

Training Handout: MPR Submission – Submitting for More than One Provider

Overview: The following training handout reviews step-by-step instructions, for users that submit MPRs for multiple Providers, on how to navigate to a different Provider.

Step	Action			
1.	Login: https://occ.decisions.com/			
	JAC STREET			
	USERNAME OR EMAIL			
	user@provider.com			
	PASSWORD			
	Register			
2. Provider Dashboard/Home will automatically open upon login.				
	🎄 OKLAHOMA UNIVERSAL SERVICE FUND			
	Manage 🛩 — Ali 🛩 🕴			
	Actions Special Service Provider X Menu			
	Fund Year 2023 (7/1/2022 - 6/30/2023) Cumulative Funding Of Special Service Provider			
	Total Approved Funding From All Sources Current Approved Causes Current Monthly Payment Request Status Change Requests Submitted			
	\$5,582.20 4 ^(0,1) ⁽¹⁾			
	Special Funding Primary Funding School Library Telemedicine Lifeline K Case G Case			
	Total FY Funding \$2,996.40 \$92.00 \$2,493.80 \$0.00 \$0.00 \$0.00			
	Current Approved Causes 2 Current Approved Causes 1 Current Approved Causes 1 Current Approved Causes 0 Current Approved Causes 0 Current Approved Causes 0			
	Number Of Beneficiaries 2 Number Of Beneficiaries 1 Number Of Active Circuits 4 Number Of Active Circuits 3			

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Step	Action			
3.	If submitting for more than one provider, select the desired provider via the dropdown then click "Select" to generate access to the account or data for the selected provider:			
	Fund Year 2023 (7/1/202	2 - 6/30/2023) Cumulative Funding Of	*selected provider's name*	
		Cas Hindone Places and	Select	
	Total Approved Funding From All Sources	provider 4	Current Monthly Payment Request	
		provider 2	mplete (100 %)	
		provider 1 😽	vailing Payment (80 %)	
	\$1,382,469.64		Processing (60%)	
			Submitted (20 %)	
			Pending Submission (0 %)	
		and the Friedrice		