(A\) \(9\)](#)

No new business.

Adjournment

Dr. Emerson moved to adjourn with a second by Ms. Jones

Chair Youngblood adjourned the meeting at 11:33 a.m.

Minutes approved in regular session on the 8th day of September, 2020.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair

NEXT GENERATION FACILITY

Change orders to Flintco contract under consideration



OKLAHOMA
OFFICE OF JUVENILE AFFAIRS

Summary of Proposed Change Orders Presented for Consideration

No	Description	Amount
#28	Intake Building (commercial grade door packages)	\$14,757
#38	Lower the depth of power supply lines at sanitary grinder (Muffin Monster)	\$4,148
#39	OG&E service relocate and upgrade (Transformers and Meters)	\$44,092
#47	Detention Hardware and Security change at High Security Cottage #2.	\$81,670
#50	Removal of buried cistern	<u>\$2,524</u>
	Total	\$147,191

NGF-028 - Additional doors for Intake Building (commercial grade) \$14,757

The original location for Building A was at the Lyda Cottage location. The re-design of the building that was required resulted in the need for additional doors, frames and door hardware. This is the last anticipated change order for Building A due to the redesign.

NGF-038 - Lower the depth of power supply lines at sanitary grinder (Muffin Monster) \$4,148

The original location for Building A was at the Lyda Cottage location. The re-design of the building that was required resulted in the need for additional doors, frames and door hardware. This is the last anticipated change order for Building A due to the redesign.

NGF-039 - OG&E service relocate and upgrade (Transformers and Meters) \$44,092

In the old electrical configuration, the facility had one OG&E electrical meter for the entire campus. The new facility will require electrical meters at each cottage and building. These meters will service the gym, kitchen and admin buildings. The costs for the meters for the new buildings are included in the Flintco bid package.

NGF-047 - Detention Hardware and Security Upgrade at High Security Cottage #2 \$81,670

The decision was made in the beginning of this project to lower the security levels of all of our cottages relative to preliminary plans. After study of the Oregon project and cottage designs a decision was made to recommend security hardware upgrades to all of our cottages. The Board has approved our recommendations for all of our cottages except Cottage #2. Cottage #2 will be our only cottage that is considered “high level security”. The upgrade will be for high security doors, frames, electronics and hardware. It will also include window frames and glass that is the highest level of hardness. This is the last request for security upgrades for the cottages.

NGF-050 - Removal of buried cistern

\$2,524

During the demolition of the old maintenance building an underground concrete cistern was uncovered under the demolished maintenance building. The cost to remove this was not in the original bid for the demolition of the building.

