Meeting Minutes January 18, 2022

Board Members Present

Bart Bouse
Sidney Ellington
Amy Emerson
Janet Foss
Stephen Grissom
Timothy Tardibono (entered in person 10:38 a.m.)
Karen Youngblood
Jenna Worthen

<u>Absent</u>

Mautra Jones

Call to Order

Chair Youngblood called the January 18, 2022 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:05 a.m. and requested roll be called.

Public Comments

N/A

Election of the 2022 Board of Juvenile Affairs Chair

Dr. Emerson nominated Chair Youngblood, with a second by Ms. Worthen. Mr. Bouse nominated Dr. Ellington, with a second by Judge Foss.

Dr. Emerson: I just think it is a great sign of a healthy board that we have two people who are willing to serve. It makes me excited about this next year and everyone's involvement. I look forward with Covid going away at some point all of us being so much more present physically and visiting sites together.

Chair Youngblood: I agree.

Vote on the nomination of Chair Youngblood

Aye: Emerson, Grissom, Worthen, and Youngblood

Nay: Bouse, Ellington, and Foss Absent: Jones and Tardibono

Vote on the nomination of Dr. Ellington

Aye: Bouse, Ellington, and Foss

Nay: Emerson, Grissom, Worthen, and Youngblood

Absent: Jones and Tardibono

Chair Youngblood elected the 2022 Board of Juvenile Affairs Chair.

Election of the 2022 Board of Juvenile Affairs Vice Chair

Mr. Bouse nominated Dr. Ellington, with a second by Judge Foss. Ms. Worthen nominated Dr. Jones, with a second by Chair Youngblood.

Vote on the nomination of Dr. Ellington

Aye: Bouse, Ellington, and Foss

Nay: Emerson, Grissom, Worthen, and Youngblood

Absent: Jones and Tardibono

Vote on the nomination of Dr. Jones

Aye: Emerson, Grissom, Worthen, and Youngblood

Nay: Bouse, Ellington, and Foss Absent: Jones and Tardibono

Dr. Jones elected the 2022 Board of Juvenile Affairs Vice Chair.

<u>Discussion and/or possible vote to approve a Chairman for the Rates and Standards Committee, pursuant to OAC 377:1-1-8</u>

Mr. Bouse nominated Dr. Ellington, with a second by Dr. Emerson. Judge Foss nominated Chair Youngblood with a second by Ms. Worthen.

Vote on the nomination of Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, and Worthen

Nay: Foss and Youngblood Absent: Jones and Tardibono

Vote on the nomination of Chair Youngblood

Aye: Foss and Youngblood

Nay: Bouse, Ellington, Emerson, Grissom, and Worthen

Absent: Jones and Tardibono

Dr. Ellington elected the 2022 Chairman for the Rates and Standards Committee.

Chair Youngblood: Before we move on, I just want to say, I love a board that is active and involved. A board that knows each other and supports each other. I appreciate a board that takes the time to review the issues and the materials presented to them in advance of the meetings and comes prepared to do the work together that moves OJA forward.

<u>Discussion and/or possible vote to amend and/or approve the proposed minutes for the November 16, 2021 board meeting</u>

Dr. Emerson moved to approve with a second by Dr. Ellington

Aye: Ellington, Emerson, Grissom, and Youngblood

Nay:

Abstain: Bouse, Foss, and Worthen

Absent: Jones and Tardibono

The proposed minutes for the November 16, 2021 board meeting were approved.

Presentation on American Correctional Association (ACA) accreditation — Ms. Carol Miller, Deputy Director of Residential Placement Support (RPS); Mr. Rodney McKnight, JSU District 7 Supervisor; and Ms. Cathy McLean, OJA ACA Coordinator

Ms. Carol Miller, Deputy Director of Residential Placement Support (RPS); Mr. Rodney McKnight, JSU District 7 Supervisor; and Ms. Cathy McLean, OJA ACA Coordinator, presented the attached presentation.

Dr. Ellington: What are the two mandatory standards? First of all, congratulations on 100%, that is great.

Director Holt: Rodney, do you want to explain.

District Supervisor McKnight: The two mandatories are 1) staff are not allowed to carry weapons and arrest authority, and 2) Is the use of pharmaceuticals. Cathy McLean can give more detail.

ACA Coordinator McLean: We do not use weapons and do not have arrest permission with our juveniles. Additionally, we don't allow are juveniles to participate in pharmaceutical or medical testing.

Dr. Ellington: Thank you.

Dr. Grissom: Congratulations to everyone involved. I have been through a number of ACA audits across my career. It's a grueling process, it is one thing to say you, for institutions, you have 371 files to show, but every one of those files has to have information placed in the file every year to show the continuous application of your policy and procedure to meet that standard. So, it is a lot of work and requires diligence and great effort. I congratulate everybody.

Chair Youngblood: Thank you for that perspective. It does seem like nice, pretty words, a hundred percent, a hundred percent in five minutes lets move on. I really appreciate that perspective.

Dr. Grissom: Three hundred and seventy-one files, that is a lot of files folks.

Dr. Youngblood: I love the real-world perspective that we got. Thank you for your presentation and representing us at the event. Thank you for the hard work each and every day to make this happen.

Dr. Emerson: I would like to underscore what a valuable experience it was to visit some of the JSU offices. It is probably time for me to do that again. It was incredibly helpful, and I have such an appreciation for the hard work they do every day. It is unpredictable and within5 minutes things can change completely in their offices. So, it is very impressive to complete this work consistently.

<u>Update on 2022 legislative session – Ms. Constanzia Nizza, Chief of Staff</u>

Chief of Staff Nizza gave a verbal update on the 2022 legislative session.

Mr. Bouse: Do we have a current draft of the YO legislation:

Ms. Nizza: I would say it is a heavy draft. I don't know about the feeling on seeing it knowing it will change.

Mr. Bouse: Can you send it to us? Do you have a copy of 1282?

Ms. Nizza: Yes, the proposed legislation you saw in November it is the same. Audrey, the voice of God, can speak to that.

Secretary Rockwell: Yes, it is accessible on your iPad. It was also available on your dropbox account.

Mr. Tardibono entered the board meeting in person at 10:38 a.m.

Director's Report

Director Holt discussed the attached report.

Mr. Bouse: It went really well; it was well received.

Dr. Ellington: Rachel is, for those of you that weren't there, she is an amazing briefer. Everybody was smiling.

Public Comment on proposed Rates and Standards

There were no public comments on the proposed rates.

Chief Financial Officer Clagg updated the Board on the timeline on the process of modifying the rate and discussed the attached presentation.

Mr. Tardibono: On the independent living, is that mainly for older young people? Are we delivering those services or contracting for those services?

Mr. Broyles: We contract with our youth service agency partners. That is, primarily, who will be offering those services. Along with that, we also offer other rates for other independent life skills and life skills. This will allow for concrete supports and work with those partner agencies. It is for those young people

who come out of our secure care or group homes that do not have a place to return to in the community. This will allow our partners to wrap services around them.

Mr. Tardibono: Until 18?

Ms. Broyles: I think that depends on the needs of the young adult.

Mr. Tardibono: How long are we authorized?

Director Holt: Up to 19, if extended.

Ms. Broyles: However, we are also connecting them to career tech and workforce to build other supports.

Mr. Tardibono: Is that the same on the family supports?

Ms. Broyles: Yes.

Mr. Tardibono: How do you determine eligibility for families? Based on the child, right?

Ms. Broyles: It is based on the child. It is also based on needs; we really saw a lot during the pandemic and its impact on the community. Our youth service agencies were stepping in a filling the various needs of the community.

<u>Discussion and/or possible vote to approve or amend the proposed modification to rates and standards</u> – Community Development Rate (originally submitted to OMES as RS19-004b-015 – 017), RS22-001-004 Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

The proposed modification to rates and standards – Community Development Rate (originally submitted to OMES as RS19-004b-015 – 017), RS22-001-004 was approved

<u>Discussion and/or possible vote to approve or amend the proposed modification to rates and standards</u> – <u>Independent Living Subsidies (originally submitted to Office of Management Enterprise Services (OMES) as RS99-001-03(a-d), RS22-003-001</u>

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

The proposed modification to rates and standards – Independent Living Subsidies (originally submitted to Office of Management Enterprise Services (OMES) as RS99-001-03(a-d), RS22-003-001, was approved.

