



State of Oklahoma

## OFFICE OF JUVENILE AFFAIRS

Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School

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### Meeting Minutes February 20, 2019

#### Board Members Present

Tony Caldwell

Janet Foss

Stephen Grissom

Mautra Jones

Jason Nelson – arrived at 9:11 a.m.

Karen Youngblood

#### Absent

Sean Burrage

#### Guests

John Schneider, Latuisha Davis, Melissa Larimore, Lisa Williams

#### Present from the Office of Juvenile Affairs

Janelle Bretten, Steven Buck, Paula Christiansen, Kevin Clagg, Dusty Dowdle, Donna Glandon, Rachel Holt, Travis Kirkpatrick, Len Morris, Audrey Rockwell, Leticia Sanchez, Terry Smith, Matt Stangl, Amy Stuart, Shelley Waller, and Melissa White

#### Call to Order

Chair Tony Caldwell, called the February 20, 2019, meeting of the Board of Juvenile Affairs and Board of Oklahoma Youth Academy Charter School to order at 9:02 a.m. requested the Secretary to call the roll.

#### Public Comments

No public comment

#### Director's Report

Director Buck introduced a new staff member. Michael McNutt has joined OJA as the Communications Director. He then discussed his new appointment to Secretary of Human Services and Early Childhood Initiatives pending Senate Confirmation. He took a moment to thank the OJA team for the work they continue to do and the additional load they have taken on. Based on the changes, Kevin Clagg has been promoted to Chief Financial Officer. Carol Miller is now serving as interim Deputy Director of Residential Placement Support. Terry Smith is now focusing directly on the Next Generation Campus. OJA has sent a proposed Voluntary Buyout (VOBO) to the interim Director of the Office of Management Enterprise Services and Secretary

John Budd for approval. This VOBO is extremely targeted and meant to realign agency services. He then asked for any questions.

Tony took a moment to congratulate him in his new role. He also then commented on proposed legislation that will change the composition of either the agency or the governing board. He felt that there was a prejudice against those that volunteer for the work required of governing board members. Governing boards in other areas maybe need work but that they are important in the role of governing agencies.

#### Update on the Next Generation Campus Project

Mr. Clagg stated there would be a short presentation. He began with informing the Board there would be a new timeline for selling the bonds due to a conflict occurring with Oklahoma State University selling bonds.

Mr. Smith spoke about multiple meetings with Flintco, Guernsey, and other members of the Next Generation team to consolidate the criteria package to bring some cost savings to the current bid. Mr. Smith then ran through the different cost savings measures being considered during the negotiations with Flintco. He asked for any questions.

Chair Caldwell stated this is where dreams meet reality. It is really important for the Board to meet to vote on finalized plan to the Oklahoma Capitol Improvement Authority on March 5<sup>th</sup>. Therefore, please be prepared for a need for a special meeting.

Chairman Caldwell took a moment to thank Terry and Amy for their diligence on the project. In addition, to Kevin for all his work.

#### Discussion and/or possible vote to approve a resolution regarding bonds

Judge Foss moved to authorize bonding authority, see attached motion, with a second by Dr. Grissom.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

#### Approval of Minutes for the January 16, 2019 Board Meeting

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, and Youngblood  
Abstain: Jones and Nelson  
Absent: Burrage

January 16, 2019 board minutes approved.

Discussion and/or possible vote to approve date for SAG/ OJA Board Retreat

Director Buck discussed the work of the State Advisory Group (SAG) and their work in bettering the juvenile justice system in Oklahoma. The last retreat was held in 2016.

Dr. Grissom requested on how this would be communicated with the SAG board. Secretary Rockwell stated that we would take the decision made today to the SAG board on Friday at their regularly scheduled meeting. Dr. Grissom suggested using the April meeting.

Dr. Grissom moved the retreat be held on Wednesday, April 17<sup>th</sup> with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Wednesday, April 17<sup>th</sup> approved for the SAG/ OJA Board Retreat.

Public comment on recommended Rates and Standards

Chair Caldwell recognized John Schneider to speak. John took a moment to thank our team for the openness and diligence in teamwork in creating these rates with the youth agencies. He asked that we take time to consider the timeline and give it just as much consideration as the rates themselves.

