

**WALKTHROUGH INSPECTION CHECKLIST**

**OKLAHOMA CORPORATION COMMISSION  
 PETROLEUM STORAGE TANK DIVISION  
 P.O. Box 52000, Room 480  
 Oklahoma City, OK 73152-2000**

**LOCATION OF TANK(S)**

<b><u>Facility Name or Company Site Identifier</u></b>	<b><u>Physical Address (PO Box NOT acceptable)</u></b>
<b><u>City, State &amp; Zip</u></b>	<b><u>County</u></b>

**Facility Number:** \_\_\_\_\_ **YOUR INITIALS IN EACH OF THE BOXES BELOW THE DATE OF THE INSPECTION INDICATE THE DEVICE OR SYSTEM WAS INSPECTED AND SATISFACTORY ON THAT DATE.**

**Date of Inspection:**     

**REQUIRED EVERY 30 DAYS: If your UST system receives deliveries at intervals greater than 30 days, you may check your spill prevention equipment prior to each delivery.**

Visually check spill prevention equipment for damage. Remove liquid or debris.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Check for and remove obstructions in fill pipe.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Check fill cap to ensure it is securely on fill pipe.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
For double-walled spill prevention equipment with interstitial monitoring, check for a leak in the interstitial area.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Check release detection equipment to ensure it is operating with no alarms or unusual operating conditions present.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Review and confirm release detection records are current.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**REQUIRED ANNUALLY**

Visually check containment sumps for damage and leaks to the containment area or a release to the environment.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Remove any liquid or debris in containment sumps.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
For double-walled containment sumps with interstitial monitoring, check for leaks in the interstitial area.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Check hand-held release detection equipment, such as groundwater bailers and tank gauge sticks, for operability and serviceability.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**RECOMMENDED ACTIVITIES**

Inspect all fill or monitoring ports and other access points to make sure that the covers and caps are tightly sealed and locked.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Inventory and inspect the emergency spill response supplies. If supplies are low, restock. Inspect supplies for deterioration and improper functioning.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Look for significant corrosion on the UST equipment in containment sump areas.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Check for loose fittings, deterioration, signs of leaks, and improper functioning on all dispenser hoses, nozzles and breakaways.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**IN THE FOLLOWING TABLE EXPLAIN ANY ACTIONS TAKEN TO FIX ISSUES FOUND DURING WALKTHROUGH**

<b>DATE</b>	<b>ACTION TAKEN</b>

**Keep this record for three years.**