<u>Discussion and/or possible vote to approve or amend the proposed rates and standards – Family Assistance/ Support Program Services, RS22-003-003</u>

Ms. Worthen moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

The proposed rates and standards – Family Assistance/ Support Program Services, RS22-003-003 was approved.

Ms. Worthen: Before we move on, I just want to say, the rates and standards are so far in the weeds for me personally, I am a much bigger thinker. I admire the work so much. So, thank you for your leadership there and Dr. Ellington, I look forward to you at the helm. I know that it takes a heck of a lot of work. Thank you for being willing to do that.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-119 to Flintco contract – storage cabinets</u>, \$14,595

Dr. Emerson moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Change order NGF-119 to Flintco contract – storage cabinets, \$14,595, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-120 to Flintco contract – paint exterior of the Gym/School, \$21,024</u>

Judge Foss moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Change order NGF-120 to Flintco contract – paint exterior of the Gym/School, \$21,024, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-121 to Flintco contract – Replace Boundary Fence, \$4,685</u>

Dr. Emerson moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Change order NGF-121 to Flintco contract – Replace Boundary Fence, \$4,685, was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-122C to Flintco contract – credit for the asbestos work, (\$10,793)</u>

Judge Foss moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Change order NGF-122C to Flintco contract – credit for the asbestos work, (\$10,793), was approved.

<u>Discussion and/or possible vote to amend and/or approve change order NGF-123C to Flintco contract – credit for the current artwork budget balance, (\$12,345)</u>

Dr. Emerson moved to approve with a second by Judge Foss

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Change order NGF-123C to Flintco contract – credit for the current artwork budget balance, (\$12,345), was approved.

CFO Clagg presented the attached year-to-date OJA Finance Report.

Dr. Ellington: Kevin, thanks for that slide. Would it be possible to add another bullet going forward that shows current Oklahoma inflation rate? That is very helpful, I think, when we are voting on change orders and the need to approve them quickly.

CFO Clagg: Yes. I mentioned it in previous meetings, that is a concern. It does not impact our operations like our facilities; food and utilities are increasing. But it really impacts our contract partners. It puts a strain on our rates. It is a concern, and it is going to get worse before it gets better.

Dr. Ellington: That would be helpful and the change over the last 30 days. If that is not too much trouble.

Ms. Worthen: The unemployment rate obviously gives me pause. Because of our hiring needs and expected pay rates. It continues to compound that issue we already know we face. It is fantastic on the front it is not without challenges.

CFO Clagg: It is good employees have choices on where to go. It makes competition for those employees. That is one of the inflation backgrounds, salaries went up.

<u>Discussion and/or possible vote to approve the year-to-date OJA Finance Report</u>
Ms. Worthen moved to approve with a second by Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

The year-to-date OJA Finance Report was approved.

CFO Clagg discussed with the Board the amendments to the FY2023 budget request.

Mr. Bouse: I spoke to Kevin Evans with Western Plains Youth and Family Services specifically about shelters a couple of weeks ago. It is extremely difficult to get shelter workers, and I know Western Plains, is considering shutting down their shelter. He said there were numerous shelters across the state were considering shutting down. Rachel, you probably know more about what that will do to the system. I think it will be a shock to the system if that happens. I don't know if this will fix the problem or help alleviate it. I think we would find ourselves, or at least DHS, in dire circumstances very quickly if we have multiple shelters across the state shutting down. They just cannot operate they don't have the staff or the budget. The easiest thing to do would be to shut down. So hopefully this will help.

Ms. Worthen: Remind me, last year we submitted a flat budget, right? So, we haven't asked for an increase, when was the last time we asked for an increase?

Director Holt: We asked for an increase this year. So, this would be in addition to that increase.

Ms. Worthen: We didn't ask for any last year?

Director Holt: Correct.

CFO Clagg: Our philosophy has always been if you need it ask for it but if the funding is not out there you don't want to aggravate the people making the decision by asking for something that is not there. We kind of balance that with what we need, is it reasonable? We work through needs, but they don't always show up depending on funds. There were a lot of years where we did the best we could under the circumstances. We are asking for funding this year. During Covid things looked like they would get really bad but miraculously they did not.

Judge Foss: I remember a few years ago, they had the pinnacle plan where they were talking about shutting all the shelters down.

Ms. Worthen: They did.

Judge Foss: What happened, when did that shift?

Director Holt: The pinnacle plan set parameters around shelter use, shelters that used to have infants and small children. The pinnacle plan does not allow shelter use for that younger population, that remains today. Shelters do not have that younger population. We have 198 contracted shelter beds, over 21 shelters. As of yesterday, we had 101 kids in shelter, 72 were DHS custody and 1 OJA custody. The average length of stay is about 95 days. What I said this morning at my budget hearing is, I hate the word shelter, I hate the word Children Emergency Resource Center. These are homes. The staff there, certainly, Mr. Bouse can talk to you what Kevin Evans does. Most of them look like a house, or a retrofitted to look like a house. That staff create a home environment for those kids.

Ms. Worthen: The kids in shelter are the hardest to place.

Director Holt: They are the hardest to place.

Ms. Worthen: I was actually on-site at the Oklahoma City DHS foster care shelter the day that the staff found out via press release the shelters would be shuddering. I could get teary talking about because those workers dedicated their lives to taking on these kids that nobody else could place. I volunteered weekly there. The kids had been there for months. The fact the solution was we are going to all of a sudden find homes for all them was really complicated. It was a very tough time and a demoralizing day to be there with the staff. They all found some other places. I kept up with a few of them but it to your point Bart, it's a problem. It has to be addressed. Unfortunately, we are in an election this is not going to be happening from the top down. Even though we would be potentially poised to do so. So, I think the ask now is important and I think we have shown incredibly financial responsibility. I will remember from one of my first board meetings, it came up that we were the only agency in a leap year to account for that extra day in the calendar to Kevin's credit. To see that due diligence, I can't say enough how important that I think that this is. I think we have built the relationships and have some buy in to see this get done. If you need help along the way if you want to do that.

Judge Foss: The other question that I have, and I know this has to be some funding mechanism, why is it that OJA handles the budget for the shelter, when a majority of the children are DHS custody?

CFO Clagg: When OJA was split from DHS, it was determined that the contracts should be managed by one entity rather than two agencies contracting with the same entity. Then having the problem of monitoring those contracts. We have an obligation to monitor contracts to verify funding is being used appropriately. It was determined only one agency should handle those contracts and it was determined OJA would take on that role.

Dr. Ellington: Following up on that question, is it in the best interest of OJA's mission and vision to handle this additional budget requirement?

Director Holt: We hold the contract so it would be up to us to get the funding.

Dr. Grissom: I think it is in our best interest to handle the ask.

Chair Youngblood and Dr. Emerson: I do too.

Dr. Grissom: Big picture, what we do is to limit children's progression into the system. On the community side, shelters can perform a vital function for us if their funded properly and we use them appropriately. So that we can address kids issues with their families at a less restrictive level. In our bigger picture, it makes sense for us to fund that kind of operation and have those things available because we can keep kids from getting filed on, getting adjudicated, and requiring placement. If we can solve problems at that closer community level, then we should. You can't do it if you don't have those things funded and staffed properly.

Mr. Bouse: It is early intervention. What we know is most of these kids may enter the system first through DHS. If we don't address the problem their going to be committing crimes.

Dr. Ellington: Generally, we are talking about younger kids.

Dr. Grissom: Younger kids about 10.

Mr. Bouse: It was real young until the pinnacle plan. We used to have infants literally. Now, of course, the infants the DHS worker has to stay with them until they get a foster home.

Ms. Worthen: They do a lot more 30-day emergency placement. I was in a shelter one night when a kiddo took their first steps.

Dr. Grissom: For our purposes, correct me if I am wrong. Greg you may know. There are two separate groups. There are younger kids, who are starting to show delinquency because of disruptive family settings. Then there are those kids who are 17-ish and do not have family resources and they need to be somewhere. If we have effective youth service agencies providing that sort of service, then that can prevent those kids from doing delinquent things and progressing and needing placement. Back in the 80s when I started, we had 350-400 kids behind fences and got 63 right now. We have made a lot of progress at limiting that particular resource. We have more group home beds. We need those emergency services because we can prevent them from progressing into system.