Office of Juvenile Affairs Board of Director's Meeting

September 8, 2020

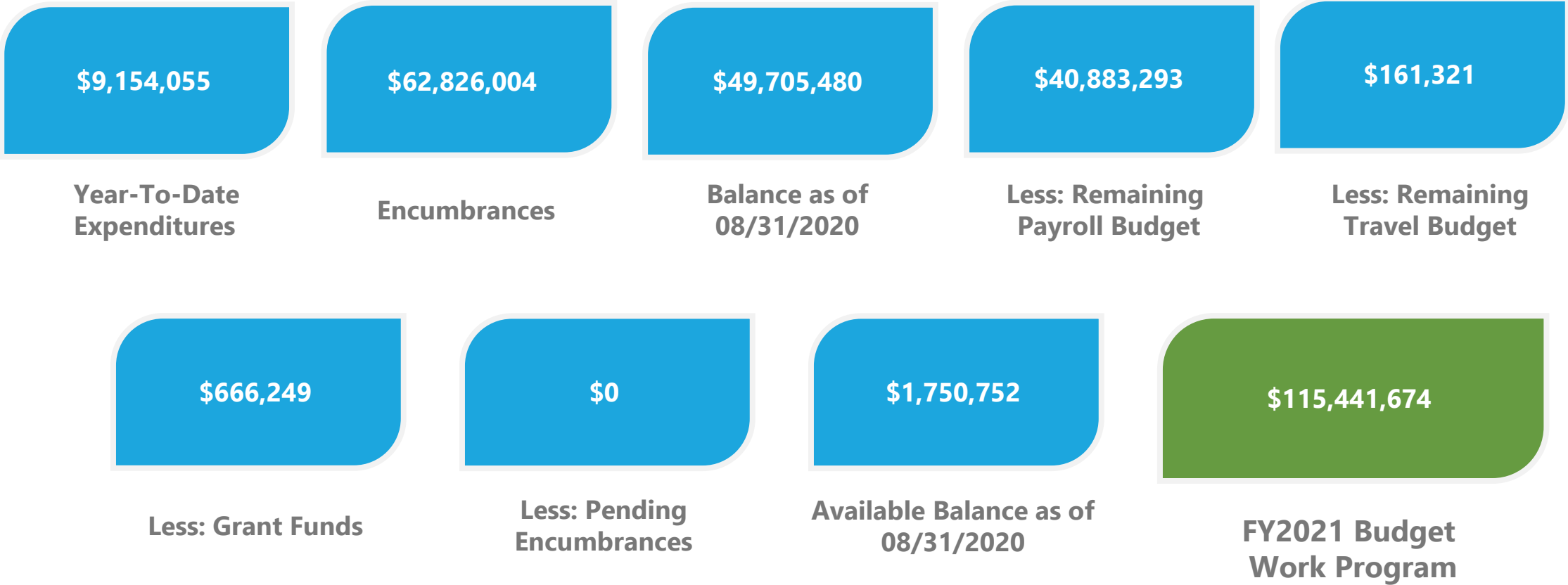


OKLAHOMA



FY-2021 Operation/Capital Budget Projections

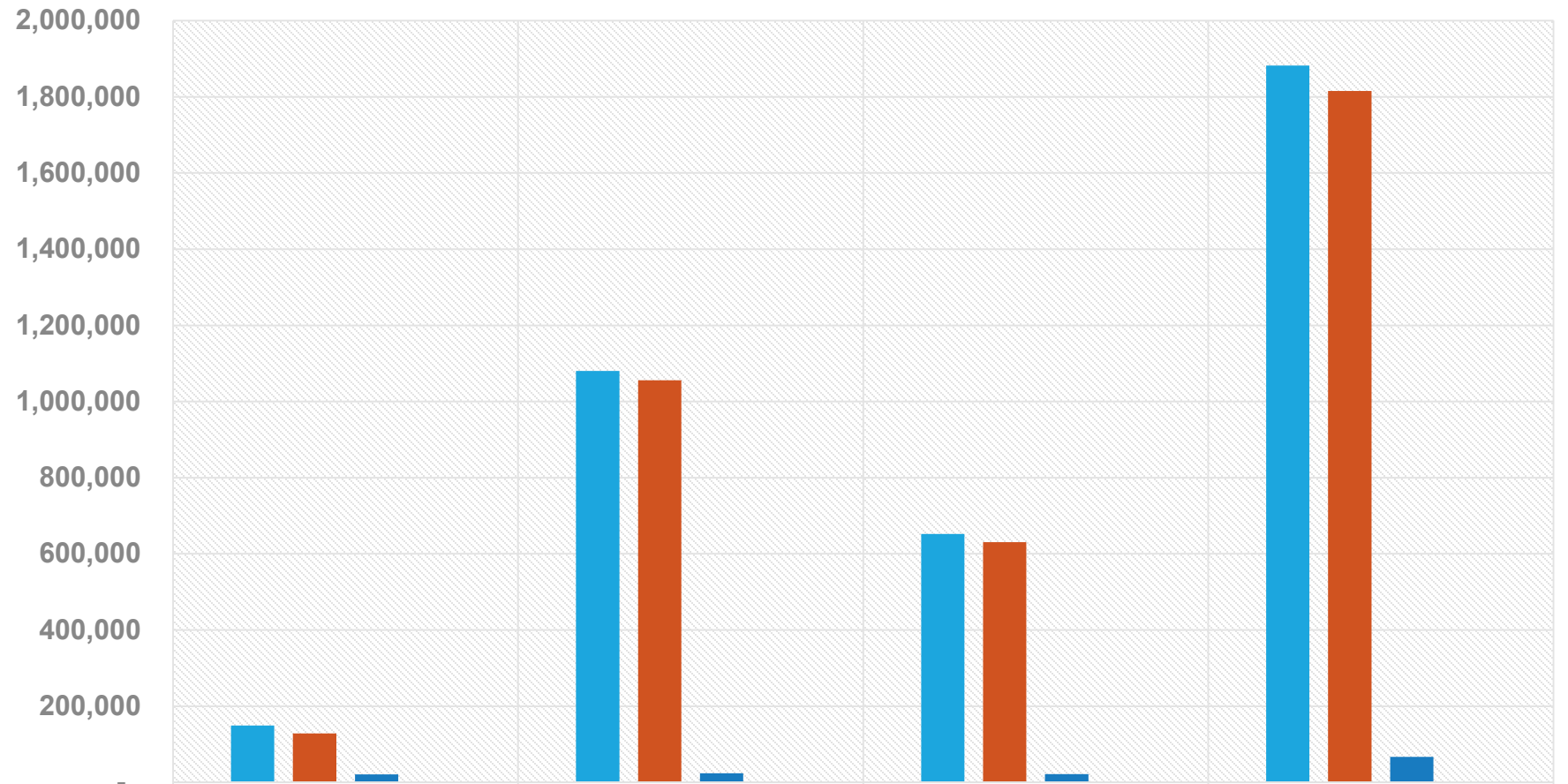
As of: August 31, 2020





FY2021 Payroll Costs

As of: August 31, 2020



	Administration	Residential	Non-Residential	Total
YTD Budget	149,269	1,080,228	652,317	1,881,815
YTD Expenditures	128,146	1,056,038	630,845	1,815,029
YTD Variance-Expenditures to Budget	21,123	24,191	21,472	66,786
% Variance	14.2%	2.2%	3.3%	3.5%

General Revolving Fund Revenue

As of: August 31, 2020



	FY-21 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
Revenue Source					
SSI and SSA	\$ 85,000	\$ 14,166.67	\$ 10,158		\$ (4,008)
Income from Rent	5,586	931	1,451		520
Charter School State Aid/Grants	1,302,770	217,128	132,763		(84,365)
School Breakfast/Lunch/Snacks Program	200,000	33,333	13,914		(19,419)
