STATE POST ADJUDICATION REVIEW ADVISORY BOARD AGENDA

Date: 9-26-2025 Time: 10-12

MEETING NOTICE AND AGENDA

1	Welcome and Introduction of Members and Guests	5 Min	Sarah Herrian
2	Determination of Quorum and Compliance with Oklahoma Open Meeting Act	5 Min	Cherra Taylor
3	Review and Approval of the Minutes of the May 16, 2025, State Post Adjudication Review Advisory Board meeting Discussion and possible action	5 Min	Sarah Herrian
4	State PARB Proposed 2026 Meeting Dates	5 Min	Sarah Herrian
5	Presentation of the Nominating Committee Recommendations for the Position of Vice Chair	5 Min	Daniel Herring
	Discussion and possible action		
6	Recommendations from the PARB Code of Conduct Committee Discussion and possible action	15 Min	JJ Wagoner
7	Presentation by the Oklahoma Human Services Child Welfare Director: "The Next Season of Child Welfare"	25 Min	Director Michael Williams
8	Oklahoma Foster Care System: Call to Action	20 Min	Sarah Herrian
9	E-Team Report: Findings from the PARB Credentialing Focus Group	20 Min	Lisa White
10	Report from the Oklahoma Commission on Children and Youth	5 Min	Dr. Kalie Kerth
11	Program Manager's Report to the State Post Adjudication Review Board	10 Min	Keith Pirtle
12	New Business	5 Min	Sarah Herrian
13	Adjournment		Sarah Herrian

The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

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STATE POST ADJUDICATION REVIEW ADVISORY BOARD MEETING MINUTES

Regular Meeting May 16, 2025 10:00am

Welcome and Introduction of Members and Guests and a Call to Order

The meeting was called to order at 10:03a.m. by Vice Chairperson, Sarah Herrian. Determination of quorum was established for members present and the board was in compliance with notice and agenda requirements of the Oklahoma Open Meeting Act. Members present in person: Daniel Herring, Lynda Whitney, Cindy Humphrey, Dr. Kalie Kerth, the Honorable Tom Newby, Kristi Thompson, J.J. Waggoner, Amanda Bodine, Sarah Herrian, Liz Nelson, the Honorable Kaitlyn Allen, and Cindy Nocton. Members not present: Donna Keller, Deanna Chancellor, Brant Bullard, Lou Flanagan, the Honorable Paul Hesse, Keri Spencer, the Honorable Leah Edwards, Greg Delaney, the Honorable Christine Larson, Adrian Ratke, and Amber Shaw. OCCY staff members present: Keith Pirtle, Shelbi Tatarian, and Cherra Taylor. Guests present: Lisa White, University of Oklahoma E-TEAM

- 2. Determination of Quorum and Compliance with Oklahoma Open Meeting Act Quorum was determined and in compliance with the Oklahoma Open Meetings Act.
- 3. Review and Approval of the Meeting Minutes of January 17, 2025, State Post Adjudication Review Advisory Board Special Meeting

 Discussion and Possible Action

Copies of the minutes were provided.

Cindy Nocton motioned, and Daniel Herring seconded to approve the minutes of the January 17, 2025, State Post Adjudication Review Advisory Board Special Meeting. All members present voted in the affirmative. Motion passed.

4. Draft Policy Regarding Guests Attending Post Adjudication Review Board (PARB) Meetings Discussion and Possible Action

Keith Pirtle, PARB Program Manager, presented a draft policy regarding visiting guest to PARB meetings to the Board. Some of the items discussed were:

- Statutes specifying who can attend and in what parameters that they can attend.
- Type of guests eligible to attend and the specific conditions of their attendance.
- The expectations from guests regarding conduct.

Judge Allen suggested changing the wording "presiding judge" to "assigned judge" as the word "presiding" has different meanings to different groups. Daniel Herring suggested clarifying the purpose to include the reason for requesting attendance to be in writing. It was also suggested to clarify the timeframe of the approval requirements to seven business days.

Copies of the proposed policy were provided



Amanda Bodin motioned, and The Honorable Kaitlyn Allen seconded to approve the guest attendance policy with the suggested changes. All members present voted in the affirmative. Motion passed.