Mr. Bouse: There is overlap and its not perfect. We also get kids who are 16 and 17 who are dangerous and are being placed in shelters who shouldn't be. Shelters are not prepared to handle that type of aggression. It is not a perfect system, but we certainly need shelters.

Judge Foss: I think what happens is you get labeled. You either get labeled a deprived child or a delinquent child. If you put a delinquent label on a child, they are viewed differently. The shelters do not want delinquent kids in their shelter. It was a chronic problem.

Dr. Emerson: I would just like to say, in my opinion, this is an area where I am really proud of the hard work that is happening relationally between people and between organizations. We have all talked about breaking down silos, we have all talked about what that looks like. This is what that looks like and it does not happen without good communication between agencies, between staffs. I appreciate very much Dr. Shropshire and Director Holt in their leadership and the willingness to come together to do what is right and what makes sense not only for the children but also for the budget of Oklahoma. Because at the end of the day we have to think how do we use that dollar best, where does it go? I appreciate leadership acknowledging these kids are coming from the same broken families and it is early intervention. I just want to acknowledge budget numbers are one thing, but relationships are a whole other. I think a whole lot of time and energy has been put forward on better relationships. I appreciate that.

Director Holt: On the numbers, about 73 are in some kind of state custody, there are 30 that are not. There are 30 that are community kids. Many from that community, where home is not ideal, or they don't have a home. Maybe their homeless, or there is some friction with their family. So, they are using that community emergency resource center to reset, take that break, get some resources around the child and the family to not enter either system. They are also doing that work.

Dr. Ellington: How long is the average stay for the younger ones, 10 and the older ones, I have also heard the number 17?

Director Holt: On our dashboard it shows an average length of stay for all kids of 95 days. I can get that broken down by age. Our shelters are doing extraordinary things. I love doing visits. When Laura and I were visiting in McAlester, the community and Amy you have heard of this, the Director told us about assisting DHS who had to wait with kids. They have a room that had a crib, so they have deemed it the moment of care room. DHS workers in the area are aware of it. Workers can come to that room to allow the children to rest, and it does not count as an intake or a shelter stay as long as the worker stays with the child. The child can eat, shower/bath, a change of clothes, and the worker can sit with the kid. They are looking for a recliner for the room. Our shelters are doing extraordinary things especially during Covid. This infusion of additionally funding will hopefully keep the shelter system robust. Hopefully keep shelter directors from making the difficult decision to close.

Mr. Bouse: There are a lot of other moving pieces and some of the things that have been taken away of the years because of the pinnacle plan, and I am not sure good or bad, they had their reasons. But for example, Western Plains built a specific room with an infant tub off the ground so staff could bath the children but now that is a storage room. We also had built-in 2 garages that operated as a CIC with the police department so we could divert children away from the juvenile system and into the shelter. We lost funding from the city and other places. Still these, and you hear about safe places, most shelters are safe places. A lot of municipalities won't fund these facilities. Really, the only funding is through OJA to

keep these things afloat. They provide so much care in those communities. We face losing a lot of facilities across the state if we don't do something. Rachel mentioned it twice in front of the legislator this morning, these kids are better dealt with in their home communities than they are anywhere else. It troubles me that we have lost some of those services. I still wish Western Plains was still a CIC and could still handle infants if they needed to, those are not an option anymore. I don't know what they will do as their ultimate decision but anything we can do to help the shelters out, I think, is invaluable for our kids.

Chair Youngblood: I think we were well received today on our budget request. Representative Lawson made it very clear he appreciated the additional request and was very much in favor of it.

Mr. Tardibono: On the 2.5 million, is that the shelter amount related to the rates we just approved? Or are they 2 separate requests? The rates we approved will go into that 2.5 million or are those different budget items?

Director Holt: Those are just standard rates, that is just building our rates structure. The 2.5 million will go directly into our shelter funding. We will figure out if that is building a base, new rates, and allowing for upkeep and renovations.

Mr. Tardibono: When I am looking at the presentation you made today on the budget related to the 2.5 million, there are 5 different items each of those are going to enhance shelters?

Director Holt: No, those are, we have made 6 different requests for an increase in our overall appropriations. The Board approved the original 5 in September, but we added the 6th for 2.5 million for shelters in FY2023.

Dr. Emerson: Has a method of disbursement been identified or is that to come?

Director Holt: It is to come. Yes, we will have much discussion with OAYS and DHS.

Chair Youngblood: We don't know if it will be funded.

Director Holt: We are in constant, we have a meeting this afternoon with Dr. Shropshire to talk about Covid in shelters, we are working with them all the time.

Mr. Tardibono: Do track shelter kids and whether they end up?

Director Holt: Yes, a JOLTS profile shows any placement in a shelter.

Mr. Tardibono: Have we done any aggregate for a specific time-period?

Director Holt: We can.

Dr. Emerson: I think the last time we actually were given that number was at the end of Steve Buck's tenure, do you all remember?

Ms. Worthen: 80% of kids in OJA care have interacted meaningfully with DHS. Either in direct care, they are the same.

Dr. Ellington: How may shelters?

Director Holt: 21

Dr. Ellington: Across the state?

Director Holt: Yes.

Mr. Tardibono: How many of them are not youth services shelters.

Director Holt: They are all youth services shelter.

Ms. Worthen: The state only had 2, right? We shuttered both Laura Dester and Pauline Meyer. Which turned into family justice?

Director Holt: Pauline Meyer is now Family Tree and Laura Dester is now the Shield program.

Chair Youngblood: Great discussions.

Mr. Tardibono: Is 2.5 million, enough?

Chair Youngblood: I don't think it is ever enough.

Director Holt: It is a start.

Mr. Tardibono: How did we get to 2.5 million?

CFO Clagg: We started with 10% increase which is enough to make a little bit of an impact. We want to propose an amount that is reasonable, we can spend much more.

Mr. Tardibono: Have they said that it will be helpful to them?

Director Holt: We just started discussions on this last week. I talked to Dr. Peter Messiah and let him know. He is supportive of it. I previously spoken to Secretary Brown, I did not have the number at that time, but he said he would support our efforts of looking at an increase there.

<u>Discussion and/or possible vote to amend and/or approve an amendment to the FY2023 Budget Request, as presented for \$2.5 million</u>

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Amendment to the FY2023 Budget Request was approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

<u>Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth</u>

<u>Academy Charter School Finance Report</u>

Dr. Grissom moved to approve with a second by Dr. Emerson

Aye: Bouse, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

The 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report was approved.

Judge Foss left the meeting at 11:52 a.m.

<u>Discussion and/or possible vote to approve modifications to the 2021-22, FY2022, school year encumbrances for the Oklahoma Youth Academy Charter School</u>

Vote to amend and approve modifications to encumbrance 2022-24, to the 2021-22, FY2022, encumbrances for the Oklahoma Youth Academy Charter School \$500, for 3 people

Mr. Bouse moved to approve with a second by Dr. Ellington

Ave:

Nay: Bouse, Ellington, Emerson, Grissom, Tardibono, Worthen, and Youngblood

Absent: Foss and Jones

Vote to amend and approve modifications to encumbrance 2022-24, to the 2021-22, FY2022, encumbrances for the Oklahoma Youth Academy Charter School not to exceed \$1,000.00

Mr. Bouse moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Foss and Jones

Modifications to encumbrance 2022-24, to the 2021-22, FY2022, encumbrances for the Oklahoma Youth Academy Charter School not to exceed \$1,000.00 was approved.

Oklahoma Youth Academy Charter School Administrative Report

Director of Education White and Principal Sanchez gave a verbal update and discussed the attached proposed 2022-23 OYACS calendar.

<u>Discussion and/or possible vote to approve the 2022 – 2023 Oklahoma Youth Academy Charter School</u> Calendar

Mr. Bouse moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Foss and Jones

The 2022 – 2023 Oklahoma Youth Academy Charter School Calendar was approved.

<u>Discussion and possible vote to enter executive session</u>

Mr. Ellington moved to enter with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Foss and Jones

Board voted to enter executive session at 12:00 p.m., after a short break.

Mr. Tardibono left the meeting at 12:30 p.m.

<u>Discussion and possible vote to return to regular session</u>

Mr. Bouse moved to return with a second by Dr. Ellington

Mr. Tardibono left them meeting at 12:29 p.m.

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Board returned from executive session at 12:30 p.m.

