



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes

October 19, 2021

Board Members Present

Bart Bouse

Sidney Ellington

Amy Emerson (videoconference)

Stephen Grissom

Jenna Worthen

Karen Youngblood

Absent

Janet Foss

Mautra Jones

Timothy Tardibono

Call to Order

Chair Youngblood called the October 19, 2021, the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School Zoom meeting to order at 9:06 a.m. and requested roll be called.

Public Comments

N/A

Presentation on the Southwest Oklahoma Juvenile Center's (SWOJC) culinary program

Southwest Oklahoma Juvenile Center staff and residents discussed the attached report.

Director's Report

Director Holt discussed the attached report.

Discussion and/or possible vote to amend and/or approve minutes for the August 17, 2021 board meeting

Ms. Worthen moved to approve with a second by Mr. Bouse

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Minutes for the August 17, 2021 board meeting approved.

Discussion and/or possible vote to amend and/or approve minutes for the September 21, 2021 board meeting

Ms. Worthen moved to approve as amended with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Minutes for the September 21, 2021 board meeting approved.

Discussion and/or possible vote to amend and/or approve the proposed 2022 Board of Juvenile Affairs meeting schedule

Dr. Grissom moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The proposed 2022 Board of Juvenile Affairs meeting schedule was approved.

Video update presented to the Board.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

Discussion and/or possible vote to amend and/or approve change order NGF-104 to Flintco contract – Paint and Prime Stairwell and 2nd floor corridor, installation of wood paneling and wall risers in the Gym/School, \$18, 320

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Change order NGF-104 to Flintco contract –Paint and Prime Stairwell and 2nd floor corridor, installation of wood paneling and wall risers in the Gym/School in the amount of \$18, 320 approved.

Discussion and/or possible vote to amend and/or approve change order NGF-105 to Flintco contract – Upgrade the ceilings in 4 rooms on the ground floor in the Gym/School, \$9,168

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Change order NGF-105 to Flintco contract – Upgrade the ceilings in 4 rooms on the ground floor in the Gym/School in the amount of \$9,168 approved.

CFO Clagg presented the attached year-to-date OJA finance report.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Dr. Ellington moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The year-to-date OJA Finance Report approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report

Ms. Worthen moved to approve with a second by Dr. Grissom

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The 2021-2022, FY2022 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School

Dr. Grissom moved to approve with a second by Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School approved.

Oklahoma Youth Academy Charter School Administrative Report

Director of Education White and Principal Sanchez discussed the attached presentation and proposed calendar amendments.

Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2021-22 Central Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar

Ms. Worthen moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The proposed amendments to the 2021-22 Central Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar approved.

Discussion and/or possible vote to amend and/or approve the proposed amendments to the 2021-22 Southwest Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar

Ms. Worthen moved to approve with a second by Dr. Ellington

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

The proposed amendments to the 2021-22 Southwest Oklahoma Juvenile Center Oklahoma Youth Academy Charter School calendar approved.

Discussion and possible vote to enter executive session

Dr. Jones moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Board voted to enter executive session, after a short break, at 10:57 a.m.

Discussion and possible vote to return to regular session

Dr. Grissom moved to return to regular session with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Board returned to regular session at 11:51 a.m.

Discussion and/or possible vote on items arising from executive session

No action on the item.

Announcements/ comments

N/A

New business

N/A

Adjournment

Dr. Grissom moved with a second from Ms. Worthen

Aye: Bouse, Ellington, Emerson, Grissom, Worthen, and Youngblood

Nay:

Absent: Foss, Jones, and Tardibono

Chair Youngblood adjourned the meeting at 10:56 a.m.

Minutes approved in regular session on the 16th day of November, 2021.

Prepared by:

Signed by:

Audrey Rockwell
Audrey Rockwell (Dec 22, 2021 17:07 CST)

Audrey Rockwell, Secretary

Karen Youngblood
Karen Youngblood (Dec 22, 2021 17:07 CST)

Karen Youngblood, Chair









proposed - Oct 2021 minutes

Final Audit Report

2021-12-22

Created:	2021-12-22
By:	Audrey Rockwell (Audrey.rockwell@oja.ok.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZ7ymFowFOgxdeM8hmmo0Xzsv5wxdp4Ni

"proposed - Oct 2021 minutes" History

-  Document created by Audrey Rockwell (Audrey.rockwell@oja.ok.gov)
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Signature Date: 2021-12-22 - 11:07:49 PM GMT - Time Source: server- IP address: 165.225.216.85
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October 19, 2021

Board of Juvenile Affairs Meeting



OKLAHOMA
Juvenile Affairs

Southwest Oklahoma Juvenile Center

Fall Break Activities 2021



Sports Activities

Maintenance Activities

Therapeutic Cooking Class Activities





Sports Activities Developing Leadership and Self-Confidence



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Maintenance Activities Safe Operation of Tools and Equipment



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Therapeutic Cooking Activities Expressing Creativity and Self-Control



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Director & Staff Reports





OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, Executive Director

OCTOBER 2021 BOARD UPDATE

OJA Operations

1. COJC visit
2. SWOJC visit
3. Superintendents' Meeting at COJC
4. OKCU Partners Luncheon
5. OJA/OKDHS/OAYS Innovation Roundtable
6. Presented at the Downtown Exchange Club
7. LOS Policy Academy Technical Assistance meeting
8. CJA New Directors Training Sessions
9. CJA South Region meeting
10. CJA Leadership Institute

Partner Engagement

1. Steve Harpe, Oklahoma COO
2. Secretary Justin Brown
3. Samantha Galloway, Chief of Staff and COO, DHS
4. Dr. Deborah Shropshire, Director of Child Welfare, DHS
5. Annette Jacobi, OCCY
6. Kathryn Brewer, DAC
7. Nicole Ellison, Epic Charter School
8. Candice Jones, Public Welfare Foundation
9. SWOJC tour with legislators and OKDHS
10. Green Pastures tour with OCCY
11. Amara Lett, Goodwill Industries
12. Human Services Cabinet Meeting at OMES
13. Kevin Evans, Western Plains Youth & Family Services
14. Shanna Rice, Southwest Youth and Family Services
15. Steve Lewis
16. Kody Suanny, Great Plains Youth & Family Services, Inc.
17. Great Plains YSA tour
18. Participate on panel for the 2021 Executive Development Program for State Leaders

Legislative & Executive

1. Representative Mark Lawson
2. Representative Mike Dobrinski
3. Representative Trey Caldwell
4. Senator Paul Rosino
5. Senator Jessica Garvin

Board Report October 2021

- **Children's State Advisory Workgroup (CSAW)**
 - Attended planning meeting to organize and possibly align efforts of Thriving Families Safer Children (TFSC) core team with CSAW's goal of data-driven coordinated community investment.
 - Attended meeting with new CSAW members representing parent voice to focus on CSAW's goal of coordinated community investment.
 - TIC Practices Workgroup: Led meeting with cross systems coordinator. Agenda included updates of statewide TIC efforts to include presentation from representative of State Department of Education.
 - Represented OJA at Systems of Care State Advisory Team monthly meeting
- **Attitudes Related to Trauma Informed Care (ARTIC) Scale**
 - Secure Care and OYACS individual results emailed to staff. Completed presentation with secure care/OYACS ARTIC results and recommendations. Paul presented data at secure care leadership meeting where Leticia Sanchez was also present to hear about the OYACS data.
 - Working with partners on OJA staff access to Resilience Film and statewide roll-out of NEAR Science training.
- **Science of Hope**
 - Attended OJA hope-centered organization meeting with team. Dr. Chan Helman and Brett Hayes led discussion regarding initial planning for OJA.
 - Attended Enid Hope Summit with Constanzia.
- **Youth Level of Service/Case Management Inventory**
 - Team is planning for one more two-day certification training before end of year to include Comanche juvenile bureau staff. Planning date for virtual YLS/CMI refresher before end of year.
- **Length of Stay (LOS) Policy Academy**
 - Participated with team on technical assistance meeting with CJA. Discussion focused on secure care LOS efforts.
- **Tribal Liaison**
 - OJA providing training to tribes for full access to JOLTS. Len/Cheryl assisting Cherokee Nation currently. Tribes working on MOUs for data sharing.
- **Governor's Interagency Council on Homelessness (GICH)**
 - Suzanne Williams and I presented at the Oklahoma Association of Community Action Agencies conference on "Oklahoma Homeless Plan, providing information about the work of GICH strategic plan.
 - Met with Tamara Wright of US Interagency Council on Homeless regarding plans for virtual listening session with tribes in Oklahoma as USICH updates Federal Strategic Plan to Prevent and End Homelessness. GICH will be assisting with reaching out to tribes and sharing invite to the virtual listening session.
 - Conducted GICH Employment, Education and Training subcommittee meeting.
 - Scheduled/led planning bi-weekly meetings for Homeless Children and Youth Forum and preparing power point presentation and working on participant invite list for first forum.
- **Youth Homeless Demonstration Grant**
 - Representing OJA in meetings. YHDP is new initiative designed to reduce youth homelessness. HUD award granted to Oklahoma City Continuums of Care. Two years with first year for planning and second year for continued planning and project implementation for coordinated community plan. Cohort includes 33 communities and attending cohort sessions as well.
- **Youth Apprenticeship Readiness Grant**
 - Representing OJA at bi-monthly meetings continuing work developing MOU amongst partner agencies. Reviewed further work on online referral system for program. Also work on release of information form.

