



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

---

Meeting Minutes  
December 15, 2022

### Board Members Present

Bart Bouse  
Amy Emerson  
Janet Foss  
Stephen Grissom  
Jenna Worthen

### Absent

Colleen Johnson  
Mautra Jones  
Timothy Tardibono  
Karen Youngblood

### Call to Order

Secretary Rockwell called the December 15, 2022 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:05 a.m. and requested a roll call.

### Discussion/ and/or possible vote to elect a Chair Pro Tempore, see OAC 377:1-1-5

Ms. Worthen nominated Judge Foss with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

Mr. Tardibono elected vice-chair.

### Discussion and/or possible vote to amend and/or approve the proposed minutes for the October 18, 2022, board meeting

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Foss, Grissom, and Worthen

Nay:

Abstain: Emerson

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed minutes for the October 18, 2022 board meeting approved.

### Public Comments

There were no public comments.

### Director's Report

Director Holt introduced Ms. Melissa Monson and Ms. Tracy Harrod, OJA staff members, as two of the final staff at the former Southwest Oklahoma Juvenile Center and informed the Board of the property trans

Judge Foss: On behalf of the Board, I want to thank you for your dedication, and, on some level, it is unfortunate that we lost the facility. However, we thank you for your dedication.

Director Holt also gave a quick update on the 2022 Year End Wrap-up Lunch & Learn.

### Presentation on recommended Rates and Standards

Chief Financial Officer (CFO) Kevin Clagg discussed the attached presentation.

Dr. Emerson: Kevin, I know that you are always 5 steps ahead of me but, what does this do to the numbers? Expectation of budget, there are a lot of increases here. I don't know what percentage of our Level E providers will take advantage of all of these.

CFO Clagg: I calculated 75%. It is being funded by the cancellation of a Level E contract. We will be replacing that contract. We have funding, but if we need to, we could suspend the rates until we get additional funding. Foster care, we have very little use; we are hoping the new rate will increase use. Family Engagement, we have appropriations for those rates.

Mr. Bouse: We talked about contract employees when they can make \$15 an hour at any job or take care of difficult youth for the same amount of money. It is a no brainer. WE are going to start losing folks if we don't make these adjustments. We have got to pay these folks more money if we don't pay them enough.

Director Holt: There was a group home provider meeting last Thursday, Kevin presented these rates. The providers asked questions but I think overall they were happy with the proposed increase.

### Public Comment on proposed Rates and Standards

No public comment on rates and standards

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Level E Incentives, RS2023-002-001a – Incentive A: Vacant bed will be available for use prior to 5 p.m. on the next day, \$12 per bed per day

Mr. Bouse moved to approve with a second by Ms. Worthen and Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Level E Incentives, RS2023-002-001a – Incentive A: Vacant bed will be available for use prior to 5 p.m. on the next day, \$12 per bed per day was approved.

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Level E Incentives RS2023-002-001b – Incentive B: Substantial compliance, 98% compliance, with Residential Behavior Management System (RBMS) requirements – although a contractual requirement, this incentive goes above and beyond normal compliance, \$12 per bed per day

Mr. Bouse moved to approve with a second by Dr. Emerson and Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Level E Incentives RS2023-002-001b – Incentive B: Substantial compliance, 98% compliance, with Residential Behavior Management System (RBMS) requirements – although a contractual requirement, this incentive goes above and beyond normal compliance, \$12 per bed per day was approved.

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Level E Incentives RS2023-002-001c – Incentive C: 85% program completion and no AWOLS, determined under the Definition and Requirements & Standards section of the rate, \$12 per bed per day

Mr. Bouse moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Level E Incentives RS2023-002-001c – Incentive C: 85% program completion and no AWOLS, determined under the Definition and Requirements & Standards section of the rate, \$12 per bed per day was approved.

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Level E Incentives RS2023-002-001d – Incentive D: Program achieves Levels A, B, and C, \$2,000 per month

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Level E Incentives RS2023-002-001d –Incentive D: Program achieves Levels A, B, and C, \$2,000 per month was approved.

Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards RS2023-003-001 – Foster Care, \$49.96 per bed per day (originally submitted to OMES in 2005)

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed modification to rates and standards RS2023-003-001 – Foster Care, \$49.96 per bed per day was approved.

Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards RS2023-003-002 – Host Home – Daily Rate, \$87.43 per youth per day (originally submitted to OMES on June 15, 2018)

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed modification to rates and standards RS2023-003-002 – Host Home – Daily Rate, \$87.43 per youth per day was approved.

Discussion and/or possible vote to amend and/or approve proposed modification to rates and standards RS2023-003-003 – Children’s Emergency Resource Center – Community Assistance, \$49.96 per stay (originally submitted to OMES on November 27, 2018)

Mr. Bouse moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed modification to rates and standards RS2023-003-003 – Children’s Emergency Resource Center – Community Assistance, \$49.96 per stay was approved.

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Family Engagement RS2023-004-001a – Family Engagement – Transit Rates – \$16.50 per hour for regular business hours

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Family Engagement RS2023-004-001a – Family Engagement – Transit Rates – \$16.50 per hour for regular business hours was approved.

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Family Engagement RS2023-004-001b – Family Engagement – Transit Rates – \$18.15 per hour for weekends and evenings after 6 p.m.

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Family Engagement RS2023-004-001b – Family Engagement – Transit Rates – \$18.15 per hour for weekends and evenings after 6 p.m. was approved.

Discussion and/or possible vote to amend and/or approve proposed rates and standards for Family Engagement RS2023-004-001c – Family Engagement – Transit Rates – Mileage – current GSA rate

Dr. Grissom moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The proposed rates and standards for Family Engagement RS2023-004-001c – Family Engagement – Transit Rates – Mileage – current GSA rate was approved.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

CFO Clagg presented the attached finance report.

Judge Foss: Question, Kevin, the underground leak, did they identify the source to that?

CFO Clagg: Not yet. We have folks working on that. It is not the pool.

Director Holt: When we originally moved the boys into the new facility, we said isn't this great? They said, "it is a little white." I will give props to the staff because we had to move the boys into empty cottages while we added the paint. All credit to the Superintendent and staff for making that work. I even got teenage boys to admit they like accent colors. Of course, the artwork by Angel Little on the cottages looks great as well.

Ms. Worthen: I am so glad we did this it makes such a difference.

Dr. Grissom: It was kind of the originally point. To make it more livable and more comforting to the eye. I am glad we are getting it all worked in.

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report

Dr. Emerson moved to approve with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School were approved.

Discussion and/or possible vote to amend and/or to authorize the Oklahoma Youth Academy Charter School to apply for the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief Fund III (ESSER Fund) in the amount of \$600,000.00

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

The authorization request for the Oklahoma Youth Academy Charter School to apply for the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief Fund III (ESSER Fund) in the amount of \$600,000.00 was approved.

Discussion and possible action to approve each adjunct teacher status, as authorized by [10A O.S. § 2-7-616](#), [70 O.S. § 6-122.3\(F\)](#), and the State Department of Education Administrative Rules for Ms. Mindi Anderson, art

Dr. Grissom moved to approve with a second by Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

Adjunct teacher status for Ms. Mindi Anderson, art, was approved.

Discussion and possible action to approve each adjunct teacher status, as authorized by [10A O.S. § 2-7-616](#), [70 O.S. § 6-122.3\(F\)](#), and the State Department of Education Administrative Rules for Mr. Angel Little, art

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

Adjunct teacher status for Mr. Angel Little, art, was approved.

Executive Session

N/A

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

Mr. Bouse: I have one question, where is the Lighthouse facility located?

Director Holt: It is in Norman.

Mr. Bouse: Then I don't think we need to go into executive session.

Judge Foss moved to announcements and comments.

Announcements/ comments

N/A

New business

There was no new business.

Adjournment

Judge Foss moved to adjourn with a second by Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, and Worthen

Nay:

Abstain:

Absent: Johnson, Jones, Tardibono, and Youngblood

Chair Pro Tempore Foss adjourned the meeting at 10:49 a.m.

Minutes approved in regular session on the 17<sup>th</sup> day of January, 2023.

Prepared by:

Signed by:

Audrey Rockwell

Audrey Rockwell (Jan 19, 2023 11:24 CST)

Audrey Rockwell, Secretary

Karen Youngblood

Karen Youngblood (Jan 19, 2023 10:38 CST)

Karen Youngblood, Chair












# proposed - Dec 2022 minutes

Final Audit Report

2023-01-19

|                 |  |
|-----------------|--|
| Created:        | 2023-01-17                                   |
| By:             | Audrey Rockwell (Audrey.rockwell@oja.ok.gov) |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAyDIIxrJYbg9pjDVBaBB-kr_nGOIrIEJK |

## "proposed - Dec 2022 minutes" History

-  Document created by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)  
2023-01-17 - 7:37:32 PM GMT- IP address: 165.225.216.85
-  Document emailed to karen.youngblood@oja.ok.gov for signature  
2023-01-17 - 7:38:01 PM GMT
-  Email viewed by karen.youngblood@oja.ok.gov  
2023-01-19 - 4:37:53 PM GMT- IP address: 152.39.148.96
-  Signer karen.youngblood@oja.ok.gov entered name at signing as Karen Youngblood  
2023-01-19 - 4:38:47 PM GMT- IP address: 167.161.101.101
-  Document e-signed by Karen Youngblood (karen.youngblood@oja.ok.gov)  
Signature Date: 2023-01-19 - 4:38:49 PM GMT - Time Source: server- IP address: 167.161.101.101
-  Document emailed to Audrey Rockwell (Audrey.rockwell@oja.ok.gov) for signature  
2023-01-19 - 4:38:50 PM GMT
-  Email viewed by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)  
2023-01-19 - 5:23:47 PM GMT- IP address: 206.204.16.6
-  Document e-signed by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)  
Signature Date: 2023-01-19 - 5:24:35 PM GMT - Time Source: server- IP address: 165.225.216.85
-  Agreement completed.  
2023-01-19 - 5:24:35 PM GMT



## Board of Juvenile Affairs Voting Record

| Date: 12/15/2022                                 |                 |
|--|-----------------|
| Item I - Recording of Members Present and Absent |                 |
| Meeting convened at 10:05 a.m. _____             |                 |
|  |                 |
| Member   | Present/ Absent |
| Bouse  | Present         |
| Emerson  | Present         |
| Foss   | Present         |
| Grissom  | Present         |
| Johnson  | Absent          |
| Jones  | Absent          |
| Tardibono  | Absent          |
| Worthen  | Present         |
| Youngblood                                       | Absent          |

| Date: 12/15/2022   |        |
|--|--------|
| Item<br>Vote to Adjourn<br>Meeting adjourned at 10:49 a.m. _____ |        |
| Motion: Foss   |        |
| Second: Worthen  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022  |        |
|---|--------|
| Nomination: Judge Foss<br>Vote to Elect Chair Pro Tempore |        |
| Motion By: Worthen  |        |
| Second: Grissom   |        |
| Member  | Vote   |
| Bouse   | Yes    |
| Emerson   | Yes    |
| Foss  | Aye    |
| Grissom   | Yes    |
| Johnson   | Absent |
| Jones   | Absent |
| Tardibono   | Absent |
| Worthen   | Yes    |
| Youngblood  | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to amend and/or approve the proposed minutes for the<br>October 18, 2022, board meeting |        |
| Motion By: Bouse   |        |
| Second: Worthen  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



**Board of Juvenile Affairs  
Voting Record**

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve proposed rates and standards RS2023-002-001a – Level E – Incentive A: Vacant bed will be available for use prior to 5 p.m. on the next day, \$12 per bed per day |        |
| Motion By: Bouse   |        |
| Second: Worthen and Grissom  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve proposed rates and standards RS2023-002-001b – Level E – Incentive B: Substantial compliance, 98% compliance, with Residential Behavior Management System (RBMS) requirements – although a contractual requirement, this incentive goes above and beyond normal compliance, \$12 per bed per day |        |
| Motion By: Bouse   |        |
| Second: Emerson and Grissom  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



