



OKLAHOMA Department of Libraries

Agenda

ODL Board Meeting

June 13, 2025 | 10:00 a.m.

Muskogee Public Library

801 W. Okmulgee Ave.

Muskogee, OK 74401

*All participating members of the Board will be in person at the above meeting location. The meeting is open to the general public and will **not** be streamed via Zoom. This meeting is being conducted under the provisions of the Open Meeting Act as provided in Title 25, Oklahoma Statutes §§ 301-314.*

Public access to the complete Board Packet:

<https://oklahoma.gov/content/dam/ok/en/libraries/documents/agendas/Board-Packet-20250613.pdf>

Order of Business: The Board may discuss, table, defer, or vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed at the Board's discretion.

1. Call to Order, Roll Call, and Compliance with Open Meeting Act
2. Consideration and possible action on minutes for the regular board meeting held December 13, 2024 1
3. Welcome and presentation on collaborative project with the Library of Congress from Dr. Kathy Seibold, Executive Director, Eastern Oklahoma Library System
4. Consideration and possible acceptance of financial reports
 - a. SFY 25 Budget to Actual Report from November 1, 2024 through April 30, 2025 7
 - b. SFY 25 Cost Variance Report from November 1, 2024 through April 30, 2025 8
 - c. SFY 25 Expenditure Report from November 1, 2024 through April 30, 2025 9
5. Library Services and Technology Act (LSTA) projects and updates
 - a. Consideration and possible acceptance of status reports for FFY 2023 LSTA projects... 11
 - b. Consideration and possible acceptance of status reports for FFY 2024 LSTA projects... 12
6. Public comment
 - a. *Public comment shall be limited to topics listed on the agenda and 3 minutes per individual. Those wishing to make a public comment should sign in on the sheet provided by ODL.*
7. Director's Report
 - a. Agency Activity Report from November 1, 2024 through May 31, 2025 13
 - b. End of Session Report for the First Session of the 60th Legislature



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- c. ODL Staff Service Recognitions
- 8. Consideration and possible approval of FFY 2025 LSTA projects 26
 - a. LSTA FFY 2025 Summary of proposed projects 27
 - b. LSTA FFY 2025 Allotment Table 30
- 9. Consideration and possible action on ODL internal policies 32
 - a. Alternative Work Arrangement 33
 - b. ADA Policy 36
 - c. FMLA Policy 38
 - d. Social Media Policy 41
- 10. Discussion and possible action on the annual performance review process for the Director of the Oklahoma Department of Libraries, to include possible creation of a Board subcommittee 44
 - a. Current ODL Director Evaluation Statement of Procedure (SOP) 45
 - b. Current ODL Director Evaluation Form 47
- 11. Consideration and possible action on Resolution of Appreciation for James Robison's service on the Oklahoma Department of Libraries' Board
- 12. Discussion, consideration, and possible action on an ODL Board Officer Nominating Committee for 2025-2026 ODL Board Officers 51
- 13. New Business. This business, in accordance with Oklahoma Statutes, Title 25 § 311(A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
- 14. Adjournment

ODL Board members are asked to notify Natalie Currie at (405) 522-3215 or natalie.currie@libraries.ok.gov if you will be unable to attend this meeting.

Next ODL Board Meeting: Friday, September 12, 2025 at 10 AM at the Alva Public Library,
504 7th Street, Alva, OK 73717