- **Oklahoma Pay for Success**
 - Continuing work/participating in meetings with Ed Long, DHS, DOC and ODMHSAS on transitional living home project.
- **OCCY Strengthening Custody and Transitions Services**
 - Attended strategic planning meeting. Focus on what transition age youth need. Youth were present at meeting to provide input. Financial planning/education, life skills, independent living, mentoring, well-being/behavioral health, and healthy relationships were topics of discussion, as well as youth having necessary documents.
- **Employee Advisory Council**
 - Scheduled meeting with EAC with agenda including updates on pay increase, advancement, and recent incentive opportunities. Constanzia presented on work related to OJA True North goals. EAC's next project is to work in groups to review OJA's mission, vision and core values and make recommendations.
- **OCCY Parent Advisory Council**
 - Participated in monthly meeting. Representing OJA/CSAW on OCCY project. Shared updates on CSAW including new members who will provide parent voice/lived experience as we move forward with CSAW goals.
- **Oklahoma SAFER/IDTA Core Team Meeting**
 - Representing OJA at bi-weekly meetings. Focus on what changes are needed to create flexible options for families with SUD in Oklahoma.
- **Interim Studies**
 - Viewed interim study on Building a Comprehensive Continuum of Care Model for Mental Health Crises in Oklahoma with discussion on urgent care and crisis centers, as well as plan for Oklahoma roll-out of 988 crisis line. The Federal Communications Commission adopted rules to establish 988 and turns it on July 1, 2022. 988 is the first response step to multi-level crisis providing access to trained behavioral health specialists who answer calls around the clock.
- **Oklahoma Parents Center**
 - Attended meeting with partners OCCY and DRS for presentation by OPC regarding resources for parents. Invited Melissa, Greg, and Carol as well. Greg will follow-up with representative for further discussion to get their information to field. OPC provides statewide parent training and information advocating for children with disabilities.
- **OJA Standing Meetings**
 - Executive Team, Rates and Standards, data governance, JJS Support meetings, and Lunch and Learns.
- **Trainings**
 - Webinar: USICH and HUD to Launch House America: An All-Hands-On-Deck Effort to Address the Nation's Homelessness Crisis
 - Complex Trauma Treatment Network Conference, Trauma and Youth Voice
 - "Trauma Informed Domestic Violence Response" provided by the Oklahoma Coalition Against Domestic Violence and Sexual Assault (OCADVSA)

Juvenile Service Unit

Board Report for October 2021

Contacts and Activities for September 2021

▪ **Division Statistics**

- 2,143 active cases including 1,195 that are Court involved.
- 381 new referrals-average age of 15.3
- 12,496 individual contact notes written
- 25 youth monitored by GPS
- 33 new placement referrals received: 29 for Level E and 4 for secure care
- 24 youth placed during the month: 24 at Level E and 0 at secure care
- A total of \$13,698.00 was collected by JSU staff for restitution and other fees

○ **Deputy Director Activities**

- Participated in executive staff meetings
- Attended OJA Board meeting in Oklahoma City
- Reviewed placement recommendations/participated in executive staffing's for high acuity and/or high-profile cases.
- Attended a high school graduation ceremony for the Welch Skills Center where 14 youth graduated
- Held weekly leadership meetings with CBS program staff and the District Supervisors
- Participated in Data Governance Committee meetings
- Participated in Personnel Strategy meetings
- Attended 2 meetings with Child Welfare executive staff to discuss high acuity youth
- Attended a GED recognition ceremony via TEAMS at SWOJC
- Met with Tulsa County Detention regarding pending YO transitions from jail
- Participated in CBS/JSU ARTIC survey results meeting
- Participated in meeting with Illinois official regarding OJA/TCM experiences
- Met with Oklahoma Goodwill Industries to discuss possible collaborations
- Met with OJA/YS staff to discuss possible service delivery in detention
- Met with Ben Brown to discuss YLS-CMI timelines
- Met with Shel Millington to discuss statewide CE-CERT training for CBS/JSU staff
- Made visits to Sac and Fox, Craig County and Comanche County detention centers
- Made visits to ROCMND, Welch, Cornerstone, both Lighthouse programs and Lawton Boys Level E group homes
- Attended placement worksheet redesign meeting
- Attended an OJA Hope Centered organizational meeting
- Attended 2022 State Employee Benefits meeting
- Participated in a discussion of including JSU staff on the SAG Board
- Received training from HR on the HCM-92 system
- Participated in meeting with Constanzia to develop CBS True North statements

- Met with CBS staff to discuss ROCMND concerns
- Assisted with interviews for the District 6 Supervisor position

▪ **Division Activities**

- Jennifer Thatcher, JSD Program Assistant Administrator, completed 4 URC Step Down/Extension requests. She approved 3 Restitution applications and provided restitution process training for JSU staff. Ms. Thatcher participated in multiple executive case staffings.
- Rex Boutwell, Placement Program Manager, received 33 placement worksheets and referred 33 youth to placements. He participated in multiple executive case staffings and attended the High School graduation ceremony in Welch. He also visited ROCMND Level E, Sac and Fox detention and Craig county detention.
- Jennifer Creecy, JSD Federal Funding program manager, reviewed 866 Targeted Case Management notes for potential Title XIX billing. She conducted YLS-CMI training for JSU field staff. She is continuing work with Canadian county for implementation of TCM program services they are providing to their youth.
- Jeremy Evans, JSD Level E/Detention program manager, visited Welch, Mustang, ROCMND, Scissortail Pointe and Scissortail Landing Level E group homes. He also visited Sac and Fox and Craig county detention centers. He participated in multiple executive case staffings, reviewed parole reports and attended graduations at Thunder Ridge and Welch group homes.

Highlights from District 7 Supervisor Rodney McKnight

JSU staff Dotti, Alison and Kheri continue to conduct the Monday morning JSU training meetings.

Pittsburg County continues to work with Judge Mindy Bear and community partners to develop the Juvenile Mental Health and Drug Court and had their monthly meeting on 09-30-21.

Pontotoc County caseworker Gale Whitson attended her volunteer mentoring at the Mabel Basset Women's Prison the weekend of the 24th. Gale attends these mentoring weekends every few months and it is hosted by the Kairos Prison Ministry.

Highlights from District 2 Supervisor Tracie Goad

Ottawa County wrapped up their Running Wild Season today! The group ran the Big Red Shoe 10k, which supports the Ronald McDonald House. What a great cause!!! Everyone pushed themselves. We even had many of our students' place. This is a big deal at these larger races where there's more competition. After the race, they went back to Miami and had an "After-Race Party." Each student was presented with a Running Wild jacket and a \$50 gift card to Academy.

So proud of these determined students and so thankful for the dedicated mentors that commit to this. We are also very thankful for the Indian Tribal Health System who has funded ALL of our Running Wild seasons through a grant they provide. I believe this was season 13 and maybe our 8th year. Our grant has come to an end and we finished strong. We are hopeful that some area businesses will consider funding our Running Wild program in the future; these kids are worth it!

Highlights from District 2 Supervisor Tracie Goad and Welch Skills Center

Residents of the Welch Skill Center have completed 10 Equine Therapy sessions. Several of those were community service, giving back to the ranch. The program started with 8 young men, but two have since left the facility. One of those young men still comes back to the ranch to attend Equine with the other juveniles each week.

Director Richard Smith noted that after Equine he noticed differences in the boys "communication skills, ability to interact with others, empathy, ability to express themselves and their feelings, improved outlook, and self-confidence." Therapist Domoni Jones stated. "When I take the young men, I notice they immediately begin to calm when working with their horses. They slow down, and it appears they are only involved with their horse. When they next look at me, it is almost always a slow smile spreading across their face".

The first session of Equine was finding their partner. The boys observed several family herds of horses and mini horses. They juveniles got an idea of who they might pick. Then, they were allowed into the pens with staff members. The horse had to come to them, to also choose the boy. With these partnerships established, this was their partner for the duration. The boys groom, work with their horses, and clean their stalls. They have gotten to a place where they are so in sync with their horses, most can lead and direct their equine partner without needing to use a rope, the horse just moves with them.

Every young man involved with the first group would like to continue attending Equine until they leave. A second group will be starting soon, and we are considering allowing the remaining participants to attend the same groups as mentors to the new Equine group members. The partnership with the Horses of Hope Ranch and the MODOC Nation has been extraordinarily beneficial to the Skill Center and its residents. It gave the young men even more than we had expected. I am so very grateful we have been able to work together to provide this opportunity to our residents. It does not matter how hard a kid thinks he is, or how bad a mood he is in, when he sees the horses, therapy dog and mini ponies, they all smile. The animals are simply too cute to not get a response! Then the actual Therapeutic work begins!



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – October 2021

September 1st to 3rd activity

Releases (10) from Secure Care

September 2021

Intakes (3) for Secure Care

Paroles: COJC – 3, SWOJC – 3

Intakes COJC – 1, SWOJC – 2

Released at Court: COJC – 1, SWOJC – 0

Stepdown to Level E: COJC-0, SWOJC- 1

Bridged to DOC: COJC-1, SWOJC-1

Central Oklahoma Juvenile Center (COJC) facility events

- Youth and unit staff moved into the three newly opened cottages and school moved to Elm.
- Employee Recognition event held celebrating employee of the month, birthdays, anniversaries, and staff achievements.
- Art Program initiated with Angel Little and residents to create story line for cottage art.
- Leadership phase dinners for residents occur on the last Thursday of each month.
- Man Up Group and Justice League Basketball continues each Weds.
- Greg McPherson and Steve Ihekona of Poetry and Chill volunteer every Saturday. This programming teaches writing skills as a means to emotional regulation.
- Blue Zone Project volunteers of Pottawatomie Co. presented Purpose Workshop for COJC youth.
- Bible Study and Church activities are held on site weekly. Virtual Transformation Church is available each Sunday.

Southwest Oklahoma Juvenile Center (SWOJC) facility events

- Celebrating positive behavior with Juveniles of the Month making Caramel Apples and Cherry Limeade Lemonade
- Teamwork and group progress was recognized with a Unit party celebrating with homemade Chex Mix and No Bake Peanut Butter Cookies.
- Volunteers and Mentors continue to send cards, letters and items to encourage residents. Zoom visits are conducted between mentors and juveniles in addition to the letters. 28 Volunteers donated 46 hours of participation with residents
- Sermons from Life Church are viewed on each Unit's DVD player. Virtual Visitation and family phone contact continues to be facilitated with family counseling sessions included.
- The 2021 Ice Bucket Challenge concluded with a douse of a bucket of ice water for the staff who collects the most money.
- General staff meeting held to recognize employee of the month and celebrate staff achievements.