5. Recommendations from the Nominating Committee for State PARB Chair Discussion and Possible Action

Daniel Herring, on behalf of the nominating committee, nominated Sarah Herrian as the chairperson for the State PARB Advisory Board.

Kalie Kerth motioned, and Cindy Nocton seconded to accept Sarah Herrian as chairperson of the State Post Adjudication Review Advisory Board. All members present voted in the affirmative. Motion passed.

6. Recommendations from the Nominating Committee for State PARB Representation to Commission Discussion and Possible Action

Mr. Herring, on behalf of the nominating committee, nominated Kalie Kerth to continue representing PARB on the Oklahoma Commission on Children and Youth's (OCCY) board of commissioners. Mr. Pirtle reminded the Board that three names must be submitted to the Governor for consideration. Cindy Nocton and Mr. Herring were nominated for consideration to sit on OCCY's board of commissioners.

Kristi Thompson motioned, and the Honorable Kaitlyn Allen seconded to submit to the Governor the names of Kalie Kerth, Cindy Nocton, and Daniel Herring for consideration to sit on the Board of Commissioners of the Oklahoma Commission on Children and Youth. All members present voted in the affirmative. Motion passed.

7. Recommendations from the Nominating Committee for PARB CDRB Alternate Report and Elections Discussion and Possible Action

Mr. Herring, on behalf of the nominating committee, requested nominations from the floor. Mr. Pirtle stated that Lou Flanagan was Cindy Nocton's alternate for the Child Death Review Board (CDRB) before resigning from PARB. Ms. Nocton explained what CDRB was and her role as the board member representing PARB. Cindy Humphrey stated that she was interested in becoming an alternate.

Kalie Kerth motioned, and Daniel Herring seconded to nominate Cindy Humphrey as the alternate for the Child Death Review Board, presenting the Post Adjudication Review Board. All members present voted in the affirmative. Motion passed.

8. Presentation of PARB Credentialing Implementation Report Discussion and Possible Action

Mr. Pirtle provided an overview of the PARB credentialing process. Some of the information presented was:

- How the evaluation and scoring process is conducted.
- Areas scored, possible improvement and next steps after the evaluation is completed.
- PARBs that were reviewed and their scores based on initial criteria.

Mr. Pirtle stated that after reviewing the data, it was determined that more work is needed to improve the credentialing standards before providing an official report to the State PARB Advisory Board and OCCY's board of commissioners. Some of the members who represent local PARBs provided feedback on their experiences with the evaluations. One suggestion was to establish a code of ethics and include it as part of



the evaluation. A subcommittee will be created to work on improvements to the credentialing standards and the evaluation process.

Copies of the credentialing process overview were provided.

9. E-Team Report: PARB Annual Report Draft Review

Discussion and Possible Action

Lisa White, Senior Research Associate for the University of Oklahoma's (OU) ETEAM, presented on activities and data for State Fiscal Year (SFY) 2024. Some of the information provided include:

- There are 41 PARBs across the state, with 291 members completing a total of 7,028 volunteer hours and 440 training hours.
- There were 2,526 reviews of 1,500 cases involving 2,531 children.
- Of the 2,531 children, 42% were male, 40% were female, and 18% were not disclosed. The largest age group represented were 1-4 years at 36% with the 5-9 years age group following in second at 26%.
- Placement and Permanency Plans were the most recommended categories checked during SFY 2024.
- The Lunch and Learn was launched as another training offering provided virtually during lunchtime.

The ETEAM provided recommendations and strategies to improve supporting PARB members and optimize PARB's evaluations. The members provided feedback regarding recommendation processes in the database.

10. PARB Conference Report

- J.J. Wagoner provided an overview of the survey results from the 2025 PARB Pre-Institute at the CCAN Conference. Some of the information presented includes:
- The pre-institute included a judges' panel and a child welfare panel.
- Presentations included changes to the Individualized Service Plan (ISP), and what the Indian Child Welfare Act (ICWA) is and its significance in child welfare and foster care.
- The peer group discussion was well received by the members.
- One of the suggestions for next year was to have an assistant district attorney's panel.
- Gail Strickland of Oklahoma County and David Hughes of Woodward County were inducted into the PARB Hall of Fame. Michael Carrington won the Child Welfare Partner of the Year and Judge Kim Conyers won the Judicial Partner of the Year, both of Cleveland County.

