

OKLAHOMA BOARD OF NURSING  
2501 N. Lincoln Blvd, Suite 207  
Oklahoma City, OK 73105  
(405) 962-1800

**Nursing Education and Nursing Practice Advisory Committee  
Minutes  
Friday, February 18, 2022, 1:00 p.m.  
Virtual Meeting via Teams Platform**

The Nursing Education and Nursing Practice Advisory Committee to the Oklahoma Board of Nursing met on February 18, 2022. Notice of the meeting/agenda was posted on the Oklahoma Board of Nursing web site on January 19, 2022. A notice/agenda was also posted on the Connors Building front entrance at 2501 N. Lincoln Blvd, Oklahoma City, Oklahoma.

**Place of Meeting:** Virtual Meeting

**Time of Meeting:** 1:00 p.m.

**Members Present appearing remotely via teleconference TEAMS:**

Jennifer Gray, PhD, RN, FAAN	Bacc and Higher Degrees
Marcia Cullum, MSN, RN	Assoc Degree Nursing Directors Council
Marietta Lynch, BSN, RN	OK Assoc. of Health Care Providers
Liz Michael, MS, RN	OK Organization of Nurse Executives
Amanda Churchman, MSN, RN	OK Dept. of Career & Technology Ed
Dolores Cotton, RN	Practical Nursing Coordinators Council
Kim Stout, MSN, RN	OK Organization of Nurse Executives
Amy Gaither, MS, RN	OK State Department of Health
Karen Vahlberg, RN	OK Association of Home Care
Chris King, RN	OK Organization of Nurse Executives
Stephanie Beauchamp, Ed.D	OK State Regents for Higher Ed
Shelly Wells, PhD, MBA, MS, APRN-CNS	OK Nurses Association
Michele Bradshaw, MSN, RN	OK Nurses Association

**Members Absent:**

Nicole Meek, BSN, RN	AUA Board-Appointed AUA Faculty
Sarah McDaniel, LPN	Board-Appointed LPN Representative

**Board Representatives:**

Kathy O'Dell, DNP, RN, CEN, NEA-BC, Chair  
Shelly Swalley, MS, RN, Chair-Elect  
Jan Palovik, MSA, RN, Board President  
Nikole Hicks, PhD, RN, CNE, Board Member

**Staff Representatives:** Gina Stafford, BSN, RN  
Terri Walker, MSN, RN  
Jackye Ward, MSN, RN, NEA-BC, FRE

1. **Call to order.** K. O'Dell called the meeting to order at 1:00 p.m.
  - 1.1. Declaration of a quorum: A quorum of members was present as determined by roll call.
2. **Committee decision regarding approval of October 22, 2021, committee meeting minutes:** Minutes of the October 22, 2021, committee meeting were provided with the agenda packet. J. Ward presented corrections needed in the minutes included in the meeting packet. It was moved (J. Gray) and seconded that the minutes, as corrected by J. Ward during the meeting, be approved as presented.

Voting:

Yes: (14) S. Beauchamp, M. Bradshaw, A. Churchman, D. Cotton, M. Cullum, J. Gray, S. Swalley, C. King, M. Lynch, L. Michael, K. O'Dell, K. Stout, A. Gaither, S. Wells,

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

**Motion Carried.**

3. **Verbal reports requiring no action by committee.**
  - 3.1. **Proposed Oklahoma Board of Nursing Rules:** J. Ward summarized the proposed permanent *Rules*.
  - 3.2. **Approved Oklahoma Board of Nursing Emergency Rules:** J. Ward presented the emergency Rules approved by Governor Stitt and provided an update regarding the number of individuals granted licensure under the emergency rules.
  - 3.3. **House Bill 2873:** J. Ward shared that House Bill 2873 has been fully implemented by the Board of Nursing. To-date, no Universal Licensing nursing license has been granted.
  - 3.4. **Optimal Regulatory Board System Affidavit of Graduation Portal:** T. Walker reported that the final orientation and registration for the Affidavit of Graduation Portal will occur on February 25, 2022. From that date forward, Ms. Walker will orient newly hired nursing education program administrators and/or designees as requested.
  - 3.5. **Expiration of Terms for Committee Members:** J. Ward announced two upcoming committee term expirations to include Marcia Cullum on June 30, 2022, representing the Associate Degree Schools of Nursing; and, Nicole Meek on November 30, 2022, Board-appointed representative for Advanced Unlicensed Assistant programs.

3.6. **Board of Nursing Guidelines:** G. Stafford and T. Walker presented changes to the following guidelines.

3.6.1. Approved during the November 2021 Board Meeting

3.6.1.1. *Decision-Making Model for Scope of Practice Decisions: Determining Scope of Practice for APRN, RN and LPN Scope of Practice Guidelines, #P-10*

3.6.1.2. *Advanced Practice Registered Nurse Certification Examinations Approved by the Oklahoma Board of Nursing for Initial Licensure, #P-52A*

3.6.1.3. *Advanced Practice Registered Nurse Certification Examinations NO Longer Approved by the Oklahoma Board of Nursing for Initial Licensure, #P-52B*

3.6.1.4. *Simulated Patient Care Experience (SPCE) for Registered and Practical Nursing Program Guidelines, #E-11*

3.6.2. Approved during the February 2022 Board Meeting:

3.6.2.1. *Request for Inactive Status Policy, #P-08*

3.6.2.2. *Board Document Definitions, #P-20*

3.6.2.3. *Nursing Education Program with Extended and Multiple Campuses Policy, #E03*

3.6.2.4. *Nursing Education Programs Offering Non-Traditional Learning Options Guidelines, #E-08*

3.6.2.5. *Approved Skills List for Performance by Board-Certified Advanced Unlicensed Assistants, #E-43*

3.6.2.6. *Medic Veteran to Licensed Practical Nurse Bridge Course Guideline, #E-45*

3.6.3. All guidelines are available at: <http://nursing.ok.gov/prac1.html>

4. **Review and committee recommendation on request for revisions to Preceptor Policy for Registered Nurses and Licensed Practical Nurses, #E-02.** T. Walker presented the policy with updates to rules citations, pursuant to the Board of Nursing *Rules* effective August 26, 2021. A motion was made (L. Michael) and seconded that the recommendation with proposed changes move forward to the Board for approval.

