




Hazard Mitigation Assistance Notice of Intent Submittal User Guide for OKEMGrants

For help/support, email okemgrantssupport@oem.ok.gov

1. Go to ok.emgrants.com and enter your User Login Information
 - a. If you do not have a login, please click Register to create an account. (Email okemgrantssupport@oem.ok.gov for help registering)

ok.emgrants.com

HomeOpen GrantsResources



**Oklahoma Department
of Emergency Management**

ok.emgrants.com tracks Emergency Management grants in Oklahoma. The system manages the process from application through closeout.

Returning User Login:

Email:

Password:

☐ Remember Me

[Sign In](#) [Register](#)

[Forgot Password?](#)

RPA's now accepted for DR-4530 DR 4530 Covid-19 (Jan 20 and continuing)

APPLY NOW

About

This site is for the online application and management of the following grants:

- 9-1-1 Management Authority
- Emergency Management Performance Grant (EMPG)
- Fire Management Assistance (FMAG)
- Hazard Mitigation Assistance (HM)
- Non-Disaster
- Public Assistance (PA)

News Releases

Jul 22, 2019 - [Requesting Access & General Navigation \(Video\)](#)
How to Request Access and General Site Navigation

Jul 22, 2019 - [EMGrants Overview & Architecture \(Video\)](#)
OEM EMGrants Overview & Architecture