**Board of Juvenile Affairs  
Voting Record**

| Date: 12/15/2022  |        |
|---|--------|
| Vote to approve proposed rates and standards RS2023-002-001c – Level E – Incentive C: 85% program completion and no AWOLS, determined under the Definition and Requirements & Standards section of the rate, \$12 per bed per day |        |
| Motion By: Bouse  |        |
| Second: Emerson   |        |
| Member  | Vote   |
| Bouse   | Yes    |
| Emerson   | Yes    |
| Foss  | Aye    |
| Grissom   | Yes    |
| Johnson   | Absent |
| Jones   | Absent |
| Tardibono   | Absent |
| Worthen   | Yes    |
| Youngblood  | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve proposed rates and standards RS2023-002-001d – Level E – Incentive D: Program achieves Levels A, B, and C, \$2,000 per month |        |
| Motion By: Emerson   |        |
| Second: Bouse  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022  |        |
|---|--------|
| Vote to approve proposed modification to rates and standards<br>RS2023-003-001 – Foster Care, \$49.96 per bed per day |        |
| Motion By: Grissom  |        |
| Second: Worthen   |        |
| Member  | Vote   |
| Bouse   | Yes    |
| Emerson   | Yes    |
| Foss  | Aye    |
| Grissom   | Yes    |
| Johnson   | Absent |
| Jones   | Absent |
| Tardibono   | Absent |
| Worthen   | Yes    |
| Youngblood  | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve proposed modification to rates and standards<br>RS2023-003-002 – Host Home – Daily Rate, \$87.43 per youth per day |        |
| Motion By: Worthen   |        |
| Second: Grissom  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



---

Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022  |        |
|---|--------|
| Vote to approve proposed modification to rates and standards RS2023-003-003 – Children’s Emergency Resource Center – Community Assistance, \$49.96 per stay |        |
| Motion By: Bouse  |        |
| Second: Emerson   |        |
| Member  | Vote   |
| Bouse   | Yes    |
| Emerson   | Yes    |
| Foss  | Aye    |
| Grissom   | Yes    |
| Johnson   | Absent |
| Jones   | Absent |
| Tardibono   | Absent |
| Worthen   | Yes    |
| Youngblood  | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve proposed rates and standards RS2023-004-001a – Family Engagement – Transit Rates – \$16.50 per hour for regular business hours |        |
| Motion By: Worthen   |        |
| Second: Bouse  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



---

Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve proposed rates and standards RS2023-004-001b – Family Engagement – Transit Rates – \$18.15 per hour for weekends and evenings after 6 p.m. |        |
| Motion By: Worthen   |        |
| Second: Bouse  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |

| Date: 12/15/2022  |        |
|---|--------|
| Vote to approve proposed rates and standards RS2023-004-001c – Family Engagement – Transit Rates – Mileage – current GSA rate |        |
| Motion By: Grissom  |        |
| Second: Bouse   |        |
| Member  | Vote   |
| Bouse   | Yes    |
| Emerson   | Yes    |
| Foss  | Aye    |
| Grissom   | Yes    |
| Johnson   | Absent |
| Jones   | Absent |
| Tardibono   | Absent |
| Worthen   | Yes    |
| Youngblood  | Absent |





---

Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022                                    |        |
|---|--------|
| Vote to approve the year-to-date OJA Finance Report |        |
| Motion By: Bouse                                    |        |
| Second: Worthen                                     |        |
| Member  | Vote   |
| Bouse   | Yes    |
| Emerson   | Yes    |
| Foss  | Aye    |
| Grissom   | Yes    |
| Johnson   | Absent |
| Jones   | Absent |
| Tardibono   | Absent |
| Worthen   | Yes    |
| Youngblood  | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report |        |
| Motion By: Emerson   |        |
| Second: Bouse  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School |        |
| Motion By: Grissom   |        |
| Second: Worthen  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to authorize the Oklahoma Youth Academy Charter School to apply for the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief Fund III (ESSER Fund) in the amount of \$600,000.00 |        |
| Motion By: Bouse   |        |
| Second: Worthen  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



---

Board of Juvenile Affairs  
Voting Record

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve adjunct teacher status for Mindi Anderson, art |        |
| Motion By: Grissom   |        |
| Second: Emerson  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |

| Date: 12/15/2022   |        |
|--|--------|
| Vote to approve adjunct teacher status for Angel Little, art |        |
| Motion By: Worthen   |        |
| Second: Grissom  |        |
| Member   | Vote   |
| Bouse  | Yes    |
| Emerson  | Yes    |
| Foss   | Aye    |
| Grissom  | Yes    |
| Johnson  | Absent |
| Jones  | Absent |
| Tardibono  | Absent |
| Worthen  | Yes    |
| Youngblood   | Absent |



Board of Juvenile Affairs  
Voting Record

| Date: The board did not enter Executive Session                                     |      |
|---|------|
| Item<br>Vote to Enter Executive Session<br>Board entered Executive Session at _____ |      |
| Motion By: Motion   |      |
| Second: Second  |      |
| Member  | Vote |
| Bouse   | Vote |
| Ellington   | Vote |
| Emerson   | Vote |
| Foss  | Vote |
| Grissom   | Vote |
| Jones   | Vote |
| Tardibono   | Vote |
| Worthen   | Vote |
| Youngblood  | Vote |

| Date:  |      |
|--|------|
| Item<br>Vote to return to Regular Session<br>Board returned at _____ |      |
| Motion By: Motion  |      |
| Second: Second   |      |
| Member   | Vote |
| Bouse  | Vote |
| Ellington  | Vote |
| Emerson  | Vote |
| Foss   | Vote |
| Grissom  | Vote |
| Jones  | Vote |
| Tardibono  | Vote |
| Worthen  | Vote |
| Youngblood   | Vote |

December 15, 2022

# Board of Juvenile Affairs Meeting

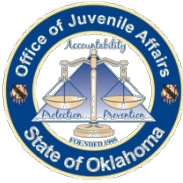


**OKLAHOMA**  
Juvenile Affairs



# Proposed minutes for the October 18, 2022 board meeting





State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

---

Meeting Minutes

October 18, 2022

### Board Members Present

Bart Bouse

Janet Foss

Stephen Grissom

Colleen Johnson

Timothy Tardibono

Jenna Worthen

Karen Youngblood

### Absent

Amy Emerson

Mautra Jones

### Call to Order

Chair Youngblood called the October 18, 2022 Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School meeting to order at 10:04 a.m. and requested a roll call.

### Public Comments

There were no public comments.

### Discussion and/or possible vote to amend and/or approve the proposed minutes for the September 20, 2022, board meeting

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

The proposed minutes for the October 18, 2022 board meeting approved.

### Discussion/ and/or possible vote to elect a new Vice Chair, pursuant to [10A O.S. 2-7-101\(G\)\(1\)](#)

Ms. Worthen nominated Mr. Tardibono with a second by Judge Foss

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

Mr. Tardibono elected vice-chair.

#### Director's Report

Director Holt discussed the attached report.

Judge Foss: They have a released at court, what does that mean?

Director Holt: If it says released at court, typically means the judge has decided to release them.

Judge Foss: With/without a recommendation?

Director Holt: If their released at court from COJC, it is typically without our recommendation, we want them to finish out the program. I know one of them was an age out. We did have a kid who was doing well, he was on leadership, which is the 4<sup>th</sup> of 5 phases. He went to the judge and requested to get out. When a judge releases a child early from OJA placement, they then have to place them into OJA supervision because now they are taking over placement decisions.

Dr. Grissom: They would then re-enter probationary status. Would we have a plan for support?

Director Holt: Yes.

#### Discussion and/or possible vote to amend and/or approve the proposed 2023 Board of Juvenile Affairs meeting schedule

Mr. Bouse moved to approve the proposed schedule for the 3<sup>rd</sup> Tuesday of the month with a second by Dr. Grissom

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

The proposed 2023 Board of Juvenile Affairs meeting schedule approved.

#### Update on the Next Generation Campus Project

CFO Clagg introduced the video update and informed the Board there were no action items for the month.

#### Presentation from J.K., Tulsa County youth

J.K. and JJS Kelley Watson presented to the board.



Mr. Bouse: I know you are making a point. What I am scared about is what is going on in Tulsa. We have some challenges.

Director Holt: Yes.

Mr. Bouse: We are going to have kids end up in prison, if we don't start doing things with those families earlier.

Dr. Grissom: For me, since we look at them at 13, 14, 15 we don't know which ones that will respond.

Mr. Bouse: I am not talking about 13, 14, 15 I am talking about I guarantee that kid was in some system when he was 4, 5, or 6 not as a criminal. I guarantee you his family had some DHS contact. That is where the rubber meets the road, and I know this not necessarily what OJA does, but as a state we need to do more there. So that we are not seeing them in our system.

Dr. Grissom: Yes. I am on the bandwagon with you there. I like to focus on what we have to work with. I get discouraged when I see kids where the youthful offender option is not utilized. This distresses me that is throwing kids away.

Judge Foss: I think the system does do that.

Dr. Grissom: It is wonderful to see a kid take advantage of that. In part, because of his worker.

Mr. Bouse: It would be interesting to hear from one of the judges in Tulsa County and how they are dealing with this. I am sure you get a little calloused to that.

Judge Foss: Here is my question, just from an administrative standpoint, because I don't know how Tulsa County does it. When you get a kid that is filed on, are the criminal prosecutors handling that? That tells me they are going to DOC.

Dr. Grissom: That is worst in Tulsa than Oklahoma City, in Tulsa the cases remain with the adult judges whereas in Oklahoma County they move to juvenile. In Tulsa, the adult judges don't know what the juvenile system brings to the table.

Judge Foss: This is kind of a unique case to, the thing that impressed me was that worker. That was the kind of worker I loved when I was on the bench. They are few and far between.

Director Holt: Yes. When I talked to Leadership Oklahoma on Saturday, I told them when I was a DA I would have been screaming for that kid to be an adult. Ms. Watson took the risk to advocate this kid, despite what he looked like on paper. That is why we have exceptional workers like Ms. Watson, taking the risk to advocate for this child to be placed at a Level E. That is a change, that this kid was allowed to be placed at a group home.

Dr. Grissom: I am glad to see our agency take a risk based on a worker who is thorough.

Chair Youngblood: I am amazed by the kid's self-actualization and accountability.

Mr. Bouse: I wonder, are they stealing these guns, where are they getting them?

Director Holt: There was a Tulsa World Article, where a Captain of the Gun Unit in Tulsa this, as our gun laws are becoming more relaxed more and more guns are being left in unlocked or unsecured in cars and our kids are just stealing them. Kids have told me it is easier for them to get guns than it is to get alcohol.

Mr. Bouse: I have seen that in Woodward. They are stealing the gun to sell them.

Dr. Grissom: Which puts more of them into circulation.

Ms. Worthen: I think the one thing we need to remember, stories like this, we want to hear a bunch more. We have got to figure out the unique things what were that made that story happen and replicate those at fast pace as possible.

Judge Foss: This lady is really special; they are a rarity.

Mr. Bouse: Here is the other frustrating thing, those are the people that get promoted quick and they are not on the frontlines anymore.

Director Holt: She is intake, she is housed in the juvenile detention center in Tulsa County. She meets all our kids.

Ms. Worthen: We have got to tell these stories.

Judge Foss: I had my go to workers. It is amazing and you want to keep them. This lady could go anywhere.

Ms. Worthen: She should be getting paid, stay in this spot because you are so good. You should get paid for it. Incentivized pay is really critical.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report  
CFO Clagg presented the attached finance report.

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to amend and/or approve the 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

The 2022-23 year-to-date, FY2023, Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to amend and/or approve modifications to the 2022-23, FY2023, encumbrances for the Oklahoma Youth Academy Charter School

There were not modifications for consideration.

Discussion and/or possible vote to amend and/or approve the proposed 2022-23, FY2023, Estimate of Need and 2021-22 Financial Statement for the Oklahoma Youth Academy Charter School

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

The proposed 2022-23, FY2023, Estimate of Need and 2021-22 Financial Statement for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Superintendent White gave a quick verbal update.

Discussion and/or possible vote to authorize Ms. Melissa White, Director of Education, to approve expenditure reports for the Special Education Federal Grant

Mr. Bouse moved to approve with a second by Ms. Worthen

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

Ms. Melissa White, Director of Education, authorized to approve expenditure reports for the Special Education Federal Grant.

