

STATE POST ADJUDICATION REVIEW ADVISORY BOARD AGENDA

Date: 5-16-2025 Time: 10-12

MEETING NOTICE AND AGENDA

1	Welcome and Introduction of Members and Guests	5 Min	Sarah Herrian
2	Determination of Quorum and Compliance with Oklahoma Open Meeting Act	5 Min	Cherra Taylor
3	Review and Approval of the Minutes of the January 17, 2025, State Post Adjudication Review Advisory Board meeting Discussion and possible action	Sarah Herrian	
4	Draft Policy Regarding Guests Attending Post Adjudication Review Board (PARB) Meetings Discussion and possible action	15 Min	Keith Pirtle
5	Recommendations from the Nominating Committee for State PARB Chair Discussion and possible action	5 Min	Daniel Herring, Nominating Committee Chair
6	Recommendations from the Nominating Committee for State PARB Representation to Commission Discussion and possible action	5 Min	Daniel Herring, Nominating Committee Chair
7	Recommendations from the Nominating Committee for State PARB CDRB Alternate Report and Elections Discussion and possible action	5 Min	Daniel Herring, Nominating Committee Chair
8	Presentation of PARB Credentialing Implementation Report Discussion and possible action	15 Min	Keith Pirtle
9	E-Team Report: PARB Annual Report Draft Review Discussion and possible action	15 Min	Lisa White
10	PARB Conference Report	15 Min	JJ Wagoner
11	Review of Judicial Districts without an active PARB and Outreach Activities	15 Min	Shelbi Tatarian
12	Report from the Oklahoma Commission on Children and Youth	5 Min	Dr. Kalie Kerth



13	Legislative Updates	10 Min	Sarah Herrian
14	Program Managers Report	5 Min	Keith Pirtle
15	New Business Business which was not known nor could have been known through exercise of due diligence at the time of posting of this agenda	5 Min	Sarah Herrian
16	Adjournment		Sarah Herrian

The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

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STATE POST ADJUDICATION REVIEW ADVISORY BOARD MEETING MINUTES

Regular Meeting January 17, 2025 10:00am

Welcome and Introduction of Members and Guests and a Call to Order

The meeting was called to order at 10:02a.m. by Chairperson, Deanna Chancellor. Determination of quorum was established for members present and the board was in compliance with notice and agenda requirements of the Oklahoma Open Meeting Act. Members present in person: Daniel Herring, Cindy Humphrey, Adrian Ratke, Dr. Kalie Kerth, Greg Delaney, the Honorable Paul Hesse, Keri Spencer, J.J. Waggoner, Amanda Bodine, Lou Flanagan, Sarah Herrian, Liz Nelson, Deanna Chancellor, Amber Shaw, the Honorable Leah Edwards, the Honorable Christine Larson, Cindy Nocton, Brant Bullard, and. Members not present: Donna Keller, the Honorable Tom Newby, Kristi Thompson, Lynda Whitney, and the Honorable Kaitlyn Allen. OCCY staff members present: Keith Pirtle, Annette Jacobi, Shelbi Tatarian, Marcia Johnson, and Cherra Taylor. Guests present: Lisa White, University of Oklahoma E-TEAM

2. Determination of Quorum and Compliance with Oklahoma Open Meeting Act Quorum was determined and in compliance with the Oklahoma Open Meetings Act.

3. Review and Approval of the Meeting Minutes of September 27, 2024, State Post Adjudication Review Advisory Board Special Meeting

Discussion and Possible Action

Copies of the minutes were provided.

Keri Spencer motioned, and Cindy Nocton seconded to approve the minutes of the September 27, 2024, State Post Adjudication Review Advisory Board Special Meeting. The majority of members present voted in the affirmative, except Deanna Chancellor, Greg Delaney, and the Honorable Paul Hesse who abstained. Motion passed.

4. Discussion on Adding Additional Voices to the PARB Case Review Meeting

Annette Jacobi, OCCY's Executive Director, suggested some concepts and objectives for the State PARB Advisory Board's review and possible utilization moving forward. Some of the suggestions and other options provided include:

- Limit the number of meetings that prospective PARB members can attend prior to becoming members.
- Expand opportunities for parties connected to the cases to provide information, such as completing a request form.
- Allow PARBs to solicit additional information and allow for time-limited presentations from the solicited parties.
- Establish a campaign to educate the public on the function of PARB.



