



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

Meeting Minutes
September 8, 2020

Board Members Present via Videoconference

Sean Burrage
Sidney Ellington
Amy Emerson
Janet Foss
Stephen Grissom
Mautra Jones (entered meeting at 10:03 a.m.)
Timothy Tardibono
Karen Youngblood
Jenna Worthen

Guests

Peter Messiah, Brenda Myers, Harold Jergenson, Tyler Talley, Kevin Nelson, Lisa Williams, Linda Shaw, Chris Polansky, MaryDawn Jenkins, Robert Cornelius, Ben Felder, Jason R. Potter, Justin Smith

Present from the Office of Juvenile Affairs

Jeremy Andrews, Janelle Bretten, Ben Brown, Laura Broyles, Paula Christiansen, Kevin Clagg, Jennifer Creecy, Jeremy Evans, Donna Glandon, Darryl Fields, Rachel Holt, Rodney McKnight, Michael McNutt, Carol Miller, Audrey Rockwell, Leticia Sanchez, Paul Shawler, Terry Smith, Paula Tillison, Shelley Waller, and Melissa White

Call to Order

Chair Youngblood called the September 8, 2020, the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School Zoom meeting to order at 9:03 a.m. and requested roll be called.

Public Comments

No public comment.

Presentation from L.C.

L.C. discussed her experiences with OJA and her treatment programs.

Director's Report

Interim Executive Director Holt ran through her board report, see attached.

Approval of Minutes for the August 11, 2020 Board Meeting

Dr. Grissom: I think there is a spot we might want to correct at the bottom of page 6 and top of page 7, I believe this is quoting the chair, "We are going to follow through on the promises made. This is a unique project, we do not want to keep the promises we made to the taxpayers of Oklahoma." I am thinking we want to keep our promises.

Secretary Rockwell: Yes, I understand.

Chair Youngblood: Yes, I believe that needs to be corrected.

Dr. Grissom moved to approve as amended Dr. Emerson and Ms. Worthen seconded

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Tardibono, and Youngblood

Nay:

Abstain: Worthen

Absent: Jones

The August 11, 2020 board minutes, as amended, approved.

Update on racial and ethnic disparity training for law enforcement, juvenile justice stakeholders, and OJA employees

Ms. Laura Broyles, Director of the Office of Standards for Prevention and System Improvement; Mr. Daryl Fields, Systems Review Coordinator; Captain Jason Potter, Ada Police Department; and Patrolman Justin Smith, Lighthorse Police Department

Mr. Fields, Captain Potter, and Officer Smith spoke about their experience with the training.

Chair Youngblood: Any questions from fellow board members? I applaud you again Laura, for hearing us and getting this program out. It is great to hear that they are enjoying the program and it is moving into the community.

Captain Potter: The numbers in our training, we had one captain, that did not have the passion for the subject matter. We need to hand-pick the officers that have the passion, without the passion we cannot get this into the community.

Chair Youngblood: That is a great perspective. Thank you for sharing.

Dr. Emerson: I would just like to say thank you. As a fellow Oklahoman, thank you for your service to our state. I thank you for an increasingly difficult job and your leadership during a difficult time. As a life-long learner, this is great to hear and the feedback is awesome and helps me put this program into perspective and understand what is happening across the state.

Ms. Worthen: I would like to say how impressed I am with how quickly this training happened. I feel like trainings like this often get punted down the field. I am impressed that we have this great feedback. I echo what Dr. Emerson had to say.

Dr. Grissom: Thank you, Laura. I know you got extra pressure put on you. This is arguable, the most important big issue to deal with at the current time. I don't want to get on a soap-box. From a psychological perception, how an individual is perceived is going to determine how they act. To work with law enforcement, to change perceptions and interaction is powerful. There is intense large-scale pressure at this time, and we are now ahead of the rest of the country on this particular issue. I am happy and proud.

Chair Youngblood: Any other questions or statements? Keep up the great work!

Mr. Clagg presented the attached presentation on the change orders for the next generation project.

Mr. Tardibono: In email, 4 of 4, from the pre-meeting emails, there are more change orders than we are considering, why is that?

Mr. Clagg: This is an update of upcoming, potential change orders. The items and amounts are being reconsidered, negotiated, etc... They will be eventually be presented to the committee before coming to the Board as they are finalized.

Chair Youngblood: I appreciate the work of staff and the Next Generation Committee for all their work and bringing only actionable items to our attention.

Chair Youngblood: Any questions from the board? Thank you for the additional slides and the descriptions.

Dr. Ellington: On the buried cistern, why do we need to dig it up?

Mr. Clagg: This is scheduled to be the site for cottage number seven (7).

Dr. Ellington: So it is interfering with the ground pad?

Mr. Clagg: Correct.

Dr. Ellington: On the OG&E meters, is this OG&E equipment? Why are we paying for items that OG&E will use to charge OJA for power?

Mr. Clagg: Yes, this equipment is after their lines terminate. We posed this question early in the project, it was explained that this was a charge to the facility.

Dr. Ellington: Do we get to charge OG&E rent?

Judge Foss: OG&E is responsible for part of the cost, on what I believe is the transformers, but this is our part for the meters. We each have to cover our end.

Dr. Ellington: Am I the only one on the board having trouble getting my hands around this cost? If we are going to OG&E for a service, why am I needing to pay for the cost? I am not understanding.

Chair Youngblood: I can only speak from the commercial perspective. It is an amazing system.

Judge Foss: Part of this is a cost for modernizing and coming up to current code.

Ms. Worthen: I reached out to OG&E to talk about the high costs, can we partner? It was just a shrug of the shoulder response. I would like further clarification.

Dr. Ellington: That is all I've got, thank you.

Mr. Tardibono: I want to echo Syd and Jenna. I don't understand why we are paying for this. I recognize that this just may be regulation and how public utilities are set up.

Dr. Ellington: Is OG&E's cost the same?

Judge Foss: They are covering the cost of the transformers, and we are responsible for the meters on the building.

Dr. Ellington: Is Flintco installing the meters?

Judge Foss: Construction was in the process of being stopped, because we were not moving forward on this issue. The subcommittee moved forward on this issue to avoid halting construction, which we have the authority to do as long as the cost is under \$100,000.00.

Dr. Ellington: If we are installing the meters, is OG&E supervising Flintco to verify they are properly installed?

