

OKLAHOMA BOARD OF NURSING  
2915 North Classen Boulevard, Suite 524  
Oklahoma City, OK 73106  
(405) 962-1800

**Advanced Practice Advisory Committee  
Minutes – August 29, 2013**

The Advanced Practice Advisory Committee to the Oklahoma Board of Nursing met on August 23, 2012. Notice was posted on the Oklahoma Board of Nursing web site. A notice/agenda was also posted on the Cameron Building front entrance at 2915 North Classen Boulevard, Oklahoma City, Oklahoma, as well as the Board office, Suite 524, 24 hours prior to the meeting, setting forward thereon the date, time, place and agenda for the meeting.

**Place of Meeting:** Basement Conference Room, Cameron Building

**Time of Meeting:** 2:30 PM

**Member Present:** Jana Butcher, APRN-CNP  
Tricia Butner, APRN-CNP  
Mindy Whitten, APRN-CNP  
Susan Jones, APRN-CNS  
Elaine Haxton, APRN-CNS  
Leanna Harkess, APRN-CNM, CNP  
David White, APRN-CRNA  
Lynne Burson, APRN-CNM

**Member(s) Absent:** Mark Vadney, APRN-CRNA  
W. Pauline Lisle, APRN-CNM  
Cindy Barnhill, APRN-CNS  
Steve McKitrick, APRN-CRNA

**Board Representative:** April Merrill, APRN-CNS  
Joni Jeter, MS, RN

**Staff Representatives:** Jackye Ward, MS, RN  
Gina Stafford, RN, BSN

**Guests:** Laurel McCulloh, APRN, CNP  
Sallie Walker, APRN, CNP  
Heather Aycock, APRN, CNP

**1.0 Call to Order:** The meeting was called to order by J. Ward at 2:40 PM.

**1.1 Declaration of a quorum:** A quorum was declared present.

**1.2 Introductions:** Introductions were made.

**1.3 Announcements:** None

**2.0 Committee decision regarding approval of committee meeting minutes for August 23, 2012:** It was moved (M. Whitten) and seconded to approve the Advanced Practice Advisory Committee Minutes for August 23, 2012.

**Voting:**

Yes: (8) J. Butcher, S. Jones, L. Burson, D. White, M. Whitten, T. Butner, E. Haxton, L. Harkess,

No: (0)

Absent: (4) M. Vadney, W.P. Lisle, S. McKittrick, C. Barnhill

**Motion carried.**

**3.0 Verbal reports requiring no action by committee**

**3.1 Board of Nursing update:** J. Ward provided an oral report regarding ONPA changes in 2013. J. Ward also provided a handout listing all recently revised/Board approved policies/guidelines. G. Stafford provided an update regarding APRN approved certification exams and the Inclusionary Formulary. J. Ward also reviewed the following: recent name change of NLNAC to ACEN, Continuing Qualifications for Licensure Renewal, AG Opinion 1012-21, new federal regulations for APRNs who want to perform physical exams for interstate commercial motor vehicle drivers, approval of APRN educational programs in 2016, and Refresher Course policy.

**3.2 Revisions effective July 12, 2012, for the Rules of the Oklahoma Board of Nursing:** J. Ward reviewed OAC 485:10-16-4 Clinical Nurse Specialist pharmacology requirements and 2016 changes.

**4.0 Review and Committee decision on recommendations regarding revisions to Bylaws of the Advanced Practice Advisory Committee:** J. Ward reviewed the proposed changes to the Bylaws including the replacement of “shall” with “may” specific to meeting at least semiannually and striking notice of called meetings being in compliance with the *Oklahoma Meeting Act* with rationale that the Advanced Practice Advisory Committee is not a statutory

committee and therefore, should not be expected to function as such. It was moved (E. Haxton) and seconded to recommend to the Board adoption of the revisions to the *Bylaws of the Advanced Practice Advisory Committee*.

**Voting:**

Yes: (8) J. Butcher, S. Jones, L. Burson, D. White, M. Whitten, T. Butner, E. Haxton, L. Harkess,  
No: (0)  
Absent: (4) M. Vadney, W.P. Lisle, S. McKitrick, C. Barnhill

**Motion carried.**

- 5.0 Review and Committee decision on recommendations regarding revisions to *Abandonment Statement, #P-11*:** G. Stafford reviewed proposed revisions to the policy, which included moving one sentence immediately following III.B.6. to a newly assigned “III.E”: The statement moved is: “Providing appropriate and adequate personnel to care for patient is the responsibility of the employer.” After discussion, it was moved (D. White) and seconded to recommend to the Board adoption of the revisions to the policy.

**Voting:**

Yes: (8) J. Butcher, S. Jones, L. Burson, D. White, M. Whitten, T. Butner, E. Haxton, L. Harkess  
No: (0)  
Absent: (4) M. Vadney, W.P. Lisle, S. McKitrick, C. Barnhill

**Motion carried.**

- 6.0 Review and Committee decision on recommendations regarding revisions to *Decision-Making Model for Scope of Nursing Practice Decisions: Determining APRN/RN/LPN Scope of Practice Guidelines, #P-10*:** G. Stafford reviewed the proposed changes to this guideline including changes from “APN” to “APRN” and “Advanced Practice Nurse” to “Advanced Practice Registered Nurse” throughout the document and the addition of a statement noted as 7.c.: “If you are still unsure, stop and defer to a qualified individual”. After discussion, it was moved (S. Jones) and seconded to recommend to the Board adoptions of the guideline.

**Voting:**

Yes: (8) J. Butcher, S. Jones, L. Burson, D. White, M. Whitten, T. Butner, E. Haxton, L. Harkess

No: (0)

Absent: (4) M. Vadney, W.P. Lisle, S. McKitrick, C. Barnhill

**Motion carried.**

**7.0 Next meeting:**

**7.1 Date for next meeting:** The next meeting will be **Thursday, February 20, 2014**, at 2:30 p.m.

**7.2 Suggested agenda items:** Update regarding accreditation of APRN national certification exams.

**8.0 Adjournment:** The meeting was adjourned at 4:00 p.m.