Executive Session

N/A

Discussion and possible vote to return to regular session

N/A

Discussion and/or possible vote on items arising from executive session

N/A

Announcements/ comments

Ms. Worthen: Quick comment on our schedule, spring break and fall break or Thanksgiving may be problematic, we may want to change that. We may want to review those at a future meeting.

New business

There was no new business.

Adjournment

Ms. Worthen moved to adjourn with a second by Mr. Bouse

Aye: Bouse, Foss, Grissom, Johnson, Tardibono, Worthen, and Youngblood

Nay:

Abstain:

Absent: Emerson and Jones

Chair Youngblood adjourned the meeting at 11:41 a.m.

Minutes approved in regular session on the 15<sup>th</sup> day of December, 2022.

Prepared by:

Signed by:

---

Audrey Rockwell, Secretary

---

Karen Youngblood, Chair

# Director's Report





# OKLAHOMA

## OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

### NOVEMBER and DECEMBER

#### 2022 BOARD UPDATE

#### **OJA Operations**

1. COJC visits
2. SWOJC visits
3. Capstone Project promising site visits in Chicago, OK
4. RISE Statewide Leadership Summit
5. Spoke at the OSU College of Education Human Sciences Lela O'Toole Speaker series
6. OYACS Graduation
7. COJC Tour with Jed Oppenheim, Public Welfare Foundation
8. Statewide JSU meeting with the District and Assistant District Supervisors
9. Presented on the Council for Juvenile Justice webinar re to the Length of Stay Academy
10. Attended Group Home Provider Meeting
11. Attended Juvenile Justice Leadership Network (JLN) convening
12. OJA Year End Wrap Up Lunch & Learn

#### **Partner Engagement**

1. Toured Logan County Community Services
2. Meeting with MetaFund and the Potts Family Foundation
3. Attended CJA Board Meeting (virtual)
4. Meeting with David Gately and Oklahoma Policy Institute
5. Visited Mustang Treatment Center
6. Visited Scissortail Point
7. Visited Scissortail Landing
8. Toured Community Youth Services in Ardmore
9. Attended DAC JAG meeting
10. Visited Western Plains Youth & Family Services
11. Toured Woodward County Juvenile Detention Center
12. Volunteered at Tulsa Street School Thanksgiving
13. Visited Tulsa County Juvenile Detention Center
14. Attended Thanksgiving celebration at Youth and Family Services in El Reno
15. Visited Frontline Family Solutions in New Castle
16. Attended launch of the Racial Disparities in Tulsa's Youth Legal System in Tulsa
17. OCCY Commission Meeting
18. Presented to the Oklahoma Court of Criminal Appeals re the Youthful Offender Act
19. Chief Groseclose, Mustang Police Department
20. Melissa Helsel, Director of Planning, Mustang
21. Dr. Shropshire, Director of Child Welfare
22. Samantha Galloway, Interim Director, OKDHS
23. Justin Brown, Secretary of Human Services and Early Childhood

---

**Board Report November/December 2022**

---

**○ Science of Hope Initiative**

- Kheri and I held meetings with our hope navigators to plan for Lunch and Learn in October. We presented on the ARTIC survey and Science of Hope at Lunch and Learn October 26<sup>th</sup> as a follow-up to Science of Hope staff training, as well as next steps for assessing our progress. All of our hope navigators were introduced, and they shared about the role they will have in their individual work environments and overall agency goals.
- Kheri and I planned agenda for hope navigator meeting that was held at Next Generation campus November 16<sup>th</sup>. Tour was provided for all hope navigators and Kheri led action planning session to take next steps with hope goals. Apryl Owens attended the meeting and tour as well.
- Kheri and Abby worked together to develop and send survey that went to JSU employees as follow-up to the Science of Hope training they completed. The survey is helping our hope navigator team prepare for content for the end of year JSU Monday morning meeting, which will focus on hope.
- End of year Monday morning JJS support meeting held Nov. 14<sup>th</sup> with Science of Hope work being focus. Kheri and hope navigators provided information regarding agency goals.

**○ Attitudes Related to Trauma Informed Care (ARTIC) Organizational Survey**

- ARTIC survey was sent to all OJA staff. This is OJA's 2<sup>nd</sup> ARTIC survey, which will provide data regarding progress toward achieving next benchmark toward becoming a trauma-informed and hope-centered agency.
- Our second ARTIC survey study ended December 2<sup>nd</sup> and data has been provided for us to begin analyzing.

**○ Family Engagement**

- Greg, Apryl, Kheri, and I had our 2<sup>nd</sup> meeting with the members of OJA's Parent Advisory Committee. Also present was our partner at Evolution Foundation, Jeff Tallent. The main meeting agenda included Greg providing a presentation on JSU 101 to assist parents with questions regarding Oklahoma's juvenile justice system.
- Attended launch of OCCY and Oklahoma Family Support Network (OFSN) Community of Practice – Developing and Sustaining Effective Parent Advisory Committees meeting.
- Scheduled meeting with Greg, Carol, and Apryl to prepare for next PAC meeting.
- Attended 3rd meeting with our PAC December 1<sup>st</sup> and we continued discussion on navigating juvenile justice system. Apryl did wonderful job supporting our PAC members in conversation. We focused on points in the system: prevention, intake, and custody/placement.

**○ Governor's Interagency Council on Homelessness (GICH)**

- Attended GICH main meeting October 18<sup>th</sup>, which was held at Youth and Family Services Inc. in El Reno. Executive Director John Schneider shared about programs available, and tour was provided of the facility. Agenda included nominations made for those to serve on executive team the next 2 years.
- Chaired Education, Employment, and Training (EET) subcommittee and continued discussion on next year's goals and discussed volunteers to serve as new EET chair.
- The EET subcommittee team conducted the Homeless Children and Youth Forum for the Northwest HUD continuum of care region on October 26th. The remaining three forums will be held early next year for Northeast, Norman, and Southwest CoCs. JSU district staff have been sent invites to the forums being conducted across the state.

- Attended GICH Executive Team meeting. Agenda focused on preparing for December council meeting.
- Attended two meetings following-up on improving discharge planning efforts to prevent homelessness. Meeting focused on potential funding opportunities for medical respite care.
- **Children's State Advisory Workgroup (CSAW)**
  - Attended trauma informed care workgroup meetings in November and December with discussions focused on progress of Trauma Informed Oklahoma website. Meeting was also held with website design developers. Page design and logo options are being reviewed by team.
  - Attended meeting with Thriving Families Safer Children (TFSC) team and partners to continue discussion and make plan for TFSC marketing/communications.
  - Attended Oklahoma City Children's Behavioral Health Partnership meeting.
  - Janelle and Apryl attended TFSC NE Oklahoma City 2<sup>nd</sup> community meeting with community members and partners, which was again held at the Edwards Early Education and Community Hope Center. Further information was shared about the TFSC project with participants. Apryl is helping to engage more community partners for next meeting in November.
  - Met with TFSC team and CDC partners to discuss combining efforts with Oklahoma's TFSC initiative to promote family health and well-being.
  - Attended meeting with TFSC team, Casey Family, and potential new partners that could provide TFSC consultation from National level perspective.
  - Apryl attended TFSC NE community meeting Nov. 17<sup>th</sup>. It was reported that this was a very productive meeting and attendees began discussing goals for their community.
  - Attended planning meeting with TFSC team and partners from CDC and OSDH to plan for virtual TFSC webinar in December.
  - Attended marketing and budget meetings to plan for sustaining TFSC work.
- **Youth Level of Service/Case Management Inventory (YLS/CMI)**
  - Held YLS/CMI planning meeting with team for refresher training to be held in November.
  - Refresher completed for all JSU staff November 17<sup>th</sup>.
- **Potts Family Foundation Listening Session**
  - Participated with Executive Director Holt in listening session to provide feedback to help inform how the Potts Family Foundation can maximize the impact of their resources.
- **ODMHSAS Planning and Advisory Council (PAC)**
  - Attended October 20<sup>th</sup> meeting and provided OJA updates.
- **OJA Standing Meetings**
  - Executive Team, Executive Team Quarterly Recharge, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.
- **Training/Conferences-**
  - Presented with Executive Director Holt at the OSU College of Education Human Sciences Lela O'Toole Speaker series on November 2nd. The presentation was entitled "Creating a Trauma-Informed Hope-Centered Juvenile Justice Agency." We highlighted the major steps and investments OJA has taken to support the well-being and success of those we serve and our employees, utilizing evidence-based and best practices, as well as investment in a validated assessment that provides a framework to measure our progress.
  - Attended virtual CJA Webinar Series - Organizational Change in the Juvenile Justice Field
  - Attended virtual webinar: ACES and Public Health Collaboration - A Framework for Thriving Families Safer Children
  - Attended virtual CJA's Positive Youth Outcomes Committee - STRENGTH



**Juvenile Service Unit**

**Board Report for November 2022**

**Contacts and Activities for October 2022**

▪ **Division Statistics**

- 2,372 active cases...1,244 court involved including 440 youth in OJA custody
- 450 new referrals-325 male and 125 female...average age 15.38
- 10,572 individual contact notes documented in JOLTS
- 36 youth activated and/or monitored by GPS
- 57 new placement referrals received: 52 for Level E, 5 for secure care
- 44 youth placements made during the month: 38 to Level E, 6 to secure care
- A total of 29 youth paid \$5,925.57 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Participated in a joint OJA/DHS staffing
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Attended the OJA Executive Board meeting
- Held leadership meetings with CBS program staff and the District Supervisors
- Participated in Personnel Strategy staffings with supervisory staff
- Participated in JJS support weekly meetings
- Participated in a quarterly recharge meeting
- Conducted a RBMS file review at Lighthouse group home
- Visited the Lawton Adventure Program
- Conducted a meeting to assist AWOL youth with HRT and OPI
- Attended a Rates and Standards Committee meeting
- Attended an OYACS graduation via TEAMS
- Attended the OJDA fall Conference
- Attended a meeting to finalize the career progression process
- Visited the Cornerstone group home
- Visited the Cleveland County detention center
- Visited the Lighthouse PSB program
- Met with District 7 DS regarding a high-profile case
- Made a visit to the Craig County JSU office
- Made a visit to the Tulsa County detention center
- Made a visit to the Welch Skills Center
- Presented a program to the Parent Advisory Council
- Attended a State advisory PARB board meeting

- **Division Activities**

- Jennifer Thatcher, JSD Program Assistant Administrator, had 36 GPS youth activations and monitoring cases for the month. She completed 4 URC Step Down/Extension requests and had 5 new restitution applications and/or claims. Ms. Thatcher also participated in multiple executive case staffings and provided GPS training to District 6 JSU staff in Frederick.
- Rex Boutwell, Placement Program Manager, received/processed 57 placement worksheets and placement referrals. He also participated in numerous executive placement staffings. He made visits to the Welch Skills Center and the Tulsa County detention center.
- Jennifer Creecy, JSD Federal Funding Program Field Rep, reviewed 875 Targeted Case Management notes for Title XIX reimbursement. She continued to assist with the finalization of FY 2023 TCM contract for Canadian County Juvenile Bureau. She conducted 2 Intro to Case Management System and Targeted Case Management trainings. Ms. Creecy Worked with the YLS/CMI training group to coordinate statewide recertification training and worked with IT on technical issues effecting the Case Management System.
- Jeremy Evans, JSD Level E/Detention Program Manager, visited Scissortail Pointe, Scissortail Landing, Lighthouse and Welch Group homes and Tulsa County and Cleveland County detention centers. He met with DHS/OCA to discuss group home operations. Mr. Evans participated in a meeting to discuss a new program that involves JSU/HRT's assisting OPI in locating AWOL youth. He attended an Inpatient Psychiatric Treatment roundtable discussion. He assisted with an audit at Lighthouse Group home and participated in multiple executive staffings.

### **District Activity Highlights from District 1 Supervisor Jerry Skinner**

ADS Rhonda Smith reported she and her staff had a busy month. Eddie Garcia and Greg Perkins volunteered to supervise one of the Waller Middle School Spanish classes as they visited a local grocery store to purchase items needed to prepare a Spanish dish.

Sooner Success held their monthly meeting and entertained nominees of families in need. Once selected the family will receive a Christmas tree.