5. Proposed Policy and Process for Inviting Natural and Foster Parents to Attend a PARB Review Discussion and Possible Action

Keith Pirtle, PARB Program Manager, presented a draft of proposed policies for allowing natural and foster parents to present their information to the PARB of jurisdiction. Some of the information provided includes:

- A brief description of what PARB is, what is mandated by statute, and how reviews are conducted.
- Allow PARBs to extend an invitation of attendance to those with information concerning the case to be reviewed.
- Presentations will be time-limited at the discretion of the PARB.

There was discussion about forms being utilized first to send information or requests to PARB, with the option to extend an invitation to gain additional information or clarification. It was also discussed that the forms need to be in a central location for easy access. Mr. Pirtle will send the proposed policy to local PARBs for feedback.

This item was tabled until the next scheduled meeting.

Copies of the proposed policy were provided.

6. Discussion and Report from the Subcommittee to Explore Increased Payment Rates to Foster Parents Discussion and Possible Action

Sarah Herrian provided an update on the subcommittee's efforts regarding increasing payment rates for foster parents. Some of the information provided includes:

- Review the feasibility of policy changes compared to legislative changes.
- House Bill 2030 was introduced by Representative Archer requesting an increase of \$5 per day.
- The bill will need to be reviewed and approved by three committees in both the House of Representatives and the Senate before going to the floor for a vote.
- Oklahoma is 11-15% below neighboring states regarding payment rates.
- Oklahoma Department of Human Services (OKDHS) is reviewing fiscal impact with state funding versus federal funding.

Concerns were raised regarding the potential rule changes to childcare subsidies, not only impacting biological families but eventually affecting foster families as well, placing concerns about whether the increase will occur and whether it will create a further negative impact on childcare.

It is recommended to maintain the subcommittee to provide support and be a resource as the house bill is being processed in the legislature.

Copies of House Bill 2030 were provided.

7. Review of the Annual Report Survey Submissions from Local Boards

Keri Spencer provided an overview of the calendar year 2024 annual PARB survey results. Some of the information provided included:

- 20 of 300 volunteers completed the survey.
- Most PARBs receive additional information from child welfare workers or CASA volunteers.
- Some of the barriers PARB members experience are lack of access to child welfare supervisors and directors, new child welfare workers having no knowledge of PARB, and gaps in mental health services.



• Some of the positive responses received are that judiciary partners have a strong understanding of the role of PARB, and appreciation for OCCY staff's availability and assistance.

Copies of the survey summary report were provided.

8. State PARB Findings and Recommendations to the Oklahoma Commission on Children and Youth in Accordance with Title 10, Chapter 51, Sect 1116.6

Discussion and Possible Action

Mr. Pirtle stated that the annual recommendations are due to the Oklahoma Commission on Children and Youth's (OCCY) Board of Commissioners by May 1, 2025. Chairperson Deanna Chancellor requested the members to consider which of the 2024 recommendations to include in the 2025 PARB Annual Recommendations report.

There was discussion regarding whether to continue with the recommendation of changing the name of the Post Adjudication Review Board to Oklahoma Foster Care Review Board. Concerns were raised about the time spent and the fiscal impact of legislatively changing the name. Several suggestions were made including possibly rebranding or adding a slogan.

Greg Delaney motioned, and Brant Bullard seconded to table recommending the name change of the Post Adjudication Review Board to the Oklahoma Commission on Children and Youth's Board of Commissioners until 2026. Brant Bullard, Deanna Chancellor, Greg Delaney, Cindy Humphrey, Kalie Kerth, The Honorable Christine Larson, Liz Nelson, Cindy Nocton, Keri Spencer, Amber Shaw, and J.J. Waggoner voted in the affirmative. Amanda Bodine, Sarah Herrian, Daniel Herring the Honorable Paul Hesse, and Adrian Ratke voted in the negative. The Honorable Leah Edwards and Lou Flanagan abstained. Motion passed.

Judge Edwards left the meeting at 12pm.

Other recommendations the Board considered moving forward were:

- Reduce time to initiate services and improve the quality of needed mental health services to families engaged in the child welfare system.
- Increase payments to foster parents.
- Improve Oklahoma's Promise for youth who are aging out of child welfare custody.
- State PARB supporting the efforts of child welfare and other court partners in their efforts to modernize the State's approach to Individual Service Plans (ISP).