Refunds & Reimbursements <small>(includes COVID-19)</small>	5,056,803	842,801	13,568		(829,232)
Sales	9,816	1,636	1,889		253
Child Support	172,000	28,667	50,197		21,531
Other Receipts	22,000	1,833	13,166		11,332
Total Revolving Funds	\$ 6,853,975	\$ 1,140,496	\$ 237,107	\$ -	\$ (903,389)

Federal Grants Revenue

As of: August 31, 2020



Source - FFP Revolving Funds

Projected
Annual
Revenue

Projected
YTD
Revenue

Actual
Revenue

In-transit

Variance

FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$ 6,739,000	\$ 1,123,167	\$ 1,904,449	\$ 5,082	\$ 786,364
Targeted Case Management (TCM)	2,400,000	400,000	240,750	305,429	146,179
IV-E Shelter	106,120	17,687		-	(17,687)
Indirect Cost Reimbursement (OHCA)	122,795	20,466		-	(20,466)
Grants (Formula)	658,214	109,702	13,234	-	(96,468)
OSDH-Youth Pregnancy & Parenting	129,900	21,650	27,148	-	5,498
DAC-RSAT	184,650	30,775	24,069	-	(6,706)
CARES			85,762	-	85,762
Total	\$ 10,340,679	\$ 1,723,447	\$ 2,295,412	\$ 310,511	\$ 882,477