Infant crisis services will be at the busy bee daycare with diapers, formula, and food for babies and toddlers under 4 years of age. The distribution will be first come first served.

ADS Jodi Josserand reports several JSU youth performed community service by assisting the Texas County Coalition in setting up booths for the Texas County elder fair. They will also help with the annual Trunk or Treat event. Jodi reports the youth really enjoyed helping with the event and interacting with community leaders.

Twenty cases were staffed with Panhandle Services for Children during October. PSC did lose a counselor to OPSU so they are backlogged a bit. Several re-assignments have been made so youth can begin to meet with their new counselor.

Jodi reports a lack of mental health inpatient beds remains a focus in Texas County. During the month JSU assisted in emergency screening for a youth 3 times during the month until a bed was finally located in Amarillo.

The Crossroads program saw 8 youth participate during the month. It is reported the youth showed great empathy in delivering gift baskets to 2 youth, one who lost a family member and another who had emergency surgery.

ADS Carlos Sanchez was able to attend the 2022 Community Advisory Committee meeting at Northern Oklahoma College in Tonkawa. Carlos was able to discuss with the group OJA's new approach to detention screening to local law enforcement agencies. From this meeting Carlos was able to take back to his staff information on scholarship options for those interested in the Criminal Justice program at NOC.

ADS Chris Walker utilized takeaways from the recent C-Cert training during his staff meeting during the month. Chris reports the exercise gave his staff an opportunity to share what the driving force was to stimulate their interest in a career with OJA. A consistent message was their personal desire to help young people however as the conversation continued Chris reports the narrative quickly turned to employee burnout. Chris coordinated the conversation to turn to methods of avoiding/overcoming burnout which transformed the meeting into a heightened sense of positivity. Chris has plans to continue these types of group meetings to boost morale and give staff a chance to share their thoughts/frustrations in a group setting

### **District Activity Highlights from District 5 Supervisor Ron Coplan**

We started October with initiation of an Administrative Transfer Hearing process with a youth who was placed in a Level E facility. The young man initially refused to waive, but later decided that he agreed with the allegations and wanted to waive the formal hearing. This was the first time in years that we had to initiate an Administrative Transfer Hearing.

I participated in a parole hearing. It was the first hearing I participated in as a board member since being trained. The process looks a little different from that vantage point. It makes it very clear that the more information you have in hand and can consider, it makes the process better.

We have hired a young lady that did an internship for us several years ago. She is an outstanding person, and I think she will represent our agency well.

Several years ago, after the Health Department had a down-sizing, we moved into their empty office space in several counties. It was a perfect relationship in that they needed assistance in cutting cost, and we needed reasonably priced nice office space. Other issues that made it a good relationship, in that several their clients are also our clients, or they offered services that could benefit our clients. The District Director that initially made these agreements with our agency has since retired, and the leases are up for renewal. I think negotiations are still occurring, but it the sharing is beneficial to both state agencies and, hopefully, we can come to an agreement that will benefit both agencies.

All District 5 Supervisors are participating in Ce-Cert training. District 5 is paired with District 3 for the training twice a month.

We currently have less staff in Cherokee County than we have ever had. Although we need to fill an additional position, it is not likely that we will ever get back to the number we once had. There are several factors that have contributed to that. We are currently looking for more appropriate space to rent in Cherokee County as well. OMES had contacted Northeastern Oklahoma State University about space that might be available, but when the University found out our clients would be coming into the office, they lost interest.

We had OPI Audits in Seminole, and Muskogee County this past month. Both had a few small issues to correct, but both were found to be in substantial compliance with Policy and Procedure.

We submitted our first referral to Functional Family Therapy and have high hopes for this program. Many of our clients, and their families deal with substance abuse issues and other needs. The more intensive services that Functional Family Therapy provides should be beneficial.

### **District Activity Highlights from District 7 Supervisor Rodney McKnight**

For the month of October 2022, District 7 served approximately 122 youth with a total of 899 contact notes, 84 being TCM eligible. Out of the 122 youth, there is 67 supervised cases with 28 being OJA Custody. We currently have 16 kids in various placements and 3 awaiting placement. There are 10 youth in secure detention, 8 being pre-adjudicatory juveniles.

Referrals seem to be on an upward trend within the last several weeks. We had 48 referrals in the month of October mostly property and drug offenses with a few violent crimes happening throughout the district. We continue to get more and more calls on mental health issues from law enforcement, schools, and parents.

District 7 activities for the month of October 2022 includes, monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions and several online trainings. We recently hired Christy Floyd JJS I, for the Choctaw County position, which has been vacant for the last couple of years. Christy comes to us from the District 17 Judicial Court, where she worked as a bailiff for Judge Jana Wallace for the past 8 years. ADS Bobbi Foster and Pushmataha County Barbara Walker JJS II started field training, introducing her to caseload youth, taking her to placements and detention centers.

We had 3 caseworkers from District 7 attend the annual Oklahoma Children's Court Improvement Conference on October 4-5. Those attended reported that the conference was extremely informative and filled with very knowledgeable speakers. They further reported that they built relationships with state and local officials outside of their area. Everyone that attended reported enjoying the two days.

On October 1<sup>st</sup>, Hope Navigator Rena Miller JJS III volunteered at the VFW Post 1098 and Auxiliary, along with the Food Bank of Eastern Oklahoma and Ki Boi that served over 100 veterans and families. They were able to hand out 13 sacks of groceries per person. Rena has volunteered with the local VFW for several years and serves on their board as well.

Randy Sheppard, JJS II in Garvin County, has recently been appointed to the Noble Public School Board. Randy reports that he is learning his role as a board member and will be attending a school board conference/training within the next few months. Randy further reports that he has already been receiving calls from parents and community members of concerns and issues.

Several offices throughout the district handed candy out to kids for Halloween. Staff reported that there didn't seem to be as many kids come around as they have in years past. Most communities in SE Oklahoma seem to be having more fall festivals, where kids and families go to do their trick or treating.

With the Autumn season fast approaching and the changing of the leaves in SE Oklahoma, the rise of tourists coming through our towns and communities is beginning to build. It is nice to see all the tourists stopping and taking pictures of our scenic part of the state. It is amazing how far people will travel to come to our small part of the world.

We will be having our next district meeting on December 6<sup>th</sup>, anyone interested is more than welcome to attend. An agenda will be sent out within the next week or so.

**Juvenile Service Unit**

**Board Report for December 2022**

**Contacts and Activities for November 2022**

▪ **Division Statistics**

- 2,426 active cases...1,257 court involved including 440 youth in OJA custody
- 373 new referrals-248 male and 125 female...average age 15.34
- 9,939 individual contact notes documented in JOLTS
- 30 youth activated and/or monitored by GPS
- 39 new placement referrals received: 32 for Level E, 7 for secure care
- 28 youth placements made during the month: 22 to Level E, 6 to secure care
- A total of 25 youth paid \$5,205.09 in restitution and other fees

○ **Deputy Director Activities**

- Participated in Executive staff meetings
- Participated in a joint OJA/DHS staffing
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Held leadership meetings with CBS program staff and the District Supervisors
- Participated in Personnel Strategy staffings with supervisory staff
- Participated in JJS support weekly meetings
- Participated in weekly administrative services meetings
- Visit to Pittsburg County detention center
- Participated in a meeting with OPI and HRT personnel
- Attended OYACS graduation ceremony via TEAMS
- Participated in District 3 supervisor interviews
- Hosted the statewide JSD supervisor meeting
- Participated in a staffing with Comanche County JSU
- Participated in a grand staffing at COJC
- Attended the YLS-CMI annal recertification training via TEAMS
- Attended a meeting to discuss family engagement goals
- Attended a retirement luncheon for longtime JSU worker Eddie Abbott

• **Division Activities**

- Jennifer Thatcher, JSD Program Assistant Administrator, had 30 GPS youth activations and monitoring cases for the month. She completed 1 URC Step Down/Extension request and had 2 new restitution applications and/or claims. Ms. Thatcher also participated in multiple executive case staffings.

- Rex Boutwell, Placement Program Manager, received/processed 39 placement worksheets and placement referrals, including 32 for Level E group homes and 7 for secure care. He also participated in numerous executive placement staffings.
- Jennifer Creecy, JSD Federal Funding Program Field Rep., reviewed 798 Targeted Case Management notes for Title XIX reimbursement. She attended Monday morning meetings and engaged in various calls and emails with field staff regarding TCM questions and needs. She attended the statewide ADS/DS meeting and met with YLS trainers and conducted yearly recertification training to JSU statewide. She conducted Introduction to TCM and CMS courses.
- Jeremy Evans, JSD Level E/Detention Program Manager, visited Scissortail Pointe, Scissortail Landing, Mustang, Lighthouse and Cornerstone Group homes. He visited Pittsburg County, Cleveland County, Tulsa County and Woodward County detention centers. Mr. Evans participated in a meeting to discuss a new program that involves JSU/HRT's assisting OPI in locating AWOL youth. He participated in multiple executive staffings and assisted with the District 3 supervisor interviews.

#### **District Activity Highlights from District 1 Supervisor Jerry Skinner**

ADS Rhonda Smith reported she and her staff had another busy month. JJSIII Jessica Seigars attended the monthly community coalition (Sooner Success) and enjoyed cookies with Santa. The coalition meets regularly to review services available in the community for children and families experiencing autism.

The Garfield Drug Court gained one new participant but also graduated one who successfully completed requirements of the program.

Rhonda reported the following community events:

- The Grand National Quail Hunt 11-14-22 thru 11-18-22
- The world's largest live Christmas tree was delivered to Enid 11-14-22
- A kid's cookie and crafts show occurred on 11-15-22
- The Cherokee Strip Museum conducted a live history enactment on 11-3-22
- 4rkids sponsored a Turkey Trot, miniature golf, and 1 & 5 K runs on 11-24-22
- The Market had a Christmas Craft show at the Stride Event Center along with cocoa and canvas for KIDS on 11-25

ADS Jodi Josserand reported 19 cases were staffed with Panhandle Services for Children (PSC) at the November meeting. PSC continues to search for a full-time counselor. She further reported her JSU staff had a busy month spending a considerable amount of time on youth experiencing a mental health crisis. She reported they were eventually able to locate a bed at the Pavilion in Amarillo where the parents were able to admit the youth. Jodi reported the case

was being investigated as a sexual abuse case by a much older relative resulting in the youth threatening suicide. She reported a second youth had just returned to the community from a stay at Willowcrest following a fentanyl overdose. The youth is said to be exhibiting some INS behavior but overall is responding to supervision and is keeping with his counseling with PSC.

Jodi reported that Beaver County will soon have a new Associate District Judge, the current ADA, Ms. Abby Cash was elected to retiring Judge Ryan Reddick seat. Mr. Tom Jones will assume the position of ADA following Ms. Abby Cash.

ADS Belinda Hannon reported that their monthly coalition meetings continue to be held although most are held via zoom.

Belinda and her staff were able to attend the yearly Thanksgiving lunch held at Youth & Family Services. Belinda reports the shelter continues to operate however the utilization of beds is a bit below average. She reports there were no OJA youth placed in the shelter during the month of November. The Youth Service agency was able to attract a new LADC provider as well as several other new staff so continuity of services is expected to improve.

ADS Carlos Sanchez was able to meet with Youth Services Director. He also indicated JJSIII Sabrina Wiley met with the special education director, Ms. Ashley Campbell to develop options for a specific youth to be allowed to complete schoolwork in her classroom to avoid being suspended.

The Kay County multi-disciplinary Team did not meet during the month of November.

ADS Chris Walker reported his staff experienced a rather busy month. A great deal of their time was spent after normal working hours to address specific situations, which tend to be more difficult. Chris did state the Thanksgiving holidays brought some time for he and his staff to take a break and recharge.

Chris reported his staff attended/participated in the following during the month:

JJSII Luzella Brown attended Graduated Sanctions meeting, CARS meeting, Parent Teacher Organization meeting, and Cheyenne Arapaho tribal meeting.

JJSII Nikole Nickles and JJSII Vanessa Ringo participated in the Graduated Sanctions meeting, CARS meeting, Child Protection Team meeting (Custer & Washita). Nikole also participated in the Angel Tree program.