Daniel Herring motioned, and Liz Nelson seconded to recommend that the Oklahoma Commission on Children and Youth support House Bill 2030. Sarah Herrian amended the motion to include moving forward the remaining recommendations to the Oklahoma Commission on Children and Youth's Board of Commissioners. Keri Spencer seconded the amendment. All members present voted in the affirmative. Motion passed.

Copies of the 2024 State Post Adjudication Review Advisory Board Recommendations were provided.

9. PARB Year in Review and Program Manager's Report

The manager's report is included in the meeting packet.



10. E-Team Report

The agenda item is tabled until the next meeting.

11. Report from the Oklahoma Commission on Children and Youth

Dr. Kalie Kerth reported that the Commission meeting is scheduled for Friday, January 24, 2025.

12. OCCY Proposed Legislative Changes

Marcia Johnson reported that OCCY has three request bills, and she is willing to email copies of the bills to interested parties.

13. New Business

(Business which was not known nor could have been known through exercise of due diligence at the time of posting of this agenda)

No new business was discussed.

14. Adjournment

The next meeting is scheduled for May 16, 2025.

Dr. Kerth motioned and Lou Flanagan seconded to adjourn the meeting. The meeting adjourned at 12:07pm.

Policy Regarding Guests Attending Post Adjudication Review Board (PARB) Meetings *March 12, 2025 - Draft by Keith*

Purpose

The purpose of this policy is to establish guidelines for the attendance of official guests at Post Adjudication Review Board (PARB) meetings in Oklahoma. Official guests may be invited for informational, oversight, or collaborative purposes. However, their attendance is contingent upon meeting the criteria and steps outlined in this policy.

Existing Statutes Related to Non-Member Attendance

- (Title 10, Chapter 51, Section 1116.2)
 - "Upon request, members or prospective members of other review boards, students, or researchers may observe, but not participate in, board meetings subject to conditions imposed by the board. Further, members and staff of the State Postadjudication Review Advisory Board who are exercising their oversight responsibilities pursuant to state law may observe, but not participate in, board meetings. All parties shall maintain confidentiality, and the names of the children in placement shall not be published."
- (Title 10, Chapter 51, Section 1116.3)
 "The child and the custodian of the child may be present at the review board's meeting regarding the child."
- (Title 10, Chapter 51, Section 1116.3)

 "A review board may solicit the attendance at its meetings of persons known to the board with information concerning the case of any child subject to its review."

PARB Non-Member Attendance Policy

1. Guests Observing Meetings

Upon request, the following classifications of individuals are eligible to observe, but not participate in, closed board meetings, subject to the following conditions:

Conditions for Attendance:

- **Approval Requirement:** Prior written approval from the designated Board Chair must be obtained **seven (7) days prior** to the scheduled meeting to ensure coordination and limit disruption.
- The PARB Program Manager must be notified by the PARB Chair of any requests received by State Legislators.
- Confidentiality Agreement: A verbal agreement to not share confidential information learned during the PARB case reviews is required, along with a signed and dated PARB Guest Confidentiality Form.
- Purpose Statement: A stated purpose for attending must be provided.

Eligible Guests:

- Members of Other Review Boards for training purposes.
- **Prospective PARB Members** may attend one meeting to learn more about the board they plan on serving.
- Students attending as part of a class assignment (one meeting).
- **Researchers** conducting approved PARB research.
- State Postadjudication Review Advisory Board Members exercising their oversight responsibilities.
- PARB Staff exercising their oversight responsibilities.
- Oklahoma State Legislators from Health and Human Services committees exercising their oversight responsibilities.

2. Guests Presenting Information Attendance Policy

Upon request, the following classifications of individuals are eligible to present pertinent information regarding a PARB case scheduled for review, subject to the following conditions:

Conditions for Presentation:

- The case must be on that month's PARB agenda for a scheduled review.
- The case must fit the criteria for a PARB review (post-adjudication and within the board's jurisdiction).
- **Prior written approval** from the designated Board Chair or PARB staff must be obtained **seven (7) days prior** to the scheduled meeting.
- Time Limit: Presentations are limited to 15 minutes.

Eligible Guests:

- The Child and the Custodian of the child in the case being reviewed.
- Foster Parents of the child in the case being reviewed.
- Individuals with Pertinent Information regarding the case who have been preapproved by the Board Chair.