Mr. Clagg: Correct, it is a coordinated effort. I am looking through my further information. It is not the purchase of the transformers, it is the change in configuration and updating equipment.

Dr. Ellington: How many meters are we talking about?

Mr. Clagg: I believe it is 4 or 5, I have to clarify. It is not just the cost of the meter it includes installation cost.

Dr. Ellington: Is this budgeted for Judge, or we will incur additional costs?

Mr. Clagg: This is to upgrade the equipment for the building we are keeping to make it compatible to the new system.

Judge Foss: To provide further clarification, if you would provide additional information.

Discussion and/or possible vote to approve change order NGF-028 to Flintco contract – Additional commercial-grade door packages to Intake Building \$14,757.00 increase

Dr. Grissom moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Tardibono, Worthen, and Youngblood

Nay:

Absent: Jones

Change order NGF-028 to Flintco contract – Additional commercial grade door packages to Intake Building \$14,757.00 increase approved.

Ms. Jones entered the meeting at 10:03 a.m.

Discussion and/or possible vote to approve change order NGF-038 to Flintco contract – Lower depth of power supply lines to sanitary grinder \$4,148.00 increase

Judge Foss moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nay:

Change order NGF-038 to Flintco contract – Lower depth of power supply lines to sanitary grinder \$4,148.00 increase approved.

Discussion and/or possible vote to approve change order NGF-039 to Flintco contract – OG&E service relocate and upgrade transformers and meters for existing buildings \$44,092.00 increase

Judge Foss moved to approve with a second by Dr. Grissom

Aye: Burrage, Emerson, Foss, Grissom, Jones, Worthen, and Youngblood

Nay: Ellington

Abstain: Tardibono

Change order NGF-039 to Flintco contract – OG&E service relocate and upgrade transformers and meters for existing buildings \$44,092.00 increase approved.

Discussion and/or possible vote to approve change order NGF-047 to Flintco contract – Detention Hardware and Security Upgrade at High Security Cottage #2. \$81,670.00 increase

Dr. Grissom moved to approve with a second by Judge Foss

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nay:

Change order NGF-047 to Flintco contract – Detention Hardware and Security Upgrade at High Security Cottage #2. \$81,670.00 increase approved.

Discussion and/or possible vote to approve change order NGF-050 to Flintco contract – Disposal of buried concrete cistern discovered under the demolished maintenance building. \$2,524.00 increase

Judge Foss moved to approve with a second by Dr. Grissom

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nay:

Change order NGF-050 to Flintco contract – Disposal of buried concrete cistern discovered under the demolished maintenance building. \$2,524.00 increase approved.

Mr. Clagg ran through the attached finance report.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Dr. Emerson moved to approve with a second by Mr. Burrage and Ms. Jones

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood

Nay:

The year-to-date OJA Finance Report approved.

Discussion and/or possible vote to approve the FY2022 Budget Request

Mr. Clagg presented the attached presentation.

Chair Youngblood: We are going into FY2022 with a flat request but for FY2023 we are asking for \$6 million, but we will be down to one facility with some cost savings, am I missing something?

Mr. Clagg: No, we will utilize cost savings, however, we have had to make some cuts to maintain/manage with what we have. However, with restoring and a few extra funds, we can expand our successful programs.

Mr. Tardibono: Should things pick-up will the Board need to approve a request to move the FY2023 request into FY2022? Or will that be more organic, and handled internally?

Mr. Clagg: We are disclosing our strategy and we can amend our request, with the current plan to handle things, currently, internally. If that changes we will inform the board.

Mr. Tardibono: I don't want the Board to be the hold up for OJA to request more funds if they become available, can we add that power to the motion.

Mr. Clagg: It is my belief, that by adopting our strategy, that is included in the strategy.

Mr. Tardibono: As long as it doesn't delay you, I am good with approving it that way.

Mr. Burrage moved to approve with a second by Mr. Tardibono and Judge Foss

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood
Nay:

The FY2022 Budget Request approved.

Discussion and/or possible vote to approve the 2019-2020 year-to-date Oklahoma Youth Academy Charter School Finance Report

Judge Foss moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood
Nay:

The 2019-2020 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve the 2020-2021 year-to-date Oklahoma Youth Academy Charter School Finance Report

Dr. Grissom moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood
Nay:

The 2020-2021 year-to-date Oklahoma Youth Academy Charter School Finance Report approved.

Discussion and/or possible vote to approve modifications to the FY2021 encumbrances for the Oklahoma Youth Academy Charter School

Dr. Grissom moved to approve with a second by Mr. Burrage and Ms. Jones

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood
Nay:

The FY2021 encumbrances for the Oklahoma Youth Academy Charter School approved.

Discussion and/or possible vote to approve Oklahoma Youth Academy Charter School Statement of Needs for 2020-2021

Dr. Emerson moved to approve with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood
Nay:

The Oklahoma Youth Academy Charter School Statement of Needs for 2020-2021 approved.

Oklahoma Youth Academy Charter (OYACS) School Administration Report

Ms. White gave an update on the numbers presented at the August 11, 2020 Board meeting.

Dr. Ellington: I am still learning my acronyms, DDSD?

Ms. White: Developmental Delayed adult program, intellectually disabled

Dr. Ellington: ICAP?

Ms. White: Individual Career and Academic Plans

Dr. Ellington: Thanks for all the hard work that you do. I know that you are taking care of the kids of campus while completing this extra layer of work. I think this is really, really important. Your data points are helpful. So thank you for the extra layer of work.

Ms. White: We have fabulous staff.

Discussion and possible vote to enter executive session

Not required.

Discussion and possible vote to return to Regular Session

N/A

Discussion and/or possible vote on items arising from Executive Session

N/A

Announcements/comments

Dr. Ellington: I have a question for Mr. Clagg and, maybe Judge Foss, can you help me understand the change order process? I understand, we have the budget and we put aside funds to cover the unintended costs, is there a screening process or a gate keeper that screens or can advise on these issues.

Mr. Clagg: We have several layers of review in place, we have the AE1 consultant, DLR, which is our architecture consultant on-site, with staff all over the country. Jerry Anderson, is also on staff, he double checks everything and he has previous history with all the contractors, that advises us on cost and labor. Terry Smith, is on-site every day. OMES has a staff member assigned to the project that monitors the project.