JJSII Jamie Sherman attended the monthly CARS meeting with Western Plains Youth & Family. Additionally, Jamie serves as a board member for Woodward's United Fund and is a member of the Woodward County Home Extension.



JJSII McKenzie St. Claire and JJSIII Alyssa Devine attended the CARS monthly meeting. McKenzie also serves at a local church who provides food boxes to those in need.

### **District Activity Highlights from District 2 Supervisor Tracie Goad**

#### **Hope Navigator Report:**

In November the Hope Navigators met four times. On November 1, the employee retention/wellbeing team met and discussed what our team will be working on and our goals. This includes teaching hope with new workers/onboarding, DS's and ADS's, current workers and COJC. We will also be measuring hope among staff, looking at policy, continuing coaching for Hope Navigators and making employee resources and support part of regular conversation.

On November 14th we met twice; first was prior to the Monday morning meeting. This time was used to plan the Monday morning meeting that occurred right after this meeting. During this meeting we discussed the hope training survey and takeaways from the training that were noted by staff.

On November 16th we all met at COJC to tour the facility and look for and share ideas to increase/infuse hope into the facility. After the tour we all met at their training building and discussed these Ideas. It was a consensus among our group that COJC has made a lot of changes and currently is in a good spot regarding infusing hope in the residents. We then discussed our priority goals. We will be splitting into groups of two and look at the Intake letter, developing an intake pamphlet for law enforcement to give to kids being referred, Intake promise to appear, intake policy, employee onboarding/mentoring new workers and employee hope/support becoming regular conversations among the agency. I have been assigned to work with Kheri on the employee hope/support as regular conversation. We will be working together to come up with pathways and barriers to reaching this goal in the following month.

### **District Activity Highlights from District 4 Supervisor Blaine Bowers**

District 4 Supervisor Bowers was elected to a three-year term to the NAMI Oklahoma Board of Directors 11/5/22. Payne County staff joined in a candlelight vigil to spotlight the youth homelessness crisis with Payne County Youth Services.

### **District Activity Highlights from District 6 Supervisor Heath Denney**

Kiowa County JJS-II, Eddie Abbott, worked his last day for OJA on November 30, 2022 and officially retired after serving thirty-seven years, one month, and six days as an employee for the State of Oklahoma. Eddie first started working for the Department of Human Services in the Food

Stamps Division on October 24, 1985. From there, he moved to a different branch of DHS known as CRCS (Court Related and Community Services) which later became the Office of Juvenile Affairs in July of 1995. During his career in OJA, Eddie worked in several different counties in southwest Oklahoma and gained a wealth of knowledge and experience.

Eddie had a very impressive understanding of Title 10 and OJA Policy and Procedure and could quickly recall it if you ever need him to. He has an attention to detail like no other and is one of the most patient people I have ever known. Eddie was also the type of worker who would go the extra mile to help the youth in his community, like the time he made numerous trips to Thunderbird Youth Academy (on his own personal time and at his own expense) to offer support and encouragement to a Kiowa County youth that had no family.

Eddie is not the type that would want any acknowledgement or accolades for everything he has done, and he preferred to retire quietly without any elaborate celebration. However, at a recent farewell lunch for Eddie, I couldn't help but think of all the lives that he has impacted during his career. He and I talked about some of the youth that he had on his caseload in the past, and how those youth would approach him years later (sometimes many years later) to tell him about their lives, or to tell him they appreciated his help back in the day, or even just to say Hi. Eddie touched the lives of many and helped change the trajectory for numerous youth so that they ended up with a better future. I, along with many others, congratulate him for that and we all wish him well on his next journey in life.

### **District Activity Highlights from District 5 Supervisor Ron Coplan**

I attended the November 7<sup>th</sup> McIntosh County Commissioners Meeting, at their request to discuss office space. They are remodeling the Courthouse and are trying to find space to house their 911 dispatchers. We have enjoyed the use of free intake office space in that Courthouse since 1975. No decisions have been made, and they are continuing to try to work with us on office space.

Bryson Paden, Mitch Parker, Joe Giem, and I attended the ADS-DS Meeting in OKC, on November 9.

A considerable amount of energy was spent on the new career progression process this past month. The process was a little confusing to navigate, but I think we finally got all the requests that were eligible processed.

We continue to have two vacant positions that we are working on filling, Sequoyah County and Haskell County. Leshian Lockwood resigned her position in Haskell County after working for OJA for 14 years. Leshian was an excellent worker and was very well respected in the Stigler Community. She will be very difficult to replace.

All District 5 staff completed their YLS-CMI Recertification training as well as their Trauma Informed Care Surveys. All District 5 staff are compliant with Agency yearly training requirements.

### **District Activity Highlights from District 7 Supervisor Rodney McKnight**

For the month of November 2022, District 7 served approximately 115 youths with a total of 735 contact notes, 65 being TCM eligible. Out of the 115 youths, there is 66 supervised cases with 25 being OJA Custody youth. We currently have 15 kids in various placements and 1 awaiting placement. There are 8 youths in secure detention, 8 being pre-adjudicatory juveniles.

Referrals seem to be on an upward trend within the last several weeks. We had 33 referrals in the month of October mostly property and drug offenses with a few violent crimes happening throughout the district. We continue to get more and more calls on mental health issues from law enforcement, schools, and parents.

District 7 activities for the month includes monthly MDT meetings, liaison visits to JDC and YS Shelters, CARS staffing's, drug coalition, graduated sanctions, and several online trainings. District 7 supervisory staff including myself attended the statewide DS/ADS in OKC on November 9th at the OK Department Wildlife Conservation Building. It was very nice to have everyone together again; there were some people that I haven't seen in a couple of years. The material provided was very informative and was shared with field staff.

On November 3rd, ADS Dotti Brandon and myself traveled to COJC to attend Garvin County youth H.P.'s graduation ceremonies. H.P. along with two of his peers met all guidelines with OYACS to receive their high school diploma. All youth at COJC, youth's families and many of the staff were able to attend the ceremony to celebrate these three young men. To say the least we are very proud and wish the best for him.

I was able to visit to 6 JSU county offices and was able to visit and staff cases with several of the caseworkers. On the 8th, ADS Bobbi Foster, Christy Floyd JJS I, and myself met with Choctaw County Youth Service Director Brandy Krohn and her staff at their Hugo office. Brandy and her staff provide services for Choctaw, McCurtain and Pushmataha Counties. On the 22nd, Julie Fryer JJS III for Bryan County and myself conducted a District Review for an Oklahoma County youth J.A. that was placed at the Bryan County Y.S. Shelter. While there were able to visit with a couple of staff members and Julie was able to conduct her liaison duties.

With the beginning of the career progression applications, I am proud to report that in the month of November, District 7 was able to progress 6 caseworkers from Juvenile Justice Specialist II to a Juvenile Justice Specialist III. The career progression was much deserved and much needed for these dedicated workers. We currently have approximately 4 more caseworkers completing their career progression applications.

All staff reported having a quiet Thanksgiving weekend with little to no issues/activity for the entire weekend.



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

---

*Carol Miller, Deputy Director Residential Placement Support*

**Board Report – November 2022**

October 1<sup>st</sup> to 31<sup>st</sup> activity

**Releases (3) from Secure Care**

**October 2022**

**Intakes (6) for Secure Care**

Paroled: COJC –2

Intakes COJC – 6

AWOL from Pass: COJC - 1

Secure Care Treatment Population as of 11/10/22: COJC – 64 residents (62 on facility, 1 on pass, 1 referred for intake on 11/14/22).

**Central Oklahoma Juvenile Center (COJC) facility events**

- COJC Next Gen Campus has been nominated as one of the finalists for the Tecumseh Chamber of Commerce New Construction of the Year Award. Awards banquet will be held 11/14/22.
  - Wayland Cubit OKC School System Security Chief interviewed Greg McPherson of COJCs Poetry and Chill program on his Facebook live site from COJC. The positive work being done at COJC was also highlighted.
  - OYACS hosted a Residential Care Specialist (RCS) appreciation luncheon during Fall Break. The spaghetti dinner was enjoyed and appreciated.
  - Fall Break activities for 10/12 to 10/14 consisted of recreational activities for residents and staff fund raiser “Pie in the face” for staff who raise most dollars.
  - Family visitation has increased with an additional day for visitation included in the week. An increase in the total number of family involvement with residents has been identified. The highest number of family visitors in one day this month was 32 visitors.
  - Resident birthdays were celebrated on site with cakes donated by the St. John Lutheran Church.
  - 20 Volunteers donated 91 hours of mentoring and religious services to COJC residents.
  - OYACS recognized Red Ribbon Week “Say No to Drugs” with daily activities for residents throughout the week. Theme: Let’s all support a “Drug Free Me!”
  - Staff employee support group COMPASS held a Jalapeno Chicken Dinner fundraiser for staff support efforts.
  - Juvenile Council Meeting and Employee Council Meeting held.
  - Fall Fun Day - residents were treated to Halloween candy, Inflatables in the gym and pumpkin decorating for their cottages.
  - Throughout the month of October residents enjoyed ice cream socials, drum circle, flag football, movie night and a cookout.
  - Joy Yocum, COJC music therapist gave a presentation on the effects of music therapy on youth at the OKC Art Therapy Conference.
  - Religious services and bible studies were offered by community volunteers for all residents.
  - Leadership Academy conducted for new employees focusing on building relationships with residents.
  - Residents eligible to vote received their absentee ballots for submission.
  - OYACS/COJC student council invited the entire facility to participate in “Pink Out” for breast cancer awareness.
-



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

---

*Carol Miller, Deputy Director Residential Placement Support*

**Division Leadership Activities**

- Attended site visit to Warrenville in Illinois through Promising Practice Sites with Illinois DJJ Director Heidi Mueller and OJA Leadership. Review of behavior management and programming was presented to OJA with discussion. The remainder of the OJA team also toured Chicago secure care facility.
  - Visited with residents and staff on site at COJC throughout the month. Zoey the therapy dog continues to interact with youth at COJC.
  - October is data collection for Performance based Standards (PbS), data is collected surrounding security, safety, programming, family engagement and treatment. Data outcomes are reviewed and compared to national averages to create Facility Improvement Plans.
  - Attended High School graduation at COJC for resident T.M.
  - Participated in the State Office Leadership Quarterly Recharge Meeting discussing Agency goals.
  - Met with OJA Leadership to discuss Hope data and measures for employees.
  - Discussed requirements for Governor Certification for submission and full compliance with the Prison Rape Elimination Act (PREA). Full compliance with PREA standards were authenticated for OJA and submitted to the Governors office.
  - Spoke to new hire class at COJC to answer questions and relay a warm welcome to OJA.
  - Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
  - Traveled to SWOJC with Director Holt to review progress and discuss with Superintendent Monson on inventory, surplus items, and furniture transfers through OMES approval.
  - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
  - Coordinated secure care staff in enrolling and completing "The Science of Power and Hope" training.
  - Completed review of COJC juvenile master file requirements and notated deficiencies with corrective action plan required.
  - Continue to meet with Programming staff to update juvenile handbook, treatment, and programming revisions.
  - Attended training for the new workday requisition process for new employees.
  - Attended the October 2022 OJA Board meeting virtually.
  - Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline and retraining issues.
  - Reviewed the tentative review hearing process for residents at COJC and identified deficiencies for corrective action plan.
  - Participated in employee grievance process and mediation efforts with Human Resources.
  - Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
  - Attended the initial OMMA grant meeting for substance abuse treatment efforts to review and clarify grant requirements. Base of operations will be COJC for LADCs to support the community with education and treatment for Oklahoma youth and families.
  - Participated in weekly OJA Executive Team meetings with State Office Leadership.
-



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

---

*Carol Miller, Deputy Director Residential Placement Support*

- Participated in coordination of application of requirements and policy language for OJA Non-supervisory career progression.
- Presented policy requirements to COJC Leadership for Non-supervisory career progression.
- Continued to process requirements of Ending Isolation Capstone by submitting COJC isolation log for August to October 2022 to identify ethnic disparities.
- Participated in meeting on new Youthful Offender Rehabilitation Plan requirements.
- Participated in Dialectical Behavior Treatment meeting to identify timelines for implementation.