Discussion and/or possible vote on items arising from	om executive session
N/A	
Announcements/ comments	
Discussion on board subcommittees.	
New business N/A	
Adjournment	
Ms. Worthen moved to adjourn, with a second by	Dr. Grissom
,	
Aye: Bouse, Ellington, Emerson, Grissom, Worthen	, and Youngblood
Nay:	
Absent: Foss, Jones, and Tardibono	
Chair Youngblood adjourned the meeting at 12:31	p.m.
Minutes approved in regular session on the 15th d	ay of February, 2022.
Prepared by:	Signed by:
Audrey Rockwell Audrey Rockwell (Feb 15, 2022 18:18 CST)	Karen Youngblood Karen Youngblood (Feb 15, 2022 18:16 CST)
Audrey Rockwell, Secretary	Karen Youngblood, Chair
, -,,	6 - 6 ,

proposed - Jan 2022 minutes

Final Audit Report 2022-02-16

Created: 2022-02-16

By: Audrey Rockwell (Audrey.rockwell@oja.ok.gov)

Status: Signed

Transaction ID: CBJCHBCAABAAS0ZNpSnju35dMOoiTMCdeh7ODKo5E4Y3

"proposed - Jan 2022 minutes" History

- Document created by Audrey Rockwell (Audrey.rockwell@oja.ok.gov) 2022-02-16 0:09:54 AM GMT- IP address: 165.225.216.85
- Document emailed to Karen Youngblood (karen.youngblood@oja.ok.gov) for signature 2022-02-16 0:10:11 AM GMT
- Email viewed by Karen Youngblood (karen.youngblood@oja.ok.gov)
- Document e-signed by Karen Youngblood (karen.youngblood@oja.ok.gov)

 Signature Date: 2022-02-16 0:16:34 AM GMT Time Source: server- IP address: 184.188.193.183
- Document emailed to Audrey Rockwell (Audrey.rockwell@oja.ok.gov) for signature 2022-02-16 0:16:36 AM GMT
- Email viewed by Audrey Rockwell (Audrey.rockwell@oja.ok.gov) 2022-02-16 0:18:06 AM GMT- IP address: 165.225.216.85
- Document e-signed by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)

 Signature Date: 2022-02-16 0:18:21 AM GMT Time Source: server- IP address: 165.225.216.85
- Agreement completed. 2022-02-16 - 0:18:21 AM GMT



	•
Date: 01/18/2022	
Item I - Recording of Members Present and Absent	
Meeting convened at 10:05 a.m.	
Member	Present/ Absent
Bouse	Present
Ellington	Present
Emerson	Present
Foss	Present
Grissom	Present
Jones	Absent
Tardibono entered meeting in person at 10:38 a.m.	Present
Worthen	Present
Youngblood	Present

Record	
Date: 01/18/2022	
Item Vote to Adjourn Meeting adjourned at 12:31 p.m.	
Motion: Worthen	
Second: Grissom	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Absent
Grissom	Yes
Jones	Absent
Tardibono	Absent
Worthen	Yes
Youngblood	Yes



Date: 01/18/2022	
Vote to appoint Chair - Ms. Karen Youngblood	
Motion By: Emerson	
Second: Worthen	
Member	Vote
Bouse	No
Ellington	No
Emerson	Aye
Foss	No
Grissom	Yes
Jones	Absent
Tardibono	Absent
Worthen	Yes
Youngblood	Yes

Date: 01/18/2022	
Vote to appoint Chair - Dr. Sidney Ellington	
Motion By: Bouse	
Second: Foss	
Member	Vote
Bouse	Yes
Ellington	Ауе
Emerson	Nay
Foss	Yes
Grissom	Nay
Jones	Absent
Tardibono	Absent
Worthen	Nay
Youngblood	Nay



Date: 01/18/2022	
Vote to appoint Vice Chair - nomination for Dr. Sidney Ellington	
Motion By: Bouse	
Second: Foss	
Member	Vote
Bouse	Yes
Ellington	Yes
Emerson	No
Foss	Yes
Grissom	No
Jones	Absent
Tardibono	Absent
Worthen	No
Youngblood	No

Date: 01/18/2022		
Vote to appoint Vice Chair - nomination for Dr. Mautra Jones		
Motion By:	Worthen	
Second:	Youngblood	
Me	ember	Vote
Bouse		Nay
Ellington		Nay
Emerson		Yes
Foss		Nay
Grissom		Yes
Jones		Absent
Tardibono		Absent
Worthen		Yes
Youngblood		Yes



Youngblood

Date: 01/18/2022

Vote to appoint a Chair for the Rates and Standards Committee - nomination for Dr. Sidney Ellington

Motion By: Bouse

Second: Emerson	
Member	Vote
Bouse	Yes
Ellington	Yes
Emerson	Yes
Foss	No
Grissom	Yes
Jones	Absent
Tardibono	Absent
Worthen	Yes
Youngblood	No

Date: 01/18/2022	
Vote to appoint a Chair for the Rates and Standards Committee - nomination for Ms. Karen Youngblood	
Motion By: Foss	
Second: Worthen	
Member	Vote
Bouse	Nay
Ellington	Nay
Emerson	Nay
Foss	Yes
Grissom	Nay
Jones	Absent
Tardibono	Absent
Worthen	Nay

Yes



Date: 01/18/2022	
Vote to approve the proposed minutes for the November 16, 2021 board meeting	
Motion By: Emerson	
Second: Ellington	
Member	Vote
Bouse	Abstain
Ellington	Aye
Emerson	Aye
Foss	Abstain
Grissom	Aye
Jones	Absent
Tardibono	Absent
Worthen	Abstain
Youngblood	Yes

Date: 01/18/2022	
Vote to approve proposed modification to rates and standards – Community Development Rate (originally submitted to OMES as RS19-004b-015 – 017), RS22-001-004	
Motion By: Worthen	
Second: Foss	
Member Vote	
Bouse	Yes
Ellington	Ауе
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes



Date: 01/18/2022

Vote to approve the proposed modification to rates and standards – Independent Living Subsidies (originally submitted to Office of Management Enterprise Services (OMES) as RS99-001-03(a-d), RS22-003-001

Motion By: Worthen

Second: Foss

Member	Vote
Bouse	Yes
Ellington	Ауе
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes

Date:	01	/1	8	12	0	22
-------	----	----	---	----	---	----

Vote to approve the proposed rates and standards – Family Assistance/ Support Program Services, RS22-003-003

Motion By: Worthen

Second: Foss

Vote
Yes
Aye
Yes
Ауе
Yes
Absent
Yes
Yes
Yes



Date: 01/18/2022

Vote to approve change order NGF-119 to Flintco contract –

storage cabinets, \$14,595

Motion By: Foss

Second: Emerson	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Aye
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes

Date:	0	1	1	8	12	0	2	2

Vote to approve change order NGF-120 to Flintco contract – paint exterior of the Gym/School, \$21,024

Motion By: Foss

Second: Worthen

Second: Wortnen	
Member	Vote
Bouse	Yes
Ellington	Ауе
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes



Date: 01/18/2022

Vote to approve change order NGF-121 to Flintco contract –

Replace Boundary Fence, \$4,685

Motion By: Emerson

Second: Foss	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes

Date:	01	/1	8	2	022
-------	----	----	---	---	-----

Vote to approve change order NGF-122C to Flintco contract – credit for the asbestos work, (\$10,793)

Motion By: Foss

Second: Worthen

Second: Wortnen	
Member	Vote
Bouse	Yes
Ellington	Ауе
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes



Vote to approve change order NGF-123C to Flintco contract – credit for the current artwork budget balance, (\$12,345)

Motion By: Emerson

Date: 01/18/2022

Second: Foss	
Member	Vote
Bouse	Yes
Ellington	Ауе
Emerson	Yes
Foss	Aye
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes

Date: 01/18/2022		
Vote to approve the year-to-da	ate OJA Finance Report	
Motion By: Worthen		
Second: Emerson		
Member	Vote	
Bouse	Yes	
Ellington	Aye	
Emerson	Yes	
Foss	Aye	
Grissom	Yes	
Jones	Absent	
Tardibono	Yes	
Worthen	Yes	
Youngblood	Yes	



Date: 01/18/2022				
Vote to approve the amendme	Vote to approve the amendment to the FY2023 Budget Request			
Motion By: Worthen				
Second: Grissom	Second: Grissom			
Member	Vote			
Bouse	Yes			
Ellington	Ауе			
Emerson	Yes			
Foss	Aye			
Grissom	Yes			
Jones	Absent			
Tardibono	Yes			
Worthen	Yes			
Youngblood	Yes			