Division Leadership Activities

- Teamwork with Deputy Greg Delaney, Community Services Program Director Laura Broyles and Lead After Care Coordinator Alison Humphrey resulted in opportunities to increase meaningful reentry activities during a youths 10 day pass from secure care prior to parole as well as strengthening aftercare services.
 - Teamwork with Community Based Support Greg Delaney and Jennifer Thatcher resulted in opportunities for secure care youth to participate in paid restitution work program to remove the burden of restitution when a youth is reentering the community.
 - Teamwork with Community Based Support resulted in fast tracking certified birth certificates for secure care youth to obtain State ID Cards to expedite employment opportunities upon re entering the community.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

- Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties.
- Participated in the OCCY Strategic Planning session discussed how to make a resident's transition back into society seamless.
- Participated in Executive Care and Custody Management System (CCMS) meeting with COJC and SWOJC to ensure fidelity in the OJA approved restraint system.
- Attended Fusion/OJA Key Decision Working session regarding new Electronic Health Records.
- Met weekly with Facility Superintendents to address goals and facility issues.
- Attended GED graduation at COJC.
- Attended True North Follow-up for secure care with COJC and SWOJC.
- Participated in the COJC Kitchen/Supply/Warehouse build design workshop.
- Continued to pursue recruiting options for direct care staff – Billboards, text to apply, referral incentives, electronic sign
- Participated in weekly OJA Executive Team meetings with State Office Leadership.
- Attended Data Governance Council & Stewards Meeting.
- Participated in the OJA Next Generation Subcommittee meeting.
- Participated in OJA Hope-Centered Organization Meeting with State Office Executive Team.
- Participated in Council of Juvenile Justice Administrators (CJJA) COPC De-escalation/Non-physical intervention subcommittee regarding universal definitions.
- Participated in Length of Stay Technical Assistance call with CJJA on employee retention.
- Participated in CTTN Complex Trauma and youth voice conference.
- Participated in Virtual ACA auditor training and received new ACA standards regarding separation for secure care facilities.
- Attended Zoom Meeting on overview of the Survey of Sexual Victimization National Survey of Youth in Custody which OJA participates in annually.

Agency Collaboration updates

- DMHSAS
 - Chuck Fletcher of Evolution Foundation Federation of Families contract with DMH visits each facility twice a month providing wrap around services for youth and families. Reentry support is provided after resident leaves secure care and re enters the community or steps down to a group home.
 - Met with DMHSAS staff to discuss final job description for DMH embedded staff in secure care to assist with mental health bridge into the community for youth and family.
 - DRS
 - Notified DRS of the process for residents to obtain their State ID and birth certificates which will assist in fast tracking employment after return to community.
 - COJC caseload for DRS services is 14 clients at COJC with 37 clients transitioned out of COJC and still receiving services. 12 COJC youth are participating in the paid Work Program.
 - DRS COJC embedded staff continues to provide DRS services for COJC and SWOJC residents pending identification of the repurposing of SWOJC.
-



State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

COVID19 in Secure Care Update for September 2021

- SWOJC – 2 residents tested positive, quarantine procedures were put in place and elimination of further exposures were successful. Face to face visitation was suspended during quarantine.
- COJC - 2 residents placed in quarantine status for 10 days and tested due to close contact exposure from positive staff. Test results were negative.

COVID precaution efforts

- COVID 19 continues to affect staffing levels. Staff and resident education on COVID is ongoing.
 - All secure care staff are directed to wear mask, wash hands and social distance. Reminders are sent often to deter complacency.
 - Face to face visitation resumed in secure care. Appropriate COVID precautions taken. Ensured each facility had adequate PPE for visitation.
 - With the return of face to face visitation COVID 19 vaccination guardian vaccine approvals for residents are addressed with families.
 - The Medical Departments continue to take the residents temperatures daily.
 - Control ask COVID specific questions to staff with staff temperatures taken daily prior to facility entrance.
-

Board Action Items





State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes

August 17, 2021

Board Members Present

Bart Bouse

Sidney Ellington

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Chair Youngblood called the August 17, 2021, the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School Zoom meeting to order at 10:06 a.m. and requested roll be called.

Public Comments

Shanna Rice: Good Morning, my name is Shanna Rice, and I am the President of the Oklahoma Association of Youth Services (OAYS). As you may remember, in June, the leadership of OAYS made public comments with regard to some challenges that youth services agencies were facing with regard to the relationship with OJA, and we also proposed some solutions. I am here today just to provide a quick update on that solution-oriented process. While I can't cover everything, I do just want to just kind of hit the highlights for you. With regard to the additional 1.5 million dollars in funding for youth service agencies, we have had and continue to have conversations with OJA. We currently have a proposal that's been submitted to your leadership that we believe incorporates the feedback of both the youth service agencies, but it also incorporates the feedback we received from OJA. We believe this proposal that is currently out there is fair and equitable. We are hopeful to find a final agreement soon. We have also met with OJA staff 3 times face-to-face to negotiate contracts in accordance with Title 10A. We are now down to the part where we are just exchanging final language by email, and we are hopeful to also complete that process soon. I want to express my appreciation to OJA staff for their candid and thoughtful conversation through this process. We feel like it has been very helpful, and we also appreciate the open exchange of ideas. With regard to rates, we are pleased about some of them that are under development, and we are actively engaged in the monthly rate process that was developed several months ago. We believe these rates and the conversations are very forward-moving. I also want to express our appreciation that the current rates are now posted on OJA's website, and those rates are demarcated with their effective date, when you approved them, and also when OMES approved them. We are really grateful for the time, effort, and research that OJA

staff took to mark the rates and post them on the website. That has been very helpful to us. In conclusion, we note there is still a lot of work that needs to be done. There are still difficult conversations we have to have, but we remain hopeful that we have imagined a positive path forward in this relationship. We are grateful to Director Holt and to you for your time and attention to youth service agencies who are serving all 77 counties of Oklahoma.

Presentation on Youth Services Tulsa

Executive Director David Grewe spoke with the Board about the services YST provides to their community.

Chair Youngblood: We are thrilled to have you host us. Thank you very much. I do hope that many of us can take advantage of a tour. You just need to split us up, so we don't have an Open Meeting issue.

Director Grewe: Sure, sounds good. We can even do it in silence.

Dr. Emerson: I would just like to say thank you to Mr. Grewe and the staff here. As a Tulsan, I am incredibly proud of the work that has been done here. I appreciated the wonderful tour that I was able to go on with him. I have been involved in just watching so many things they've been doing in the community. They are so well respected and have such deep relationships in our community. That takes a lot of time and a lot of trust-building. I just wish every young person in Oklahoma could have access to a facility such as this, a safe place. That is our goal, right that every young person has a safe place to find rest. Thank you for what you do.

Chair Youngblood: Thank you for the perspectives. It is always so impactful to hear from someone in the community. Thank you so much.

Update on the State Advisory Group (SAG) and its work on Racial and Ethnic Disparities (RED)

Ms. Broyles discussed the attached presentation.

Judge Foss: Who is actually inputting the data into JOLTS?

Ms. Broyles: All of our staff. At the point there is an intake, the worker goes in and puts that information. As the youth moves through the system at each contact point the workers, and the juvenile bureau does it too; they are updating that information.

Judge Foss: Is there an assumption then that kids coming in for intake are all coming in through the state agency or the juvenile bureau?

Ms. Broyles: We recognize that municipal is a missing data element. There have been ongoing discussions over the years about how to pull that data back in and how do we gather that. That may even be the piece we need the universities to help us with.

Judge Foss: When you look at counties like Cleveland, Pottawatomie County, and maybe even Oklahoma County when you have that municipal involvement a lot of times, they have already completed a lot of diversion. So when OJA gets them, they're beyond that point.

Ms. Broyles: That is a good point.

Mr. Bouse: Even in Woodward County versus the smaller surrounding counties in northwest Oklahoma. Other missing elements, on slide 19, see the breakdowns in felony and misdemeanor arrest or crimes against person or sex crimes. Are minorities being arrested more for felony offenses? Is that because people are perceiving they are committing, or are they being written down as felony offenses. We all know that officers have a lot of discretion, and sometimes they do not use that correctly. That would be interesting. Or is OJA inputting things as felonies versus misdemeanors on different records? I have a lot of questions about the reliability based on how many missing elements there are. We can dig a lot deeper. Of course, you admitted that. We could dig into the individual cases to get more perception out of what it is representing.

Ms. Broyles: Yes, we call that a social autopsy, but it is really a fancy way of saying we redact the information from the child. We have actually done it in Oklahoma and Tulsa counties, taking a looking at the cases really from the beginning all the way through to the end. Learning, what can we learn? We take across all races and ethnicities so that you're engender. How do you get more information? You bring up a really good point about the data. Sometimes I'll see the data shift slightly because maybe a worker didn't add in information in the beginning. Occasionally, there is a query that is wrong, and I have to go back and double-check it. We are continually looking to make sure that the trends that we are seeing a normal, healthy changes in the trends. It would not be difficult for us to go back and pull the data and look at it. I've done it as much as pulling it by when we did Tulsa, for example, and this was a few years ago. We pulled the data by where the referrals are coming from. Were they school referrals? What charges? Then breaking it down by race, ethnicity, and gender helps you pinpoint where that is happening and where intervention is needed. We can even do that. It is more challenging at a statewide level. It is easier to do it by local jurisdictions.

Mr. Bouse: Some areas that I would see being problematic, for instance, we all know that may be a police officer arrests an adult for instance, and the officer writes down 3 felonies and 4 misdemeanors. The DA gets it, and maybe they just file 1 felony. The DA is not saying those other crimes did or did not occur. Maybe there is no significant evidence there, or maybe it is over filing by law. Different DAs have different objectives. You see some crazy counties out there that will file 4 felonies each on separate information. Likewise, you also see officers that will write down felonies when they don't exist. The prosecutors will go; this is all a misdemeanor. In this situation, I would wonder, for instance, if an officer writes down a felony and it goes to OJA, and the OJA officer just picks that up, but it is diverted. Are we considering that a felony, maybe? If there is no determination by a prosecutor there that really existed about probable cause. There are a whole lot of questions I have on the data.

Ms. Broyles: Generally, when they get the police report, there are a lot of folks from JSU; if they want to add to this, please feel free to add. They will take the report, and they will enter what is originally on the police report. As they go through the process with the child, they are going to amend the new charge. If a prosecutor makes the decision to dismiss or decline to file due to lack of evidence, I actually have that counted in the diversion numbers. So that decline to file, dismissing for lack of prosecutorial merit all of that went into diversion because we still see that as moving them away from the court system. I think that we can certainly pull that data and let you look at it closer so you can see how that process goes if that would be helpful. On the back slide is my contact information; feel free to reach out to me. I would be happy to, and of course, the SAG we have a lot of positions, we want to make sure we have the data right.

Dr. Grissom: And, as you pointed out, we can only work with the data we receive. The nice thing is that we have JOLTS, and many states don't have anything close to JOLTS. Relative to your point, you can look in JOLTS and the information you can follow. If there was a referral made, that is put in JOLTS. If the referral becomes a petition that's in there. If the petition results in an adjudication or a dismissal that is in there. So you can follow those kinds of things. What you can't follow is what when on in the officer's head; until we can record that kind of data and have it in the system, then we don't know. The only way to know those kinds of things is a social autopsy kind of process. Doing a deep dive into a particular case. You can't do that on all the data, but you can do it when you see things that look out of whack or things that look suspicious or they don't fit. That is where we want to focus our attention and what is going on there. It is an ongoing process. Since we instituted the EPIY training, we have seen some changes in some of the numbers. That's really encouraging. Quite frankly, it is that kind of training that needs to happen, I think, at some other levels. I mean certainly at the officer level, our workers, but getting to the DAC that's an issue—getting it to the judiciary.