**Agency Collaboration updates**

- DMHSAS – Department of Mental Health and Substance Abuse Services
  - Chuck Fletcher of Evolution Foundation Federation of Families contracts with DMHSAS and visits COJC twice a month providing wrap around services for youth and families. These services include parental support and provides linkage for the youth to a step-down facility or their return to their community.
  - COJC embedded DMHSAS staff began training at COJC.
- DRS - Department of Rehabilitative Services
  - DRS/COJC partnership has increased efforts to obtain residents social security card and birth certificate before reentry to assist in job search efforts.
  - The paid work program for COJC residents enrolled in school with DRS is pending under contract review.
  - DRS currently has 9 residents on caseload at COJC.
  - DRS completed three initial interviews for residents to receive DRS services.
- WIB - Workforce –
  - Met with CFO Clagg and Workforce Program Manager Yolanda Scott to work though the work program agreement with COJC to assist youth with significant barriers to employment gain work experience prior to reentry.
  - Agreement documents between workforce and COJC residents are under review.
- DHS – Department of Human Services
  - DHS presented “Child Care Desert Startup Grants” and their efforts to expand accessibility to quality childcare in the area surrounding COJC.

**COVID19 in Secure Care Update for October 2022**

- Zero residents were positive for COVID 19 during October 2022.
  - The COVID risk level for Pottawatomie Co. is low risk.
  - COVID 19 continues to impact staffing levels with positive test and close contact exposures inside and outside of the facility.
  - COVID 19 prevention protocols for staff and resident continue by taking daily temps, social distancing, and sanitizing precaution efforts. Masks remain optional.
-



State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

---

*Carol Miller, Deputy Director Residential Placement Support*

**Board Report – December 2022**

November 1<sup>st</sup> to 30th activity

**Releases (3) from Secure Care**

**November 2022**

**Intakes (6) for Secure Care**

Paroled: COJC – 1

Intakes COJC – 6

Released at Court: COJC – 1

Committed to DOC: COJC 1

Secure Care Treatment Population as of 11/10/22: COJC – 64 residents (5 on pass)

**Central Oklahoma Juvenile Center (COJC) facility events**

- COJC Next Gen Campus received the Best New Build of the Year award from the Tecumseh Chamber of Commerce. Accepting for OJA was Deputy Director Carol Miller and Institutional Program Coordinator Daniel Castaneda.
- Thanksgiving activities for residents consisted of Turkey Bowl, Madden Tournament, Relay races, window chalk, talent show, unit decoration and food.
- 6 Residents and 5 staff enjoyed an outing to watch OSU basketball at Gallagher Iba Arena in Stillwater and enjoy the OSU Game Day activities with positive mentors.
- The Tecumseh Pioneer Library facilitated a small music session with a group of residents.
- A memorial was held at COJC to honor the life of staff member Tara Winrow who lost her life in a tragic traffic accident. Ms. Winrow's family members, residents, staff, Director Holt, and Deputy Miller were in attendance.
- COJC talent show was held. Resident talent was abundant, and the judging was challenging between the gifted residents. The COJC music department performed a special song while playing multiple instruments.
- OJA Hope Navigators toured COJC Next Gen Campus.
- COJC monthly newsletter "The Pilot" distributed. Articles included submission by residents on their favorite season and why, also resident writings on love, loyalty, and self-stories.
- Resident birthdays were celebrated on site with cakes donated by the St. John Lutheran Church.
- 32 Volunteers donated 51 hours of mentoring and religious services to COJC residents.
- Staff employee support group COMPASS held a Pizza & Donut Party to say thank you to staff.
- Juvenile Council Meeting and Employee Council Meeting held.
- Graduation was held for 4 residents.
- OYAC student council set up a food drive and donation box for a family in need at Thanksgiving.
- Religious services and bible studies were offered by community volunteers for all residents.
- Leadership Academy conducted for new employees focusing on building relationships with residents.

**Division Leadership Activities**

- Visited with residents and staff on site at COJC throughout the month. Zoey the therapy dog continues to interact with youth at COJC.
  - Attended the Tecumseh Chamber of Commerce Banquet to accept the Best New Build of the year award for COJC Next Gen.
  - Jed Oppenheim Public Welfare Foundation Program Director Washington D.C. toured with Direct Holt and Deputy Miller at COJC Next Gen.
-





State of Oklahoma  
**OFFICE OF JUVENILE AFFAIRS**  
**Residential Placement Support**

---

*Carol Miller, Deputy Director Residential Placement Support*

- Attended Art Committee Meeting to provide oversight for cottage murals and accent paint.
- Participated in weekly case/placement staffing meeting to assist in least restrictive placement.
- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties to ensure we are working toward division and agency goals.
- Continue to meet with Programming staff to update juvenile handbook, treatment, and programming revisions.
- Participated in the weekly Personnel Strategy meeting to discuss approach for employee progressive discipline, coaching and retraining issues.
- Met weekly with COJC Superintendent to address goals, facility issues and full implementation of COJC Next Generation Campus upgrades.
- Attended OMMA grant meeting for substance abuse treatment efforts to review and clarify grant requirements. Base of operations will be COJC for LADCs to support the community with education and treatment for Oklahoma youth and families.
- Provided oversight for awarded confinement grant ensuring forward progress in goals. Base of operation is COJC medical for LPNs to support detention centers with COVID mitigation plans, equipment and to assist in outbreaks.
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Assisted COJC with RCS IV and Behavioral Health Clinician Interviews.
- Assisted State Office with District Supervisor interviews.
- Attended and presented at all Supervisors meeting for Juvenile Services Unit.
- Continued to review SWOJC surplus inventory process and requirements. Ensured completion of physical plant requirements before returning the property to the town of Manitou on Dec. 1.
- Reviewed data outcomes for the PbS data collection period to identify data discrepancies.
- Attended CJA webinar on Organizational Change in the Juvenile Justice Field.
- Attended zoom meeting on Gang Suppression Toolkit: Working to Reduce Gang Activity and Membership in Juvenile Justice Facilities.

**COVID in Secure Care Update for November 2022**

- Zero residents were positive for COVID during November 2022.
  - Staffing levels were affected during November due to COVID.
  - Due to resident exposures to positive staff, one unit was placed on quarantine in efforts to slow down any cross contamination of the virus across the facility.
  - COVID 19 prevention protocols for staff and resident continue by taking daily temps, social distancing, and sanitizing precaution efforts. Masks remain optional.
-

# Rates and Standards



# Summary of Proposed Rates and Standards

| R&S #             | Summary of Rate  | Amount   |
|-------------------|--|--|
| RS2023-002-001(a) | Level E – Incentive A: Next Day Bed Availability                     | \$12 per bed per day                                 |
| RS2023-002-001(b) | Level E – Incentive B: Substantial Compliance with RBMS Requirements | \$12 per bed per day                                 |
| RS2023-002-001(c) | Level E – Incentive C: 85% Program Completion and no AWOLs           | \$12 per bed per day                                 |
| RS2023-002-001(d) | Level E – Incentive D: If Program Achieves Levels A, B, and C        | \$2,000 per month                                    |
| RS-2023-003-001   | Foster Care  | \$49.96 per youth per day                            |
| RS-2023-003-002   | Host Home – Daily Rate   | \$87.43 per youth per bed                            |
| RS2023-003-003    | Children’s Emergency Resource Center – Community Assistance          | \$49.96 per stay                                     |
| RS2023-004-001a   | Family Engagement – Transit Rates – Regular Business Hours           | \$16.50 per hour for regular business hours          |
| RS2023-004-001b   | Family Engagement – Transit Rates – Weekends and Evenings after 6pm  | \$18.15 per hour for weekends and evenings after 6pm |
| RS2023-004-001c   | Family Engagement – Transit Rates – Mileage                          | current GSA rate                                     |

# Timeline of Proposed Rates and Standards

- On October 18, 2022, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Dan Sivard, State Purchasing Director, on October 19, 2022, letter attached in board packet. On October 27, 2022, Director Sivard approved the proposed rates, contingent on the Board's approval, letter attached in board packet.
- This presentation is a brief summary of the proposed new rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on October 18, 2022.

| Services   | Definition   | Requirements & Standards  | Rate(s)   |
|--|--|---|---|
| <u><b>RS2023-002-001(a)</b></u><br>Level E – Incentive A | OJA Contract Section V. Part D. Placement Procedures states: Contractor agrees to immediately notify the OJA Placement Coordinator of vacant beds via daily census at fax number (405) 530-2897 or by e-mail. Vacant beds shall be available on demand to OJA. | Vacant Bed is available for use prior to 5:00pm on the next day | <u><b>RS2023-002-001(a)</b></u><br>\$12 per bed per day |

| Services   | Definition   | Requirements & Standards  | Rate(s)   |
|--|--|---|---|
| <u><b>RS2023-002-001(b)</b></u><br>Level E – Incentive B | <p>The Residential Behavior Management System (RBMS) treatment components, as stated in Oklahoma Health Care Authority Coverage by Category Rule, OJA and contractual requirements. See OAC 317:30-5-1043(b)(3).</p> <ol style="list-style-type: none"> <li>Individual plan of care development maintained as required. For Youthful Offenders this will include their Court approved rehabilitation plan, in accordance with 10A O.S. § 2-5-208A.</li> <li>Therapy               <ol style="list-style-type: none"> <li>Group – 1 hour per week,</li> <li>Individual – 1 hour per week,</li> <li>Alcohol and other drug, and</li> <li>Family Counseling</li> </ol> </li> <li>Basic Living Skills/Life Skills</li> <li>Social Skills – 3 hours per week</li> </ol> | Substantial compliance, 98% compliance, with RBMS requirements – although a contractual requirement, this incentive goes above and beyond normal compliance | <u><b>RS2023-002-001(b)</b></u><br>\$12 per bed per day |

| Services   | Definition  | Requirements & Standards   | Rate(s)   |
|--|---|--|---|
| <u><b>RS2023-002-001(c)</b></u><br>Level E – Incentive C | <p>Absent Without Leave (AWOL) is defined as an OJA placed youth being away from the facility without prior authorization for more than 24 hours. When making determination regarding AWOLs, OJA will review each AWOLs and consideration will be given if AWOL occurred outside of Level E jurisdiction</p> <p>Completion of Program means:</p> <ol style="list-style-type: none"> <li>Complete, at a minimum, 85% of the Individualized Plan of Care Development; Level E monthly reports will be utilized to review program completion</li> <li>Youth makes positive improvements in on their educational goals</li> </ol> | <ol style="list-style-type: none"> <li>85% program completion</li> <li>No AWOLS</li> </ol> | <u><b>RS2023-002-001(c)</b></u><br>\$12 per bed per day |

| Services  | Definition | Requirements & Standards                        | Rate(s)                                      |
|---|------------|---|--|
| <u>RS2023-002-001(d)</u><br>Level E – Incentive D |            | Program achieves Levels A, B, and C for a month | <u>RS2023-002-001(d)</u><br>\$2000 per month |



# Timeline of Proposed Rates and Standards

- On December 15, 2022, the Rates and Standards Committee voted to recommend to the Board of Juvenile Affairs the rates and standards proposed in this presentation.
- In accordance with 74 O.S. 85.7(A)(6)(f), the proposed rates and standards were sent to the Office of Management Enterprise Services (OMES) for consideration and approval by Dan Sivard, State Purchasing Director, on December 16, 2022, letter attached in board packet. On December 2, 2022, Director Sivard approved the proposed rates, contingent on the Board's approval, letter attached in board packet.
- This presentation is a brief summary of the proposed new rates and standards. Full descriptions of the proposed rates and standards were attached to the letter sent on December 16, 2022.