Dr. Ellington: That is helpful. Where are we with Texas County and the transportation issue?

Chair Youngblood: This item is not on the agenda, as it is not listed outside of executive session.

Chair Youngblood: I hope everyone had a great and safe Labor Day. I hope everyone got some relaxation. Any further comments?

Judge Foss: Dr. Emerson and I are going to tour COJC on Friday.

New business

N/A

Adjournment

Dr. Grissom moved to adjourn with a second by Mr. Burrage

Aye: Burrage, Ellington, Emerson, Foss, Grissom, Jones, Tardibono, Worthen, and Youngblood
Nay:

Chair Youngblood adjourned the meeting at 10:48 a.m.

Minutes approved in regular session on the 13th day of October, 2020.

Prepared by:

Signed by:

Audrey Rockwell

Audrey Rockwell (Oct 16, 2020 14:15 CDT)

Audrey Rockwell, Secretary

Karen Youngblood

Karen Youngblood (Oct 16, 2020 14:14 CDT)

Karen Youngblood, Chair









Sept. 2020 board minutes

Final Audit Report

2020-10-16

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State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Rachel Canuso Holt, interim Executive Director

SEPTEMBER 2020 BOARD UPDATE

OJA Operations

1. COJC visit
2. Mustang Treatment Center, graduation celebration
3. SWOJC visit
4. CJA Summer Business Meeting
5. PbS Data and Site Visit Review with Russ Jennings
6. Length of Stay Policy Academy: Technical Team Assistance
7. Length of Stay Policy Academy: Team and Communications
8. Youth Emerging Leaders virtual meeting

Partner Engagement

1. Secretary Justin Brown
2. Dr. Deborah Shropshire, DHS Child Welfare Director
3. Shar'dae Ihekona, Spoken Boundaries, LLC
4. Tom Bates, Governor's Front Porch Initiative
5. Dr. Peter Messiah, OAYS
6. Executive Director Annette Jacobi, OCCY
7. Joe Dorman, Oklahoma Institute for Childhood Advocacy (OICA)
8. Juvenile Justice Meeting with OJA and the Five Tribes

Legislative & Executive

1. Joint meeting with OJA and DHS child welfare teams
2. Senator Paul Rosino
3. Human Services & Early Childhood Initiatives Cabinet Meetings (Teams)
4. Representative Cyndi Munson
5. Representative Chelsey Branham
6. Representative Mark Lawson

Judicial

1. Judge Reddick, Beaver County for Texas County litigation hearings
2. District Attorney Chris Boring, District 26



State of Oklahoma

OFFICE OF JUVENILE AFFAIRS

Janelle Bretten, Senior Project Researcher & Planner

Board Report-September-2020

- **Pregnancy Assistance Fund (PAF) Grant**
 - Since July 1, we have received 131 referrals.
 - We continue to facilitate concrete support requests.
 - We have purchased dolls for the program to support parent-infant interactive components of the Nurturing Parents curriculum.
- **DHS Collaboration**
 - Attended meeting that included leadership and staff from OJA and child welfare to build relationships and strengthen collaborative efforts to best serve the needs of youth and improve outcomes.
 - Attended meeting regarding DHS Community Hope Centers initiative.
- **Children's State Advisory Workgroup (CSAW)**
 - Co-chaired meeting and continued work on project. Awaiting predictive analysis data between ODMHSAS and child welfare. The project is entitled Project 180 and corresponds with a study conducted by DHS Child Welfare and recommendations from this study.
 - CSAW Co-Chairs collaborated with Casey Family for funding to support CSAW project and through partnership with OSU as well, we were able to secure a project manager position. The position will be supervised by OSU Center for Integrative Research on Childhood Adversity.
 - Attending multiple planning and subcommittee meetings surrounding the project to include prevention, multi-diagnostic centers, and funding.
 - Attended Systems of Care State Advisory Team meeting.
 - Attended Systems of Care Oklahoma County Coalition meeting.
- **Trauma-Informed Care Task Force**
 - Attended task force meeting representing OJA and reported on subcommittee work.
 - Co-led coordination subcommittee-continued discussions and secured next steps toward developing strategy report due in November.
- **ARTIC Scale**
 - Completed draft of required program evaluation/study planning worksheet in preparation for consultation with Traumatic Stress Institute. Utilizing the ARTIC scale, we will assess staff attitudes toward trauma informed care amongst OJA's Secure Treatment Facility staff, JSU field staff, and State Office staff beginning with baseline to help guide plan for interventions.
 - Attended meeting regarding Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) model and training available through partnership with ODMHSAS to provide this model within residential settings.
- **Youth Level of Service/Case Management Inventory**
 - Virtual YLS/CMI certification training scheduled for September. Beginning to schedule YLS/CMI annual refresher training with the Districts beginning in September, where we will review our newly modified scoring and interview guides.



State of Oklahoma

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Janelle Bretten, Senior Project Researcher & Planner

- **Length of Stay (LOS) Policy Academy**
 - Participating with team in attending series of virtual webinars and related assignments through Georgetown University. Beginning work on developing our LOS action plan.
- **Governor's Interagency Council on Homelessness (GICH)**
 - Chaired GICH Employment, Education, and Training (EET) subcommittee meeting. Discussed planning for virtual collaborative meetings/training between the eight regional Continuums of Care (CoC) (which manage the provision of services to the homeless, among other functions) Head Start, and school Homeless Liaisons. Will be leading the team in this effort.
 - Attended August GICH main Council meeting. Updated the Council on work within Employment, Education and Training Subcommittee.
- **Oklahoma Opioid Collaboration**
 - Attended meeting with discussion on State plan for supporting Head Start and Early Head Start in addressing the opioid crisis. Agenda included upcoming Practice and Policy Academy that will assist in supporting plan. Also discussed progress on connecting work to local community Systems of Care coalitions.
- **ODMHSAS Planning and Advisory Council**
 - Attended meeting and provided OJA updates. Agenda included review and action on State Block grant mini application.
- **Trainings**
 - Webinar: Supporting Students Transitioning from Secure Settings to Community Schools
 - Attended Turning Point Conference (virtual)-focus of conference was on trauma related topics.
 - Webinar: OJJDP Secondary Trauma and Traumatic Stress: Worldview Signs and Symptoms and How to Mitigate

State of Oklahoma
OFFICE OF JUVENILE AFFAIRS
Residential Placement Support

Carol Miller, Deputy Director Residential Placement Support

Board Report – September 2020

August 1st to 31st activity

Releases (8) from Secure Care

August 2020

Intakes (5) for Secure Care

Paroles: COJC – 2, SWOJC – 2

Intakes COJC – 3, SWOJC – 2

Court Release: COJC- 2, SWOJC – 0

Bridged to DOC: COJC – 1, SWOJC - 1

Central Oklahoma Juvenile Center (COJC) facility events

- Virtual Man Up programming with Lt. Wayland Cubit, OKC PD continues with discussions on adversity.
- OYACS back in session with virtual education and 2/3 teachers on site.
- Virtual religious services for those who wish to attend.
- Virtual visitation with parent/guardians continues to address barriers to success.