Jul 16, 2019 - [How to Submit an RPA \(Video\)](#)
Request for Public Assistance

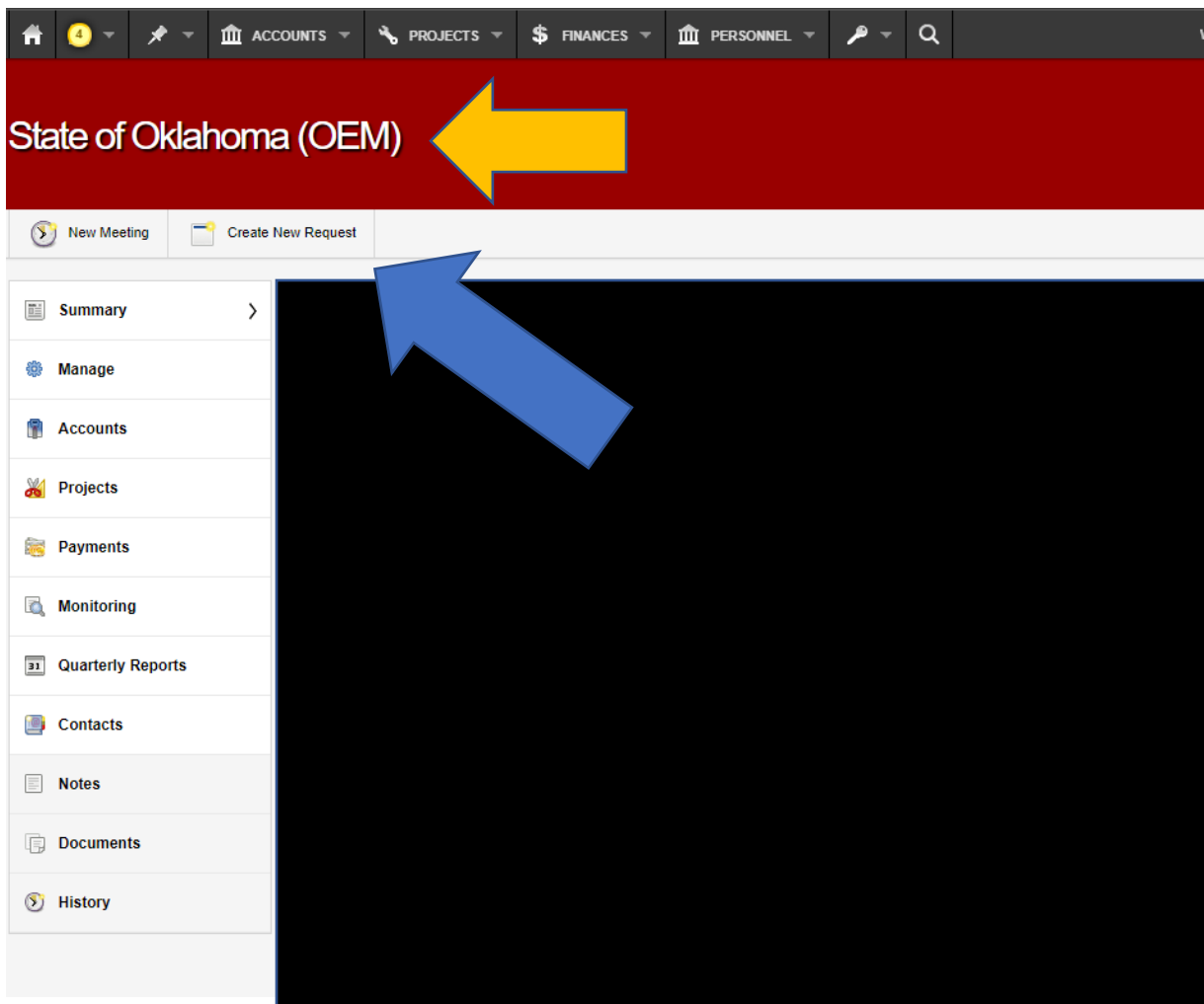
Contact

Address:
Oklahoma Department of Emergency Management
2401 N Lincoln Boulevard
Oklahoma City, OK 73105

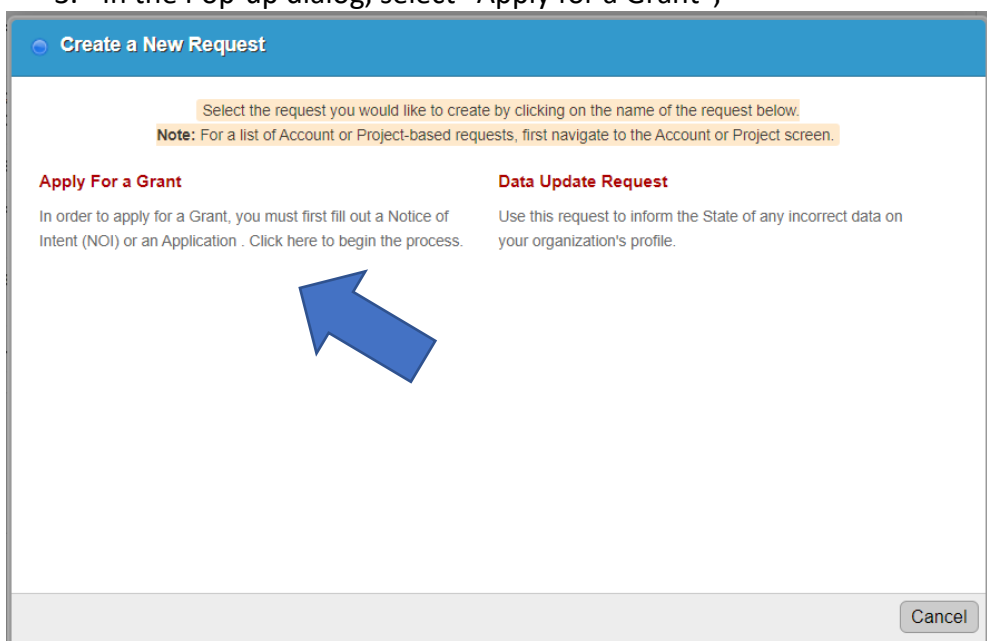
Phone:
405-521-2481

Email:
okemgrantssupport@oem.ok.gov

2. You should now be at your jurisdiction's home page. (Yellow Arrow) Click the "Create New Request" Button in the Action Bar. (Blue Arrow)