Date: 01/18/2022		
Vote to approve the 2021-22 year-to-date, FY2022, Oklahoma Youth Academy Charter School Finance Report		
Motion By:	Grissom	
Second:	Emerson	
Me	ember	Vote
Bouse		Yes
Ellington		Aye
Emerson		Yes
Foss		Aye
Grissom		Yes
Jones		Absent
Tardibono		Yes
Worthen		Yes
Youngblood		Yes



Date: 01/18/2022

Vote to amend and approve modifications to encumbrance 2022-24, to the 2021-22, FY2022, encumbrances for the Oklahoma Youth Academy Charter School \$500, for 3 people

Motion By: Bouse

Second: Ellington

Member	Vote
Bouse	No
Ellington	No
Emerson	No
Foss	Absent
Grissom	No
Jones	Absent
Tardibono	No
Worthen	No
Youngblood	No

Date: 01/18/2022

Vote to amend and approve modifications to encumbrance 2022-24, to the 2021-22, FY2022, encumbrances for the Oklahoma Youth Academy Charter School not to exceed \$1,000.00

Motion By: Bouse

Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Absent
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes



Date: 01/18/2022	
Vote to approve the 2022 – 2023 Oklahoma Youth Academy Charter School Calendar	
Motion By: Bouse	
Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Absent
Grissom	Yes
Jones	Absent
Tardibono	Yes
Worthen	Yes
Youngblood	Yes

Date:	
Motion By:	
Second:	
Member	Vote
Bouse	
Ellington	
Emerson	
Foss	
Grissom	
Jones	
Tardibono	
Worthen	
Youngblood	



Date:		
Vote to enter executive session Board entered Executive Session at 12:00 p.m.		
Motion: Ellington		
Second: Bouse		
Member	Vote	
Bouse	Yes	
Ellington	Aye	
Emerson	Yes	
Foss	Absent	
Grissom	Yes	
Jones	Absent	
Tardibono	Yes	
Worthen	Yes	
Youngblood	Yes	

Date:	
Vote to return to regular session	
Returned to Regular Session at 12:30 p.m.	
Motion: Bouse	
Second: Ellington	
Member	Vote
Bouse	Yes
Ellington	Aye
Emerson	Yes
Foss	Absent
Grissom	Yes
Jones	Absent
Tardibono	Absent
Worthen	Yes
Youngblood	Yes



Date:	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Jones	Vote
Tardibono	Vote
Worthen	Vote
Youngblood	Vote

Date:	
Motion By: Motion	
Second: Second	
Member	Vote
Bouse	Vote
Ellington	Vote
Emerson	Vote
Foss	Vote
Grissom	Vote
Jones	Vote
Tardibono	Vote
Worthen	Vote
Youngblood	Vote

Board of Juvenile Affairs Meeting





American Correctional Association (ACA) Reaccreditation

Presented By:

Carol Miller, Deputy Director of Residential Programs
Rodney McKnight, District Supervisor
Cathy McLean, OJA Statewide ACA Coordinator



History and Mission of the ACA

Since their founding in 1870, the American Correctional Association (ACA) has served internationally as a resource for facilities based in Corrections to ensure the offenders or youthful residents have appropriate living conditions.

- The mission of ACA is to promote improvement in the management of correctional facilities through the administration of a voluntary accreditation program.
- ACA standards are the national benchmark for the effective operation of systems throughout the world and address services, programs and operations essential to effective management.
- Standards reflect practical, up-to-date policies and procedures that safeguard the life, health and safety of staff and those in our care.
- Since the mid-2000s, ACA standards have gradually migrated to a "performance-based" model in which agencies
 collect, track, and analyze internal outcomes related to each standard in order to gauge their performance and
 adjust their operations accordingly.

ACA's History with OJA

OJA became accredited by the ACA to address systemic issues observed in Oklahoma's juvenile justice programs.

- In 1978 the Terry D. v. Lloyd Rader lawsuit was filed in Federal Court in Oklahoma City. The suit alleged abusive practices, unconstitutional use of isolation and restraints, the absence of adequately trained staff, and the mixing of offenders with non-offenders.
- In the early 1980s, the Department of Justice was visiting Oklahoma expressing concerns related to the conditions of juvenile confinement.
- In 1994 the Oklahoma Office of Juvenile Affairs was created by the Juvenile Reform Act (H.B. 2640)
- To ensure the quality of juvenile justice programs, OJA is statutorily required to be accredited 10A O.S. 2-7-606 (D)

Benefits of ACA Accreditation

While accreditation and reaccreditation processes can be demanding, they provide OJA staff and residents with several benefits including;

- Third-party assessment of strengths and weaknesses.
- Establishment of measurable criteria for upgrading operations.
- Gives quantitative recognition of achievement/program improvement over time.
- Improved staff training and development.
- Increased levels of staff morale and professionalism.
- Safer environments for staff and residents.
- Reduced liability insurance costs.
- Assists in litigation when providing proof of best practices.

Juvenile Correctional Facility Accreditation Through ACA

Standards

- To become initially accredited, the ACA will evaluate a facility's compliance with published standards.
- Standards are guidelines to ensure each facility is following the policy and procedures in place.
- ACA standards are divided into two categories: mandatory and non-mandatory standards.
- In order to be accredited, facilities must meet the requirements for **100%** of applicable mandatory standards and **90%** of applicable non-mandatory standards.
- Southwest Oklahoma Juvenile Center's (SWOJC) most recent audit was hosted by SWOJC in Manitou, Oklahoma from August 16-18, 2021.
- Central Oklahoma Juvenile Center's (COJC) most recent audit was hosted by COJC in Tecumseh, Oklahoma from August 18-20, 2021.
- The ACA standards for our secure care facilities are outlined in the Juvenile Correctional Facilities Manual (JCF), 4th Edition.
- There are a total of 371 standards, **40** mandatory standards and **331** non-mandatory standards.

Juvenile Correctional Facility Reaccreditation During COVID

COVID Challenges

- Acquiring auditors willing to visit congregate care facilities due to a higher COVID exposure risk.
- More intensive contact tracing during auditor on site visits.
- Determining protocols for auditors, staff, and residents during on site visits.
- Use of virtual interviews.

Juvenile Correctional Facility Reaccreditation Through ACA

Files Required for Compliance

- After receiving initial accreditation, facilities must apply for reaccreditation every three years.
- In preparation for triannual audits, OJA's residential programs maintain **371** unique physical files from **13** different departments.
- Files are organized under several categories, to include;
 - Safety
 - Security
 - Programs & Services
 - Medical and Mental Health
- Compliance file protocols may include written policies and procedures, statutes, and administrative code.
- Process indicators may include records forms, logs, photographs, and/or interviews with staff and residents.

Juvenile Services Unit (JSU) Reaccreditation Audit

In addition to the review of facility operations, ACA offers standardized evaluation of juvenile justice field services.

- JSU's most recent audit was hosted by Rodney McKnight, District 7 Supervisor, in Pauls Valley from July 8 9, 2021.
- The ACA standards for JSU are outlined in the Juvenile Probation and Aftercare Services Manual (JPAS), 2nd Edition.
- There are a total of 227 standards, 2 mandatory standards and 225 non-mandatory standards.

2021 ACA Reaccreditation Audit Results

The ACA Reaccreditation Final Audit Results after the ACA Panel Hearing;

- COJC scored 100% on Mandatory Files and 99.4 % on Non-Mandatory Files.
- SWOJC scored 100% on Mandatory Files and 99.6% on Non-Mandatory Files
- JSU scored 100% on Mandatory Files and 100 % on Non-Mandatory Files.

Success!

Cathy McLean, OJA State ACA Coordinator; Rodney McKnight, JSU District 7 Supervisor; Carol Miller, Deputy Director Residential Placement and Executive Director Rachel Holt presented at the American Correctional Association (ACA) accreditation hearing in Phoenix, Arizona.