Southwest Oklahoma Juvenile Center (SWOJC) facility events

- Residents communicate with mentors and bible study leaders through letters.
- In lieu of weekly onsite church services, sermons from Life Church have been made available to be viewed on each Unit's DVD player for those who sign up.

Division Leadership Activities

- COVID19 preventative practices and protocols are primary focus of all division activities. Maintaining an adequate supply of Personal Protective Equipment to reduce probability of COVID19 exposures.
 - Participated in the Next Generation Subcommittee meeting
 - Completed Next Generation Campus construction walk thru.
 - State Office Division staff continue quality of life visits to secure care.
 - Attended Performance based Standards (PbS) State Coordinators virtual training specific to Adolescent Development.
 - Participated in onsite visit with PbS Coach Russ Jennings and Executive virtual visit with Rachel Holt facilitated by Russ Jennings.
 - Submitted results of Employee Satisfaction Survey for Secure Care staff to Rachel Holt with a corrective action plan to remove barriers to staff communication issues and relationship improvement with residents.
 - Attended Connecticut Implicit Bias Training and scheduled the training for secure care staff.
 - Held weekly TEAMS meetings with Division staff to ensure quality coverage of all liaison and oversight duties were current.
 - Former COJC residents has obtained employment with FLINTCO construction/Next Generation Campus project and began working on site at COJC outside the perimeter fence.
 - Division staff attended OCCY: Strengthening Custody and Transition Services Advisory Team virtual meeting.
 - Participated in Length of Stay Virtual Policy Academy with updates to secure care efforts in developing therapeutic staff/resident relationships.
 - Participated in Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) information call.
 - Began Superintendent interviews for the Next Generation Campus Superintendent.
-

Shelley Waller, Community Based Services Deputy Director
Board Report for September 8, 2020
Contacts and Activities for August 2020

- **TEAMS Meetings**

- Coordinated, planned and participated in five (5) District Supervisor and Community Based Services Leadership Team meetings
- Participated in three (3) Executive Team meetings
- Participated in three (3) Programs Team meetings
- Participated in two (2) JJS Support Team meeting
- Participated in six (6) Executive Placement Staffing meetings
- Participated in seven (7) high acuity case consultations with OJA Chief Psychologist, Dr. Paul Shawler and Shel Millington, Director of behavioral Health
- Participated in one (1) consultation with Interim Executive Director, Rachel Holt
- Participated in three (3) consultations with General Counsel, Ben Brown
- Participated in three (3) OJA Administrative Services and Financial Services Division meetings
- Participated in three (3) group home provider meetings
- Participated in one (1) OJA True North meeting
- Participated in three (3) Personnel Strategies meetings
- Participated in one (1) Be a Neighbor meeting
- Participated in one (1) HB1282 meeting
- Participated in two (2) Time Clock Plus trainings

- **ZOOM Meetings**

- Attended the OJA Board Meeting held August 11, 2020
- Participated in two (2) OJA/DHS dual custody collaboration meetings
- Participated in two (2) Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) meetings
- Participated in two (2) Length of Stay (LOS) Policy Academy meetings

- **Conference Calls**

- Participated in weekly conference calls with each District Supervisor
- Participated in two (2) conference calls with varying providers: group homes, detention centers
- Participated in three (3) conference calls with varying CBS staff to provide coaching and consultation
- Participated in two (2) Managed Care meetings with OHCA

- **Training**

- Provided CBS 101 Training for OJA Administrative Services and FSD
- Participated in two (2) webinars
- In collaboration with OJA General Counsel, Ben Brown, provided training to the Pottawatomie County DA's office on Lawful Use of Detention, OJA Placement Process and Resources, Youthful Offender and Delinquent Proceedings

- **Provider Visits and Visitation with OJA custody youth**

- Mustang Treatment Center
- Lighthouse Level E and Lighthouse PSB group homes
- Cornerstone
- Scissortail Landing and Scissortail Pointe
- Thunder Ridge

NEXT GENERATION FACILITY

Change orders to Flintco contract under consideration



OKLAHOMA
OFFICE OF JUVENILE AFFAIRS

Summary of Proposed Change Orders Presented for Consideration

No	Description	Amount
#28	Intake Building (commercial grade door packages)	\$14,757
#38	Lower the depth of power supply lines at sanitary grinder (Muffin Monster)	\$4,148
#39	OG&E service relocate and upgrade (Transformers and Meters)	\$44,092
#47	Detention Hardware and Security change at High Security Cottage #2.	\$81,670
#50	Removal of buried cistern	<u>\$2,524</u>
	Total	\$147,191

NGF-028 - Additional doors for Intake Building (commercial grade) \$14,757

The original location for Building A was at the Lyda Cottage location. The re-design of the building that was required resulted in the need for additional doors, frames and door hardware. This is the last anticipated change order for Building A due to the redesign.

NGF-038 - Lower the depth of power supply lines at sanitary grinder (Muffin Monster) \$4,148

The original location for Building A was at the Lyda Cottage location. The re-design of the building that was required resulted in the need for additional doors, frames and door hardware. This is the last anticipated change order for Building A due to the redesign.

NGF-039 - OG&E service relocate and upgrade (Transformers and Meters) \$44,092

In the old electrical configuration, the facility had one OG&E electrical meter for the entire campus. The new facility will require electrical meters at each cottage and building. These meters will service the gym, kitchen and admin buildings. The costs for the meters for the new buildings are included in the Flintco bid package.