11. Review of Judicial Districts without an active PARB and Outreach Activities

Shelbi Tatarian, Oklahoma County PARB Coordinator, presented on the activities PARB has led or participated in and the ongoing struggles occurring throughout the state. Some of the activities and issues include:

- Even with Atoka County establishing a new board and another judicial district, PARB is struggling with establishing at least one board in every judicial district as required by statute.
- Mr. Pirtle and Ms. Tatarian presented at several coalition and other group meetings to educate what PARB is and its benefits to the communities.
- They also attended community events for collaboration and volunteer recruitment.
- An outreach committee was created to work on connections with organizations and communities.



Board members discussed different options for outreach including reaching out to churches, the rotary clubs, and Kiwanis.

12. Report from the Oklahoma Commission on Children and Youth

Dr. Kalie Kerth reported that the Commission meeting is scheduled for Friday, June 20, 2025.

13. Legislative Updates

Sarah Herrian reported that House Bill 2030 was not heard on the Senate Floor. She stated that there is a possibility to reinstate it in the next session.

14. Program Managers Report

Mr. Pirtle provided updates of activities since the last scheduled State PARB Advisory Board meeting. Some of the updates include:

- Keri Spencer and Deanna Chancellor resigned from the State PARB Advisory Board and their local PARBs.
- Malayna Hasmanis resigned from her role as the Tulsa County PARB coordinator. Saralyn Miller will be the new coordinator.

15. New Business

(Business which was not known nor could have been known through exercise of due diligence at the time of posting of this agenda)

No new business was discussed.

16. Adjournment

The next meeting is scheduled for September 26, 2025.

Daniel Herring motioned and Lynda Whitney seconded to adjourn the meeting. The meeting adjourned at 11:53am.

Post Adjudication Review Board Program

Proposed 2026 State PARB Meeting Dates

January

State PARB Meeting January 16, 2026 10:00-12 2915 North Classen, Suite 300 OKC, Main Conference Room

May

State PARB Meeting May 15, 2026 10:00-12 2915 North Classen, Suite 300 OKC, Main Conference Room

September

State PARB Meeting, September 25, 2026 10:00-12 2915 North Classen, Suite 300 OKC, Main Conference Room

State PARB Nominations

State PARB Meeting September 26, 2025

Vice-Chair Nomination; filling the vacancy created by Sarah Herrian moving to Chairmanship position

Term: Expires July 1, 2026

Nomination

1. JJ Wagoner

Proposed Changes to the PARB Policy Regarding the Grounds and Process for the Removal of Current Members

9-26-2025

Changes to the PARB Application Form: Add the following question to the PARB Application Form,

Have y	ou or any mer	nber of your household been involved in a substantiated child welfa	<u>are</u>
case.	Yes	No	

Grounds for Removal from PARB

Appropriate grounds for a member to be removed from the PARB program include, but are not limited to:

- Engaging in a general course of conduct, action or behavior evidencing disrespect, disdain, or contempt for child welfare, Tribes, attorneys, Judges, CASA, law enforcement, or any others involved in the child welfare system.
- Demonstrating the inability to separate personal bias from the objective fulfillment of the duties of a PARB member.
- Engaging in illegal conduct involving moral turpitude
- Engaging in conduct involving dishonesty, fraud, deceit, or misrepresentation
- Violating of the Confidentiality Policy.
- Displaying attitudes and actions of a discriminatory nature.
- Repeated failure to complete Court Reports and/or otherwise
- demonstrating an inability to effectively carry out assigned duties.
- Inadequate case review on the part of the PARB member.
- A Judge requests removal.
- Failing to complete required training.
- Failure to report child abuse
- Being charged with a crime against a child or any gross neglect or
- misconduct.
- The PARB member falsifies a member application or misrepresents
- facts during the application process.
- References are not consistent with application or application process.
- Violating program policy, court rule or law.

