

**Domestic Violence and Sexual Assault Advisory Council
Special Meeting Minutes**

Tuesday, March 18, 2025, at 1:30 p.m.

Office of the Oklahoma Attorney General

313 NE 21st St., Oklahoma City, Oklahoma 73105

1. CALL TO ORDER

a. ROLL CALL/ESTABLISHMENT OF QUORUM

- i. The meeting was called to order by Myel Solorzano Sutton, in accordance with the Open Meetings Act at 1:33 P.M. Members present included Ann Lowrance, Meagan McCurley, Kristie Chandler, Kelsey Samuels, Matt Levey, Whitney Anderson, Rose Turner, and Shelley Miller. Absent members included Shelley Miller and Jayra Camarena. Non-members present included Tara Tyler, Susan Russell Stewart, Miguel Mojica, Tressie Chapman, Alyssa Okoh, Mary Wickstrom, Sara Wray, Laura Russell, Susan Laib, and Myel Solorzano Sutton.

b. ASSURANCE OF COMPLIANCE WITH OPEN MEETING ACT

- i. Myel Solorzano Sutton announced that the meeting was in compliance with the Open Meetings Act. An agenda was posted at the principal office of the Oklahoma Attorney General's Office on March 17th at 8:32 A.M. and on the Oklahoma Attorney General's Office website on March 17th at 8:57 A.M.

2. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF REGULAR MEETING MINUTES FROM JANUARY 17, 2025

- a. Rose Turner motioned to approve the meeting minutes. Judge Leah Edwards seconded the motion. Motion carried unanimously.

3. ANN LOWRANCE AND SARA WRAY CO-PRESENTATION ON VASU ADVISORY COUNCIL PARLIAMENTARY PROCEDURES

- a. Ann Lowrance and Sara Wray presented Robert's Rules of Order for Council members and attendees.

4. DISCUSSION AND POSSIBLE ACTION ON FILLING COUNCIL'S DV OR SA EXPERT POSITION

- a. Myel Solorzano Sutton sent out copies of interest letters and resumes received from applicants to Council's members prior to March's meeting. The Council received a total of three applicants and discussed which individual should fill the current vacancy.

- b. Kristie Chandler motioned for Lauren Garder to fill the Council's DV Expert vacancy. Rose Turner seconded the motion. Motion carried with four yes's and one no.

5. DISCUSSION AND POSSIBLE ACTION ON EMERGENCY HOUSING SURVEY DRAFT LANGUAGE

- a. Sara Wray presented her emergency housing survey draft to the Council for feedback. Council members weighed in on survey questions and language and confirmed that it can be sent to all OAG certified DVSA programs before April's meeting. Survey results will be discussed with the Council at a later date.

6. DISCUSSION AND POSSIBLE ACTION ON DRAFTED VASU ADVISORY COUNCIL PUBLIC BODY LANGUAGE

- a. Sara Wray presented her drafted VASU Advisory Council public body language for review. Agenda item has been tabled to May 2025's meeting.

7. DISCUSSION AND POSSIBLE ACTION ON TITLE 75 ATTORNEY GENERAL CHAPTER 1: STANDARDS AND CRITERIA FOR ADMINISTRATIVE STANDARDS

- a. Myel Solorzano Sutton projected an editable version of Chapter 1 for the Council members to discuss and review the standards and criteria. Subcommittee Chair Ann Lowrance reported that their group had not yet met, but will begin meeting once a month on the first Tuesday of the month via ZOOM.

8. DISCUSSION AND POSSIBLE ACTION ON TITLE 75 ATTORNEY GENERAL CHAPTER 15: STANDARDS AND CRITERIA FOR DOMESTIC VIOLENCE AND SEXUAL ASSAULT PROGRAMS

- a. Myel Solorzano Sutton projected an editable version of Chapter 15 for the Council members to discuss and review the standards and criteria. Subcommittee Chair Kristie Chandler reported that their group had not yet met, but will meet before April's meeting.

9. NEW BUSINESS

- a. None reported.

10. ANNOUNCEMENTS

- a. None reported.

11. ADJOURNMENT

- a. Kristie Chandler motioned to adjourn. Meeting adjourned at 2:38 p.m.