NGF-047 - Detention Hardware and Security Upgrade at High Security Cottage #2 \$81,670

The decision was made in the beginning of this project to lower the security levels of all of our cottages relative to preliminary plans. After study of the Oregon project and cottage designs a decision was made to recommend security hardware upgrades to all of our cottages. The Board has approved our recommendations for all of our cottages except Cottage #2. Cottage #2 will be our only cottage that is considered “high level security”. The upgrade will be for high security doors, frames, electronics and hardware. It will also include window frames and glass that is the highest level of hardness. This is the last request for security upgrades for the cottages.

NGF-050 - Removal of buried cistern

\$2,524

During the demolition of the old maintenance building an underground concrete cistern was uncovered under the demolished maintenance building. The cost to remove this was not in the original bid for the demolition of the building.

Office of Juvenile Affairs Board of Director's Meeting

September 8, 2020

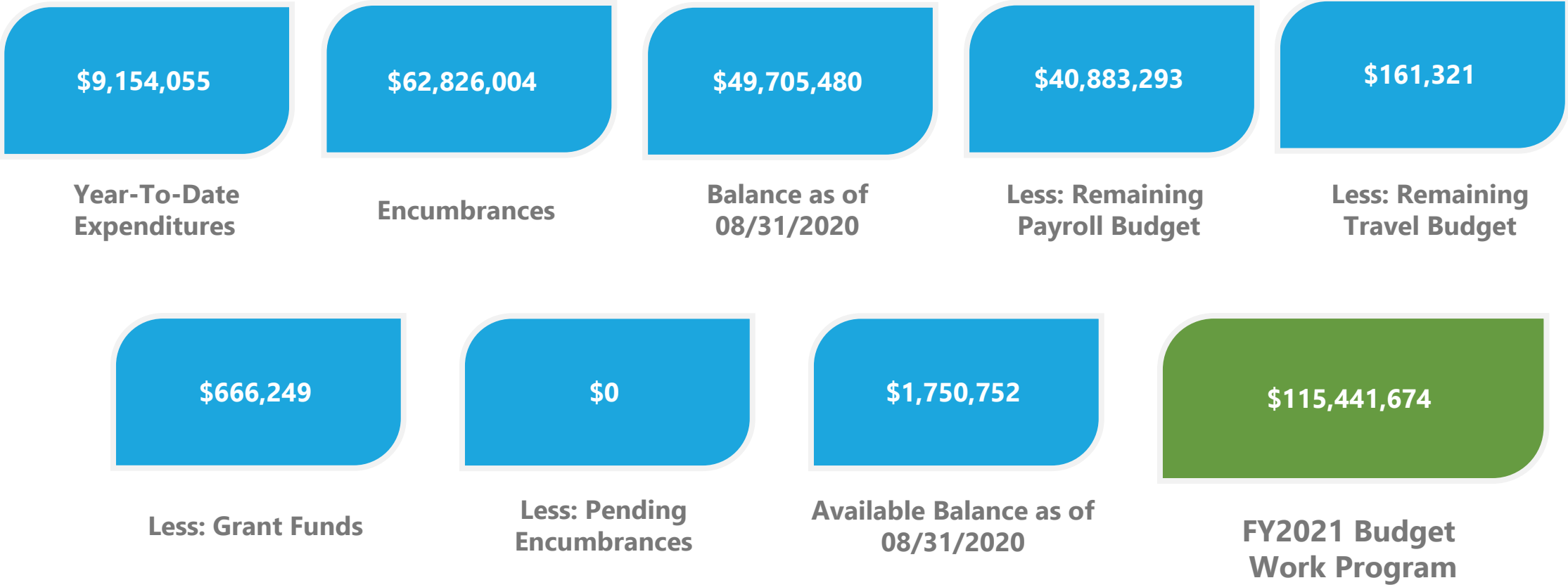


OKLAHOMA



FY-2021 Operation/Capital Budget Projections

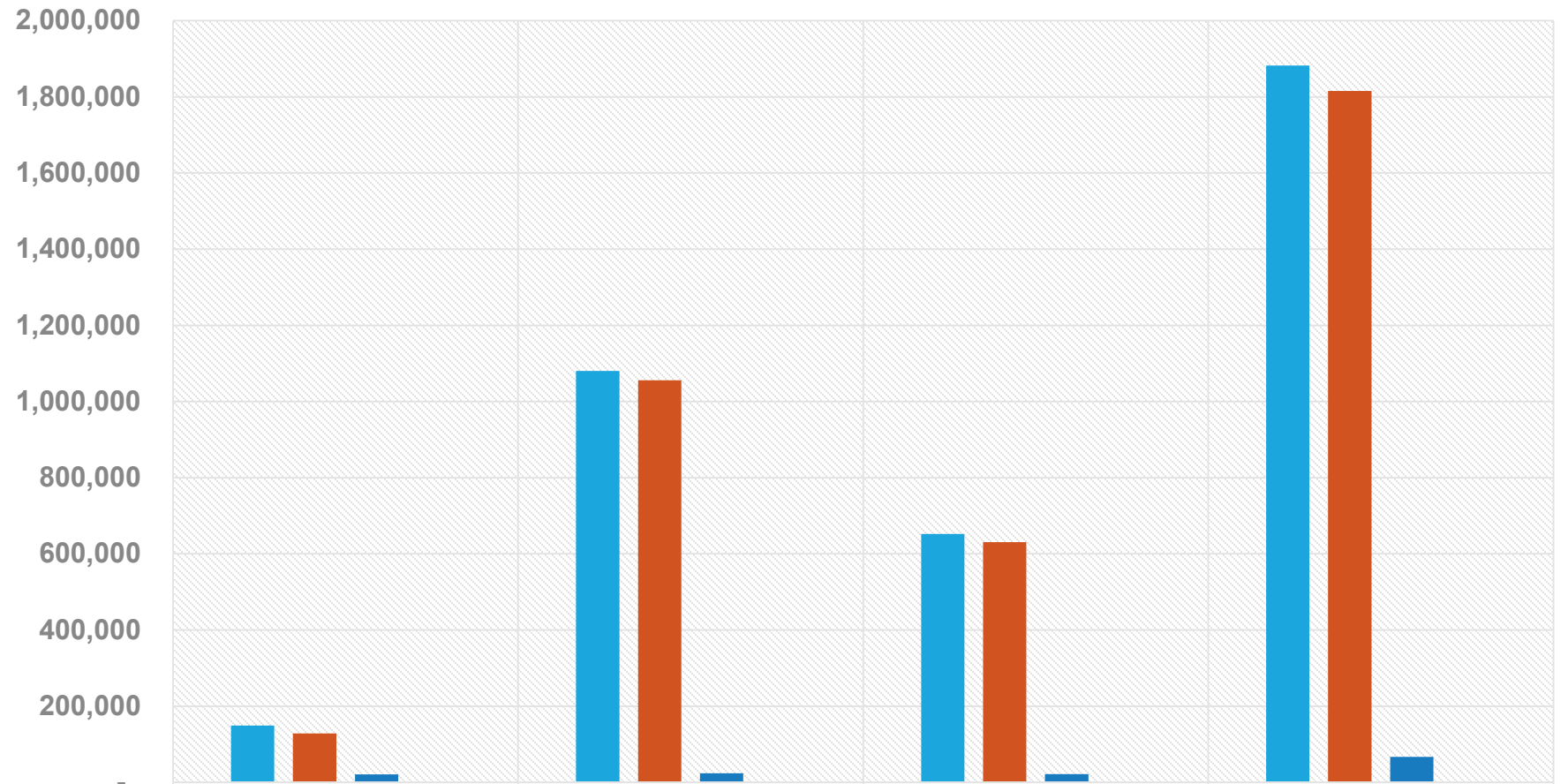
As of: August 31, 2020





FY2021 Payroll Costs

As of: August 31, 2020



	Administration	Residential	Non-Residential	Total
YTD Budget	149,269	1,080,228	652,317	1,881,815
YTD Expenditures	128,146	1,056,038	630,845	1,815,029
YTD Variance-Expenditures to Budget	21,123	24,191	21,472	66,786
% Variance	14.2%	2.2%	3.3%	3.5%

General Revolving Fund Revenue

As of: August 31, 2020



	FY-21 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Budget
Revenue Source					
SSI and SSA	\$ 85,000	\$ 14,166.67	\$ 10,158		\$ (4,008)
Income from Rent	5,586	931	1,451		520
Charter School State Aid/Grants	1,302,770	217,128	132,763		(84,365)
School Breakfast/Lunch/Snacks Program	200,000	33,333	13,914		(19,419)
Refunds & Reimbursements <small>(includes COVID-19)</small>	5,056,803	842,801	13,568		(829,232)
Sales	9,816	1,636	1,889		253
Child Support	172,000	28,667	50,197		21,531
Other Receipts	22,000	1,833	13,166		11,332
Total Revolving Funds	\$ 6,853,975	\$ 1,140,496	\$ 237,107	\$ -	\$ (903,389)

Federal Grants Revenue

As of: August 31, 2020



Source - FFP Revolving Funds

Projected
Annual
Revenue

Projected
YTD
Revenue

Actual
Revenue

In-transit

Variance

FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$ 6,739,000	\$ 1,123,167	\$ 1,904,449	\$ 5,082	\$ 786,364
Targeted Case Management (TCM)	2,400,000	400,000	240,750	305,429	146,179
IV-E Shelter	106,120	17,687		-	(17,687)
Indirect Cost Reimbursement (OHCA)	122,795	20,466		-	(20,466)
Grants (Formula)	658,214	109,702	13,234	-	(96,468)
OSDH-Youth Pregnancy & Parenting	129,900	21,650	27,148	-	5,498
DAC-RSAT	184,650	30,775	24,069	-	(6,706)
CARES			85,762	-	85,762
Total	\$ 10,340,679	\$ 1,723,447	\$ 2,295,412	\$ 310,511	\$ 882,477



700 FUND ACCOUNTS

As of: August 31, 2020

TRUST FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

****Cash Balance as of 08/31/2020 was \$8,674**

DONATION FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 08/31/2020 was **\$1,311**

701

702

703

704

CANTEEN FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 08/31/2020 was **\$12,195**

VICTIM RESTITUTION FUND

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 08/31/2020 was **\$28,974**