Process for Removal from PARB

- 1. If a concern or complaint is raised about a PARB member that could potentially lead to their removal, that member may be placed on immediate suspension from PARB activities until the investigation is completed and a final decision is made.
- 2. The State PARB Program Manager shall be informed of the issues/concerns
- 3. Efforts to address those issues/concerns should occur at the local level.

 Efforts include but are not limited to:
 - The local PARB members speak directly with the PARB member to discuss the issues/concerns
 - b. The local PARB communicates with the local judge for direction on how to address the situation
- 4. If local efforts are not successful, the local PARB requests the intervention of the State PARB Program Manager.
- 5. The State PARB Program Manager may:
 - a. Conduct an office conference with the member and address the issues/concerns. The conference shall be documented.
 - i. Submit a recommendation to the Executive Director of the OCCY or designee that the member be removed from the PARB program when the issues/concerns have not been corrected by the member. A notice of the recommendation shall be sent to the member.
- 6. The Director of the OCCY or designee will contact the local judge and inform the Court of the recommendation and the possible removal of the PARB member from the local board.
- 7. The member may submit a response within ten (10) days of the receipt of the notice of the recommendation that the member be removed from the PARB program to the OCCY Director or the OCCY Director designee.
- 8. The Director of the OCCY or designee will make the final decision within thirty (30) days of the recommendation that the member be removed from the PARB program.
 - a. The State PARB Program Manager will send a finding letter within forty-five (45) days of the recommendation to remove the member from the PARB program to the member, the local judge, and the PARB chairperson regarding the recommendation to remove the member from the PARB program.
- 9. The member may appeal the final decision of removal the Commission.

Edits on the Attendance Requirement from the PARB Policy Manual (Page 8)

Attendance

...... The policy set by the State Postadjudication Review Advisory Board states:

"If a member of a local PARB cannot attend a scheduled meeting, the member is responsible for notifying the Chair in advance with a valid excuse. If a member fails to attend <u>two or three or more meetings</u> within a board year without proper notification and valid excuse, the Chair may notify the judge with jurisdiction, and the local board shall review the member's status in executive session at the next meeting."

Oklahoma Foster Care System: Call to Action Fact Sheet

The following information was provided by Tiffany Parrish, Director of Data Administration, CWS at OHS.

How many foster homes do we have right now? And how many are actively taking placements?

698 DHS, 740 RFP/Agency 1438 total

This does not include kinship families.

75 – no child placed for 14 days or greater. About evenly split with 38 being with DHS and 37 with RFP Agencies.

We show a need of $\underline{684}$ new homes in SFY25. This is highly due to the closure rate of homes so we would not need as many if we retained homes more. We need homes for older children with higher needs; children placed in county and siblings sets.

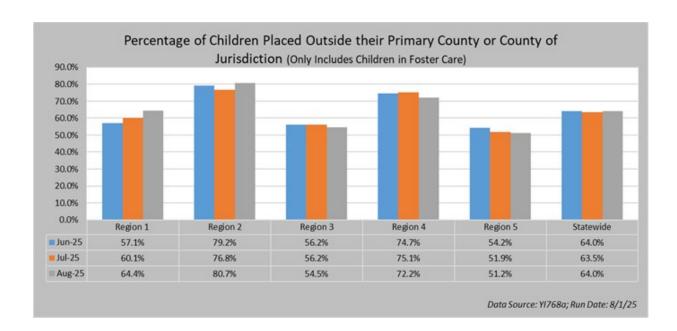
1) Home for children of different ages:

The largest percentage of children in care are ages 6-12.