Lisa Williams reiterated her appreciation for the process. She spoke at length for her appreciation for the focus on assuring that quality services occur. The Oklahoma Association of Youth Services has had a hard year with the loss of three agencies. She hopes that the conversations continue. It is her belief that if the agencies provide the needed services that they will be just fine. She took a moment of privilege to thank Chair Caldwell for his words on pending legislation and its potential negative outcomes.

Chairman Caldwell proposed we discuss any issues with potential rates before we begin voting and then move to voting on each item. All members received the rates in the packet.

Presentation on recommended Rates and Standards

Presentation skipped. Chair Caldwell asked for any comments or questions. Vice Chair Youngblood took a moment to acknowledge the work and communication during this process. She thanked John for his comments.

Chair Caldwell spoke that this is just the beginning but it is the ultimate goal to give each child the necessary tools to be successful. Which means we may need to come back to create new rates to solve those problems. This is just a beginning.

Discussion and/or possible vote to approve rates and standards for Vocational Education, RS19-002-01 - Cost reimbursement with limits by unit price and annual total based on preapproved budget

Vice Chair Youngblood moved to approve with a second by Ms. Jones.

Secretary Rockwell stated that she would not be calling out Mr. Burrage during these votes due to his absence from the meeting.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Vocational Education, RS19-002-01 - Cost reimbursement with limits by unit price and annual total based on preapproved budget approved.

Discussion and/or possible vote to approve rates and standards for Driver's Education, RS19-002-02 - Instruction - \$300.00 per course

Vice Chair Youngblood moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Driver's Education, RS19-002-02 - Instruction - \$300.00 per course approved.

Discussion and/or possible vote to approve rates and standards for Driver's Education, RS19-002-03 - Travel Cost – GSA mileage rate + \$33.33 per hour maximum of 3 hours per training

Ms. Jones moved to approve with a second by Vice Chair Youngblood and Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Driver's Education, RS19-002-03 - Travel Cost – GSA mileage rate + \$33.33 per hour maximum of 3 hours per training approved.

Discussion and/or possible vote to approve rates and standards for Driver's Education, RS19-002-04 - Driving Test - \$50.00 per test

Vice Chair Youngblood and Dr. Grissom moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Driver's Education, RS19-002-04 - Driving Test - \$50.00 per test approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-01 - Base Operations - \$6,667.00 per month  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-01 - Base Operations - \$6,667.00 per month approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 1 - \$4.93 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 1 - \$4.93 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 2 - \$7.40 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Technical Assistance and Training, RS19-003-02 - Level 2 - \$7.40 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-03 - Financial/ Budget Training and Consultation - \$9.86 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-03 - Financial/ Budget Training and Consultation - \$9.86 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-04 - JOLTS Training and Consultation - \$9.86 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-04 - JOLTS Training and Consultation - \$9.86 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-05 - Executive Consultation and Technical Assistance - \$12.26 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-05 - Executive Consultation and Technical Assistance - \$12.26 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-06 - Technical Assistance and Consultation Travel – GSA mileage rate

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-06 - Technical Assistance and Consultation Travel – GSA mileage rate approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-07 - State Plan Annual Review/ Evaluation - \$100.00 per hour with a maximum of 100 hours per year

Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-07 - State Plan Annual Review/ Evaluation - \$100.00 per hour with a maximum of 100 hours per year approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-09 - Oklahoma Association of Youth Services (OAYS) Membership Needs Assessment - \$100.00 per hour with a maximum of 100 hours per year  
Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-003-09 - Oklahoma Association of Youth Services (OAYS) Membership Needs Assessment - \$100.00 per hour with a maximum of 100 hours per year approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-30 - Level A - \$12.94 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones and Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-30 - Level A - \$12.94 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-29 - Level B - \$15.09 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-29 - Level B - \$15.09 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-28 - Level C - \$18.87 per 15 minute  
Mr. Nelson moved to approve with a second by Judge Foss.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Screening, Assessment, and Evaluation, RS19-004-28 - Level C - \$18.87 per 15 minute approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-27 - Level A - \$99.62 per plan  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-27 - Level A - \$99.62 per plan approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-26 - Level B - \$116.26 per plan  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-26 - Level B - \$116.26 per plan approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-25 - Level C - \$145.28 per plan  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Planning, RS19-004-25 - Level C - \$145.28 per plan approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-24 - Level A - \$65.46 per review

Vice Chair Youngblood moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-24 - Level A - \$65.46 per review approved.



Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-23 - Level B - \$76.38 per review

Vice Chair Youngblood moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-23 - Level B - \$76.38 per review approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-22 - Level C - \$95.47 per review

Vice Chair Youngblood moved to approve with a second by Ms. Jones and Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Treatment Plan Review, RS19-004-22 - Level C - \$95.47 per review approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-21 - Level A - \$14.23 per 15 minutes

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-21 - Level A - \$14.23 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-20 - Level B - \$ 16.61 per 15 minutes

Ms. Jones and Mr. Nelson moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-20 - Level B - \$ 16.61 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-19 - Level C - \$20.76 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Individual Counseling, RS19-004-19 - Level C - \$20.76 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-18 - Level A - \$14.81 per 15 minutes per family

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-18 - Level A - \$14.81 per 15 minutes per family approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-17 - Level B - \$17.27 per 15 minutes per family

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-17 - Level B - \$17.27 per 15 minutes per family approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-16 - Level C - \$ 21.58 per 15 minutes per family

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Family Counseling, RS19-004-16 - Level C - \$ 21.58 per 15 minutes per family approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-15 - Level A - \$10.68 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-15 - Level A - \$10.68 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-14 - Level B - \$ 12.45 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-14 - Level B - \$ 12.45 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-13 - Level C - \$15.57 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Nay: Caldwell – switched from a Nay to Yes

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Counseling, RS19-004-13 - Level C - \$15.57 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-12 - Level A - \$7.48 per 15 minutes

Mr. Nelson moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-12 - Level A - \$7.48 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-11 - Level B - \$8.72 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-11 - Level B - \$8.72 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-10 - Level C - \$10.90 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Crisis Intervention Support – Telephone or Face-to-Face, RS19-004-10 - Level C - \$10.90 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-09 - Case Management Services - \$17.19 per 15 minutes

Mr. Nelson moved to approve with a second by Judge Foss and Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-09 - Case Management Services - \$17.19 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-08 - Case Management Travel - \$17.20 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-08 - Case Management Travel - \$17.20 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-07 - Individual Rehabilitative Treatment - \$17.20 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-07 - Individual Rehabilitative Treatment - \$17.20 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-06 - Group Rehabilitative Treatment - \$4.92 per 15 minutes per client

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-06 - Group Rehabilitative Treatment - \$4.92 per 15 minutes per client approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-05 - Community-based Prevention Services - \$11.56 per 15 minutes per client

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-05 - Community-based Prevention Services - \$11.56 per 15 minutes per client approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-04 - Paraprofessional Services - \$5.70 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-04 - Paraprofessional Services - \$5.70 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-03 - Tutoring - \$8.48 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004-03 - Tutoring - \$8.48 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-02 - Level A - Group of 2 to 6 clients - \$16.60 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-02 - Level A - Group of 2 to 6 clients - \$16.60 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-01 - Level B - Group of 2 to 6 clients - \$17.25 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Educational Services, RS19-004-01 - Level B - Group of 2 to 6 clients - \$17.25 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-17 - Low Level - \$14.02 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-17 - Low Level - \$14.02 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-16 - High Level - \$20.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-16 - High Level - \$20.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-15 - Additional Staff - \$4.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Development, RS19-004b-15 - Additional Staff - \$4.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-07 - Low Level - \$14.02 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-07 - Low Level - \$14.02 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-06 - High Level - \$20.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-06 - High Level - \$20.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-08 - Additional Staff - \$4.00 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Community Education, RS19-004b-08 - Additional Staff - \$4.00 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-05 - Mentoring - \$14.50 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-05 - Mentoring - \$14.50 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-12 - Level A - \$14.02 per 15 minutes per staff

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-12 - Level A - \$14.02 per 15 minutes per staff approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-11 - Level B - \$20.00 per 15 minutes per staff

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage



Rates and standards for Community-based Youth Services – Technical Assistance, Indirect Crisis Intervention, RS19-004b-11 - Level B - \$20.00 per 15 minutes per staff approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-10 - Community Home Based Travel – GSA mileage rate

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-10 - Community Home Based Travel – GSA mileage rate approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, Unique Needs Cost, RS19-004b-09 - 110% reimbursement of actual cost of approved items. (includes 10% for administration)