SOLE SOURCE PURCHASES

As of: August 31, 2020

SS#	Date	Vendor	Description	Location	Amount
SS21-04	06/26/2020	PbS Learning Institute	Performance Standards Program	Institutions	\$21,000
SS21-05	07/06/2020	Municipal Accounting Systems	Accounting Software required by SDE	OYACS	\$8,135
SS21-06	09/03/2020	Andre Parker	Training Law Enforcement to update and expand the effective Police interaction	All	\$76,600
SS21-07	09/03/2020	Jill T. Ruggiero	Training Law Enforcement to update and expand the effective Police interaction	All	\$78,400

EMERGENCY PURCHASES

As of: August 31, 2020



There Are No Emergency Purchases



OKLAHOMA

OFFICE OF JUVENILE AFFAIRS

Office of Juvenile Affairs Strategic Plan FY22 – FY23

Rachel C. Holt, Interim Executive Director

Vision for Office of Juvenile Affairs

Every youth of Oklahoma will have multiple opportunities to make the most of their potential and be equipped with the ability to make appropriate choices. This will be accomplished through:

- ❖ Treatment and Education
- ❖ Career and Vocational Development
- ❖ Mental and Physical Health
- ❖ Assist and encourage cultivation of Healthy Relationships

Office of Juvenile Affairs

Overview

- * Prevention

- * Community – based Youth Services
- * Juvenile Services State Wide Offices
- * Department of Justice Grants
- * Emergency Shelters

- * Treatment and Accountability

- * Psychological Services - Evaluation and Counseling
- * Community Residential
 - * Group Homes
 - * Specialized Community Homes
 - * Foster Care
- * Secure Institutions
 - * Central Oklahoma Juvenile Center
 - * Southwest Oklahoma Juvenile Center
 - * Next Generation Facility
- * Secure Detention

- * Resource Management & Development

- * Community Development
- * Judicial Training
- * General Support
 - * Juvenile Online Tracking System (JOLTS)
 - * Staff Development
 - * Human Capital – recruitment and retention
 - * Fiscal Responsibility

Accomplishments

- * Design and Construction of Next Generation Facility
 - * Improve safety, security, living and treatment environment
 - * State of the art top tier operations
 - * Improve working conditions – reduce turnover and improve professionalism and effectiveness through longevity
- * State Plan for Detention Amended and Adopted by Board of Juvenile Affairs
 - * Right sizing the system
 - * Adding transparency
 - * Increasing accountability
- * Passage of HB1282 (Rep. Lawson & Sen. Rader) - limiting the use of secure detention for children under 14 years of age, effective November 1, 2020
- * Contracted services move from cost reimbursement to fee for services
- * Overcoming the effects of COVID-19
- * Length of Stay Policy Academy
- * Modernization of Operations
- * Hiring of Chief Psychologist and Director of Behavioral Health
- * Agency-wide trauma training through Artic
- * Statewide training for OJA, law enforcement and stakeholders on Implicit Bias to address racial and ethnic disparities

4-Part Resource Management Approach

Understanding the current budget situation with COVID-19 and depressed oil and gas activity, OJA has developed a plan for FY22 and FY23 to weather the current economic storm – we are asking for a flat FY22 budget with proposed needs for FY23 – but will try and implement these items as soon as capable based on achieving efficiencies in current operations.