Children Care of August 1, 2025 by Age and Placement Type									
(Excluded Children in Tribal Custody)									
Placement Type	Age 0-1	Age 2-5	Age 6-12	Age 13+	Total				
Children in Out of Home Care	1487	999	1753	1079	5318	90.3%			
Kinship	770	503	910	472	2655	45.1%			
Traditional Foster Care	603	430	564	194	1791	30.4%			
Other Foster Care	44	28	101	43	216	3.7%			
Adoptive	44	29	53	20	146	2.5%			
Congregate Care	22	7	87	235	351	6.0%			
Shelter			29	57	86	1.5%			
Other & AWOL	4	2	9	58	73	1.2%			
Children Placed with Parent	148	121	220	80	569	9.7%			
Total Children in Care	1635	1120	1973	1159	EG	297			
Total Cilidieli III Cale	27.8%	19.0%	33.5%	19.7%	5887				

2) Children Placed out of County:

We have on average 60%+ children placed in foster homes away from their home county. The 1st graphs shows the % of children in foster care placed out of County for last 3 months. The 2nd table are the counties that even if they were using all their foster homes for children only in their county (not taking other county placements) they are still short the number of foster homes they need.



Comparison of Children per County Placements in Foster Care and TFC									
Wi Region/County of Worker	# of Children Placed Out of County	# of Children from Outside Placed in County	Net						
REGION 1	202	317	115						
BECKHAM	16	7	-9						
CUSTER	15	7	-8						
KAY	21	16	-5						
NOBLE	11	5	-6						
TEXAS	5		-5						
REGION 2	327	329	2						
CADDO	25	8	-17						
CARTER	37	17	-20						
JACKSON	17	3	-14						
JOHNSTON	9	3	-6						
KIOWA	7	3	-4						
LINCOLN	22	12	-10						
POTTAWATOMIE	44	33	-11						
TILLMAN	8	3	-5						
REGION 3	227	75	-152						
OKLAHOMA	227	75	-152						
REGION 4	256	279	23						
OKLAHOMA	227	75	-152						
ATOKA	10	1	-9						
BRYAN	30	10	-20						
CHEROKEE	20	16	-4						
CHOCTAW	6	1	-6						
MCCURTAIN	5		-5						
OKMULGEE	34	9	-25						
REGION 5	226	265	39						
CRAIG	7	2	-5						
DELAWARE	9	5	-4						
OSAGE	15	10	-5						
TULSA	131	118	-13						
	- Children Placed in Sta	te and Outside the Cou	nty of Primary Worke						
Placement Type	s includes are Tradition		POINT IN TIME DATA						
Therapuetic Foster Care and Tribal Foster Care									

3) Homes for Siblings sets. When looking at siblings placed in Traditional Foster Care only, we have 154 siblings sets separated. The majority are siblings sets of 2 & 3 but we do have a good amount of set of 4 and 5 and 1 siblings set of 7.

Siblings in Traditional and Supported Foster Care that are Separated from their Siblings also In Traditional and Supported Foster Care														
	Sibling Sets of 2		Sibling	bling Sets of 3 Sibling S		Sets of 4 Sibling Sets of 5		Sibling Sets of 6		Sibling Sets of 7		Total Sibling Sets		
Region/County	# Children	# Sibling Sets	# Children	# Sibling Sets	# Children	# Sibling Sets	# Children	# Sibling Sets	# Children	# Sibling Sets	# Children	# Sibling Sets	# Children	# Sibling Sets
REGION 1	28	14	30	10	16	4	5	1	0	0	0	0	79	29
REGION 2	24	12	27	9	28	7	15	3	0	0	0	0	94	31
REGION 3	30	15	39	13	32	8	25	5	0	0	0	0	126	41
REGION 4	14	7	39	13	12	3	10	2	0	0	0	0	75	25
REGION 5	18	9	33	11	2 0	5	10	2	0	0	7	1	88	28
TOTAL	114	57	168	56	108	27	65	13	0	0	7	1	462	154

Current Statewide Foster Care Recruitment efforts:

OK Care Partners
Partnership with OHS and FCAO

State PARB Questions

How can we assist with recruiting foster care homes Any connections with media and other partners



Post Adjudication Review Board (PARB) Focus Groups to Inform Credentialing Process

HIGHLIGHTS & OPPORTUNITIES FOR ENHANCEMENTS
SEPTEMBER 2025

Purpose of Focus Groups



GATHER PARB MEMBER INSIGHTS ON THE CREDENTIALING PROCESS



DISCUSS WHAT IS WORKING WELL AND IDENTIFY ENHANCEMENTS/IMPROVEMENTS



PROCESS DEVELOPMENT AND COMMUNICATION



3 virtual focus groups (July 2025)