700 FUND ACCOUNTS

As of: August 31, 2020

TRUST FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

****Cash Balance as of 08/31/2020 was \$8,674**

DONATION FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 08/31/2020 was **\$1,311**

701

702

703

704

CANTEEN FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 08/31/2020 was **\$12,195**

VICTIM RESTITUTION FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 08/31/2020 was **\$28,974**



SOLE SOURCE PURCHASES

As of: August 31, 2020

SS#	Date	Vendor	Description	Location	Amount
SS21-04	06/26/2020	PbS Learning Institute	Performance Standards Program	Institutions	\$21,000
SS21-05	07/06/2020	Municipal Accounting Systems	Accounting Software required by SDE	OYACS	\$8,135
SS21-06	09/03/2020	Andre Parker	Training Law Enforcement to update and expand the effective Police interaction	All	\$76,600
SS21-07	09/03/2020	Jill T. Ruggiero	Training Law Enforcement to update and expand the effective Police interaction	All	\$78,400

EMERGENCY PURCHASES

As of: August 31, 2020



There Are No Emergency Purchases



OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Office of Juvenile Affairs Strategic Plan FY22 – FY23

Rachel C. Holt, Interim Executive Director

Vision for Office of Juvenile Affairs

Every youth of Oklahoma will have multiple opportunities to make the most of their potential and be equipped with the ability to make appropriate choices. This will be accomplished through:

- ❖ Treatment and Education
- ❖ Career and Vocational Development
- ❖ Mental and Physical Health
- ❖ Assist and encourage cultivation of Healthy Relationships

Office of Juvenile Affairs

Overview

- * Prevention

- * Community – based Youth Services
- * Juvenile Services State Wide Offices
- * Department of Justice Grants
- * Emergency Shelters

- * Treatment and Accountability

- * Psychological Services - Evaluation and Counseling
- * Community Residential
 - * Group Homes
 - * Specialized Community Homes
 - * Foster Care
- * Secure Institutions
 - * Central Oklahoma Juvenile Center
 - * Southwest Oklahoma Juvenile Center
 - * Next Generation Facility
- * Secure Detention

- * Resource Management & Development

- * Community Development
- * Judicial Training
- * General Support
 - * Juvenile Online Tracking System (JOLTS)
 - * Staff Development
 - * Human Capital – recruitment and retention
 - * Fiscal Responsibility

Accomplishments

- * Design and Construction of Next Generation Facility
 - * Improve safety, security, living and treatment environment
 - * State of the art top tier operations
 - * Improve working conditions – reduce turnover and improve professionalism and effectiveness through longevity
- * State Plan for Detention Amended and Adopted by Board of Juvenile Affairs
 - * Right sizing the system
 - * Adding transparency
 - * Increasing accountability
- * Passage of HB1282 (Rep. Lawson & Sen. Rader) - limiting the use of secure detention for children under 14 years of age, effective November 1, 2020
- * Contracted services move from cost reimbursement to fee for services
- * Overcoming the effects of COVID-19
- * Length of Stay Policy Academy
- * Modernization of Operations
- * Hiring of Chief Psychologist and Director of Behavioral Health
- * Agency-wide trauma training through Artic
- * Statewide training for OJA, law enforcement and stakeholders on Implicit Bias to address racial and ethnic disparities

4-Part Resource Management Approach

Understanding the current budget situation with COVID-19 and depressed oil and gas activity, OJA has developed a plan for FY22 and FY23 to weather the current economic storm – we are asking for a flat FY22 budget with proposed needs for FY23 – but will try and implement these items as soon as capable based on achieving efficiencies in current operations.