Director's Report



DECEMBER 2021 and JANUARY 2022 BOARD UPDATE

OJA Operations

- 1. COJC visits, GED celebration
- 2. SWOJC visits, Thanksgiving and Christmas gift delivery
- 3. Oklahoma Commission on Children and Youth (OCCY) Commission and subcommittee meetings
- 4. LOS Policy Academy Technical Assistance meeting
- 5. ORS Impact/ Public Welfare Jurisdictional Grantee virtual meeting
- 6. CJJA Power Hour Special Session JJRA
- 7. Tie Up Loose Ends RE: RJIOK Next Steps
- 8. Juvenile Justice Oversight and Advisory Committee (JJOAC) quarterly agency report
- 9. OU/OKDHS/OJA PSB-CBT Listening Session
- 10. HEC cabinet and peer meetings
- 11. Visited Mustang Treatment Center
- 12. Child Abuse and Neglect and Mandated Reporting in Oklahoma training
- 13. Advisory Task Force on Prevention of Human Trafficking and Child Exploitation
- 14. Lunch & Learn OJA 2021 Wrap Up
- 15. Tour SW Youth and Family Services with Secretary Brown and OKDHS
- 16. OJA Executive Team HOPE Training with Dr. Chan Helman
- 17. Interstate Council for Juvenile Supervision meeting
- 18. Visited Scissortail Landing Yoga class
- 19. Visited Youth Emergency Shelter Inc. (McAlester)
- 20. Attended and presented at CJJA Winter Business Conference
- 21. ACA accreditation hearings for OJA
- 22. Juvenile Justice Leadership Network (JJLN) OJJDP listening session

Partner Engagement

- 1. Secretary Justin Brown
- 2. Samantha Galloway, Chief of Staff and COO, DHS
- 3. Dr. Deborah Shropshire, Director of Child Welfare, DHS
- 4. Annette Jacobi, OCCY
- 5. Kathryn Brewer, DAC
- 6. Eric Epplin, DAC
- 7. Secretary Tricia Everest
- 8. Lucie Doll, Arnall Family Foundation
- 9. FACT Graduation
- 10. WOMEN Who Care Share Luncheon
- 11. Trevor Pemberton, General Counsel to Governor Stitt
- 12. Shanna Rice, Southwest Youth and Family Services
- 13. Meeting at District Attorney Council (DAC) to draft Youthful Offender legislation
- 14. Greg Contreras, Youth Emergency Shelter Inc.
- 15. Keri Spencer, RISE
- 16. William Alexander, Logan Community Services
- 17. Dr. Peter Messiah, OAYS

Legislative & Executive

- 1. Representative Mark Lawson
- 2. Representative Jose Cruz
- 3. Senator Chris Kidd
- 4. Representative Mike Dobrinski
- 5. Representative Trey Caldwell
- 6. Representative Daniel Pae
- 7. Representative Garry Mize
- 8. Representative Cyndi Munson

Phone: (405) 530-2800

www.oklahoma.gov/oja

Proposed Rates and Standards

Timeline of Proposed Rates and Standards

- On November 16, 2021, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Dan Sivard, State Purchasing Director, on December 14, 2021, letter attached in board packet. On January 14, 2022, Director Sivard approved the proposed rates, contingent on the Board's approval, letter attached in board packet.
- This presentation is a brief summary of the proposed new and modified rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on December 14, 2021.



Summary of Proposed Rates and Standards

R&S #	Summary of Rate	
RS22-001-004	Community Development Rate; modifying RS19-004b-015 to 017	
RS22-003-001	Independent Living Subsidies; modifying RS22-003-001	
RS22-003-003	Family Assistance/ Support Program Services; creating new rate	

Services

Definition

Requirements & Standards

Rate(s) \$ 20.00 per 15 min.

DRAFT Revision

RS22-001-004; Original RS# RS19-004b-15,16,17

Community Development

Documentation includes case note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity meets Community Need, and staff taking part.

Required documentation: Indirect Progress note of the appearance and function, with date and time, number of recipients in attendance, description of how billable activity promotes services of awareness, and staff taking part.

Indirect service

When used for outreach for large gatherings and events, if event has more than 75 participants, then 2 groups may be used and billed.

Payment will be prorated based on the percentage of material that pertains to OJA Contract Services.

Actions in the community to support the development and/or implementation of child abuse, neglect, mental health, substance abuse, and juvenile delinquency prevention and early intervention services.

Community Development may also include:
Participation in community activities such as local service committees, juvenile justice advisory counsels, community task forces, and community needs assessment and problem identification and coalitions aimed at improving or increasing children and youth services.

Community services performed by agency staff that allows the agency to build capacity in the community for additional services by collaboration with other service providers for the most effective use of public dollars

Staff time for Board and volunteer recruitment and training aimed at strengthening and increasing agency services.

Staff time for services provision agreements, and agreement services for brokered services.

with a Masters or Bachelor's degree in a behavioral science and or 2 years of experience in Community Development activities or individuals with a professional license or certification in M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for individuals.

Or

LOW LEVEL minimum standards: Bachelor's degree in a behavioral science, and/or 1 year experience in Community Development activities, juvenile justice, social work, education, community-based prevention or diversionary youth service programs.

And

Additional Staff: <u>Bachelor's degree in a behavioral science, and/or 1</u> <u>year experience in Community Development activities, juvenile justice, social work, education, community-based prevention or diversionary youth service programs.</u>

Community development is the process involving the conception, planning, and implementation of programs or activities designed to address identified problems or issues in a community. This process could include:

- 1. Identification of problems, assets, and resources;
- 2. Analysis of local, state and federal power structures;
- 3. Assessment of human needs, and
- 4. Investigation of other concerns and issues that could impact the community.

Community Development activities include advocacy, community needs assessment, and brokerage of services.

Only one high level may be billed. If high level is billed, neither low level nor additional staff may be billed

Or

\$14.02 per 15 min. Only One low level may be billed per group.

And

\$4.00 per 15 min. Up to four (4) may be billed at this rate per group. If low level and/or additional staff are billed, then High level cannot be billed.

PROGRAM:

RBI

JOLTS Code:

RBI –
LO - COMMDVLLO9
HIGH – COMMDVLHI9
Additional Staff Pay for Provider time
participating in service as
outlined in this rate.

Services	Definition	Requirements &	Rate(s)
		Standards	
Revision to RS99-001-03a,b,c,d Independent Living Subsidies Direct Service Required documentation: Indirect Progress Note completed for each assistance event with name of receiving parent or guardian included	Supervised Independent Living programs teach juveniles the necessary skills for self-sufficiency and successful adult living. Youth reside in apartments, boarding homes or houses while receiving these subsidies. Contracted personnel and OJA staff provide services and supervision for these juveniles to support the goal of independent functioning.	OJA will pay actual cost plus a processing component. Cost shall be preapproved by State Office Staff and will be assessed against a "fair and reasonable" test taking into account comparable costs within the region being considered. Deposits are allowed, but only if methods of recoupment are available if there is a remainder due if the lease is terminated within 12 months, otherwise the remainder may be used by or for the benefit of the youth for other needs. Fair and Reasonable will be determined by the following methods: Rent: Review of local real estate on-line listings – screen prints and written reports that can be obtained will be attached to the recommendations Utilities: Once a location is proposed, Staff will contact utility companies to obtain average usage for that location – a copy of this report or screen prints must accompany recommendations Requesting Party will need to submit a copy of the lease agreement and copy of the first utility bills to OJA 30 days after receipt.	Documented Costs OJA will establish a total budget for this program. The program will not be open ended, once the budget is reached, unless the agency decides to revise the budget, no other youth will be eligible for this program until the next fiscal year.