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, Unique Needs Cost, RS19-004b-09 - 110% reimbursement of actual cost of approved items. (includes 10% for administration) approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-14 - Training – reimbursement up to \$12,000.00

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-14 - Training – reimbursement up to \$12,000.00 approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-01 - Independent Living Services - \$15.64 per 15 minutes

Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-01 - Independent Living Services - \$15.64 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-02 - Information and Referral - \$6.57 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-02 - Information and Referral - \$6.57 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-03 - Clinical Supervision or Case Staffing - \$8.23 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-03 - Clinical Supervision or Case Staffing - \$8.23 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-04 - CARS Client Advocacy - \$15.63 per 15 minutes  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004b-04 - CARS Client Advocacy - \$15.63 per 15 minutes approved.

Discussion and/or possible vote to approve rates and standards for Community-based Youth Services – Technical Assistance, RS19-004c-05 - Children's Emergency Resource Center - \$36.00 per stay  
Mr. Nelson moved to approve with a second by Ms. Jones.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood  
Absent: Burrage

Rates and standards for Community-based Youth Services – Technical Assistance, RS19-004c-05 - Children's Emergency Resource Center - \$36.00 per stay approved.

Discussion and/or possible vote to approve the year-to-date OJA Finance Report

Vice Chair Youngblood took a moment to admire staff for keeping payroll costs level despite the over-time hours being paid.

Ms. Jones moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Year-to-date OJA Finance Report approved.

Chairman Caldwell advanced Oklahoma Youth Academy Charter School Reports on the agenda.

Discussion and/or possible vote to approve the 2018-2019 year-to-date Oklahoma Youth Academy Charter School Finance Report

Ms. Jones moved to approve with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

The 2018-2019 year-to-date OYACS Finance Report approved.

Discussion and/or possible vote to approve modifications to the FY2019 encumbrances for the Oklahoma Youth Academy Charter School

There were no new modifications.

School Administration Report

Superintendent White apologized for Principal Sanchez's absence due to weather. State testing work is beginning. The kids in 11<sup>th</sup> grade will be taking the ACT. April 2<sup>nd</sup> through the 4<sup>th</sup> and April 8<sup>th</sup> through the 11<sup>th</sup> will be the testing dates for each campus. The beginning assessment has been changed to WRAT which will also be administered as they leave.

Chair Caldwell asked how our youth fit in the state averages. We are lower than level. Our average age of entrance is 16.2 years of age entering at 6<sup>th</sup> grade math and 5<sup>th</sup> grade reading. We have created an opportunity on Wednesday afternoons for the youth who choose to work with teachers can come in during their off time to work.

Spoke about the feature teacher from SWOJC Ms. Hogue and her work above and beyond the required standards.

Both campuses focused on Black History month. March 2<sup>nd</sup> and 9<sup>th</sup> is scheduled for open house and parent teacher conferences which may be moved due to weather issues.

Discussion and/or possible vote to approve the 2019 - 2020 Oklahoma Youth Academy Charter School Calendar for COJC

Chair asked about academic days. Superintendent White explained we count days teachers are working. Covered the different colors and what they represent on the calendar. Chair Caldwell asked if we were maintaining 5 day a week school year and going beyond the 180 required days.

Mr. Nelson asked if we have a year round calendar and Superintendent White stated that was the truth.

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

2019 – 2020 Oklahoma Youth Academy Charter School Calendar for COJC approved.

Discussion and/or possible vote to approve the 2019 - 2020 Oklahoma Youth Academy Charter School Calendar for SWOJC

Ms. Jones moved to approve with a second by Vice Chair Youngblood.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

2019 – 2020 Oklahoma Youth Academy Charter School Calendar for SWOJC approved.

Executive Session

Assistant Attorney General Amy Stuart recommended entering executive session.

Ms. Jones moved to enter executive session with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Board entered executive session at 10:28 a.m.

Dr. Grissom moved to return from executive session with a second by Mr. Nelson.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Board returned from executive session at 12:14 p.m.

Discussion and/or possible vote on items arising from Executive Session

Mr. Nelson moved to authorize Chief Operating Officer Rachel Holt to have full settlement authority on behalf of the OJA Governing Board in the matter of Burke v. Muskogee County Council of Youth Services, et al, 18-CV-108-RAW (E.D. Okla), within the limits discussed during Executive Session.

Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Authorization to Chief Operating Officer Rachel Holt to have full settlement authority on behalf of the OJA Governing Board in Burke v. Muskogee County Council of Youth Services, et al, 18-CV-108-RAW (E.D. Okla), within the limits discussed during Executive Session approved.

Announcements/comments

Director Buck took a moment to thank John Schneider and his staff for hosting our meeting.

Chair Caldwell reminded everyone that Audrey would be working to schedule a special meeting. In addition, the Next Generation subcommittee will have a meeting prior to that.

New business; as authorized by 25 O.S. § 311(A) (9)

No new business

Adjournment

Mr. Nelson moved to adjourn with a second by Ms. Jones.

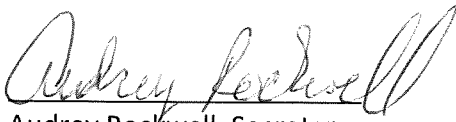
Aye: Caldwell, Foss, Grissom, Jones, Nelson, and Youngblood

Absent: Burrage

Chairman Caldwell adjourned the meeting at 12:16 p.m.

Minutes approved in regular session on the 29th day of March, 2019.

Prepared by:

  
Audrey Rockwell, Secretary

Signed by:

  
Tony Caldwell, Chairman



# Board of Juvenile Affairs

## Rates and Standards Presentation

February 20, 2019

On November 6, 2018, the OJA Rates and Standards Committee voted to recommend for the Board of Juvenile Affairs the proposal represented by items within this presentation designated by the number series RS19-003-xx and RS19-004-xx.

On December 6, 2018, the OJA Rates and Standards Committee voted to recommend for the Board of Juvenile Affairs the proposal represented by items within this presentation designated by the number series RS19-002-xx.

As required by statute, each component of these rate proposals were submitted to OMES for review and approval. Approvals were granted by State Purchasing Director, Ferris J. Barger. (Copies of the approval letters are in the board packet)



# Summary

- Vocational Education – (VI.B to VI.C)
- Community-based Youth Services – Technical Assistance – (VI.D.i to VI.D.viii)
  - Base Rate
  - Technical Assistance Training
    - Basic
    - Financial/Budget
    - Executive
    - Associated Travel & Mileage
  - State Plan Annual Review
  - Needs Assessments
- Community-based Youth Services (VI.D.ix to VI.D.xxxv)
  - Update of existing rates
  - New Rates

# Vocational Education

Note: Effective date for rates RS19-002-01 through RS19-0102-04 will be March 1, 2019

# Vocational Education (New)

- RS19-002-01 - Cost reimbursement of preapproved items within limits established by Contract or PO. (Tuition, Supplies, Materials, Tools, etc.)
- RS19-002-02 – Driver's Education (DE) –Classroom setting to meet requirements for certificate of completion to be eligible for driver's test (10hr lecture, 6hr driving - \$300.00 per course
- RS19-002-03 - Travel Cost for DE Instructor– GSA mileage rate + \$33.33 per hour maximum of 3 hours per training
- RS19-002-04 - Driving Test - \$50.00 each

# Community-based Youth Services - Technical Assistance

Note: Effective date for rates RS19-003-01 to RS19-003-09  
will be July 1, 2019

# Community-based Youth Services – Technical Assistance (IV.D) (1) (NEW)

- RS19-003-01 - Base Operations - \$6,667.00 per month.
- Technical Assistance and Training – General
  - RS19-003-02 - Level 1 - \$4.93 per 15 minutes
  - RS19-003-02b - Level 2 - \$7.40 per 15 minutes
- RS19-003-03 - Financial/ Budget Training and Consultation - \$9.86 per 15 minutes
- RS19-003-04 - JOLTS Training and Consultation - \$9.86 per 15 minutes
- RS19-003-05 - Executive Consultation and Technical Assistance - \$12.26 per 15 minutes

# Community-based Youth Services – Technical Assistance (2) (NEW)

- RS19-003-06 - Technical Assistance and Consultation Travel – GSA mileage rate
- RS19-003-07 - State Plan Annual Review/Evaluation - \$100.00 per hour with a maximum of 100 hours per year
- RS19-003-09 - Oklahoma Association of Youth Services (OAYS) Membership Needs Assessment - \$100.00 per hour with a maximum of 100 hours per year