- * Maintenance of Service
- * Program Development and Enhancements
- * Long-Range Strategy
- * Capital Needs

Maintenance of Services

Managing Legislative and policy changes or change in constituent needs that require additional costs or realignment of existing resources for OJA to maintain current levels of services

Description	FY22	FY23
Replacement of FY21 budget cut	\$0.00	\$3,700,000

Program Needs

The following will be accomplished over the next two years with realignment of resources and improved efficiencies:

- * Length of Stay Policy Academy – no additional cost – will improve quality of care
- * Recruitment of Specialized Group Homes and Specialized Community Homes (realign current resources)
- * Robust training program using evidence informed methods
- * Development of Quality direct care and support staff
 - * Superior knowledge and skills
 - * Greater accountability
 - * Highly competitive salaries – financed through a smaller but more efficient work force

Description	FY22	FY23
Focus on Family Engagement	\$0.00	\$350,000
Treatment model update and enhancement	\$0.00	\$250,000
Totals	\$0.00	\$600,000

Mid to Long Range Strategic Needs

FY22 – FY23

Description	FY22	FY23
Transitional Housing (Community)	\$0.00	\$750,000
Workforce Development/Specialists	\$0.00	\$150,000
College/Tech Specialists	\$0.00	\$200,000
OJA College Assistance Program	\$0.00	\$100,000
Total	\$0.00	\$1,200,000

Capital Improvement Projects

- * Educational & Career Tech Equipment
 - * Welding Equipment
 - * Auto Mechanics Equipment
 - * Science, technology, engineering, and Mathematics (STEM)
 - * Programing/Coding
 - * Computer repair
 - * Robotics
 - * 3D Printing
 - * Electronics lab
 - * Music, Arts and Cultural Enrichment

Description	FY22	FY23
Educational & Career Tech Equipment	\$0.00	\$500,000

Resource Management Summary

Maintenance of Service	\$3,700,000
Program Development and Enhancements	\$600,000
Mid - Long-Range Strategic Needs	\$1,200,000
Capital Improvement Projects	<u>\$500,000</u>
Total Request Deferred to FY23	\$6,000,000

OJA will endeavor to fund as much of these items as possible through developing efficiencies and realignment of resources

Questions?

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Chief Financial Officer
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Oklahoma Youth Academy Charter School (OYACS)