- * Maintenance of Service
- * Program Development and Enhancements
- * Long-Range Strategy
- * Capital Needs

Maintenance of Services

Managing Legislative and policy changes or change in constituent needs that require additional costs or realignment of existing resources for OJA to maintain current levels of services

Description	FY22	FY23
Replacement of FY21 budget cut	\$0.00	\$3,700,000

Program Needs

The following will be accomplished over the next two years with realignment of resources and improved efficiencies:

- * Length of Stay Policy Academy – no additional cost – will improve quality of care
- * Recruitment of Specialized Group Homes and Specialized Community Homes (realign current resources)
- * Robust training program using evidence informed methods
- * Development of Quality direct care and support staff
 - * Superior knowledge and skills
 - * Greater accountability
 - * Highly competitive salaries – financed through a smaller but more efficient work force

Description	FY22	FY23
Focus on Family Engagement	\$0.00	\$350,000
Treatment model update and enhancement	\$0.00	\$250,000
Totals	\$0.00	\$600,000

Mid to Long Range Strategic Needs

FY22 – FY23

Description	FY22	FY23
Transitional Housing (Community)	\$0.00	\$750,000
Workforce Development/Specialists	\$0.00	\$150,000
College/Tech Specialists	\$0.00	\$200,000
OJA College Assistance Program	\$0.00	\$100,000
Total	\$0.00	\$1,200,000

Capital Improvement Projects

- * Educational & Career Tech Equipment
 - * Welding Equipment
 - * Auto Mechanics Equipment
 - * Science, technology, engineering, and Mathematics (STEM)
 - * Programing/Coding
 - * Computer repair
 - * Robotics
 - * 3D Printing
 - * Electronics lab
 - * Music, Arts and Cultural Enrichment

Description	FY22	FY23
Educational & Career Tech Equipment	\$0.00	\$500,000

Resource Management Summary

Maintenance of Service	\$3,700,000
Program Development and Enhancements	\$600,000
Mid - Long-Range Strategic Needs	\$1,200,000
Capital Improvement Projects	<u>\$500,000</u>
Total Request Deferred to FY23	\$6,000,000

OJA will endeavor to fund as much of these items as possible through developing efficiencies and realignment of resources

Questions?

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Oklahoma Youth Academy Charter School (OYACS)

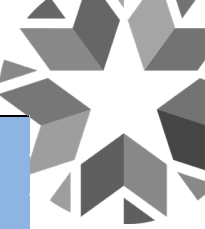


Board of Director's Meeting
September 8, 2020





Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2019-2020 as of August 31, 2020		OJA General and Revolving Funds	Fund 25000	Totals as of 08/31/2020	COJC (972)	SOJC (975)	Total
	Revenues						
	State Aid	\$ -	\$ 891,590.20	\$ 891,590.20	\$ 445,795.09	\$ 445,795.11	\$ 891,590.20
	Title I N&D		311,891.97	311,891.97	170,709.95	141,182.02	311,891.97
	Title IA		52,238.14	52,238.14	26,362.43	25,875.71	52,238.14
	Title II A		6,000.00	6,000.00	2,999.99	3,000.01	6,000.00
	IDEA-B Flowthrough		42,539.34	42,539.34	21,557.64	20,981.70	42,539.34
	Title IV-A LEA		30,000.00	30,000.00	15,000.00	15,000.00	30,000.00
	Textbooks/Ace Technology		5,998.31	5,998.31	2,999.12	2,999.19	5,998.31
	Child Nutrition Program _Breakfast		68,624.12	68,624.12	31,206.70	37,417.42	68,624.12
	Child Nutrition Program _Lunches and Snacks		121,862.60	121,862.60	55,630.87	66,231.73	121,862.60
	Refunds		233.89	233.89	-	233.89	233.89
	Office of Juvenile Affairs **	1,641,512.49		1,641,512.49	864,610.21	776,902.28	1,641,512.49
	Total Revenues	\$ 1,641,512.49	\$ 1,530,978.57	\$ 3,172,491.06	\$ 1,636,872.00	\$ 1,535,619.06	\$ 3,172,491.06
	Expenditures						
	Payroll Expenses	\$ 1,440,835.95	\$ 1,295,949.23	\$ 2,736,785.18	\$ 1,422,145.80	\$ 1,314,639.38	\$ 2,736,785.18
	Professional Services	-	5,200.00	5,200.00	\$ 2,600.00	\$ 2,600.00	5,200.00
	Training and Travel	18,057.20	290.39	18,347.59	12,454.73	5,892.86	18,347.59
	Operational Expenses	170,701.64	132,583.68	303,285.32	143,502.94	159,782.38	303,285.32
	Equipment and Library Resources	11,917.70	-	11,917.70	6,268.71	5,648.99	11,917.70
	Total Expenditures	\$ 1,641,512.49	\$ 1,434,023.30	\$ 3,075,535.79	\$ 1,586,972.18	\$ 1,488,563.61	\$ 3,075,535.79
	Excess of Revenues Over (Under) Expenditures	\$ -	\$ 96,955.27	\$ 96,955.27	\$ 49,899.82	\$ 47,055.45	\$ 96,955.27
	Fund Balances July 1, 2019	-	247,899.71	247,899.71	124,503.11	123,396.60	247,899.71
	Fund Balances 2019-2020 School Year	\$ -	\$ 344,854.98	\$ 344,854.98	\$ 174,402.93	\$ 170,452.05	\$ 344,854.98
	**OJA Funds						
	Fund 19001	\$ 1,575,439.43					
	Fund 19901	\$ 31,425.49					
	Fund 19911	\$ 33,386.94					
	Fund 20500	\$ 1,260.63					
		\$ 1,641,512.49					