Voting:

Yes : (14) S. Beauchamp, M. Bradshaw, A. Churchman, J. Gray, D. Cotton, M. Cullum, S. Swalley, C. King, M. Lynch, L. Michael, K. O'Dell, K. Stout, A. Gaither, S. Wells

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

**Motion Carried.**

5. **Review and committee recommendation on request for revisions to Special Reports from Nursing Education Programs to the Board Guidelines, #E-06.** T. Walker reviewed proposed changes to the guidelines, including rules citations changed within the guideline, pursuant to Board

of Nursing *Rules* effective August 26, 2021. A motion was made (K. Stout) and seconded that the recommendation with proposed changes move forward to the Board for approval.

Voting:

Yes: (14) S. Beauchamp, M. Bradshaw, A. Churchman, J. Gray, D. Cotton, M. Cullum, S. Swalley, C. King, M. Lynch, L. Michael, K. O'Dell, K. Stout, A. Gaither, S. Wells

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

**Motion Carried.**

6. **Review and committee recommendation on request for revisions to *Determining Appropriate Faculty to Student Ratios in the Clinical Area in Board-Approved Nursing Education Programs Guidelines, #E-09.*** T. Walker presented the proposed changes to the guidelines, including rules citations changed within the guideline, pursuant to Board of Nursing *Rules* effective August 26, 2021. A motion was made (J. Gray) and seconded that the recommendation for revisions move forward to the Board for approval.

Voting:

Yes: (14) S. Beauchamp, M. Bradshaw, A. Churchman, J. Gray, D. Cotton, M. Cullum, S. Swalley, C. King, M. Lynch, L. Michael, K. O'Dell, K. Stout, A. Gaither, S. Wells

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

**Motion Carried.**

7. **Review and committee recommendation on request for revisions to the *Simulated Patient Care Experience (SPCE) for Registered and Practical Nursing Programs Guidelines, #E-11.*** T. Walker presented the proposed changes to the guidelines, including rules citations changed within the guideline, pursuant to Board of Nursing *Rules* effective August 26, 2021. A motion was made (K. Stout) and seconded that the recommendation for revisions move forward to the Board for approval.

Voting:

Yes: (14) S. Beauchamp, M. Bradshaw, A. Churchman, J. Gray, D. Cotton, M. Cullum, S. Swalley, C. King, M. Lynch, L. Michael, K. O'Dell, K. Stout, A. Gaither, S. Wells

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

8. **Review and committee recommendation on request for revisions to the *Registered Nurse Administering, Managing, and Monitoring Non-Obstetrical Patients Receiving Analgesia/Anesthesia by Catheter Techniques (Epidural, PCEA, and Intrathecal Catheters) Guidelines, #P-03.*** G. Stafford presented proposed changes to the guidelines including the agency address noted at the top of the guideline document, updating of references and replacement of a retired reference with a current reference. C. King suggested in V. 3. reference that the word

“Retrieved” remain. A motion was made (M. Cullum) and seconded that the recommendation for revisions, including the suggestion by Mr. King, move forward to the Board for approval.

9. **Review and committee recommendation on request for revisions to the *Registered Nurse Monitoring Obstetrical Patients Receiving Analgesia/Anesthesia by Catheter Techniques (Epidural, PCEA, and Intrathecal Catheters) Guidelines, #P-04.*** G. Stafford presented proposed changes to the guidelines including updating the address of the agency at the top of the guideline document, changing the word “physician” to “obstetric provider” in an effort to recognize that a Certified Nurse Midwife may be providing guidelines and orders, and updating of references. A motion was made (S. Wells) and seconded that the recommendation for revisions move forward to the Board for approval.

10. **Committee member determination for date of next meeting:**

10.1 Date: **June 17, 2022, at 1:00 p.m.**

10.2 Suggested agenda items: None.

A motion was made (S. Beauchamp) and seconded that the next regularly scheduled committee meeting be held on June 17, 2022, at 1:00 p.m.

Voting:

Yes: (14) S. Beauchamp, M. Bradshaw, A. Churchman, J. Gray, D. Cotton, M. Cullum, S. Swalley, C. King, M. Lynch, L. Michael, K. O’Dell, K. Stout, A. Gaither, S. Wells

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

**Motion Carried.**

11. **Adjournment:** There being no further business for the Nursing Education and Nursing Practice Advisory Committee, a motion was made (S. Beauchamp) and seconded to adjourn at 1:45 p.m.

Voting:

Yes: (14) S. Beauchamp, M. Bradshaw, A. Churchman, J. Gray, D. Cotton, M. Cullum, S. Swalley, C. King, M. Lynch, L. Michael, K. O’Dell, K. Stout, A. Gaither, S. Wells

No: (0)

Absent: (3) N. Meek, S. McDaniel, K. Vahlberg

**Motion Carried.**