| Services   | Definition | Requirements & Standards  | Rate(s)  |
|--|------------|---|--|
| <b><u>RS23-003-001</u></b><br><b>Foster Care</b> |            | Maintain compliance with<br>1. <u>10A O.S. §§ 2-7-613 &amp; 614</u><br>2. <u>Oklahoma Administrative</u><br><u>Code 377:10-7-1 to 377:10-</u><br><u>7-7</u> | <b><u>RS23-003-001</u></b><br><b>Foster Care</b> |

| Services   | Definition | Requirements & Standards                   | Rate(s)  |
|--|------------|--|--|
| <u>RS2023-003-002</u><br><del>RS2018-003-002</del><br>Host Home – Daily Rate |            | Must meet or exceed<br>Host Home standards | <u>RS2023-003-002</u><br><del>RS2018-003-002</del><br>Host Home – Daily Rate |

| Services   | Definition   | Requirements & Standards   | Rate(s)   |
|--|--|--|---|
| <u>RS-2023-003-003</u><br><del>RS19-001-03</del><br><b>Children’s Emergency Resource Center</b><br><br><b>Community Assistance</b> | <p>Rate based upon documented time spent in a shelter while the transition to placement or coordinating of the safety and the best interest of the child is determined. Intake is conducted during this time.</p> <p>Community Assistance time is less than 12 hours.</p> <p><u>Program may utilize licensed but non-contracted beds, for a Community Assistance stay, after the agency notifies OJA and addresses any potential safety issues/concerns.</u></p> | CBYS Contract and Licensing Requirements for Residential Child Care Facilities | <u>RS-2023-003-003</u><br><del>RS19-001-03</del><br>\$ <del>36.00</del> <u>49.96</u> per stay |

| Services  | Definition  | Requirements & Standards  | Rate(s)   |
|---|---|---|---|
| <u>RS-2023-004-001(a, b &amp; c)</u><br><u>Family Engagement – Transit Rates</u><br><br><u>Direct</u> | <p><u>The Family Engagement – Transit Rates will be utilized to support youth and their families on formal supervision, court probation, or in the custody of the Office of Juvenile Affairs.</u></p> <p><u>Formal supervision includes youth and their families that are on an Informal Adjustment Agreement(s) or a Deferred Decision.</u></p> <p><u>For these rates, family engagement supports includes transporting families to visit youth in residential placements; transporting/assisting youth and/or their family members in obtaining employment, state-issued or tribal issued IDs; transporting to appointments/ to obtain services that are necessary to their treatment, probation, and/or supervision plans.</u></p> | <p><u>Drivers must be 21 years of age with a clean driving record.</u></p> <p><u>Coordination must be provided to maximize the usefulness of each trip.</u></p> <p><u>Mileage is based on the most efficient/quickest route from starting to destination point.</u></p> <p><u>Drivers will be based at a point within designated coverage area that minimizes travel to and from for clients.</u></p> | <p><u><b>RS-2023-004-001a</b></u><br/> <u>\$16.50 per hour for regular business hours</u></p> <p><u><b>RS-2023-004-001b</b></u><br/> <u>\$18.15 per hour for weekends and evenings after 6pm</u></p> <p><u><b>RS-2023-004-001c</b></u><br/> <u>Mileage -</u><br/> <u>current GSA rate</u></p> |

# Summary of Proposed Rates and Standards

| R&S #             | Summary of Rate  | Amount   |
|-------------------|--|--|
| RS2023-002-001(a) | Level E – Incentive A: Next Day Bed Availability                     | \$12 per bed per day                                 |
| RS2023-002-001(b) | Level E – Incentive B: Substantial Compliance with RBMS Requirements | \$12 per bed per day                                 |
| RS2023-002-001(c) | Level E – Incentive C: 85% Program Completion and no AWOLs           | \$12 per bed per day                                 |
| RS2023-002-001(d) | Level E – Incentive D: If Program Achieves Levels A, B, and C        | \$2,000 per month                                    |
| RS-2023-003-001   | Foster Care  | \$49.96 per youth per day                            |
| RS-2023-003-002   | Host Home – Daily Rate   | \$87.43 per youth per bed                            |
| RS2023-003-003    | Children’s Emergency Resource Center – Community Assistance          | \$49.96 per stay                                     |
| RS2023-004-001a   | Family Engagement – Transit Rates – Regular Business Hours           | \$16.50 per hour for regular business hours          |
| RS2023-004-001b   | Family Engagement – Transit Rates – Weekends and Evenings after 6pm  | \$18.15 per hour for weekends and evenings after 6pm |
| RS2023-004-001c   | Family Engagement – Transit Rates – Mileage                          | current GSA rate                                     |

# Next Generation Campus Update



# Charges against Contingencies (CAC)

| COR#9  | Trickle Channel – Southeast of campus next to perimeter road                      | \$7,950.00 |
|--------|---|------------|
| COR#11 | Ground Water Trickle Channel Stabilization – remove saturated base and add gravel | \$7,520.00 |
|        |   |            |
|        | Original Contingency Allocation   | \$209,309  |
|        | Total CAC to date (not including this period)                                     | \$87,934   |
|        | Total CAC this period   | \$15,470   |
|        | Current Contingency Balance   | \$105,905  |





**Trickle Channel  
Southeast of Campus  
for erosion control –  
This new channel will  
be connected to the  
existing channel and  
extend for 200 ft**





## Artwork Project





Dining Hall – on  
schedule.

Dried in by end  
of the month.

Completion by  
July





Accent Wall and  
Doors

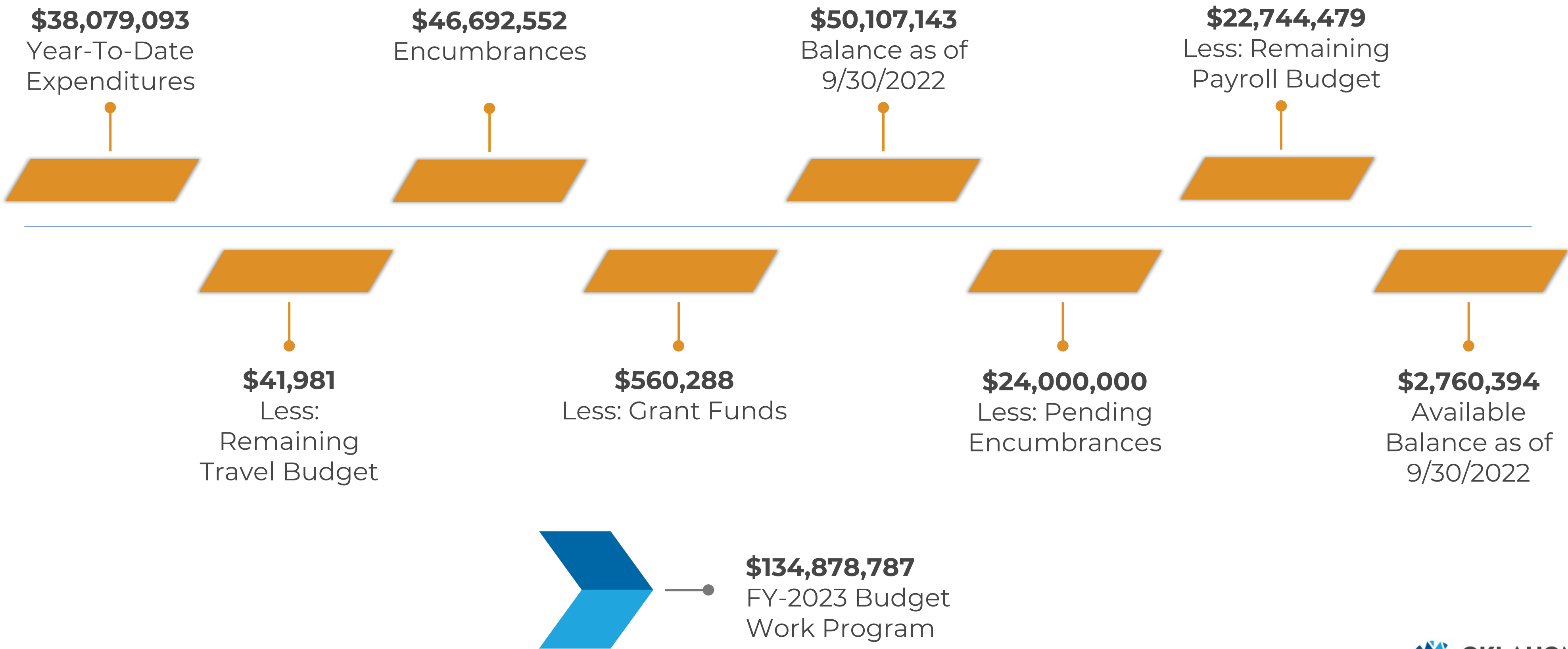


# OJA Finance Report



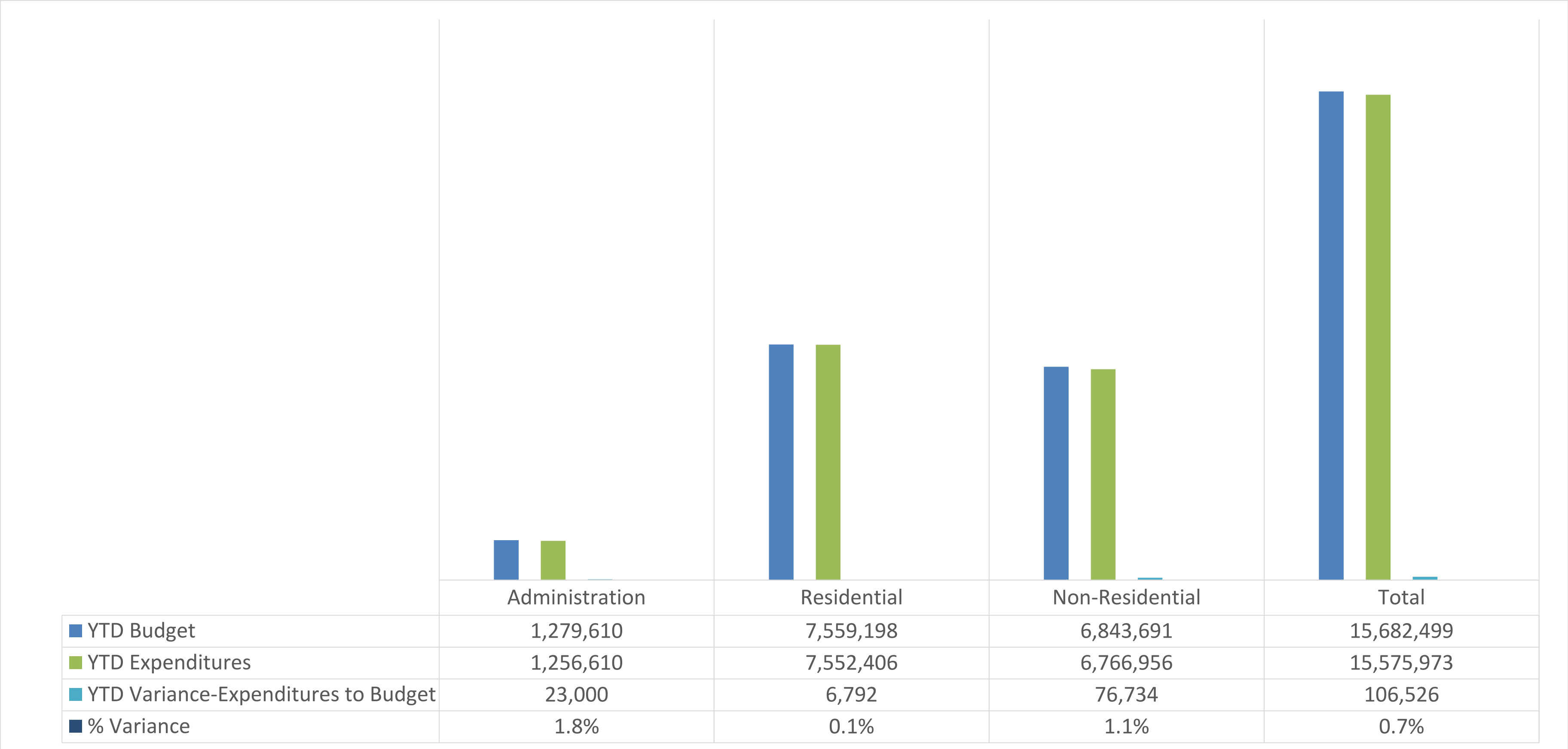
# FY-2023 Operation/Capital Budget Projections