Other Considerations:

- Case reviews and subsequent recommendations will not be discussed until all guests have left the meeting.
- Scheduling of presentations will be at the discretion of the board and will occur during regular board meeting times.
- Presentations are time-limited and at the discretion of the board. **15–20 minutes** is recommended.
- Only the **presiding Judge, child welfare personnel**, and parties to the case (such as the ADA and attorneys) will receive a copy of the final recommendation.

Expectations for Official Guests

- Use of Information: Official guests are prohibited from using information obtained during PARB meetings for personal, political, or public agendas. Any misuse of this information outside their official duties is a violation of this policy.
- **Conduct:** Guests must conduct themselves professionally and respectfully during PARB meetings. Disruptive behavior and disrespect for the processes and activities of the PARB are not permitted.
- **Recording Prohibition:** Official guests are prohibited from recording any aspect of the PARB meeting, including audio, video, or photographs, without prior written consent from the PARB leadership.

This policy is subject to modification and updates as necessary to ensure the proper and respectful functioning of PARB meetings.

State PARB Nominations

State PARB Meeting May 16, 2025

Chair Nomination; filling the vacancy created by the resignation of Deanna Chancellor

Term: Expires July 1, 2026

1. Sarah Herrian

State PARB Representative to Commission on Children and Youth:

Term: July 1, 2025 – June 30, 2027

1. Dr. Kalie Kerth

State PARB Alternate Representative to State Child Death Review Board

Term: November 10, 2024- November 10, 2026

1.



Credentialing Implementation Report State Post Adjudication Review Advisory Board May 16, 2025

The Oklahoma Commission on Children and Youth (OCCY), in collaboration with the State Post Adjudication Review Advisory Board (State PARB), is committed to enhancing the quality and effectiveness of the Post Adjudication Review Board (PARB) program. As part of this effort, formal credentialing standards have been established to ensure consistency, accountability, and continuous improvement across all local boards. Each local PARB undergoes a structured assessment, and the resulting findings are submitted for consideration in determining credentialing status. This Implementation Report presents the initial test cycle of credentialing reviews for nine boards. If this were a formal credentialing year, six of the reviewed boards would be recommended to the State PARB for advancement in the credentialing process.

Overview of the PARB Credentialing Process

The following credentialing process has been developed and formally adopted to ensure consistent and comprehensive review of local boards for credentialing eligibility. The process is cyclical, data-informed, and designed to maintain the highest standards of performance and accountability across all participating boards.

1. Site Reviews

Site reviews are conducted throughout the year by designated OCCY/PARB staff. These reviews provide the foundation for credentialing evaluations and support continuous quality improvement.

2. Biennial Review Cycle

Each local board is reviewed and assessed for credentialing approval once every two years. This cycle allows for thorough oversight and ensures that all boards remain compliant with state standards.

3. Scoring and Feedback

PARB staff utilize standardized review sheets to evaluate each board. Scored review sheets and qualitative feedback are provided to each respective board within two weeks of their review.

4. Appeal Process

Boards wishing to appeal their credentialing scores may do so by contacting OCCY Assistant Director, Mark James, who serves as the point of contact for all appeals.

5. Report Compilation

Completed reviews are aggregated into a comprehensive annual report. This report includes:

- o A list of boards reviewed between April 16 of the preceding year and April 15 of the current year.
- o Boards recommended for credentialing.
- Boards placed on probationary status, including a summary of required improvement plans.

6. State PARB Review

The compiled report is presented to the State PARB at its annual May meeting. During this meeting, the State PARB develops recommendations regarding credentialing status for each board.

7. Commission Determination

Following State PARB review, a finalized list of boards recommended for credentialing is submitted to the Oklahoma Commission on Children and Youth prior to July 1 of each year.



8. Credentialing Certification

On July 1 of each year, boards approved during the current credentialing cycle will receive a formal two-year Certificate of Credentialing.

This structured and transparent process ensures that all local boards are reviewed fairly and held to consistent standards. The credentialing framework promotes high-quality service delivery and accountability, furthering the mission of the PARB program and the Oklahoma Commission on Children and Youth.

2025 Credential Review Test Cycle

The following boards underwent site reviews during the reporting period of April 16, 2024, to April 15, 2025. Review reports were completed and submitted to the deprived docket Judge and Board Chair for each respective board.

