

HB 1675 Camp Safety Bill Checklist

Key Deadlines

- **November 1, 2026:** Effective date of the Act.
- **January 1, 2027:** Deadline to complete the initial site-specific hazard assessment and the Emergency Action Plan (EAP).
- **Every 3 Years:** Deadline for youth camps/outdoor programs to review and update hazard assessments and EAPs (or sooner if material changes occur).
- **January 1 (Annually):** Deadline for recreational campgrounds to submit updated EAPs to the local emergency management director.
- **Annually:** Staff training must be conducted.

What is a Youth Camp?

Any program or operation that:

- Provides organized recreational, educational, or residential activities,
- Serves individuals under 18 years of age, and
- Operates for compensation or as a nonprofit, including day camps, overnight camps, seasonal camps, and specialty camps.

Does not include:

- Programs conducted solely on a single-day basis with no oversight component which may be subject to modified requirements, as determined by rule; and
- Programs operated exclusively by a parent or legal guardian for his or her own children.

Youth Camp & Outdoor Program Checklist

I. Site-Specific Hazard Assessment – due by January 1, 2027

- ☐ **Identify Applicable Severe Weather Hazards, including but not limited to:**
 - ☐ Flooding or flash flooding
 - ☐ High winds or straight-line winds
 - ☐ Tornadoic or rotating wind systems
 - ☐ Hail or lightning
 - ☐ Extreme heat or cold
 - ☐ Wildfire or wildfire smoke
- ☐ **Assess Proximity to Hazard Exposure Zones:** Identify areas subject to severe weather hazards based on federal, state, or local data. (i.e. designated geographic areas where people, infrastructure, or the environment are at risk from specific dangers)
- ☐ **Assess Vulnerabilities of Buildings and Shelters:** Evaluate the stability of buildings and shelters on-site. How sturdy are the structures, do they have windows or openings, when were they built, etc.
- ☐ **Identify feasible evacuation routes and specific shelter-in-place locations.**
- ☐ **File with Authority:** Submit a copy of the assessment to the county emergency management office.
- ☐ **Review and update the hazard assessment:** at least once every 3 years or more frequently if there is a change to the facilities, terrain, or hazard classifications.

II. Emergency Action Plan (EAP) Development – due by January 1, 2027

- ☐ **Create Protocols for:**
 - ☐ Monitoring and detection of severe weather hazards.
 - ☐ Establishing decision-making authority and chain of command.
 - ☐ Defining criteria for when to evacuate versus shelter-in-place.
 - ☐ Identifying primary evacuation routes and secondary alternatives.
 - ☐ Setting shelter standards appropriate to the identified hazards.
 - ☐ Establishing accountability procedures for all campers and staff.

- ☐ Defining post-event communication and reunification procedures.
- ☐ **Hazard-Specific Responses:** Include separate response protocols for each severe weather hazard applicable to the site.
- ☐ **File with Authority:** Submit a copy of the assessment to the county emergency management office.
- ☐ **Review and update the hazard assessment:** at least once every 3 years or more frequently if there is a change to the facilities, terrain, or hazard classifications.

III. Additional Requirements for Youth Camps – due by January 1, 2027

- ☐ **Redundant Alerts:** Maintain two independent methods for receiving weather alerts (one must function without cellular service).
- ☐ **Internal Alerts:** Maintain a system to alert staff and campers promptly of an emergency.
- ☐ **Parent Notification:** Establish procedures for notifying guardians during emergencies.
- ☐ **Shelter Standards:** provide access to shelters that meet the following specifications.
 - ☐ Appropriately rated for anticipated wind/impact,
 - ☐ Located outside high-risk zones with feasible; and
 - ☐ Clearly marked and accessible.
- ☐ **Staff Training:** Conduct annual training on emergency procedures and hazard recognition.
- ☐ **Drills:** Conduct periodic emergency drills appropriate to the site's hazards.
- ☐ **Record Keeping:** Maintain training records for inspection by county emergency management personnel.
- ☐ **Written Disclosure:** Disclose in writing
 - ☐ The existence of material severe weather hazards affecting the site; and
 - ☐ Emergency response procedures.
- ☐ **Signed Acknowledgment:** Obtain a signature from participants/guardians acknowledging receipt of the disclosure prior to participation.

Recreational Campground Checklist

- ☐ **Develop a Written Emergency Action Plan (EAP) by January 1, 2027** to protect visitors from natural disasters.
 - ☐ **Location-Specific Hazards:** Identify specific natural hazards for the location.
 - ☐ **Evacuation Details:** Outline evacuation routes and procedures.
 - ☐ **Warning Methods:** Include methods for issuing emergency alerts to campers.
- ☐ **Update and Submit Annually:** The recreational campground should review and update the plan annually and file it with the local emergency management director by January 1 of each year and upon any significant change to facility operations or hazard conditions.

County Emergency Management Checklist

- ☐ **Serve as Regulating Authority** for all youth camps located within the county.
- ☐ **Rulemaking:** Adopt rules to implement this law, including:
 - ☐ Hazard-specific standards
 - ☐ Compliance timelines
 - ☐ Variance procedures for site specific conditions
- ☐ **Documentation Management:** Review hazard assessments and EAPs for all youth camps and recreational campgrounds in the county and maintain a digital and/or physical location for these documents.
- ☐ **Training Record Inspections:** Review staff training records for compliance.
- ☐ **Safety Restrictions:** Exercise authority to prohibit or condition the use of
 - ☐ Sleeping facilities in high-risk hazard exposure zones or
 - ☐ Temporary structures unable to withstand weather.
- ☐ **Enforcement:** As necessary, impose corrective action plans, civil penalties, or youth camp closures for material noncompliance.