Ms. Broyles: We had the privilege of having a judge participate, and she raves about it. But it is difficult for a judge to dedicate 6 hours. So how do we reshape it? Those are discussions we have had as well. How do we make this to where it meets all of our stakeholders and still doesn't affect the fidelity of the model that was evaluated.

Director Holt: Len Morris, our IT, wants everyone to know that our data governance is working on issues like this to make sure we get data integrity and security. They are looking at definitions like this and making sure everyone is properly trained on how to input the data.

Ms. Worthen: Laura, how long have you been doing this work?

Ms. Broyles: Since 2002.

Ms. Worthen: That is really remarkable.

Ms. Broyles: Thank you.

Ms. Worthen: First of all, thank you so much for this information. I think, as long as we are always looking at these numbers and we're keeping the best outcomes for kids at the center of our work. And then, as we move through this data, I think it becomes increasingly more important to identify who those stakeholders are to a T, right? That's why I am really, really wanting even more data. I want to see it at a district and a county level. I think we can operate in good faith that 99.99% of people within the system are operating with the intentions of getting right. But that goes to your point, and Dr. Grissom's point of increase training is changing our numbers, right? If I can start to identify some individuals in terms of categories of stakeholders and/or geographic location who we need to get them into training. Perhaps that is something we can focus on. We can start looking at what some of our community partners are doing. Who is being more successful? OK great, I want to know what areas are seeing positive and negatives, so that I can start developing best practices. So that I can go to the Tulsa Youth Services and say, wow, what are you doing? Your outcomes are disproportionately better than we are seeing in some other areas. This will help us inform our community partners of what can be happening better. I love this high-level approach. I really want us to get down; I really want to see those individual numbers as micro as we can get them. I think this will help us really start to see long-term and systemic change that I know we all desire. Get these numbers as close together as possible because right now, they aren't. Primarily, thank you for your work.

Ms. Broyles: I appreciate the feedback. We will do exactly that.

Ms. Worthen: You know there is a lot of talking points about how the system is systemic, right? We know we can find the data to help us know what is true, what is not. What is working, what is not? That's what I want to see.

Dr. Grissom: I think there are a couple of other things we probably want to put on our SAG radar with regards to the data. The question occurred to me during the presentation, do we have anything in the data in the JOLTS system that allows us to do a socio-economic level category? I don't need an answer to that; it's an open question. The reason I ask is that there are a couple of quirks that could potentially be present. Is socio-economic status going to be connected to do you have a public defender or do you have your own attorney? Are any of the results in our data flow? Would we see differences depending upon public defender versus private attorney? Which is a socio-economic view. Do we have other socio-economic views that would allow us to parse that data out in a particular way? I think that is particularly important because that socio-economic influence is present and well established by massive amounts of research data. It's present in other disproportionate outcome kinds of scenarios. We talk about academic achievement; minorities are disproportionately overrepresented in lower achievement levels. Is that a racial/ethnic issue, or is it a socio-economic issue? It is actually a socio-economic issue. We have a number of studies where we statistically parcel out the variability in achievement that is due to socio-economic factors, and when you look at the variables that are left, there are no racial differences. If you take socio-economics out of the equation, then racial and ethnic disparities disappear in achievement data. My guess is, if we had some ways to do that kind of analysis on arrest data and adjudication data, and placement data, we would see the same thing

but maybe not to the same degree. If there is a way for us to look at the socio-economic data, and maybe we need to find university partners to help us do that kind of data. Because once you can start looking at socio-economic input and depending on the results, then that speaks directly to where we put our dollars. I think that is something important for us to look at.

Mr. Bouse: We've already mentioned maybe some youth have one bite of the apple in a municipal juvenile system. I think the other thing there doesn't seem to break down, and maybe I'm missing it; between first arrest and second arrest, maybe they have had contact with the system before in the juvenile arrest data. That would be another interesting data point.

Dr. Grissom: If we've got the data in JOLTS on referrals, then we know how many reported contacts, but we don't have the municipal data.

Ms. Worthen: I think we all want to be able to ask. I feel like I don't even know which questions I want to ask yet until I can see more into some of those data points.

Mr. Bouse: It is easy to make assumptions without knowing all the data.

Dr. Emerson: Exactly.

Ms. Worthen: Exactly. I also have a hard time; 1,000% agree with the socio-economic factors, but are black kids three times poorer than white kids in Oklahoma? I don't believe so. It is not the data I have seen in rural counties and different areas. I would like to see all of that. We want to serve these kids and their families well. We already know that we have a high interaction rate with DHS foster care, right? We have these issues we know are there in our youth and population, but I want to know more.

Ms. Broyles: We see it, and there are just have more questions. You all have helped me figure out some better data points. We will work to figure that out and how we can get those data points. We have pulled zip code data before. We have partnered with, bid out, and contracted out with OU; they did some of that work for us. Again, I feel like it is old. (Board members voiced agreement) You can really see a drastic change in the numbers. I am going to continue to ask the question, are we really seeing referrals going down because kids are committing less offenses, or is it because municipal offenses are way up because we are missing that data. We need to be able to answer all of these questions. Thank you for the conversation.

Chair Youngblood: Very good. Thank you very much. I appreciate the board interaction. Obviously, our Board is and continues to be extremely engaged in knowing and directing how we go forward. I appreciate the passion being shown. We all appreciate that we are ahead of the requirements, that we have JOLTS, and are moving things along. I appreciate the next steps.

Director Holt: I think Tim had one.

Mr. Tardibono: Thank you, Madam Chair. I just have one; I was going to touch on some of the things Dr. Grissom did, so thank you for that. Ms. Broyles, first of all, thank you for the great information. Do you have a way to factor in ACE scores with some of this data? Is that something we collect, or is that a deeper dive in data collection that we don't have right now?

Ms. Broyles: It is a deeper dive. But is it nerdy that you made me excited that we could look at that? No, I think that it's a great idea.

Ms. Worthen: Would we only have that for kids who make it to our intake process? I feel like we do that you guys do that for kiddos that receive care. I don't know the answer. Would a municipal court even do something like that? No, is my guess, but I thought I would ask.

Chair Youngblood: It is a really good place to start.

Ms. Broyles: Maybe we have those conversations if we are not getting it.

Mr. Tardibono: If I could ask, I remember the Health Department used to do a youth risk behavior survey. Is that something we work with them on? And/or do you know whether that addresses the ACES, but they are not specifically in there? Is that an opportunity to see? I know then you would have to generally take the RYBS that goes to youth and cross apply it to our kids. The ACE thing kept coming to mind when you were on that equity chart. I would be curious to see how ACEs fall in that range.

Ms. Broyles. That is a great idea. We've pulled in, sometimes in local jurisdiction stakeholders group, the local health departments. With your suggestion, we need to look at the statewide data and see if we can get what you are suggesting. I love the idea.

Mr. Tardibono. Thank you. That is all for now.

Chair Youngblood: Very good. Great discussion.

Director's Report

Director Holt discussed the attached report.

Discussion and/or possible vote to approve the appointment of Greg Delaney, Deputy Director of the Division of Juvenile and Treatment Services

Dr. Ellington: I think it would have been useful; I mean, I'm muddling through the procedure here. This is the first time I have participated. It would have been really great to sit down with you one-on-one over lunch or coffee. It would be really great to get to know individuals joining the staff if we are being asked to approve your appointment. I think it would have been helpful. I don't know if other members of the Board would agree.

Judge Foss: I would agree. I was about to ask the question if Greg could tell us a little bit about himself.

Mr. Delaney discussed his career with the state of Oklahoma and the Office of Juvenile Affairs.

Judge Foss: What counties have you worked in?

Mr. Delaney: Most recently, I was in southwest Oklahoma. The 15 counties that make up from I35 and I40 down, the whole southwest corner of the state. Comanche, the big towns are Altus, Lawton, Ardmore, Elk City, Chickasha, Duncan, all those areas.

Dr. Ellington: What was your caseload like?

Mr. Delaney: When I was a worker? When I was a worker, that's 24 years ago, but it was probably anywhere from 35 to 40. That is a variety of cases; some would be deferred filing, deferred prosecution, probation, or custody. You kind of have a whole mix. All of those cases require different levels of work and different ways you work those cases from the casework side. Caseloads are down statewide. But the caseload numbers are not the whole picture. It depends on the local; everything is local in juvenile services. It depends on the ADA, how the court system work, the staff you have. Everything is local. It is hard just to say this worker has 20 cases, this worker has 15 cases, and this worker has 10 cases that may not mean the same thing in the county you are in. A worker may have to drive from Altus to Welch to see a kid. That is 2 days out of their work month; they have to make that visit. There are just a lot of factors where the kids are located, where the staff are like Rachel said a minute ago when we went to Comanche County. It did change the way the work was done in that county. Prior to Rachel's visit, our staff sat in the back with the families. We weren't even allowed to sit at the table on our own cases. Everything's different in different counties on how it plays out. The caseloads are down across the board, for sure.

Judge Foss: Comanche County's a juvenile bureau?

Mr. Delaney: Yes.

Judge Foss: Have you had a lot of experience working in rural communities?

Mr. Delaney: O, yeah. I was a JSU worker in Caddo County and Grady County initially. I was an ADS in both of those counties as well before I became a district supervisor.

Judge Foss: Do you see there being a difference in a rural county versus a more populated county?

Mr. Delaney: My experience in Comanche County, it's a different county in the fact that JSU doesn't receive a case from that county until the kid is in OJA custody. We get the kid, not

knowing who the child is already in OJA custody. That presents a different set of challenges on how to get that kid prepped for placement when we don't know who the child is. There is a big difference in how those cases work.

Chair Youngblood: Very good. I appreciate the feedback. As always, Director Holt, you are our sole employee. We hold you accountable for the team that you create. We appreciate the opportunity, and by state statute, to approve it. But we trust your process and your guidance in bringing us the very best person for the position. We look forward to getting to meet you, as you already provided us this month's report, but as we see you in continued meetings. Thank you very much for that. Do we have a motion on the item as listed?

Dr. Grissom moved to approve with a second by Dr. Jones

Ayes: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent:

The appointment of Greg Delaney, Deputy Director of the Division of Juvenile and Treatment Services, approved.