Oklahoma Youth Academy Charter School Combined Statement of Revenue, Expenditures and Fund Balances School Year 2020-2021 I as of August 31, 2020		OJA General and Revolving Funds	Fund 25000	Totals as of 08/31/2020	COJC (972)	SOJC (975)	Total
Revenues							
State Aid	\$	-	\$ 60,961.68	\$ 60,961.68	\$ 30,480.84	\$ 30,480.84	\$ 60,961.68
Title I N&D			40,163.91	40,163.91	23,792.38	16,371.53	40,163.91
Title IA			-	-			-
Title II A			-	-			-
IDEA-B Flowthrough			-	-			-
Title IV-A LEA			-	-			-
Textbooks/Ace Technology			4,242.05	4,242.05	2,121.03	2,121.02	4,242.05
Child Nutrition Program _Breakfast			4,908.20	4,908.20	2,259.40	2,648.80	4,908.20
Child Nutrition Program _Lunches and Snacks			9,005.80	9,005.80	4,147.22	4,858.58	9,005.80
Refunds			-	-			-
Office of Juvenile Affairs **		147,555.86		147,555.86	78,729.55	68,826.31	147,555.86
Total Revenues	\$	147,555.86	\$ 119,281.64	\$ 266,837.50	\$ 141,530.42	\$ 125,307.08	\$ 266,837.50
Expenditures							
Payroll Expenses	\$	136,926.91	\$ 201,489.50	\$ 338,416.41	\$ 178,337.58	\$ 160,078.83	\$ 338,416.41
Training and Travel		-		-			-
Operational Expenses		9,244.95	32,963.41	42,208.36	23,818.93	18,389.43	42,208.36
Equipment and Library Resources		1,384.00	57,000.00	58,384.00	29,110.50	29,273.50	58,384.00
Total Expenditures	\$	147,555.86	\$ 291,452.91	\$ 439,008.77	\$ 231,267.01	\$ 207,741.76	\$ 439,008.77
Excess of Revenues Over (Under) Expenditures	\$	-	\$ (172,171.27)	\$ (172,171.27)	\$ (89,736.59)	\$ (82,434.68)	\$ (172,171.27)
Fund Balances July 1, 2020		-	344,854.98	344,854.98	174,402.93	170,452.05	344,854.98
Fund Balances 2020-2021 School Year	\$	-	\$ 172,683.71	\$ 172,683.71	\$ 84,666.34	\$ 88,017.37	\$ 172,683.71
**OJA Funds							
Fund 19001	\$	2,171.02					
Fund 19101	\$	145,384.84					
	\$	147,555.86					



**School District
2020-2021 Estimate of Needs
And
Financial Statement of Fiscal Year 2019-2020
Board of Education of Oklahoma Youth Academy Charter School
District No. J-1**

For approval and signature of each Board Member

Oklahoma Youth Academy Charter School – J001

Financial Statement for FY19 to FY20



BALANCE SHEET		
Assets		
Cash Balances		\$344,854.98
Total Assets		\$344,854.98
Liabilities and Reserves		
		\$0.00
Cash Fund Balance June 30, 2020		\$344,854.98
Total Liabilities, Reserves and Cash Fund Balance		\$344,854.98
REVENUE AND EXPENDITURE FOR JUNE 30, 2020		
Revenue and Expenditure	Estimated Budget	Actual Revenue and Expenditures
Revenues, Non-Revenue Receipts and Cash Balances	\$3,421,804.89	\$3,420,390.77
Expenditures	3,075,535.79	3,075,535.79
Cash Fund Balance June 30, 2020	\$346,269.10	\$344,854.98

Oklahoma Youth Academy Charter School – J001



REVENUE, NON-REVENUE RECEIPTS & CASH BALANCES JUNE 30, 2020

1600 Other Local Sources of Revenue	\$233.89
3210 Foundation and Salary Incentive Aid	891,590.20
3400 Textbooks Aid	5,527.68
3600 Other Source of Revenue (OJA Funds)	1,641,983.12
3700 Child Nutrition Program State Match	1,900.56
4200 Disadvantaged Students	370,130.11
4300 Individuals With Disabilities	42,539.34
4400 No Child Left Behind	30,000.00
4700 Child Nutrition Programs	188,586.16
6110 Cash Forward	247,899.71
Total Revenue, Non-Revenue Receipts & Cash Balances June 30, 2020	\$3,420,390.77

APPROPRIATED ACCOUNTS JUNE 30, 2020

1000 Instruction	\$2,283,634.75
2100 Support Services - Students	571.67
2200 Support Services - Instructional Staff	105,076.72
2300 Support Services - General Administration	175,830.25
2400 Support Services - School Administration	262,923.77
2500 Support Services - Business	50,436.70
2600 Operations And Maintenance of Plant Services	50.69
3100 Child Nutrition Programs Operations	197,011.24
Total Appropriations	\$3,075,535.79

Oklahoma Youth Academy Charter School – J001



ESTIMATE OF NEEDS FOR 2020-2021

3210 Foundation and Salary Incentive Aid	\$762,020.00
3400 Textbooks Aid	4,242.00
3600 Other Source of Revenue (OJA Funds)	\$1,650,000.00
3700 Child Nutrition Program State Match	1,900.00
4200 Disadvantaged Students	\$180,020.00
4300 Individuals With Disabilities	22,354.00
4400 No Child Left Behind	\$15,000.00
4700 Child Nutrition Programs	200,000.00
6110 Cash Forward	\$344,854.98
Total Estimte of Needs 2020-2021	<u>\$3,180,390.98</u>



Office of Juvenile Affairs
Oklahoma Youth Academy
Encumbrances for Approval - School Year 2020-2021
September 8, 2020 Board Meeting

Encumbrance#	Product Description	Vendor	Justification		Campus		
				Unit Cost	COJC	SOJC	Total
2021-050	Drawing Tablets	WACOM Graphics	Teachers will utilize these tablets to act as a white board during TEAMS meeting sessions with students	79.95	1,199.25	1,199.25	2,398.50



QUESTIONS?

End of Board Finance Reports



OKLAHOMA
Juvenile
Affairs