# Community-based Youth Services

Note: All services priced per 15 minute units unless otherwise indicated

Page 1 – 6 existing rates representing a 10% increase to existing rates

Page 6 to 8 are new rates

# Community-based Youth Services (1)

- Screening, Assessment, and Evaluation
  - RS19-004-30 - Level A - \$12.94
  - RS19-004-29 - Level B - \$15.09
  - RS19-004-28 - Level C - \$18.87
- Treatment Planning
  - RS19-004-27 - Level A - \$99.62
  - RS19-004-26 - Level B - \$116.26
  - RS19-004-25 - Level C - \$145.28
- Treatment Plan Review
  - RS19-004-24 - Level A - \$65.46
  - RS19-004-23 - Level B - \$76.38
  - RS19-004-22 - Level C - \$95.47



# Community-based Youth Services (2)

- Individual Counseling
  - RS19-004-21 - Level A - \$14.23
  - RS19-004-20 - Level B - \$16.61
  - RS19-004-19 - Level C - \$20.76
- Family Counseling
  - RS19-004-18 - Level A - \$14.81
  - RS19-004-17 - Level B - \$17.27
  - RS19-004-16 - Level C - \$21.58
- Crisis Intervention Counseling
  - RS19-004-15 - Level A - \$10.68
  - RS19-004-14 - Level B - \$12.45
  - RS19-004-13 - Level C - \$15.57

# Community-based Youth Services (3)

- Crisis Intervention Support – Telephone or Face-to-Face
  - RS19-004-12 - Level A - \$7.48
  - RS19-004-11 - Level B - \$8.72
  - RS19-004-10 - Level C - \$10.90
- RS19-004-09 - Case Management Services - \$17.19
- RS19-004-08 - Case Management Travel - \$17.20
- RS19-004-07 – Individual Rehabilitative Treatment - \$17.20

# Community-based Youth Services (4)

- Crisis Intervention Support – Telephone or Face-to-Face
  - RS19-004-12 - Level A - \$7.48
  - RS19-004-11 - Level B - \$8.72
  - RS19-004-10 - Level C - \$10.90
- RS19-004-09 - Case Management Services - \$17.19
- RS19-004-08 - Case Management Travel - \$17.20
- RS19-004-07 – Individual Rehabilitative Treatment - \$17.20

# Community-based Youth Services (5)

- RS19-004-06 - Group Rehabilitative Treatment - \$4.92/client
- RS19-004-05 - Community-based Prevention Services - \$11.56/client
- RS19-004-04 - Paraprofessional Services - \$5.70
- RS19-004-03 - Tutoring - \$8.48
- Educational Services
  - RS19-004-02 - Level A - Group of 2 to 6 clients - \$16.60
  - RS19-004-01 - Level B - Group of 2 to 6 clients - \$17.25

# Community-based Youth Services (6)

Remaining rates are NEW

- Community Development
  - RS19-004b-17 - Low Level - \$14.02
  - RS19-004b-16 - High Level - \$20.00
  - RS19-004b-15 - Additional Staff - \$4.00
- Community Education
  - RS19-004b-07 - Low Level - \$14.02
  - RS19-004b-06 - High Level - \$20.00
  - RS19-004b-08 - Additional Staff - \$4.00
- RS19-004b-05 - Mentoring - \$14.50

# Community-based Youth Services (7)

- Indirect Crisis Intervention
  - RS19-004b-12 - Level A - \$14.02
  - RS19-004b-11 - Level B - \$20.00
- RS19-004b-10 - Community Home Based Travel – GSA mileage rate
- Unique Needs Cost
  - RS19-004b-09 - 110% reimbursement of actual cost of preapproved items. (includes 10% for administration)
- RS19-004b-14 - Training – reimbursement up to \$12,000.00

# Community-based Youth Services (8)

- RS19-004b-01 - Independent Living Services - \$15.64
- RS19-004b-02 - Information and Referral - \$6.57
- RS19-004b-03 - Clinical Supervision or Case Staffing - \$8.23
- RS19-004b-04 - CARS Client Advocacy - \$15.63
- RS19-004c-05 - Children's Emergency Resource Center - \$36.00 per stay