

**Domestic Violence and Sexual Assault Advisory Council  
Special Meeting Minutes**

Tuesday, January 21, 2025, at 1:30 p.m.

Office of the Oklahoma Attorney General

313 NE 21<sup>st</sup> St., Oklahoma City, Oklahoma 73105

**1. CALL TO ORDER**

**a. ROLL CALL/ESTABLISHMENT OF QUORUM**

- i. The meeting was called to order by Myel Solorzano Sutton, in accordance with the Open Meetings Act at 1:31 P.M. Members present included Ann Lowrance, Kristie Chandler, Kelsey Samuels, Matt Levey, Jayra Camarena, Whitney Anderson, Rose Turner, and Shelley Miller. Non-members present included Miguel Mojica, Tressie Chapman, Alyssa Okoh, Mary Wickstrom, Betty Camacho, Candace Western, Julie Williams, Sara Wray, Laura Russell, Anthony Hernandez-Rivera, Susan Laib, and Myel Solorzano Sutton.

**b. ASSURANCE OF COMPLIANCE WITH OPEN MEETING ACT**

- i. Myel Solorzano Sutton announced that the meeting was in compliance with the Open Meetings Act. An agenda was posted at the principal office of the Oklahoma Attorney General's Office on January 17<sup>th</sup> at 1:27 P.M. and on the Oklahoma Attorney General's Office website on January 17<sup>th</sup> at 2:19 P.M.

**2. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF REGULAR MEETING MINUTES FROM DECEMBER 17, 2025**

- a. Minutes need to be updated to include Whitney Anderson as a member present during roll call.
- b. Kelsey Samuels motioned to approve the meeting minutes with corrections. Rose Turner seconded the motion. Motion carried unanimously.

**3. DISCUSSION ON FILLING COUNCIL'S DV EXPERT POSITION**

- a. Council members discussed filling the group's DV Expert position. Myel Solorzano Sutton will reach out to all OAG certified programs, as well as a few Council recommended individuals, to gauge interest in filling the position. All received applications and statements of interest will be disseminated to Council members for review before the next meeting in February. No action taken at this time.

**4. DISCUSSION AND POSSIBLE ACTION ON 2025 SUBCOMMITTEES AND OAC TITLE 75 CHAPTERS 1, 15, 25 AND 30 REVIEW TIMELINE**

- a. Myel Solorzano Sutton presented a potential new, streamlined process for the 2025 review of OAC 75, Chapters 1, 15, 25, and 30 for Council members to consider.
- b. An OAC 75, Chapters 1, 15, 25, and 30 2025 goal timeline was presented for consideration. The timeline specifies which months the Council will focus on specific chapters for review.
- c. Four new subcommittees: Subcommittee Chapter 1, Subcommittee Chapter 15, Subcommittee Chapter 25, and Subcommittee Chapter 30, would be established with the responsibility of meeting outside of VASU Advisory Council monthly meetings to review, discuss, and note major updates or changes to their respective Chapters. At the VASU Advisory Council monthly meetings, the subcommittee's chair would then lead the discussion regarding their group's Chapter; however, all Council members are expected to review Chapters and come prepared to discuss or make recommendations for updates.

#### **5. DISCUSSION AND POSSIBLE ACTION ON EMERGENCY HOUSING SURVEY DRAFT LANGUAGE**

- a. Sara Wray presented her emergency housing survey draft to the Council for review. Action tabled for February's meeting.

#### **6. DISCUSSION AND POSSIBLE ACTION ON DRAFTED VASU ADVISORY COUNCIL PUBLIC BODY LANGUAGE**

- a. Sara Wray presented her drafted VASU Advisory Council public body language for review. Action tabled for February's meeting.

#### **7. DISCUSSION AND POSSIBLE ACTION ON BILLING CODES AND DEFINITIONS SUBCOMMITTEE'S WORK**

- a. Kelsey Samuels reported that this subcommittee has fulfilled its research goal and stopped meeting. No action to be taken.

#### **8. NEW BUSINESS**

- a. None reported.

#### **9. ANNOUNCEMENTS**

- a. Myel Solorzano Sutton announced that OAC 75, Chapters 1, 15, and 25 underwent the public hearing process on 1/17/25. No members from the public signed up to make any public statements. At this time, OAG VASU staffers believe that all 2024 VASU Advisory Council Chapter updates will go into effect as recommended later this year.
- b. Whitney Anderson announced that in honor of Human Trafficking Awareness month, The Dragonfly Home will be hosting a Human Trafficking Awareness

candlelight vigil from 6 to 8 p.m. at the Oklahoma Center for non-profits. All are invited.

#### **10. ADJOURNMENT**

- a. Kristie Chandler motioned to adjourn. Whitney Anderson seconded the motion.  
Meeting adjourned at 3:10 p.m.