Discussion and/or possible vote to amend and/or approve minutes for the June 15, 2021 board meeting

Dr. Jones moved to approve with a second by Ms. Worthen

Ayes: Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Abstain: Bouse

Absent:

Minutes for the June 15, 2021 board meeting approved.

Discussion and/or possible vote to amend and/or approve minutes for the July 27, 2021 special board meeting

Mr. Bouse moved to approve, as amended, with a second by Dr. Jones

Ayes: Bouse, Ellington, Foss, Grissom, Jones, Tardibono, and Youngblood

Nays:

Abstain: Emerson and Worthen

Absent:

Minutes for the July 27, 2021 special board meeting approved.

CFO Clagg discussed the attached presentation on the Juvenile Detention Improvement Revolving Funds.

Discussion and/or possible vote to award, and/or adjust proposed award, Juvenile Detention Improvement Revolving Fund funds to the Woodward County Juvenile Detention Center for a new HVAC system in the amount of \$24,000.00

Judge Foss moved to approve with a second by Dr. Emerson

Ayes: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent:

Proposed award of Juvenile Detention Improvement Revolving Fund funds to the Woodward County Juvenile Detention Center in the amount of \$24,000.00 approved.

Ms. Worthen: Quick question, how long are people waiting, getting sweaty? If we are only approving these once a month, how quickly are they waiting on these decisions? What would be our board responsibility on a quick turnaround? Other than 30 days, is it working OK? I am just curious.

CFO Clagg: They've been calling out heat and air. It is working; it is not working at optimum efficiency, but it is barely working. They are struggling, but they are making due.

Ms. Worthen: In the future, on something like this, do we have a course for approving something sooner than 30 days?

CFO Clagg: That is a good point. Let me do some research, bring back the possibility for the Board to approve to a threshold, and go through some sort of review process. I'll let the lawyers figure out; we certainly don't want to violate the Open Meetings Act. We will see if we can figure out a way to expedite an emergency-type situation. The agency itself has that opportunity. The Director has been given authorization for a certain threshold for emergency situations. Maybe we can come up with something like that.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

CFO Clagg presented the attached year-to-date OJA finance report.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Dr. Grissom moved to approve with a second by Dr. Jones

Ayes: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent:

The year-to-date OJA Finance Report approved.

CFO Clagg presented the attached FY2022 Budget Work Program.

Dr. Emerson had to step out of the meeting at approximately 11:44 a.m.

Discussion and/or possible vote to approve the FY2022 Budget Work Program

Judge Foss moved to approve with a second by Dr. Emerson and Dr. Jones

Ayes: Bouse, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent:

The FY2022 Budget Work Program approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

Discussion and/or possible vote to approve the 2020-2021, FY2021, year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Ellington moved to table item XI(A) with a second by Dr. Jones

Ayes: Bouse, Ellington, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent: Emerson

Item XI(A) was tabled.

Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Jones moved to approve with a second by Ms. Worthen

Ayes: Bouse, Ellington, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent: Emerson

The 2021-2022, FY2022 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve modifications to the FY2022, 2021-22 school year, encumbrances for the Oklahoma Youth Academy Charter School

No items for consideration.

Oklahoma Youth Academy Charter School Administrative Report

Director of Education White gave the Board a quick update on the current school year.

Discussion and possible vote to enter executive session

No action on the item.

Discussion and possible vote to return to regular session

No action on the item.

Discussion and/or possible vote on items arising from executive session

No action on the item.

Announcements/ comments

Chair Youngblood: Just a general, again, thank you very much for hosting us here. Thank you for all that are in attendance. Thank you, Board. As always, our board meetings, I think, go smoothly because we have very dedicated board members. Very passionate and ones that do their homework ahead of time. So thank you so much for coming to the board meetings informed.

New business

N/A

Adjournment

Judge Foss moved with a second from Dr. Grissom

Ayes: Bouse, Ellington, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nays:

Absent: Emerson

Chair Youngblood adjourned the meeting at 11:50 a.m.

Minutes approved in regular session on the 21st day of September, 2021.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
September 21, 2021

Board Members Present

Bart Bouse
Amy Emerson
Janet Foss
Stephen Grissom
Mautra Jones
Jenna Worthen
Karen Youngblood

Absent

Sidney Ellington
Timothy Tardibono

Call to Order

Chair Youngblood called the September 21, 2021, the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School Zoom meeting to order at 9:05 a.m. and requested roll be called.

Public Comments

Dr. Messiah: Good Morning. Thank you for the time and courtesy of allowing me to speak. I wanted to come and speak to you about the contract negotiations between OAYS leadership and OJA. I am reminded of Clara Luper, whom I worked closely with from being a teenager on up; she made us memorize this famous quote, "If you always do what you always did, you will always get what you always got." That has something that has always stuck with me these several years past that initial meeting with her. I think about that in relation to the contract. I want to thank you as the Board and thank you, Director Holt, and your team because we were able to negotiate the contract and not just the regular stuff; we were able to take a deep dive into the contract as a whole. We are so pleased with the outcome and the expediency of that outcome. We thank you for that time, and we look forward to strong negotiations and communications in the future. We applaud you and thank you. OAYS is very appreciative. Thank you so much for your time and all you do to serve children.

Presentation on the Central Oklahoma Juvenile Center's (COJC) Man Up Weekend

Lieutenant Cubit discussed the attached presentation and his experiences during the weekend. Superintendent Fields and a COJC youth spoke about their experiences during the weekend.

Director's Report

Director Holt discussed the attached report.

Discussion and/or possible vote to amend and/or approve minutes for the August 17, 2021 board meeting

Mr. Bouse voiced concern about the errors in the proposed minutes. A discussion about reviewing and editing the minutes moving forward.

Mr. Bouse moved to table agenda item V(A) with a second from Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Agenda item V(A) tabled.

Public Comment on Rates and Standards

Ms. Rice: The rates imparticular that affect the members of OAYS include the emergency-based licensed counsel rate, which is items b, c, and d on your agenda. In general, our Association is extremely supportive of these rates, and we're grateful for it. We believe this \$36,000.00 base rate for licensed counselors or those under supervision will help, particularly in the rural areas, agencies be competitive in the workplace. Right now, to hire licensed therapists, many agencies are paying up to \$70,000.00 - \$80,000.00; there is a high price to pay for and retain licensed therapists. Our shelters are extremely appreciative of the damage recoupment; this is an issue they have long brought up. I think this will go a long way in assisting them and maybe helping them keep kids that destroy things. I don't know. We are grateful for that. Finally, item D is the standards for group counseling with a second counselor. We do have times and instances where there is either a curriculum or in terms of safety or based on the difficulty of the children we are dealing with that it is really in that group's best interest to have a second counselor. We appreciate the creativity of your rates committee in coming up with that rate and accommodating this particular request that came up from one youth service agency, but we believe it can be a benefit to the rest. Thank you very much.

Presentation on recommended Rates and Standards

CFO Clagg presented the attached presentation.

Discussion and/or possible vote to approve or amend rates and standards Emergency Base Licensed Counselor or Social Worker Rates, RS22-001-01, monthly base rate of \$3,000.00 per month, \$36,000.00 annually

Dr. Jones moved to approve with a second from Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Emergency Base Licensed Counselor or Social Worker Rates, RS22-001-01, monthly base rate of \$3,000.00 per month, \$36,000.00 annually approved.

Discussion and/or possible vote to approve or amend rates and standards Shelter Damage Recoupment, RS22-001-02, documented cost reduced by insurance coverage and depreciation of item being repaired or replaced plus 10%, \$10,000.00 per incident, \$50,000.00 per year per facility

Dr. Jones moved to approve with a second from Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Shelter Damage Recoupment, RS22-001-02, documented cost reduced by insurance coverage and depreciation of item being repaired or replaced plus 10%, \$10,000.00 per incident, \$50,000.00 per year per facility approved.

Discussion and/or possible vote to approve or amend rates and standards Group Counseling Services with Secondary Counselor – Group Counseling Services, Bachelor's degree, RS22-001-03a, \$12.94 per quarter hour plus \$6.47 per 15 minutes per client

Dr. Jones moved to approve with a second from Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Group Counseling Services with Secondary Counselor – Group Counseling Services, Bachelor's degree, RS22-001-03a, \$12.94 per quarter hour plus \$6.47 per 15 minutes per client approved.

Discussion and/or possible vote to approve or amend rates and standards Group Counseling Services with Secondary Counselor – Group Counseling Services, Master's degree, RS22-001-03b, \$15.10 per quarter hour plus \$7.55 per 15 minutes per client

Dr. Jones moved to approve with a second from Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Group Counseling Services with Secondary Counselor – Group Counseling Services, Master's degree, RS22-001-03b, \$15.10 per quarter hour plus \$7.55 per 15 minutes per client approved.

Discussion and/or possible vote to approve or amend rates and standards Group Counseling Services with Secondary Counselor – Group Counseling Services, Master’s degree with licensure, RS22-001-03c, \$18.44 per quarter hour plus \$9.44 per 15 minutes per client

Dr. Jones moved to approve with a second from Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Group Counseling Services with Secondary Counselor – Group Counseling Services, Master's degree with licensure, RS22-001-03c, \$18.44 per quarter hour plus \$9.44 per 15 minutes per client approved.

Discussion and/or possible vote to approve or amend rates and standards Functional Family Therapy – Functional Family Therapy Training Phase I, RS-001-05a, \$39,000.00 per team plus travel expenses limited to the Oklahoma Travel Act

Dr. Jones moved to approve with a second from Dr. Grissom

Dr. Emerson: Is this being done presently anywhere in Oklahoma? Or will this be a new service?

Chair Youngblood: It'll be new.

Dr. Emerson: It'll be new for us?

Chair: Yes.

Dr. Emerson: It will be new, so that will be the travel. I know we said something about it being evidence-based. I just wanted to verify it was not being done currently.

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Functional Family Therapy – Functional Family Therapy Training Phase I, RS-001-05a, \$39,000.00 per team plus travel expenses limited to the Oklahoma Travel Act approved.

Discussion and/or possible vote to approve or amend rates and standards Functional Family Therapy – Functional Family Therapy Training Phase II, RS-001-05b, \$20,000.00 per team plus travel expenses limited to the Oklahoma Travel Act

Dr. Jones moved to approve with a second from Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Functional Family Therapy – Functional Family Therapy Training Phase II, RS-001-05b, \$20,000.00 per team plus travel expenses limited to the Oklahoma Travel Act approved.