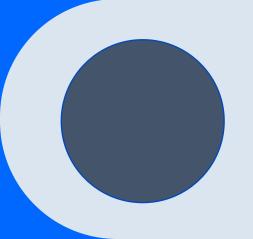
- 1. Rogers County November 19, 2024
- 2. Cleveland County January 23, 2025
- 3. Creek County February 13, 2025
- 4. Wagoner County February 14, 2025
- 5. Bryan County February 27, 2025
- 6. Garfield/Grant Counties March 4, 2025
- 7. Oklahoma County Board #4 Domestic Violence March 5, 2025
- 8. **Delaware County** March 21, 2025
- 9. Tulsa Transitional Youth March 21, 2025

County/Board	Report Sent	Raw Score	Percentage	Notes	Meets Credentialing Standard
Bryan	Yes	41	93		Yes
Cleveland	Yes	34	90		Yes
Creek	Yes	41	93		Yes
Delaware	Yes	39	89		Yes
Garfield/Grant	No	34	77	Limited database use	No
Oklahoma #4, DV	Yes	32	73		Yes
Rogers	Yes	33	73	Limited database use/case management	No
Tulsa-Transition Youth	No	38	86	Judicial interview not conducted	No
Wagoner	Yes	37	84		Yes





FY24 PARB YEAR IN REVIEW





FY24 Overview of PARB Volunteers



291 PARB
Members Served
Across 41
Boards Logging
7,028 Hours
Volunteer Hours



Members
Participated in
440 Hours of
Training



84% of PARB Members were Female & **81**% were White



Average Age of a PARB Member was **61**



FY24 Overview of PARB Cases and Reviews

There were **1,500**Cases Involving **2,531** Children

2,526 PARB
Reviews were
Conducted in FY24

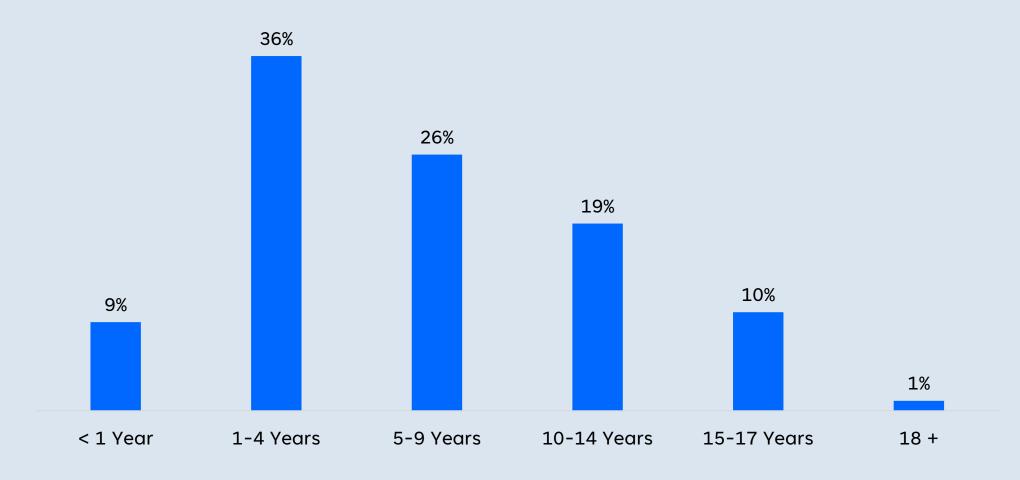
In FY24, slightly more male than female children were under PARB review (n=2,531)

42% Male

40% Female

18% Undisclosed Gender

Over half of the children were between one and nine years old (n=2,531)