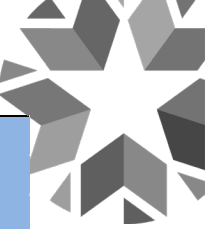


Board of Director's Meeting
September 8, 2020





Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2019-2020 as of August 31, 2020		OJA General and Revolving Funds	Fund 25000	Totals as of 08/31/2020	COJC (972)	SOJC (975)	Total
	Revenues						
	State Aid	\$ -	\$ 891,590.20	\$ 891,590.20	\$ 445,795.09	\$ 445,795.11	\$ 891,590.20
	Title I N&D		311,891.97	311,891.97	170,709.95	141,182.02	311,891.97
	Title IA		52,238.14	52,238.14	26,362.43	25,875.71	52,238.14
	Title II A		6,000.00	6,000.00	2,999.99	3,000.01	6,000.00
	IDEA-B Flowthrough		42,539.34	42,539.34	21,557.64	20,981.70	42,539.34
	Title IV-A LEA		30,000.00	30,000.00	15,000.00	15,000.00	30,000.00
	Textbooks/Ace Technology		5,998.31	5,998.31	2,999.12	2,999.19	5,998.31
	Child Nutrition Program _Breakfast		68,624.12	68,624.12	31,206.70	37,417.42	68,624.12
	Child Nutrition Program _Lunches and Snacks		121,862.60	121,862.60	55,630.87	66,231.73	121,862.60
	Refunds		233.89	233.89	-	233.89	233.89
	Office of Juvenile Affairs **	1,641,512.49		1,641,512.49	864,610.21	776,902.28	1,641,512.49
	Total Revenues	\$ 1,641,512.49	\$ 1,530,978.57	\$ 3,172,491.06	\$ 1,636,872.00	\$ 1,535,619.06	\$ 3,172,491.06
	Expenditures						
	Payroll Expenses	\$ 1,440,835.95	\$ 1,295,949.23	\$ 2,736,785.18	\$ 1,422,145.80	\$ 1,314,639.38	\$ 2,736,785.18
	Professional Services	-	5,200.00	5,200.00	\$ 2,600.00	\$ 2,600.00	5,200.00
	Training and Travel	18,057.20	290.39	18,347.59	12,454.73	5,892.86	18,347.59
	Operational Expenses	170,701.64	132,583.68	303,285.32	143,502.94	159,782.38	303,285.32
	Equipment and Library Resources	11,917.70	-	11,917.70	6,268.71	5,648.99	11,917.70
	Total Expenditures	\$ 1,641,512.49	\$ 1,434,023.30	\$ 3,075,535.79	\$ 1,586,972.18	\$ 1,488,563.61	\$ 3,075,535.79
	Excess of Revenues Over (Under) Expenditures	\$ -	\$ 96,955.27	\$ 96,955.27	\$ 49,899.82	\$ 47,055.45	\$ 96,955.27
	Fund Balances July 1, 2019	-	247,899.71	247,899.71	124,503.11	123,396.60	247,899.71
	Fund Balances 2019-2020 School Year	\$ -	\$ 344,854.98	\$ 344,854.98	\$ 174,402.93	\$ 170,452.05	\$ 344,854.98
	**OJA Funds						
	Fund 19001	\$ 1,575,439.43					
	Fund 19901	\$ 31,425.49					
	Fund 19911	\$ 33,386.94					
	Fund 20500	\$ 1,260.63					
		\$ 1,641,512.49					



Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2020-2021 I as of August 31, 2020		OJA General and Revolving Funds	Fund 25000	Totals as of 08/31/2020	COJC (972)	SOJC (975)	Total
Revenues							
State Aid	\$	-	\$ 60,961.68	\$ 60,961.68	\$ 30,480.84	\$ 30,480.84	\$ 60,961.68
Title I N&D			40,163.91	40,163.91	23,792.38	16,371.53	40,163.91
Title IA			-	-			-
Title II A			-	-			-
IDEA-B Flowthrough			-	-			-
Title IV-A LEA			-	-			-
Textbooks/Ace Technology			4,242.05	4,242.05	2,121.03	2,121.02	4,242.05
Child Nutrition Program _Breakfast			4,908.20	4,908.20	2,259.40	2,648.80	4,908.20
Child Nutrition Program _Lunches and Snacks			9,005.80	9,005.80	4,147.22	4,858.58	9,005.80
Refunds			-	-			-
Office of Juvenile Affairs **		147,555.86		147,555.86	78,729.55	68,826.31	147,555.86
Total Revenues	\$	147,555.86	\$ 119,281.64	\$ 266,837.50	\$ 141,530.42	\$ 125,307.08	\$ 266,837.50
Expenditures							
Payroll Expenses	\$	136,926.91	\$ 201,489.50	\$ 338,416.41	\$ 178,337.58	\$ 160,078.83	\$ 338,416.41
Training and Travel		-		-			-
Operational Expenses		9,244.95	32,963.41	42,208.36	23,818.93	18,389.43	42,208.36
Equipment and Library Resources		1,384.00	57,000.00	58,384.00	29,110.50	29,273.50	58,384.00
Total Expenditures	\$	147,555.86	\$ 291,452.91	\$ 439,008.77	\$ 231,267.01	\$ 207,741.76	\$ 439,008.77
Excess of Revenues Over (Under) Expenditures	\$	-	\$ (172,171.27)	\$ (172,171.27)	\$ (89,736.59)	\$ (82,434.68)	\$ (172,171.27)
Fund Balances July 1, 2020		-	344,854.98	344,854.98	174,402.93	170,452.05	344,854.98
Fund Balances 2020-2021 School Year	\$	-	\$ 172,683.71	\$ 172,683.71	\$ 84,666.34	\$ 88,017.37	\$ 172,683.71
**OJA Funds							
Fund 19001	\$	2,171.02					
Fund 19101	\$	145,384.84					
	\$	147,555.86					