Discussion and/or possible vote to approve or amend rates and standards Functional Family Therapy – Functional Family Therapy Training Phase III, RS-001-05c, \$8,000.00 per team plus travel expenses limited to the Oklahoma Travel Act

Dr. Jones moved to approve with a second from Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Functional Family Therapy – Functional Family Therapy Training Phase III, RS-001-05c, \$8,000.00 per team plus travel expenses limited to the Oklahoma Travel Act approved.

Discussion and/or possible vote to approve or amend rates and standards Functional Family Therapy – Functional Family Therapy Phase I or II agencies, RS22-001-06a, \$49.31 per quarter hour

Dr. Jones moved to approve with a second from Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Functional Family Therapy – Functional Family Therapy Phase I or II agencies, RS22-001-06a, \$49.31 per quarter hour approved.

Discussion and/or possible vote to approve or amend rates and standards Functional Family Therapy – Functional Family Therapy Phase III agency, RS22-001-06b, \$56.35 per quarter hour

Dr. Jones moved to approve with a second from Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The rates and standards Functional Family Therapy – Functional Family Therapy Phase III agency, RS22-001-06b, \$56.35 per quarter hour approved.

Discussion and/or possible vote to approve or amend modification to rates and standards Specialized Resource Center/ Group Home Care Rate, full-time community residential treatment beds, RS22-001-07, amend from \$60.00 per bed as utilized to \$184.99 per bed per day as utilized.

Dr. Jones moved to approve with a second from Ms. Worthen

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The modification to rates and standards Specialized Resource Center/ Group Home Care Rate, full-time community residential treatment beds, RS22-001-07, amend from \$60.00 per bed as utilized to \$184.99 per bed per day as utilized approved.

Video update presented to the Board.

Update on the Next Generation Campus Project

CFO Clagg gave the attached update on the next generation campus project.

Discussion and/or possible vote to amend and/or approve change order NGF-103 to Flintco contract – temporary barrier/fence north side of school/gym \$4,644.00

Dr. Jones moved to approve with a second from Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Change order NGF-103 to Flintco contract – temporary barrier/fence north side of school/gym \$4,644.00 approved.

CFO Clagg presented the attached year-to-date OJA finance report.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Dr. Jones moved to approve with a second from Dr. Emerson

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The year-to-date OJA Finance Report approved.

CFO Clagg presented the proposed FY2023 budget request, see attached.

Ms. Worthen: I want to applaud this report. The interesting thing to track overtime would be the cost of recidivism back into the system versus the cost of providing these services to our youth. I think we all know how that is going to turn out. It would be interesting to track. It will be a powerful tool as you make your pitch through the Legislature and to others. Reminding folks there is a fiscal impact; I am ignoring

the quality of life here because we are all in tune on that; I think that is going to be an important piece of this. I look forward to hearing how all that goes as you are making your visits.

Chair Youngblood: I like that we are focusing on not just getting through the system and dropping them at the door. There is a long-term strategic focus. I look forward to our budget request being moved through the process.

Discussion and/or possible vote to approve the FY2023 Budget Request

Ms. Worthen moved to approve with a second from Dr. Jones

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The FY2023 Budget Request Budget Work Program approved.

CFO Clagg presented the attached Oklahoma Youth Academy Charter School Finance report.

Discussion and/or possible vote to approve the 2020-2021, FY2021, year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The 2020-2021, FY2021, year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve the 2021-2022, FY2022, year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The 2021-2022, FY2022 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School

Dr. Jones moved to approve with a second by Judge Foss

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Modifications to the 2021-22, FY2022, school year, encumbrances for the Oklahoma Youth Academy Charter School approved.

Discussion and/or possible vote to amend and/or approve the Oklahoma Youth Academy Charter School Statement of Needs for 2021-22, FY2022

Judge Foss moved to approve with a second by Dr. Jones

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

The Oklahoma Youth Academy Charter School Statement of Needs for 2021-22, FY2022 approved.

Oklahoma Youth Academy Charter School Administrative Report

Director of Education White and Principal Sanchez discussed the attached presentation.

Discussion and/or possible vote to amend and/or approve the Annual Dropout and Student College Remediation Report

No data received from the State Department of Education, the Board has no data to vote on.

Discussion and possible vote to enter executive session

Dr. Jones moved to approve with a second by Dr. Grissom

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Board voted to enter executive session, after a short break, at 10:57 a.m.

Discussion and possible vote to return to regular session

Dr. Grissom moved to return to regular session with a second by Mr. Bouse

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay:

Absent: Ellington and Tardibono

Board returned to regular session at 11:51 a.m.

Discussion and/or possible vote on items arising from executive session
No action on the item.

Announcements/ comments
N/A

New business
N/A

Adjournment
Dr. Grissom moved with a second from Dr. Jones

Aye: Bouse, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood
Nay:
Absent: Ellington and Tardibono

Chair Youngblood adjourned the meeting at 11:52 a.m.

Minutes approved in regular session on the 19th day of October, 2021.

Prepared by:

Signed by:

Audrey Rockwell, Secretary

Karen Youngblood, Chair

Proposed 2022 Board of Juvenile Affairs Meeting Schedule

Dates for the 3rd Tuesday of the Month

January 18

February 15

March 15

April 19

May 17

June 21

July 19

August 16

September 20

October 18

November 15

December 20 (2nd Tuesday is Dec. 13)

Update on the Next Generation Campus Project



***NGF104 –Paint and Prime Stairwell and 2nd floor corridor, installation of wood paneling and wall risers in the Gym/School \$18, 320**

Change order 104 is to prime and paint the stairwells and the 2nd floor corridor. Install, prime and paint wood paneling in the 2nd floor corridor. This will also include the installation of risers on the bottom of the walls in the corridors.

*NGF104 – Before Pics



***NGF104 – Before Pics**



***NGF105 – Upgrade the ceilings in 4 rooms on the ground floor in the Gym/School \$9,168**

Change order 105 is to upgrade the ceilings in 4 rooms on the ground floor not included in the original upgrade estimate.

***NGF105 – Before Pics**





***NGF105 – Before Pics**

*NGF105 – Before Pics



Summary of Proposed Change for Consideration

1. *#104	Gym/School Paint and Prime Stairwell and 2 nd floor corridor, installation of wood paneling and wall risers	\$18,320
2. *#105	Gym/School upgrade the ceilings in 4 rooms on the ground floor	\$9,168
Total		\$27,488

The last slide of this presentation represents items on hold and will not be considered at this Board Meeting. These items are presented to be comprehensive and transparent.

* Work either completed or commenced with Building Subcommittee approval in order to avoid significant delay in project and/or increase in cost.

Flintco Contract

Change Order Summary

Original Contract Amount	\$46,011,073	
Change Order Capacity (10%)	\$4,601,107	100%
Change Orders To-Date (Board Approved)	\$4,498,531	97.77%
Current Change Order Request	\$27,488	0.5%
Total Change Orders To-Date if Current Proposals Are Approved – (Leaves \$178,592.30)	\$4,526,019	98.27%

Pending Issues

Summary of Change Order on Hold or Awaiting Additional Information / Revisions

NGF#	Description	Timing	Amount
101	Retaining Wall and Outdoor Furnishings behind swimming pool	10/19/2021	\$103,504
	Factored into current and pending change orders Leaves \$102,576.30 in change order capacity		

Office of Juvenile Affairs Finance Report



FY-2022 Operation/Capital Budget Projections

As of: 09/30/2021



\$17,315,472

Year-To-Date Expenditures



\$51,631,370

Encumbrances



\$49,383,451

Balance as of 09/30/2021



\$36,968,255

Less: Remaining Payroll
Budget



\$112,889

Less: Remaining Travel Budget



\$561,627

Less: Grant Funds



\$10,000,000

Less: Pending Encumbrances



\$1,740,680

Available Balance as of
10/10/2021

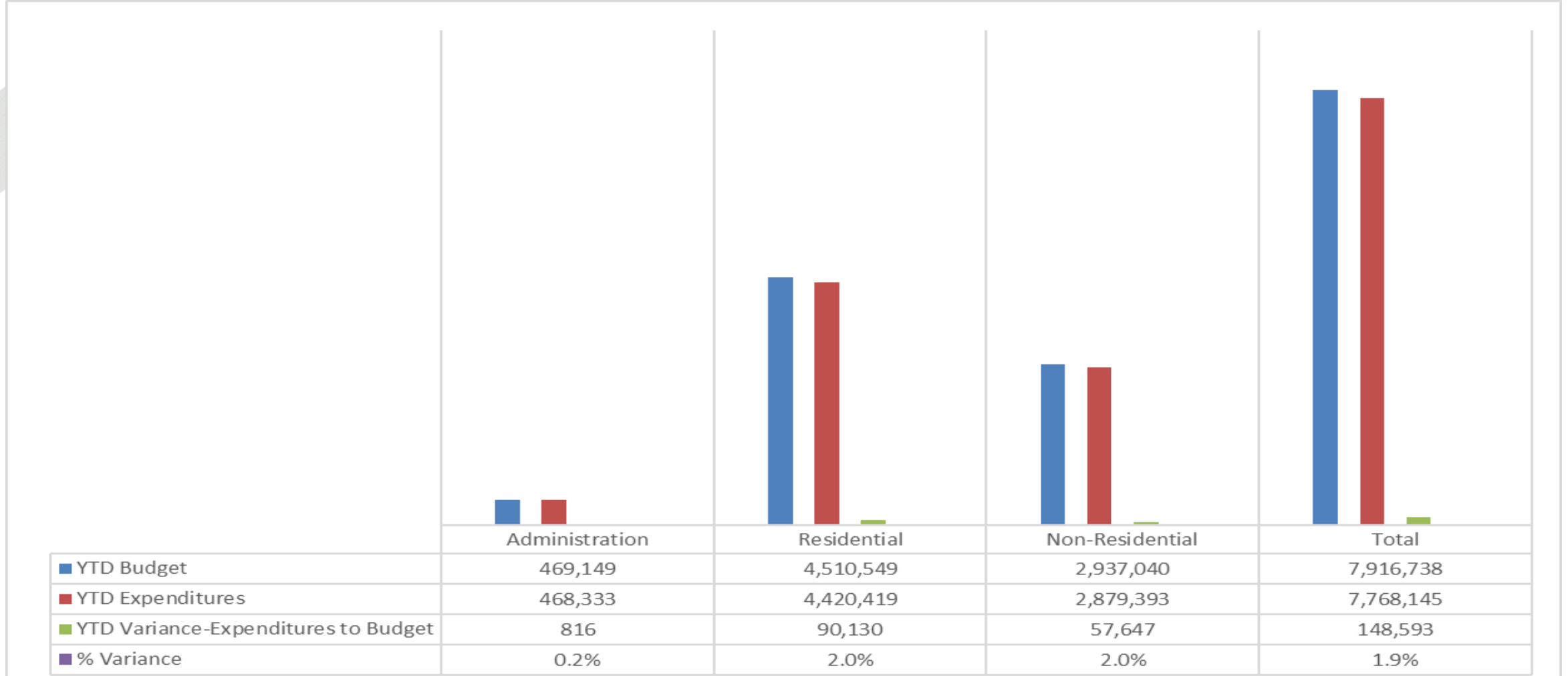


\$118,330,293

FY2022 Budget Work Program

FY2022 Payroll Costs

As of: 09/30/2021



General Revolving Fund Revenue

As of: 09/30/2021

Revenue Source	FY-22 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
SSI and SSA	\$ 12,336	\$ 3,084	\$ 9,126	\$ -	\$ 6,042
Income from Rent	930	233	4,451		4,218
Charter School State Aid/Grants***	833,052	208,263	377,490		169,227
School Breakfast/Lunch/Snacks Program	117,903	29,476	14,327	16,416	1,267
Refunds & Reimbursements (includes COVID-19)***	430,940	107,735	570,673		462,938
Sales	18,585	4,646	4,335		(311)
Child Support	150,730	37,683	56,826		19,144
Other Receipts	18,905	4,726	2,425		(2,301)
Total Revolving Funds	\$ 1,583,381	\$ 395,845	\$ 1,039,653	\$ 16,416	\$ 660,223