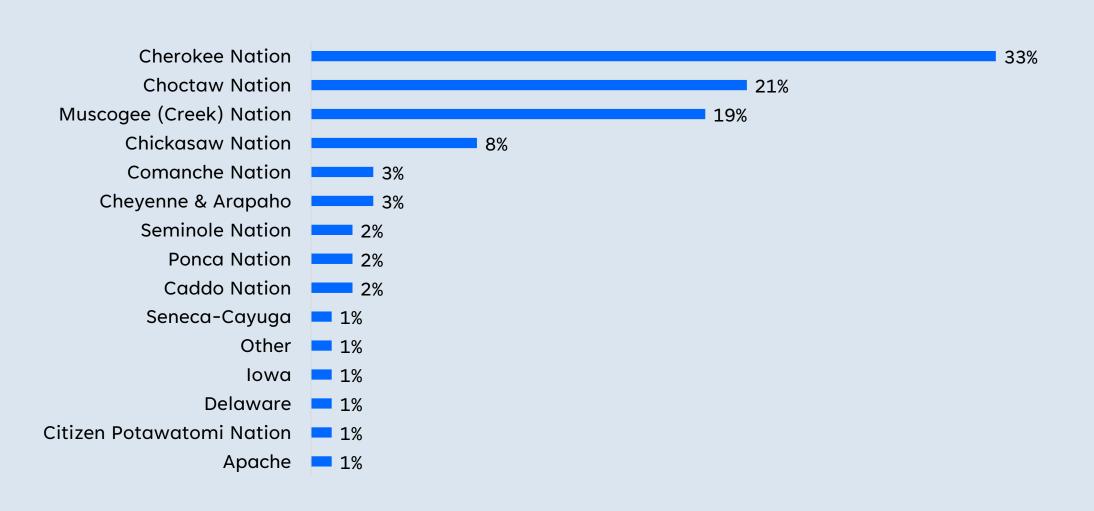
Indian Child Welfare Act (ICWA)

753 Children were Identified Under ICWA

222 Cases had a Tribal Affiliation

69 Tribal Workers were Assigned to Cases

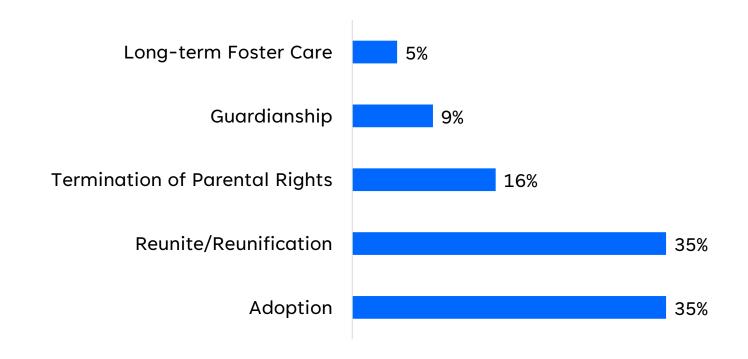
Tribal Affiliation per PARB Case (n=222)



Frequency of Recommendation Categories Checked in FY24 Reviews (n=2,526)



PARB's Recommendations Related to Permanency(n=1,158)



Safety, Placement, & Permanency



99% of Reviews-Children were Believed to be Safe in their Current Placement



80% of Cases Closed with Children Returning Home or Being Adopted



41% of Reviews-Siblings were Placed Together



PARB Lunch & Learn was Launched

Members Convened via Zoom to Engage in Learning Around Relevant Topics:

- Mental Health and Wellness
- Human Trafficking
- PARB Database Training

Lunch & Learn Sessions Made a Positive Difference:

- Positive Feedback: Members described sessions as valuable and supportive;
- Community Collaboration: Planning involved community partners; and
- Impact: Sessions provided useful information on community resources



Strategies to Optimize PARBs

- Continue offering ICWA trainings to Increase knowledge and understanding across PARBs
- Support members in documenting volunteer hours
- Launch evaluation of trainings and PARB learning experiences
- Collect additional data to assess gaps or delays in mental health services for children and families



Thank you

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PARB 2025 Pre-Institute Evaluation Highlights April 21, 2025





of respondents agreed or strongly agreed that the PARB Pre-Institute will help them improve their work as a PARB volunteer (n=49).

of respondents agreed or strongly agreed that they gained a new resource or perspective from the day's learning experience (n=49).

94% of respondents agreed or strongly agreed that they :

- of respondents agreed or strongly agreed that they found the Child Welfare Panel useful to their work (n=49).
- Found the networking opportunities useful;
- Learned something they could take back to their Board;
- Found the Peer
 Discussion activity
 and the Judges Panel
 useful to their work
 (n=49).

reported increased knowledge and understanding of the ICWA as it relates to PARB (n=49).

Most Useful Elements from the Pre-Institute

Participants highlighted several useful elements of the PARB re-Institute:

- **Judges Panel** Many participants found the judges' advice helpful, and they liked the judges' affirmation of PARB's work.
- **Peer/Table Discussions-** Participants liked sharing their practices with other Boards and learning how different Boards function, saying that they gained some helpful tips. They also said they valued the networking opportunities and connecting with other Board members and gaining new perspectives.
- Individual Service Plan (ISP) Form Changes- Several participants mentioned the information on the ISP revisions will be helpful to their work.
- **General Appreciation-**Several participants said they valued the learning experience and networking opportunities.