Rate(s)

Services	Definition	Requirements & Standards	Rate(s)
DRAFT Revision RS22-003-003	Designed to meet the service needs of a family referred because of identified problems in the family or community.	C-M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individuals under supervision for licensure.	\$ 14.60 per 15 min. per service
FAMILY ASSISTANCE/SUPPORT PROGRAM SERVICES Required documentation: Indirect Progress Note	Services may be delivered individually, in a family unit, or in a group. Services in this category may also include assisting families with accessing community resources, and/or assisting family with getting basic needs met. This rate does not reflect Parenting programs themselves, but	B-Master's degree in a behavioral science; or Master's degree and one year of	\$ 12.60 per 15 min. per service
completed for each assistance event with name of receiving parent or guardian included	other needed supports that allows families to engage. Examples of Family Assistance that fits beneath this rate include: Serving a family from a food bank or with needed supplies; Aiding a family with accessing community assistance programs;	professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.	
	Providing childcare for young children during the time that parents are participating in a Parenting program; Provide specialized training to extended family members, such as: Grandparents as Parents,	A-1) Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or 2) Bachelor's degree and two years	\$ 11.60 per 15 min. per Service
	Supporting Children with Anxiety; Understanding and Meeting the Needs of children with Autism Spectrum challenges, And other subject areas as approved by CBS. Can be used to support Supervised Visitation services if there is no	experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs	PROGRAM: RBPR JOLTS Code: RB – FAMASST
	other pay source for such service regarding		



Summary of Proposed Rates and Standards

R&S #	Summary of Rate	
RS22-001-004	Community Development Rate; modifying RS19-004b-015 to 017	
RS22-003-001	Independent Living Subsidies; modifying RS22-003-001	
RS22-003-003	Family Assistance/ Support Program Services; creating new rate	

Next Generation Campus Updates & Proposed Change Orders

January 13, 2022 Agenda Next Generation Subcommittee

- I. Main Campus
 - A. Timeline/Milestones
 - B. FlintCo Change Orders 119, 120, 121 and two credit change orders
 - C. Phase III
 Food Service / Supply
 - D. Art work



















Redbud Cottage









Pine Cottage Art









Gym/School Remodel

Gym/School Remodel

NGF119 - OYACS - Storage Cabinets \$14,595

Change order 119 is to install cabinets in the classrooms. The cabinets that are currently in the classrooms are very old. They are made of plywood. Several of them have broken doors that will need to be replaced or repaired. This change order will install new plastic laminate cabinets in 10 classrooms. The old cabinets will be removed. The new cabinets will have locking doors and they will have multiple shelves on the inside and will provide additional storage capacity.

NGF120 - Painting of School/Gym Exterior \$21,024

Change order 120 is for painting the exterior of the school/gym. Over the years there has been considerable damage and repair to the metal panels that are at the upper half of the gym. This change order includes metal siding and soffits, caulking and power washing.

NGF121 - Replace Boundary Fence \$4,685

Change order 121 is to replace a boundary fence that was moved when a perimeter fence was installed during construction. This will create a boundary line between COJC and the neighboring properties. Additionally, creating a barrier where the terrain is unstable.

Short-term timeline proposal:

January 13th – Board Subcommittee Meeting

Update the Subcommittee on the status of the design cost proposal process and approve a timeline proposal.

• February 1st – Flintco submits a cost proposal for construction of the Dining/Supply building

Flintco will submit to OJA the initial cost proposal. At this point OJA will consider the costs and also look at the potential to reduce costs by reducing various elements of the design, materials and

• February 10th - Board Subcommittee Meeting

The goal will be to come to agreement on the design and cost proposal and submit the proposal to the OJA Board for approval.

February 15th – OJA Board Meeting

equipment.

The goal will be to request the OJA Board to approve the proposal. If approved, OJA will enter into a contract with Flintco for construction of the building.

• March 1st - Flintco will initiate construction

Estimated time to complete construction is 1 year.

Summary of Proposed Change for Consideration

NGF#	Description	Amount
1. #119	Cabinets for Classrooms	\$14,595
2. #120	Paint Gym Exterior	\$21,024
3. # 121	Boundary Fence	\$4,685
4. # 122C	Credit for Asbestos Work	-\$10,793
5. # 123C	Artwork Current Budget Balance	-\$12,345
	Total	\$17,166

^{*} Work either completed or commenced with Building Subcommittee approval in order to avoid significant delay in project and/or increase in cost.

Flintco Contract Change Order Summary

Original Contract Amount	\$46,011,073	
Change Order Capacity (10%)	\$4,601,107	100%
Change Orders To-Date (Board Approved)	\$4,558,241	96.09%
Current Change Order Request	\$17,166	3.73%
Total Change Orders To-Date if Current Proposals Are Approved – (Leaves \$25,700)	\$4,575,407	99.44%

Timeline Summary/Update

Timelines:

```
Phase 2
```

Cottage 2: 10/15/21 11/1/21 02/01/22

Cottage 3&4: 12/31/21 02/01/22 04/01/22

Athletic Field: 04/01/22

Phase 3

Infrastructure upgrades and transition: 05/30/2022 to 05/30/2023

Dining/Supply Building 3/1/22 – 3/1/23

Phase III

Description	Amount
1. Construct a new dinning/supply building	\$4,500,000
2. Remodel and upgrade the School Administration Building (3,850 SF)	\$250,000
3. Remodel and upgrade Nightengale Cottage (6,600 SF)	\$150,000
4. Remodel and upgrade Lyda Cottage (6,400 SF)	\$150,000
5. Remodel and upgrade Administration Building (4,600 SF)	\$250,000
6. Remodel and upgrade Staff Hall (2,600 SF)	\$150,000
7. Construct covered parking for utility terrain vehicles	\$15,000
8. Construct Red Barn Storage Building	\$75,000
9. Install fencing for cottage generators and electrical boxes to reduce risk for residents	\$45,000
Total	\$5,585,000

Pending Issues Summary of Change Order on Hold or Awaiting Additional Information / Revisions

NGF#	Description	Timing	Amount

OJA Finance Report

FY-2022 Operation/Capital Budget Projections As of: 12/31/2021

\$43,356,930 Year-To-Date Expenditures \$26,445,059



\$41,783,489

Encumbrances



\$39,488,009

Balance as of 012/31/2021

Less: Remaining Payroll Budget

\$132,973

Less: Remaining Travel Budget



\$557,228

Less: Grant Funds



Less: Pending **Encumbrances**



\$2,352,749

Available Balance as of 12/31/2021



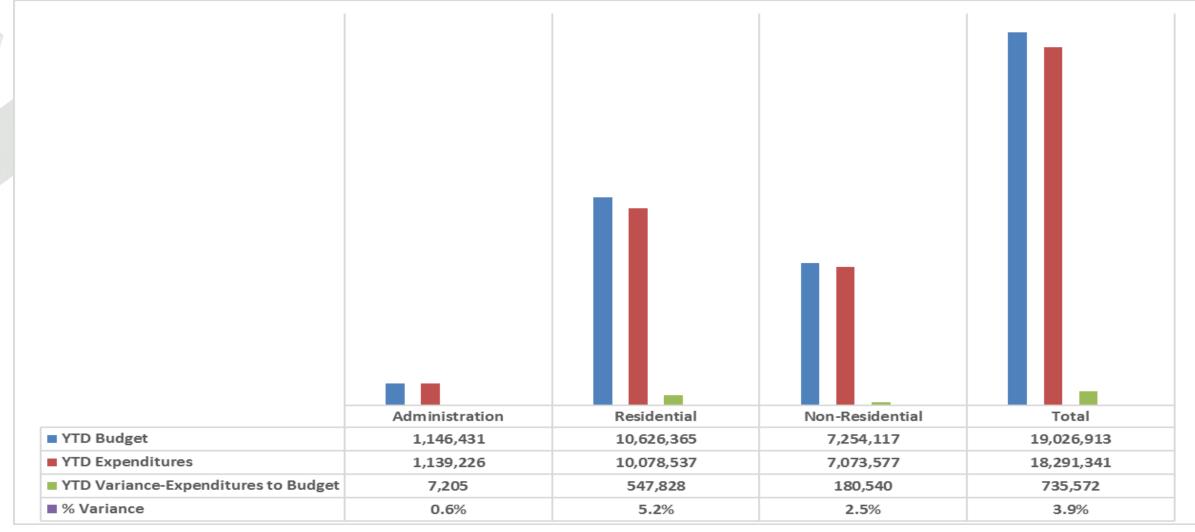
\$124,628,428

FY2022 Budget Work Program



FY2022 Payroll Costs

As of: 12/31/2021





General Revolving Fund Revenue

As of:
12/21/2021

										er (Under)
Revenue Source	FY	-22 Budget	Buc	dget to Date	ا	Receipts	ln-	-Transit	E	Budget
SSI and SSA	\$	12,336	\$	6,168	\$	15,071	\$	-	\$	8,903
Income from Rent		930		465		8,184				7,719
Charter School State Aid/Grant		833,052		416,526		597,186				180,660
School Breakfast/Lunch/Snacks		117,903		58,952		91,294				32,343
Refunds & Reimbursements (incl		430,940		215,470		885,417				669,947
Sales		18,585		9,293		9,716				424
Child Support		150,730		75,365		83,743				8,378
Other Receipts		18,905		9,453		5,173				(4,280)
Total Revolving Funds	\$	1,583,381	\$	791,691	\$ 1	1,695,784	\$	-	\$	904,093



Federal Grants Revenue

As of: 12/31/2021

Source – FFP Revolving Fund	Proj	Projected Annual Revenue		Projected YTD Revenue		Actual Revenue		In-Transit		/ariance
Residential Behavior Management Services (RBMS)	\$	6,700,000	\$	3,350,000	\$	3,093,175	\$	869,583	\$	612,758
Targeted Case Management (TCM)		2,100,000		1,050,000		1,007,915		186,987		144,902
IV-E Shelter		100,000		50,000				96,459		46,459
Indirect Cost Reimbursement (OHCA)		100,000		50,000		47,661				(2,339)
Grants (Formula)		800,000		400,000		132,882				(267,118)
DAC-RSAT		180,000		90,000		42,844				(47,156)
Total	\$	9,980,000	\$	4,990,000	\$	4,324,477	\$	1,153,029	\$	487,506



700 Fund Accounts As of: 12/31/2021



Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$7,817.21



Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$13,522.20



Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$1,325.13

Victim 70 Restitution 4

Established to account for all the funds a juvenile received or expended while in OJA custody.

