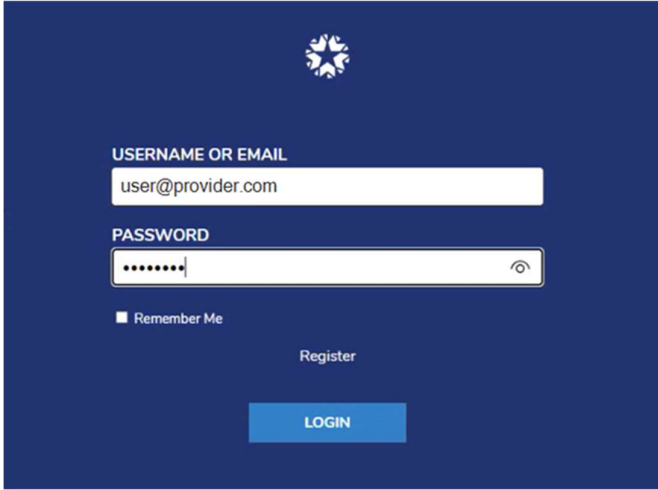
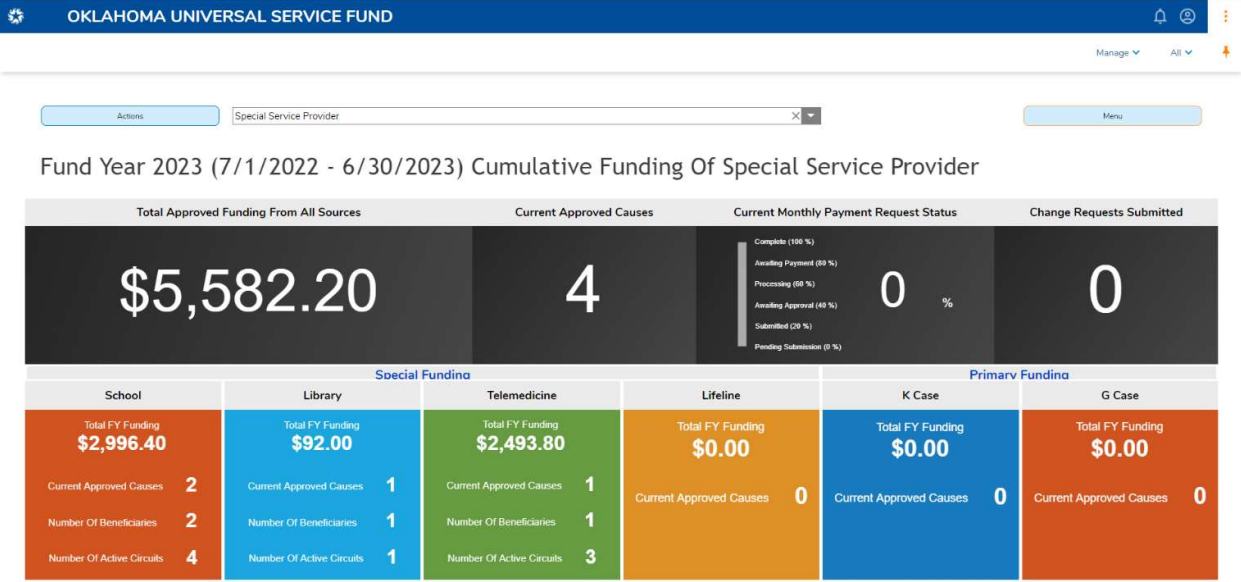


Training Handout: MPR Submission – Submitting for More than One Provider

Overview: The following training handout reviews step-by-step instructions, for users that submit MPRs for multiple Providers, on how to navigate to a different Provider.

Step	Action																																				
1.	Login: https://occ.decisions.com/ 																																				
2.	Provider Dashboard/Home will automatically open upon login.  <table border="1" data-bbox="263 1604 1451 1803"> <thead> <tr> <th colspan="3">Special Fundings</th> <th colspan="3">Primary Fundings</th> </tr> <tr> <th>School</th> <th>Library</th> <th>Telemedicine</th> <th>Lifeline</th> <th>K Case</th> <th>G Case</th> </tr> </thead> <tbody> <tr> <td>Total FY Funding \$2,996.40</td> <td>Total FY Funding \$92.00</td> <td>Total FY Funding \$2,493.80</td> <td>Total FY Funding \$0.00</td> <td>Total FY Funding \$0.00</td> <td>Total FY Funding \$0.00</td> </tr> <tr> <td>Current Approved Causes 2</td> <td>Current Approved Causes 1</td> <td>Current Approved Causes 1</td> <td>Current Approved Causes 0</td> <td>Current Approved Causes 0</td> <td>Current Approved Causes 0</td> </tr> <tr> <td>Number Of Beneficiaries 2</td> <td>Number Of Beneficiaries 1</td> <td>Number Of Beneficiaries 1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Number Of Active Circuits 4</td> <td>Number Of Active Circuits 1</td> <td>Number Of Active Circuits 3</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Special Fundings			Primary Fundings			School	Library	Telemedicine	Lifeline	K Case	G Case	Total FY Funding \$2,996.40	Total FY Funding \$92.00	Total FY Funding \$2,493.80	Total FY Funding \$0.00	Total FY Funding \$0.00	Total FY Funding \$0.00	Current Approved Causes 2	Current Approved Causes 1	Current Approved Causes 1	Current Approved Causes 0	Current Approved Causes 0	Current Approved Causes 0	Number Of Beneficiaries 2	Number Of Beneficiaries 1	Number Of Beneficiaries 1				Number Of Active Circuits 4	Number Of Active Circuits 1	Number Of Active Circuits 3			
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Step	Action
3.	<p>If submitting for more than one provider, select the desired provider via the dropdown then click "Select" to generate access to the account or data for the selected provider:</p> 