

OKLAHOMA BOARD OF NURSING  
2501 North Lincoln Boulevard, Suite 400  
Oklahoma City, OK 73105  
(405) 962-1800

**FORMULARY ADVISORY COUNCIL**  
**Minutes – August 22, 2023**

The Formulary Advisory Council to the Oklahoma Board of Nursing met on August 22, 2023. The notice of this meeting was filed with the Secretary of State’s Office on December 8, 2022. Notice/final agenda was posted August 15, 2023, at 4:30 PM, on the Connors Building front entrance at 2501 N. Lincoln Blvd., Oklahoma City, in the Board office Suite 207, and on the Oklahoma Board of Nursing web site at nursing.ok.gov. The agenda is also posted outside the meeting room.

**Place of Meeting:** Connors Building, 2501 N. Lincoln Blvd. Ste. 400, ARC Board Room

**Time of Meeting:** 3:00 PM

**Members Present:**

Patrice Aston, DO	Osteopathic Association
Kacee Blackwell, DPh	Oklahoma Pharmacists Association
Denton Chancy, DPh	Oklahoma Pharmacists Association
Jessica Cotton, APRN-CNM, CNP	Oklahoma Board of Nursing
Amber Garrettson APRN-CNS, CCRN	Oklahoma Board of Nursing
Jay Kinnard, DPh	Oklahoma Pharmacists Association
Robin Kimball-Potter, APRN-CNS	Oklahoma Board of Nursing
Tracy Langley, APRN-CNP	Oklahoma Board of Nursing
JJ Peek, DPh	Oklahoma Pharmacists Association
Dana Stone, MD	Oklahoma State Medical Association
Eve Switzer, MD	Oklahoma State Medical Association

**Members Absent:**

Samuel Ratermann, MD	Oklahoma State Medical Association
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**Guests:** Susan Eckmon, DNP, RN  
Anh Huynh, P4 OU College of Pharmacy

**Board Staff Representative:**

Madison Edwards, MSN, RN  
Michael Starchman, CPA, RN

**1.0 Call to Order:** The meeting was called to order by R. Kimball-Potter, at 3:10 PM.

**1.1 Declaration of quorum:** A quorum was declared present.

**1.2 Role of the Council:** M. Edwards defined the role of the Council.

**2.0 Council decision regarding approval of council meeting minutes for October 12, 2022:** It was moved (J. Peak) and seconded to approve the minutes of October 12, 2022 with the revision that R. Kimball-Potter be reflected “members absent” throughout the minutes.

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson, J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone, E. Switzer

No: (0)

Absent: (1) S. Raterman

Abstain (0)

Motion carried.

**3.0 Verbal reports requiring no action by committee:**

**3.1 Permanent Rules:** M. Starchman summarized changes to the *Rules of the Oklahoma Board of Nursing* effective August 11, 2023.

**3.2 Emergency Rules:** M. Starchman summarized the *Emergency Rules* effective March 10, 2023.

**3.3 Legislative update:** M. Starchman provided a summary of recent legislation pertinent to this council.

**3.4 FAC membership:** M. Edwards reviewed the current membership, including introduction of new members, A. Garretson and E. Switzer, and upcoming term expirations.

**4.0 Review and recommendations to the Oklahoma Board of Nursing on the *Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B*:** It was moved (J. Kinnard) and seconded to send the *Exclusionary Formulary for Advance Practice Registered Nurses with Prescriptive Authority* to the Board for approval.

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson,  
J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone,  
E. Switzer  
No: (0)  
Absent: (1) S. Raterman  
Abstain (0)

Motion carried.

- 5.0 Review and recommendations to the Oklahoma Board of Nursing on the Formulary Advisory Council Procedure for Amending the Formulary, #P-50:**  
A motion was made (D. Stone) and seconded to send the *Formulary Advisory Council Procedure for Amending the Formulary* to the Board for approval.

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson,  
J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone,  
E. Switzer  
No: (0)  
Absent: (1) S. Raterman  
Abstain (0)

Motion carried.

**6.0 Council decision regarding election of chairperson and vice-chairperson:**

- 6.1** Motion made (J. Kinnard) and seconded that R. Kimball-Potter serve as Chairperson for the 2024 Formulary Advisory Council.

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson,  
J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone,  
E. Switzer  
No: (0)  
Absent: (1) S. Raterman  
Abstain (0)

Motion carried.

- 6.2** Motion made (R. Kimball-Potter) and seconded that J. Kinnard serve as Vice Chairman for the 2024 Formulary Advisory Council.

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson,  
J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone,  
E. Switzer  
No: (0)  
Absent: (1) S. Raterman  
Abstain (0)

Motion carried.

**7.0 Date for next meeting:** Motion made (J. Kinnard) and seconded for the next meeting date for the Formulary Advisory Council to be set for **August 20, 2024 at 3:00 PM.**

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson,  
J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone,  
E. Switzer  
No: (0)  
Absent: (1) S. Raterman  
Abstain (0)

Motion carried.

**8.0 Adjournment:** There being no further business, a motion was made for adjournment (R. Kimball-Potter) and seconded. The meeting adjourned at 3:46 p.m.

Voting:

Yes: (11) P. Aston, K. Blackwell, D. Chancy, J. Cotton, A. Garretson,  
J. Kinnard, R. Kimball-Potter, T. Langley, J. Peak, D. Stone,  
E. Switzer  
No: (0)  
Absent: (1) S. Raterman  
Abstain (0)

Motion carried.