**Cash Balance as of 12/31/2021 was \$20,503.84



The Oklahoma Economy

December gross receipts of \$1.4 billion and 12-month receipts of \$15.2 billion (Income Tax – 5.2B, Sales/Use – 6.3B, Oil/Gas Production – 1.15B, MV - .85B, Other – 1.7B) set new all-time highs. Compared to a year ago, December collections jumped 22% and revenues during 2021 expanded by more than 15%.

During December, combined sales and use taxes were up by 19.9 % compared to December 2020. Total individual and corporate income tax receipts grew by 11.8 %, and motor vehicle collections were up by 9.9 %.

The gross production tax on oil and natural gas continued its strong growth, finishing 154.1 % higher than in December 2020.

Calendar year 2021 collections are almost \$2 billion higher than during 2020 with all major revenue streams showing expansion ranging from 84.2 % in gross production receipts to 9.4 % in combined income taxes.

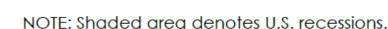
The Oklahoma Business Conditions Index for December indicates anticipated economic growth in the coming months. The December index rose to 70.3 from 62.4 in November and 55.9 in December 2020. Numbers above 50 indicate expansion is expected during the next three to six months.

The November unemployment rate in Oklahoma was reported as 2.5% by the U.S. Bureau of Labor Statistics. The state's jobless rate was down from 2.7% in October and from 4.8% in November 2020. The U.S. unemployment rate was set at 4.2% in November.



12 months ending June 2008 – 12 months ending December 2021 (in \$ millions)







Sole Source Purchases As of: 12/31/2021







Emergency Purchases As of: 12/31/2021

EMR# Date Vendor Description Location Amount

None to Report



Oklahoma Youth Academy Charter School (OYACS)

Board of Director's Meeting January 18, 2022

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2021-2022 as of December 31,2021	OJA General and Revolving Funds		Fund 25000	,	Totals as of 12/31/2021	COJC (972)	SOJC (975)	Total
Revenues								
State Aid	-	\$	374,295.44	\$	374,295.44	\$ 187,147.71	\$ 187,147.73	\$ 374,295.44
IDEA-B COVID			-		-	-	-	-
IDEA-B Flow through			16,180.35		16,180.35	8,090.17	8,090.18	16,180.35
Title I N&D			109,085.95		109,085.95	43,677.92	65,408.03	109,085.95
Title IA			13,276.36		13,276.36	6,638.18	6,638.18	13,276.36
Title IIA			13,000.00		13,000.00	6,500.00	6,500.00	13,000.00
Title IV-A LEA			2,704.00		2,704.00	1,352.00	1,352.00	2,704.00
Textbooks/Ace Technology			5,670.11		5,670.11	2,835.06	2,835.05	5,670.11
Child Nutrition Program _Breakfast			29,107.48		29,107.48	12,884.26	16,223.22	29,107.48
Child Nutrition Program _Lunches and Snacks			62,186.54		62,186.54	27,523.08	34,663.46	62,186.54
Office of Juvenile Affairs **	522,611.29				522,611.29	285,247.38	237,363.91	522,611.29
Total Revenues	\$ 522,611.29	\$	625,506.23	\$	1,148,117.52	\$ 581,895.76	\$ 566,221.76	\$ 1,148,117.52
<u>Expenditures</u>								
Equipment and Library Resources	\$ 54,902.56	3		\$	54,902.56	\$ 27,374.50	\$ 27,528.06	\$ 54,902.56
Operational Expenses	44,311.45	5	105,043.20		149,354.65	92,895.08	56,459.57	149,354.65
Payroll Expenses	419,415.57	'	633,874.64		1,053,290.21	509,049.43	544,240.78	1,053,290.21
Professional Fees	900.00)			900.00	450.00	450.00	900.00
Training and Travel	3,081.71		7,956.87		11,038.58	1,627.63	9,410.95	11,038.58
Total Expenditures	\$ 522,611.29	\$	746,874.71	\$	1,269,486.00	\$ 631,396.64	\$ 638,089.36	\$ 1,269,486.00
Excess of Revenues Over (Under) Expenditures	\$ -	\$	(121,368.48)	\$	(121,368.48)	\$ (49,500.88)	\$ (71,867.60)	\$ (121,368.48)
Fund Balances July 1, 2021	-		328,325.95		247,555.17	205,638.47	122,687.48	328,325.95
Fund Balances 2021-2022 School Year	\$ -	\$	206,957.47	\$	126,186.69	\$ 156,137.59	\$ 50,819.88	\$ 206,957.47
**OJA Funds								
Fund 19101	\$ 24,803.29)						
Fund 19201	\$ 480,154.15							
Fund 20000	\$ 157.00							
Fund 41000	\$ 17,496.85 \$ 522,611.29							
	<u>Ψ JZZ,U11.Z9</u>							



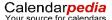
Office of Juvenile Affairs Oklahoma Youth Academy Encumbrances for Approval - School Year 2022-2022 January 16, 2022, Board Meeting

Encumbrance#	Product Description	Quantity	Vendor	Justification	Unit Cost	COJC	SOJC	Total
2022-54	Registration, flight, hotel, meals in attending the National Mentoring Summit - January 26-28. This is grant funded.	3	Mentor (for the registration) Air	The National Mentoring Summit is the annual opportunity for the mentoring movement to advance a collective mentoring agenda, strengthen programs and practices, and collaborate to support positive youth development through mentoring.	\$1,500.00	\$2,250.00	\$2,250.00	\$4,500.00



OYACS School Admin Report

2022/23 OYACS-Calendar





U,	J -		aı	C I	II	ıa					
August 2022											
Su	Мо	Tu	We	Th	Fr	Sa					
	1	2	3	4	5	6					
7	8	9	10	11	12	13					
14	15	16	17	18	19	20					
21	22	23	24	25	26	27					
28	29	30	31								
23											
	Dε	cer	nbe	r 20	22						
Su	Мо	Tu	We	Th	Fr	Sa					
				1	2	3					
4	5	6	7	8	တ	10					
11	12	13	14	15	16	17					
18	19	20	21	22	23	24					
25	26	27	28	29	30	31					
12											
		Apı	ril 2	023							
Su	Мо	Tu	We	Th	Fr	Sa					
						1					
2	3	4	5	6	7	8					
9	10	11	12	13	14	15					
16	17	18	19	20	21	22					
23	24	25	26	27	28	29					
30											
20											

	Se	pte	mbe	r 20)22	
Su	Мо	Tu	We	Th	Fr	Sa
				1	2	3
4	5	60	7	8	တ	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
22						
	J	anu	ary	202	3	
Su	Мо	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
22						
		Ма	y 20	23		
Su	Мо	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
1						
14	15	16	17	18	19	20
	15 22	16 23	17 24	18 25	19 26	20 27
14						

			Your s	ource	for cale	endars
	С)cto	ber	202	22	
Su	Мо	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
18						
	Fe	ebru	Jary	202	23	
Su	Мо	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
20						
		Jur	ne 2	023		
Su	Мо	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15 (16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

No School/Holiday

OJA Training Day

First Day of School

Professional Development Day

Open House/PTC

Last Day of School

22

12



QUESTIONS