13 participants, including 5 PARB chairs



Participants at various credentialing stages



Discussions: experiences, communication, improvement ideas

Focus Group Snapshot

Overall Experience

Participants:

- Described the credentialing process as straightforward, clarifying, and encouraging, although some were unaware of this new process
- Noted that this process will help boards reflect on accountability and shared expectations
- Felt like the credentialing process supported self-assessment and board growth
- Expressed the need for clear communication before and after the credentialing visit
- Saw the credentialing process as an opportunity to increase awareness and understanding for all members



Credentialing Form: Strengths

Participants' feedback on the form:

- Clear yes/no checklist format was seen as a strength for most
- The content of the form can serve as a guide for training and self-improvement
- The items on the form encourages accountability and shared responsibility
- The Notes Section was viewed as useful for context and explanations

Credentialing Form – Opportunities for Enhancements

Participants' feedback on the form:

- Roles and responsibilities could be more clearly outlined
- Some items would benefit from specific definitions (e.g., 'regular communication')
- Flexibility in scoring or slight word changes to items would be helpful for items not relevant to all boards
- Certain criteria seen by participants as aspirational goals, and should not count against the board if not met

Communication Enhancements Before visit: share form and expectations in advance

Before visit: explain purpose clearly to build confidence

After visit: timely feedback and debrief sessions valued

Chairs can help guide reflection and action planning

Optimizing the Process



Clarify roles and expectations to support all members



Provide materials in advance for preparedness



Frame credentialing as developmental and growth-focused



Offer timely feedback through summaries and debriefs

Recommendations for PARB Staff

1

Refine credentialing form with member input

2

Offer training to build shared understanding (e.g., PARB by the Rules) 3

Emphasize supportive, growth-focused purpose

4

Use process as learning opportunity with feedback loops

Conclusion

Members are excited and optimistic about credentialing

The credentialing form is a valuable tool for clarifying expectations and strengthening boards

Enhancements in communication and training will likely increase confidence

Credentialing strengthens impact for children and families across Oklahoma

The University of Oklahoma E-TEAM

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The Educational Training, Evaluation, Assessment, and Measurement (E-TEAM) department at the University of Oklahoma Outreach/College of Continuing Education is a multidisciplinary team comprised of senior evaluators and researchers, research assistants, data analysts, graphic designers, and web and database developers who work collaboratively to support organizations in using data to inform decision-making and improve outcomes.

At the heart of our work is a commitment to rigorous, insightful program evaluation and research. We partner with state agencies, educational institutions, nonprofit organizations, and community service providers to evaluate programs in areas such as education, mental health, child welfare, criminal justice, public health, and substance use treatment and prevention. Our work is shaped by what matters most to our partners – relevance, results, and alignment with their goals and objectives.

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Post Adjudication Review Boards of Oklahoma

Program Managers Report September 26, 2025

Lou Truitt-Flanagan Resignation-After serving on PARB for 23 years, Lou Flanagan has resigned from the State and local PARB. Lou served as the Chair of the Rogers County Board and on the State PARB for many years. She also provided training and support to PARB through her work with the National Resource Center for Youth Services.

Dr. Kalie Kerth was appointed to the OCCY Commission by the Governor as the State PARB representative.

There are currently three "Active PARB" member vacancies on State PARB. At the Governors request, the entire PARB membership list was submitted to the Governor's appointment secretary. No appointments have been made at this time.

In the Field

16 credentialing visits have been conducted since the process started.

Canadian County now has five applicants and the board plans on having their first meeting in October.

The Atoka County PARB has chosen a chairperson and are starting to meet independently.

Progress is being made in Seminole County. Two additional members are needed.

Additional members are needed in Pontotoc and Lincoln Counties.

State PARB's Annual Recommendations were submitted to the Commission at their September 19th meeting.

Thank you for serving on State PARB. Additional ways to help:

- -Promote PARB in your circles and communities and recruit members.
- -Serve on a PARB committee such as outreach or conference planning.