How PARB Members Plan to Use the Information Presented

Participants gave several examples of how they plan to use the information presented:

- Improve Recommendations- Several participants said that they were going to apply what they learned to make recommendations more meaningful and include more details on recommended resources.
- Improve Board Processes- Participants shared that they planned to apply the information presented to improve their review and recommendation processes. Planned changes included presenting recommendations in bullet points, improving case assignment practices, and increasing engagement with judges and caseworkers.
- **Share with Others-** Several participants mentioned that they would be taking the information presented back to their Board members to make changes and improvements.

Suggestions for Next Year

While the feedback was overwhelmingly positive, a few participants gave some ideas for improvements:

- More training on the 0-5 age group.
- Position the panel participants more toward the center of the room.
- More practice and training on writing PARB recommendations.



Review of Judicial Districts without an active PARB and Outreach Activities

PARB Statutes

Title 10: Chapter 51: Section 1116.2: There is hereby established a post adjudication review board in each judicial district in the state. OCCY may establish additional post adjudication review boards as needed for each county within a judicial district.

Title 10: Chapter 51: Section 1116.3 PARB is to "Review the case of every adjudicated deprived child at least once every six (6) months and submit to the court within ten (10) days of any review hearing its findings and recommendations."

Judicial Districts Without PARB:

Panhandle, Kay/Noble, Jackson and surrounding, Caddo/Grady, Canadian

New Board and District launched in May:

Atoka County

PARB Volunteer Recruitment & Community Outreach Activities

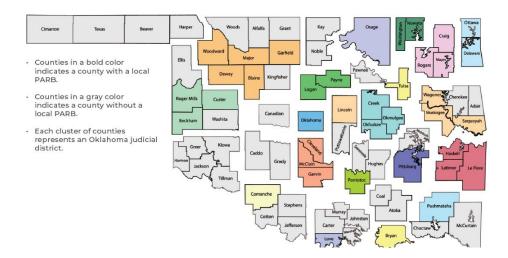
Speaking Engagements & Presentations

- OCCY Youth Custody & Transition Services Advisory Committee (January)
- ODMHSAS State Advisory Team Meeting (February)
- Canadian County Coalition Meeting (February)
- OK County Mental Health Association Coalition (February)
- OK County CASA (February)
- OCC University Spotlight Presentation Oklahoma Corporation Commission (March)
- OK County DHS Leadership Meeting (March)
- Atoka County Coalition Meeting (March)
- Seminole County Coalition Meeting (April)
- CarePortal Coalition Meeting (April)
- Center on Child Abuse and Neglect Conference (April)
- OKCares Board Meeting (May)

Collaboration & Community Engagement

- Coffee Chats with stakeholders in Oklahoma County and Tulsa County
- Johnston County PARB Launch Event
 - Included local CW and ICW staff, potential members, and district leadership
- Participation in the Children's Behavioral Health Partnership Meeting
- **Meeting with Executive Director** of *Hope for the Future*
- Meeting with Outreach Coordinator at Canadian County CASA
- Exhibitor Booth at Be a Neighbor event sponsored by DHS

Additional strategies and ideas from the Board to expand into all 26 Judicial Districts



Support Protect Monitor

Post Adjudication Review Boards of Oklahoma

Program Managers Report May 16, 2025

State PARB Changes

Members resigning from State PARB.

Keri Spencer Deanna Chancellor

Malayna Hasmanis Resignation

On April 10th, Malayna Hasmanis gave notice of her resignation from PARB effective April 30. Malayna has served as the Tulsa PARB Coordinator for two and half years and has contributed greatly to the program. Malayna added two new boards including one focused on mental health and domestic violence and one focused on children of incarcerated parents. Malayna also created the quarterly ICWA Coffee Chat and the regularly occurring PARB Lunch and Learn training opportunities. Malayna will be missed greatly. PARB staff and volunteers were able to honor her contributions at the CCAN Conference. A transition plan has been created to ensure that Tulsa PARB continues to meet. Shelbi is identifying Tulsa PARB Cases on OCIS and Keith is attending and facilitating Tulsa PARB meetings until a new person is hired and trained. The Tulsa Juvenile Bureau and PARB staff are working hand in hand to facilitate the hiring of a new Tulsa Coordinator contracted through the Tulsa County Juvenile Bureau.