As of 11/30/2022



# FY-2023 Operation/Capital Budget Projections

As of 11/30/2022



# FY-2023 Operation/Capital Budget Projections

As of 11/30/2022

| Revenue Source   | FY-23 Budget | Budget to Date | Receipts     | In-Transit | Over (Under) Budget |
|--|--------------|----------------|--------------|------------|---------------------|
| SSI and SSA  | \$ 19,308    | \$ 8,045       | \$ 26,665    | \$ -       | \$ 18,620           |
| Income from Rent   | 17,802       | 7,418          | 7,418        |            | 0                   |
| Charter School State Aid/Grants  | 849,174      | 353,823        | 325,756      |            | (28,067)            |
| School Breakfast/Lunch/Snacks Program  | 195,476      | 81,448         | 68,737       |            | (12,711)            |
| Refunds & Reimbursements <i>(includes DHS Safety Shelter and Rehabilitation Drug and Alcohol Services)</i> | 3,968,503    | 1,653,543      | 1,183,201    | 737,937    | 267,595             |
| Sales  | 33,801       | 14,084         | 2,380        | -          | (11,704)            |
| Child Support  | 143,619      | 59,841         | 61,172       |            | 1,331               |
| Other Receipts   | 23,573       | 9,822          | 63,887       |            | 54,065              |
| Total Revolving Funds  | \$ 5,251,256 | \$ 2,188,023   | \$ 1,739,216 | \$ 737,937 | \$ 289,130          |



# FY-2023 Operation/Capital Budget Projections As of 11/30/2022

| FFP Revolving Fund                              | Projected Annual Revenue | Projected YTD Revenue | Actual Revenue | In-Transit | Variance     |
|---|--------------------------|-----------------------|----------------|------------|--------------|
| Residential Behavior Management Services (RBMS) | \$ 6,700,000             | \$ 2,791,667          | \$ 2,222,058   | \$ 477,416 | \$ (92,193)  |
| Targeted Case Management (TCM)                  | 1,900,000                | 791,667               | 768,662        | 174,274    | 151,270      |
| IV-E Shelter                                    | 110,000                  | 45,833                | 96,459         | -          | 50,626       |
| Indirect Cost Reimbursement (OHCA)              | 95,322                   | 39,718                | -              | -          | (39,718)     |
| Grants (Formula)                                | 822,574                  | 342,739               | (3,728)        | -          | (346,468)    |
| DAC-RSAT/CARES ACT                              | 194,864                  | 81,193                | 201,900        | -          | 120,707      |
| Total   | \$ 9,822,760             | \$ 4,092,817          | \$ 3,285,351   | \$ 651,690 | \$ (155,776) |

# 700 Fund Accounts

As of 11/30/2022

## Trust Fund - 701

Established to account for all the funds a juvenile received or expended while in OJA Custody



**\*\*Cash Balance as of 11/30/2022**  
**\$5,946.52**

## Donation Fund - 703

Established to account for all Donated funds received/expended. These funds are used for the benefit of the juvenile



**\*\*Cash Balance as of 11/30/2022**  
**\$1,325.13**

## Canteen Fund - 702

Established to account for all the funds at canteens located at COJC. Proceeds from the canteen are used for the benefit of the juvenile.



**\*\*Cash Balance as of 11/30/2022**  
**\$15,468.71**

## Victim Restitution Fund - 704

Established to account for all funds received from OJA's Victim Restitution Program



**\*\*Cash Balance as of 11/30/2022**  
**\$20,756.82**

# The Oklahoma Economy

**Gross Receipts to the Treasury for the past year set a record high for the sixth consecutive month but falling energy prices raise concerns about future collections - State Treasurer Randy McDaniel.**

**Twelve-month gross receipts through November are \$17.36 billion, up by \$2.44 billion, or 16.3 percent, from the prior 12 months. However, the monthly tax collections on oil and gas production fell below \$160 million for the first time since April.**

**Compared to last November, the economic results for the month are positive. November collections of \$1.31 billion are up by \$120.9 million, or 10.1%, from November 2021. All major revenue streams reflect growth. Sales and use tax collections continue to exceed the rate of inflation, growing 10.5% compared to the same month of last year.**

**The monthly Oklahoma Business Conditions Index fell significantly in November. This index, produced by Creighton University, decreased from 51.3 in October to 39.8. It has not been below 50 since November 2020, indicating a forecast for economic contraction during the next three to six months.**

**The Oklahoma unemployment rate in October was reported as 3.4% by the BLS. That is up from 3.2% in September. The U.S. jobless rate was listed as 3.7% in October, up by two-tenths of a percentage point from September.**

# Gross Receipts to Treasury

PRELIMINARY

## MONTHLY COMPARISON

(In \$ millions)

|                                | November-21    | November-22    | Variance From Prior Year |              |
|--------------------------------|----------------|----------------|--------------------------|--------------|
|                                |                |                | \$                       | %            |
| <b>Total Income Tax</b>        | <b>337.1</b>   | <b>369.1</b>   | <b>32.0</b>              | <b>9.5%</b>  |
| <i>Individual</i>              | 316.7          | 351.4          | 34.7                     | 11.0%        |
| <i>Corporate</i>               | 20.4           | 17.7           | (2.8)                    | -13.6%       |
| <b>Sales &amp; Use Tax (1)</b> | <b>537.0</b>   | <b>593.3</b>   | <b>56.2</b>              | <b>10.5%</b> |
| <i>Sales Tax</i>               | 457.3          | 500.4          | 43.0                     | 9.4%         |
| <i>Use Tax</i>                 | 79.7           | 92.9           | 13.2                     | 16.6%        |
| <b>Gross Production</b>        | <b>115.0</b>   | <b>150.7</b>   | <b>35.7</b>              | <b>31.1%</b> |
| <b>Motor Vehicle</b>           | <b>66.6</b>    | <b>67.0</b>    | <b>0.4</b>               | <b>0.6%</b>  |
| <b>Other Sources (2)</b>       | <b>137.5</b>   | <b>134.1</b>   | <b>(3.4)</b>             | <b>-2.5%</b> |
| <b>TOTAL REVENUE</b>           | <b>1,193.2</b> | <b>1,314.1</b> | <b>120.9</b>             | <b>10.1%</b> |



# Sole Source Purchases

As of 11/30/2022

**None to Report**



# Emergency Purchases

As of 11/30/2022

| EMR# | Date | Vendor | Description | Location | Amount |
|------|------|--------|-------------|----------|--------|
|------|------|--------|-------------|----------|--------|

None to Report

# Oklahoma Youth Academy Charter School (OYACS)

**Board of Director's Meeting  
December 15, 2022**



| Oklahoma Youth Academy Charter School Combined<br>Statement of Revenue, Expenditures and Fund Balances<br>School Year 2022-2023 as of November 30, 2022 |    | OJA General and Revolving<br>Funds | Fund 25000        | Totals as of 11/30/2022 | COJC (972)    | SOJC (975)     | Total         |
|---|----|------------------------------------|-------------------|-------------------------|---------------|----------------|---------------|
| <b>Revenues</b>   |    |                                    |                   |                         |               |                |               |
| State Aid   | \$ | -                                  | \$ 159,714.69     | \$ 159,714.69           | \$ 159,714.69 | \$ -           | \$ 159,714.69 |
| IDEA-B Flow through   |    |                                    | -                 | -                       | -             | -              | -             |
| Alternative Ed Grant  |    |                                    | 55,296.82         | 55,296.82               | 55,296.82     | -              | 55,296.82     |
| Redbud School Funding Act   |    |                                    | -                 | -                       | -             | -              | -             |
| Title I N&D   |    |                                    | 24,039.93         | 24,039.93               | 24,039.93     | -              | 24,039.93     |
| Title IA  |    |                                    | 48,845.91         | 48,845.91               | 24,422.96     | 24,422.95      | 48,845.91     |
| Title IIA   |    |                                    | -                 | -                       | -             | -              | -             |
| Title IV-A LEA  |    |                                    | 10,000.00         | 10,000.00               | 5,000.00      | 5,000.00       | 10,000.00     |
| Textbooks/Ace Technology  |    |                                    | 1,475.50          | 1,475.50                | 1,475.50      | -              | 1,475.50      |
| Child Nutrition Program _Operation/Admin Cost   |    |                                    | 6,616.65          | 6,616.65                | 6,616.65      | -              | 6,616.65      |
| Child Nutrition Program _Breakfast  |    |                                    | 21,368.36         | 21,368.36               | 19,905.22     | 1,463.14       | 21,368.36     |
| Child Nutrition Program _Lunches and Snacks   |    |                                    | 46,616.55         | 46,616.55               | 41,825.52     | 4,791.03       | 46,616.55     |
| Refund  |    |                                    | 2,376.81          | 2,376.81                | 2,376.81      | -              | 2,376.81      |
| Office of Juvenile Affairs **   |    | 477,842.10                         |                   | 477,842.10              | 253,477.41    | 224,364.69     | 477,842.10    |
| Total Revenues  | \$ | 477,842.10                         | \$ 376,351.22     | \$ 854,193.32           | \$ 594,151.51 | \$ 260,041.81  | \$ 854,193.32 |
| <b>Expenditures</b>   |    |                                    |                   |                         |               |                |               |
| Equipment and Library Resources   | \$ | 77.98                              | \$ -              | \$ 77.98                | \$ -          | \$ 77.98       | \$ 77.98      |
| Operational Expenses  |    | 69,423.85                          | 60,278.66         | 129,702.51              | 102,803.87    | 26,898.64      | 129,702.51    |
| Payroll Expenses  |    | 395,849.08                         | 311,481.09        | 707,330.17              | 426,878.33    | 280,451.84     | 707,330.17    |
| Professional Fees   |    | 321.00                             | -                 | 321.00                  | 96.00         | 225.00         | 321.00        |
| Training and Travel   |    | 12,170.19                          | -                 | 12,170.19               | 8,226.43      | 3,943.76       | 12,170.19     |
| Total Expenditures  | \$ | 477,842.10                         | \$ 371,759.75     | \$ 849,601.85           | \$ 538,004.63 | \$ 311,597.22  | \$ 849,601.85 |
| Excess of Revenues Over (Under) Expenditures  | \$ | 0.00                               | \$ 4,591.47       | \$ 4,591.47             | \$ 56,146.88  | \$ (51,555.41) | \$ 4,591.47   |
| Fund Balances July 1, 2022  |    | -                                  | 358,340.75        | 277,569.97              | 287,422.73    | 70,918.02      | 358,340.75    |
| Fund Balances 2022-2023 School Year   | \$ | 0.00                               | \$ 362,932.22     | \$ 282,161.44           | \$ 343,569.61 | \$ 19,362.61   | \$ 362,932.22 |
| <b>**OJA Funds</b>  |    | <b>COJC (972)</b>                  | <b>SOJC (975)</b> | <b>Total</b>            |               |                |               |
| Fund 19101/19111/19201  | \$ | 14,650.88                          | \$ 23,713.88      | \$ 38,364.76            |               |                |               |
| Fund 19301  | \$ | 238,817.43                         | \$ 200,650.81     | \$ 439,468.24           |               |                |               |
| Fund 20000  | \$ | 9.10                               |                   | \$ 9.10                 |               |                |               |
|   | \$ | 253,477.41                         | \$ 224,364.69     | \$ 477,842.10           |               |                |               |



# Oklahoma Youth Academy Charter School

## Request for 2022-2023 Encumbrances - Total Req. \$6,640.00

| Encumbrance# | Description  | Vendor   | Amount     |
|--------------|--|--|------------|
| 2023-048     | Permanent Record Folder 910 MMR-8, 5 x \$41  | Supreme School Supply                          | \$205.00   |
| 2023-049     | Registration, travel, lodging to attend National Mentoring Summit in D.C. – three attendees  | TBD  | \$6,000.00 |
| 2023-050     | Application fee-National Honor Society for the elevation of students' academics, leadership, community engagement and recommendation of deserving students to OANHs. | Oklahoma Association of National Honor Society | \$50.00    |
| 2023-051     | Application fee-National Honor Society for the elevation of students' academics, leadership, community engagement and recommendation of deserving students to NHS.   | National Honor Society                         | \$385.00   |

# QUESTIONS



[www.Oklahoma.gov/oja](http://www.Oklahoma.gov/oja)



3812 N. Santa Fe Ave., Suite 400  
Oklahoma City, OK 73118  
(405) 530-2800