Federal Grants Revenue

As of:
09/30/2021

Source – FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$6,700,000	\$1,675,000	\$1,454,180	\$533,048.00	\$312,228
Targeted Case Management (TCM)	\$2,100,000	\$525,000	\$401,549	\$346,452.00	\$223,001
IV-E Shelter	\$100,000	\$25,000	\$0.00	\$96,459.00	\$71,459
Indirect Cost Reimbursement(OHCA)	\$100,000	\$25,000	\$47,661	\$0.00	\$22,661
Grants (Formula)	\$800,000	\$200,000	\$21,047	\$43,974	-\$34,979
DAC-RSAT	\$180,000	\$45,000	\$13,886	-	-\$31,114
TOTAL	\$9,980,000	\$2,495,000	\$1,938,323	\$1,019,933	\$463,256

700 Fund Accounts

As of: 09/30/2021

Trust Fund

70
1

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 09/30/2021 was **\$5,312.99

Canteen Fund

70
2

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 09/30/2021 was **\$12,027.52

Donation Fund

70
3

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 09/30/2021 was **\$1,325

Victim Restitution Fund

70
4

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 09/30/2021 was **\$22,402

The Oklahoma Economy



Total monthly gross receipts of \$1.17 billion are higher than August of last year by \$191.2 million, or 19.5%. Collections from the gross production tax on oil and natural gas are up by more than 150%. Individual income tax, sales and use tax, and motor vehicle receipts also grew by double digits during the month.

The gross production tax comprises less than 10% of August gross receipts, but the economic activity generated by the oil and gas industry impacts all revenue streams. Demand for Oil and Gas continues to be strong worldwide. August remittances are from oil field activity in June, when West Texas Intermediate Crude at Cushing was set at \$70.46 per barrel and Henry Hub Natural Gas was selling for \$3.15 per million BTU.

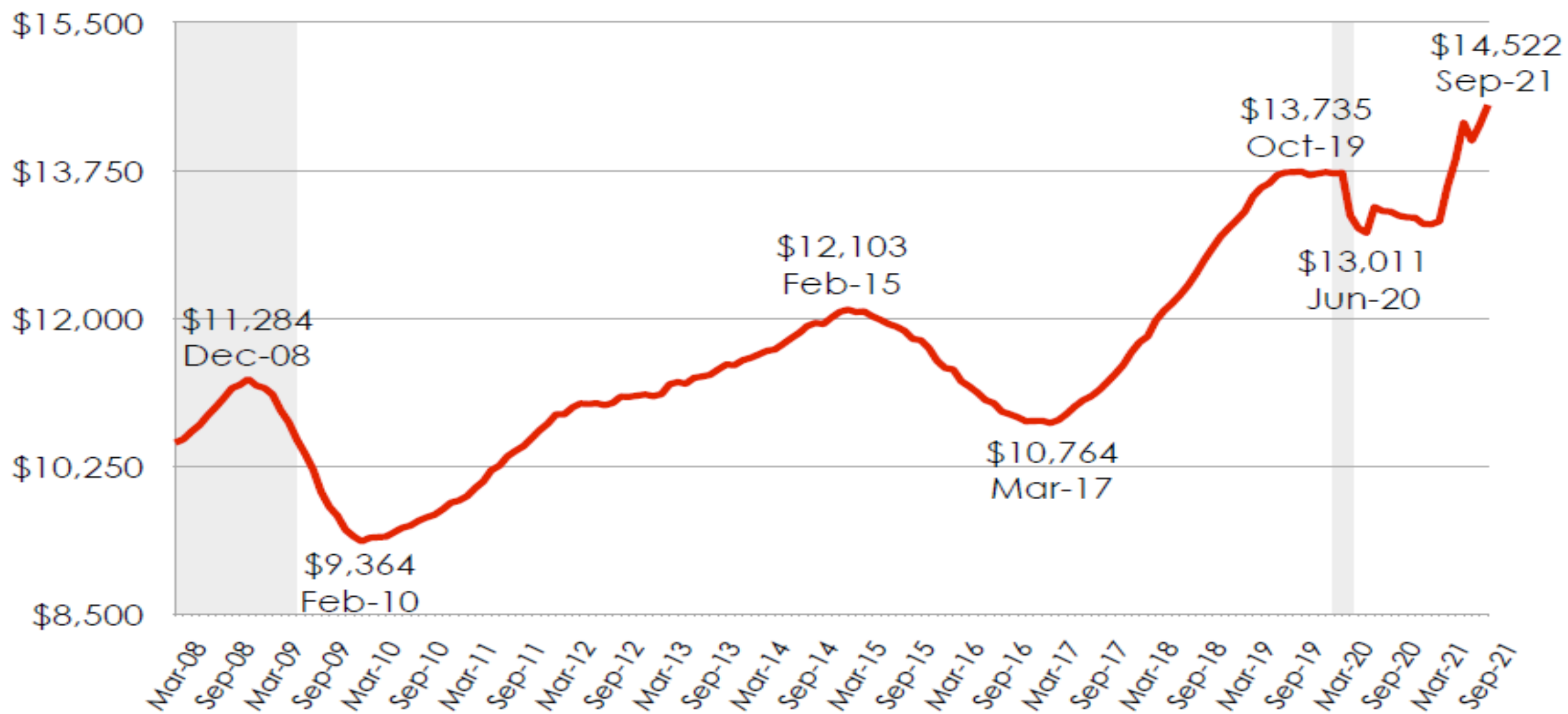
In July, the latest data available, the federal Bureau of Labor Statistics reported there were 27,900 jobs in Oklahoma oil fields. That is the highest level of oil field employment since June 2020, but is still significantly lower than its peak of 65,000 in December 2014.

The Oklahoma Business Conditions Index for August points to anticipated economic growth. The monthly index was set at 68.4, down from 72.7 in July. Numbers above 50 indicate expansion is expected during the next three to six months. The July unemployment rate in Oklahoma was reported as 3.5 percent by the U.S. Bureau of Labor Statistics. The state's jobless rate was down from 3.7 percent in June and from 7.2 percent in July 2020. The U.S. unemployment rate was set at 5.4 percent in July.

Gross revenue totals \$14.29 billion. That is \$1 billion, or 7.7 percent, above collections from the previous period.

12-Month Gross Receipts

12 months ending Mar. 2008 – 12 months ending Sept. 2021 (in \$ millions)



Sole Source Purchases

As of: 09/30/2021

None to report.

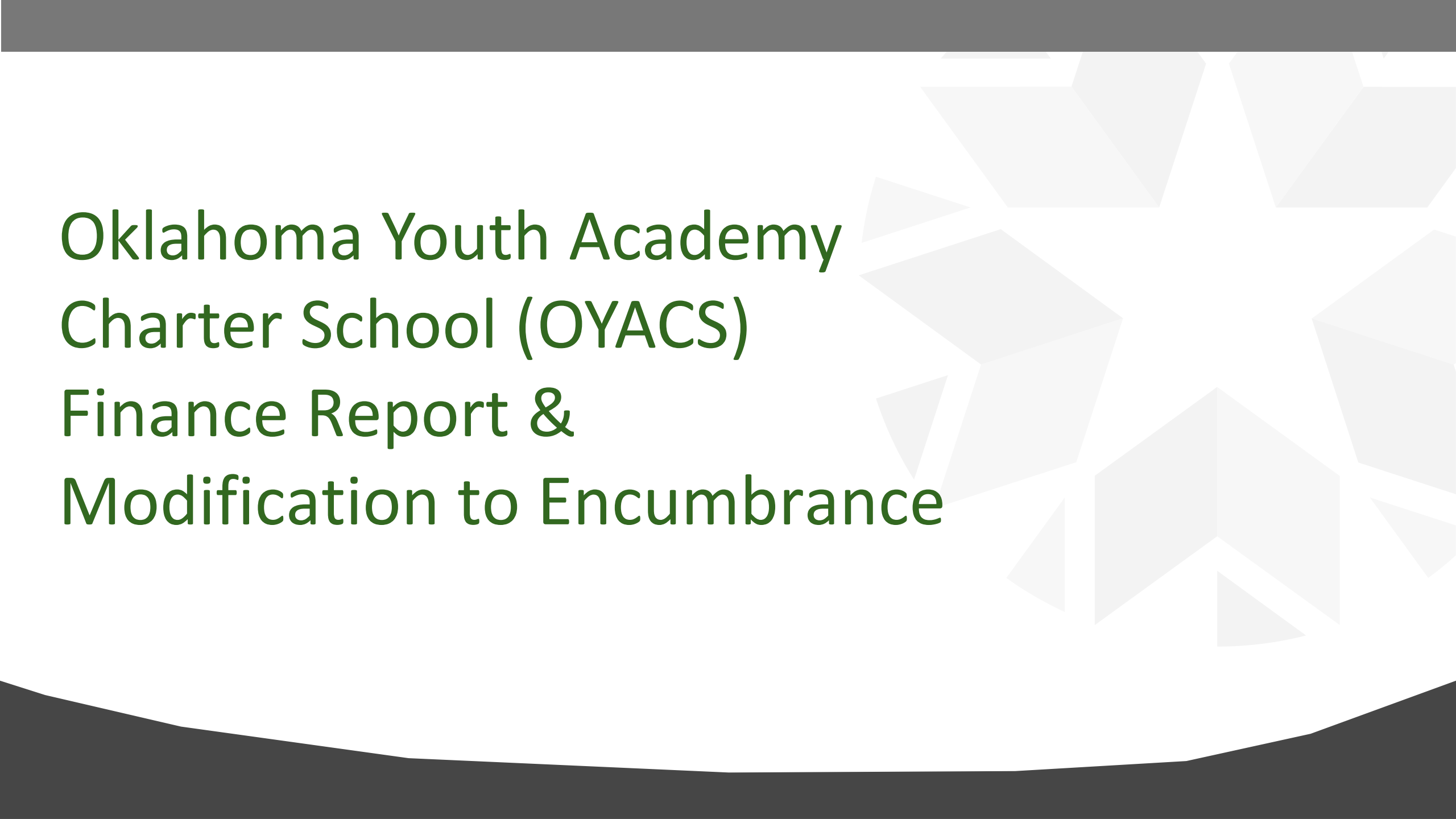


Emergency Purchases

As of: 09/30/2021

EMR#	Date	Vendor	Description	Location	Amount
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None to Report