3. In the Pop-up dialog, select "Apply for a Grant",



4. Then select ZZZZ-Initial HMGP Project Application (Red Arrow) and Project Type (Blue Arrow)

The screenshot shows a web application interface for creating a new request. At the top, a blue header bar contains the text "Create a New Request". Below this, a grey box contains instructions: "Select the request you would like to create by clicking on the name of the request below." and a note: "Note: For a list of Account or Project-based requests, first navigate to the Account or Project screen." A blue modal window titled "Apply for a Grant" is open. It has two fields: "Grant:" and "Project Type:". The "Grant:" field is a dropdown menu with "ZZZZ - Initial HMGP Project Application" selected. A red arrow points to this selection. The "Project Type:" field is also a dropdown menu with "Choose a Type" selected. A blue arrow points to this dropdown. Below the "Project Type:" field, a list of project types is displayed, including "5% Education - 5% Education and Public Awareness", "Generator (Regular - Generator (HMGP Regular Funds))", "Management Costs - Disaster Management Costs", "GIS - Geographic Information Systems", "A/D - Acquisition/Demolition", "A/R - Acquisition/Relocation", "E - Elevation", "D - Drainage", "WR - Wind Retrofit", "Warning Siren - Alert and Notification Systems (Siren)", "G - Generator (5% Initiative Funding)", "P - Planning (Mitigation Plans and Updates)", "ISR - Individual Saferoom", "CSR - Community Saferoom", "WR - Weather Radios", "Advance Assistance - Advance Assistance", "5% New Techniques - 5% Initiative (New mitigation techniques, technologies, methods, procedures, or products)", and "Infrastructure Protection - Infrastructure Protection".

Create a New Request

Select the request you would like to create by clicking on the name of the request below.

Note: For a list of Account or Project-based requests, first navigate to the Account or Project screen.

Apply For a Grant

In order to apply for a Grant, you must first create a Grant. In order to apply for a Project, you must first create a Project. In order to apply for a Request, you must first create a Request. In order to apply for a Request, you must first create a Request.

Grant:

ZZZZ - Initial HMGP Project Application

Project Type:

Choose a Type

Choose a Type

- 5% Education - 5% Education and Public Awareness
- Generator (Regular - Generator (HMGP Regular Funds))
- Management Costs - Disaster Management Costs
- GIS - Geographic Information Systems
- A/D - Acquisition/Demolition
- A/R - Acquisition/Relocation
- E - Elevation
- D - Drainage
- WR - Wind Retrofit
- Warning Siren - Alert and Notification Systems (Siren)
- G - Generator (5% Initiative Funding)
- P - Planning (Mitigation Plans and Updates)
- ISR - Individual Saferoom
- CSR - Community Saferoom
- WR - Weather Radios
- Advance Assistance - Advance Assistance
- 5% New Techniques - 5% Initiative (New mitigation techniques, technologies, methods, procedures, or products)
- Infrastructure Protection - Infrastructure Protection

5. Complete the NOI.

- a. including the 2 CFR 200 Acknowledgement Form (Yellow Arrow) which will need to be completed and an uploaded to the NOI (Add Document) button at bottom of page.
- b. When complete, "Save" the form (Blue Arrow) and then Submit (Red Arrow)

The screenshot shows the 'Create New Notice of Intent (NOI)' form in the State of Oklahoma (OEM) system. The form is divided into sections: Overview, Community Information, and Project Details. A blue arrow points to the 'Save' button in the top left. A red arrow points to the 'Form' tab in the top left. A yellow arrow points to the 'Download Acknowledgement Template' link in the Overview section.

Overview

Grant: ZZZZ Initial HMGP Project Application

Applicant: **State of Oklahoma (OEM)** [Edit]
Location: Statewide County
FIPS #: 000-00641-00
DUNS #: 004756826
FEIN #: 73-6017987
Type: State Government (Agency)
2401 N Lincoln Blvd., Oklahoma City, OK 73105

Is all above information correct and current? Choose One

Tax Exempt #:

2CFR200 Acknowledgement Form: [Download Acknowledgement Template](#)

You need to save the form before uploading Documents.

Category: Warning Siren - Alert and Notification Systems (Siren)

Project Title:

Used to help identify the Project. Ex: "Jurisdiction - Project Name".

Community Information

Does the community have a local adopted Hazard Mitigation Plan? Choose One

Does the community participate in the NFIP? Choose One

Project Details

Identify the problem:

6. The ODEMHS Hazard Mitigation Branch will now review your documentation. If there's an issue, one of us will be reaching out to you. If the NOI is approved, you will receive an invite from OKEMGrants to complete an Application for Funding. Thanks!