**School District
2020-2021 Estimate of Needs
And
Financial Statement of Fiscal Year 2019-2020
Board of Education of Oklahoma Youth Academy Charter School
District No. J-1**

For approval and signature of each Board Member

Oklahoma Youth Academy Charter School – J001

Financial Statement for FY19 to FY20



BALANCE SHEET		
Assets		
Cash Balances		\$344,854.98
Total Assets		\$344,854.98
Liabilities and Reserves		
		\$0.00
Cash Fund Balance June 30, 2020		\$344,854.98
Total Liabilities, Reserves and Cash Fund Balance		\$344,854.98
REVENUE AND EXPENDITURE FOR JUNE 30, 2020		
Revenue and Expenditure	Estimated Budget	Actual Revenue and Expenditures
Revenues, Non-Revenue Receipts and Cash Balances	\$3,421,804.89	\$3,420,390.77
Expenditures	3,075,535.79	3,075,535.79
Cash Fund Balance June 30, 2020	\$346,269.10	\$344,854.98

Oklahoma Youth Academy Charter School – J001



REVENUE, NON-REVENUE RECEIPTS & CASH BALANCES JUNE 30, 2020

1600 Other Local Sources of Revenue	\$233.89
3210 Foundation and Salary Incentive Aid	891,590.20
3400 Textbooks Aid	5,527.68
3600 Other Source of Revenue (OJA Funds)	1,641,983.12
3700 Child Nutrition Program State Match	1,900.56
4200 Disadvantaged Students	370,130.11
4300 Individuals With Disabilities	42,539.34
4400 No Child Left Behind	30,000.00
4700 Child Nutrition Programs	188,586.16
6110 Cash Forward	247,899.71
Total Revenue, Non-Revenue Receipts & Cash Balances June 30, 2020	\$3,420,390.77

APPROPRIATED ACCOUNTS JUNE 30, 2020

1000 Instruction	\$2,283,634.75
2100 Support Services - Students	571.67
2200 Support Services - Instructional Staff	105,076.72
2300 Support Services - General Administration	175,830.25
2400 Support Services - School Administration	262,923.77
2500 Support Services - Business	50,436.70
2600 Operations And Maintenance of Plant Services	50.69
3100 Child Nutrition Programs Operations	197,011.24
Total Appropriations	\$3,075,535.79

Oklahoma Youth Academy Charter School – J001



ESTIMATE OF NEEDS FOR 2020-2021

3210 Foundation and Salary Incentive Aid	\$762,020.00
3400 Textbooks Aid	4,242.00
3600 Other Source of Revenue (OJA Funds)	\$1,650,000.00
3700 Child Nutrition Program State Match	1,900.00
4200 Disadvantaged Students	\$180,020.00
4300 Individuals With Disabilities	22,354.00
4400 No Child Left Behind	\$15,000.00
4700 Child Nutrition Programs	200,000.00
6110 Cash Forward	\$344,854.98
Total Estimte of Needs 2020-2021	<u>\$3,180,390.98</u>



Office of Juvenile Affairs
Oklahoma Youth Academy
Encumbrances for Approval - School Year 2020-2021
September 8, 2020 Board Meeting

Encumbrance#	Product Description	Vendor	Justification		Campus		
				Unit Cost	COJC	SOJC	Total
2021-050	Drawing Tablets	WACOM Graphics	Teachers will utilize these tablets to act as a white board during TEAMS meeting sessions with students	79.95	1,199.25	1,199.25	2,398.50



QUESTIONS?

End of Board Finance Reports



OKLAHOMA
Juvenile
Affairs