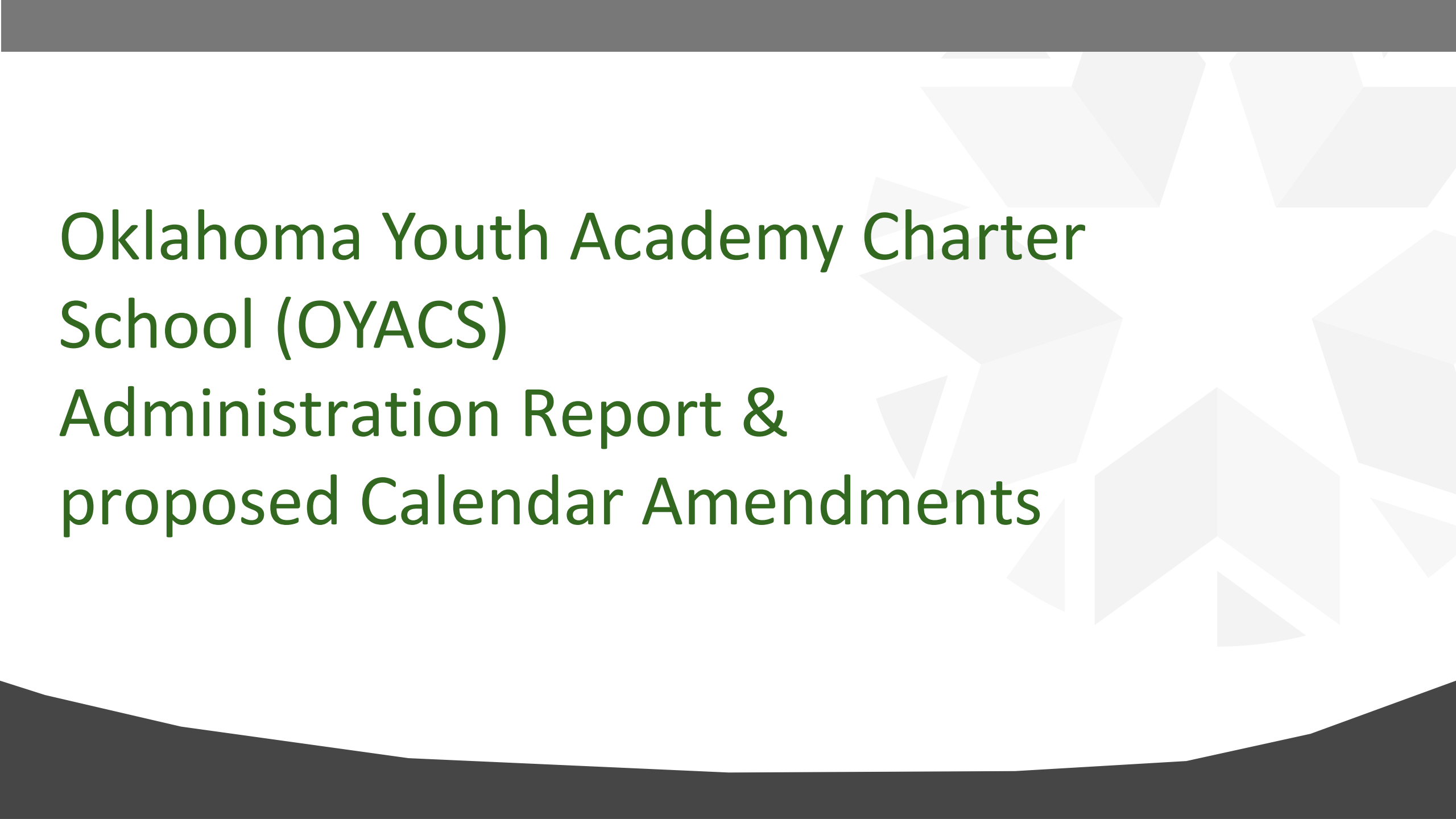


Oklahoma Youth Academy Charter School (OYACS) Finance Report & Modification to Encumbrance

Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2021-2022 as of September 30,2021			OJA General and Revolving Funds	Fund 25000	Totals as of 09/30/2021	COJC (972)	SOJC (975)	Total
	Revenues							
	State Aid	\$ -	\$ 154,600.29	\$ 154,600.29	\$ 77,300.14	\$ 77,300.15	\$ 154,600.29	
	IDEA-B COVID		-	-	-	-	-	
	IDEA-B Flow through		16,180.35	16,180.35	8,090.17	8,090.18	16,180.35	
	Title I N&D		109,085.95	109,085.95	43,677.92	65,408.03	109,085.95	
	Title IA		13,276.36	13,276.36	6,638.18	6,638.18	13,276.36	
	Title IIA		13,000.00	13,000.00	6,500.00	6,500.00	13,000.00	
	Title IV-A LEA		2,704.00	2,704.00	1,352.00	1,352.00	2,704.00	
	Textbooks/Ace Technology		5,670.11	5,670.11	2,835.06	2,835.05	5,670.11	
	Child Nutrition Program _Breakfast		4,746.00	4,746.00	2,110.84	2,635.16	4,746.00	
	Child Nutrition Program _Lunches and Snacks		9,580.56	9,580.56	4,259.04	5,321.52	9,580.56	
	Refunds		-	-	-	-	-	
	Office of Juvenile Affairs **	281,686.61		281,686.61	165,600.53	116,086.08	281,686.61	
	Total Revenues	\$ 281,686.61	\$ 328,843.62	\$ 610,530.23	\$ 318,363.88	\$ 292,166.35	\$ 610,530.23	
	Expenditures							
	Equipment and Library Resources	\$ 56,518.80	\$ 56,518.80	\$ 29,268.80	\$ 27,250.00	\$ 56,518.80		
	Operational Expenses	33,628.68	41,788.37	75,417.05	49,973.48	25,443.57	75,417.05	
	Payroll Expenses	189,420.96	289,922.07	479,343.03	235,265.59	244,077.44	479,343.03	
	Professional Fees	450.00	450.00	150.00	300.00	450.00		
	Training and Travel	1,668.17	1,668.17	996.17	672.00	1,668.17		
	Total Expenditures	\$ 281,686.61	\$ 331,710.44	\$ 613,397.05	\$ 315,654.04	\$ 297,743.01	\$ 613,397.05	
	Excess of Revenues Over (Under) Expenditures	\$ -	\$ (2,866.82)	\$ (2,866.82)	\$ 2,709.84	\$ (5,576.66)	\$ (2,866.82)	
	Fund Balances July 1, 2021	-	328,325.95	247,555.17	205,638.47	122,687.48	328,325.95	
	Fund Balances 2021-2022 School Year	\$ -	\$ 325,459.13	\$ 244,688.35	\$ 208,348.31	\$ 117,110.82	\$ 325,459.13	
	**OJA Funds							
	Fund 19101	\$ 23,839.10						
	Fund 19201	\$ 240,852.64						
	Fund 41000	\$ 16,994.87						
		\$ 281,686.61						

**Office of Juvenile Affairs
Oklahoma Youth Academy
Encumbrances for Approval - School Year 2021-2022
October 19, 2021, Board Meeting**

Encumbrance#	Product Description	Quantity	Vendor	Justification	Unit Cost	COJC	SOJC	Total
2022-47	17 inspirational posters about different career opportunities 17 x 22 laminated set	1 Set	CareerBookstore.com	These vibrant posters give a broad summary of the U.S. Department of Education career clusters. Included with sample occupations within each cluster, each poster also has school subjects and some interests and skills often needed for each a career in that cluster. These posters do more than just decorate a room: they give the reader important information to help sort through their interests and goals. Full color, 17 x 22, laminated, 17 in the set.	\$115	\$115	\$115	\$230
2022-48	Travel Expenses for guest speakers to discuss career options and opportunities for youth exiting OYACS.	1800 Miles	TBD - Various Guests	2 industry professionals every quarter and 2 successful peer guest speakers every other quarter (These are former residents who have successfully entered into a career and/or the required education/training for their career and have not re-offended.)	\$0.56	\$504	\$504	\$1,008
2022-49	GED Test Prep Plus 2021: 2 Practice Tests + Proven Strategies + Online (Kaplan Test Prep)	50 Books	Amazon	To better prepare youth for GED exam	\$19.99	\$500	\$500	\$1,000



Oklahoma Youth Academy Charter School (OYACS) Administration Report & proposed Calendar Amendments

Proposed Amendment to the OYACS-COJC Calendar



2021/22 OYACS Calendar - COJC

Calendarpedia
Your source for calendars

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
20						

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
22						

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
21.5						

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
18						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
16						

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
13						

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
20						

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
19						

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
18.5						

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
21						

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
21						

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
15						

OYACS 2021/22

■ No School/Holiday	■ OJA Training Day	■ First/Last Day of School	■ Professional Development Day	■ Open House/PTC
○ Last Day of School				

Proposed Amendment to the OYACS-SWOJC Calendar



2021/22 OYACS Calendar - SWOJC

Calendarpedia
Your source for calendars

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

OYACS 2021/22

■ No School/Holiday	■ OJA Training Day	■ First/Last Day of School	■ Professional Development Day	■ Open House/PTC
○ Last Day of School				

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		